

**GURU NANAK DARBAR GURDWARA**  
**ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2022**

# GURU NANAK DARBAR GURDWARA

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	D Singh Chhina S Singh Sidhu G Singh Sundhers J Singh R K Dhaliwal
Charity number	1045088
Principal address	19 A Church Parade Oakengates Telford United Kingdom TF2 6EX
Independent examiner	Taheer Afzal ACA BSS & Co (Accountancy Services) Limited 75 Aston Road Shifnal Shropshire TF118DU

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# GURU NANAK DARBAR GURDWARA

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# GURU NANAK DARBAR GURDWARA

## TRUSTEES REPORT

### *FOR THE YEAR ENDED 31 MARCH 2022*

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The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

#### **Objectives and activities**

To advance the sikh religion in accordance with the teaching of siri guru granth sahib ji and to advance the education and religion of his followers.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

#### **Achievements and performance**

The trustees consider that the performance of the charity this year has been satisfactory with the activity staying in line with the previous year. During the year the charity generated £91,310 income from charitable activities as compared to £46,526 in the previous year.

#### **Financial review**

The charity holds reserves of £506,368 (2021: £467,688) which are unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

#### **Structure, governance and management**

The charity is an unincorporated association and is governed by its constitution. Trustees are appointed through a process of election.

The trustees who served during the year and up to the date of signature of the financial statements were:

D Singh Chhina  
S Singh Sidhu  
G Singh Sundhers  
J Singh  
R K Dhaliwal

# GURU NANAK DARBAR GURDWARA

## TRUSTEES REPORT (CONTINUED)

***FOR THE YEAR ENDED 31 MARCH 2022***

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The Trustees report was approved by the Board of Trustees.

.....  
D Singh Chhina  
Trustee

.....  
S Singh Sidhu  
Trustee

R Kaur Dhaliwal  
Trustee

J Singh  
Trustee

G Singh Sundhers  
Trustee

**Date:** .....

# GURU NANAK DARBAR GURDWARA

## INDEPENDENT EXAMINER'S REPORT

### TO THE TRUSTEES OF GURU NANAK DARBAR GURDWARA

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I report to the trustees on my examination of the financial statements of Guru Nanak Darbar Gurdwara (the charity) for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

**Taheer Afzal**

ACA  
BSS & Co (Accountancy Services) Limited  
75 Aston Road  
Shifnal  
Shropshire  
TF118DU

Dated: .....

# GURU NANAK DARBAR GURDWARA

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds 2022 £	Unrestricted funds 2021 £
	Notes		
<b><u>Income from:</u></b>			
Donations and legacies	3	91,310	46,526
Investments	4	3	-
<b>Total income</b>		<u>91,313</u>	<u>46,526</u>
<b><u>Expenditure on:</u></b>			
Raising funds	5	<u>26,570</u>	<u>17,820</u>
Charitable activities	6	<u>22,543</u>	<u>14,889</u>
Other	9	<u>3,520</u>	<u>1,712</u>
<b>Total expenditure</b>		<u>52,633</u>	<u>34,421</u>
<b>Net incoming resources</b>		38,680	12,105
<b>Other recognised gains and losses</b>			
Revaluation of tangible fixed assets		<u>21,205</u>	<u>-</u>
<b>Net movement in funds</b>		59,885	12,105
Fund balances at 1 April 2021		467,688	455,583
<b>Fund balances at 31 March 2022</b>		<u><u>527,573</u></u>	<u><u>467,688</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# GURU NANAK DARBAR GURDWARA

## BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
<b>Fixed assets</b>					
Tangible assets	10		508,200		487,705
<b>Current assets</b>					
Cash at bank and in hand		20,994		12,842	
<b>Creditors: amounts falling due within one year</b>	12	(1,621)		(32,859)	
Net current assets/(liabilities)			19,373		(20,017)
<b>Total assets less current liabilities</b>			527,573		467,688
<b>Income funds</b>					
<u>Unrestricted funds</u>					
General unrestricted funds		506,368		467,688	
Revaluation reserve		21,205		-	
			527,573		467,688
			527,573		467,688

In relation to the financial statements which comprise and the related notes:

- The trustees approve these financial statements and confirm that they are responsible for them, including selecting the appropriate accounting policies, applying them consistently and making, on a reasonable and prudent basis, the judgments underlying them. They have been prepared on the going concern basis on the grounds that the charity will continue in operation.
- The trustees confirm that they have made available to B.S.S. & Co (Accountancy Services) Limited, all the charity's accounting records and provided all the information necessary for the compilation of the financial statements.
- The trustees confirm that to the best of their knowledge and belief, the accounting records reflect all transactions of the charity for the year ended 31 March 2022.

The financial statements were approved by the Trustees on .....

.....  
D Singh Chhina  
Trustee

.....  
S Singh Sidhu  
Trustee



# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2022

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#### 1 Accounting policies

##### Charity information

Guru Nanak Darbar Gurdwara is a public benefit entity and a registered charity in England and Wales and is unincorporated.

##### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

##### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

##### 1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### 1.5 Expenditure

Expenditure is recognised on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is classified under headings of the statement of financial activities to which it relates:

Expenditure on raising funds includes the costs of all fundraising activities, events, non-charitable trading activities, and the sale of donated goods.

Expenditure on charitable activities includes all costs incurred by a charity in undertaking activities that further its charitable aims for the benefit of its beneficiaries, including those support costs and costs relating to the governance of the charity apportioned to charitable activities.

#### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% on WDV
Computers	20% on WDV

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

##### **Basic financial assets**

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 1 Accounting policies

(Continued)

#### **Basic financial liabilities**

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

### 1.9 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

### 1.10 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Donations and gifts	85,691	39,339
Government Grants	5,619	7,187
	<u>91,310</u>	<u>46,526</u>

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 4 Investments

	Unrestricted funds	Total
	2022 £	2021 £
Interest receivable	3	-
	<u>3</u>	<u>-</u>

### 5 Raising funds

	Unrestricted funds	Unrestricted funds
	2022 £	2021 £
<u>Fundraising and publicity</u>		
Staff costs	17,739	12,245
Support costs	8,831	5,575
	<u>26,570</u>	<u>17,820</u>
Fundraising and publicity	26,570	17,820
	<u>26,570</u>	<u>17,820</u>

### 6 Charitable activities

	Charitable Expenditure	Charitable Expenditure
	2022 £	2021 £
Staff costs	574	446
Depreciation and impairment	2,050	2,228
Rates & Water	1,578	1,117
Insurance	1,182	1,101
Light & Heat	12,008	6,230
Repairs & Maintenance	4,671	3,271
Accountancy	480	496
	<u>22,543</u>	<u>14,889</u>
	<u>22,543</u>	<u>14,889</u>

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

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### 7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

### 8 Employees

The average monthly number of employees during the year was:

	<b>2022</b>	<b>2021</b>
	<b>Number</b>	<b>Number</b>
	1	1
	<u>1</u>	<u>1</u>
<b>Employment costs</b>	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	17,739	12,245
Other pension costs	574	446
	<u>18,313</u>	<u>12,691</u>
	<u>18,313</u>	<u>12,691</u>

There were no employees whose annual remuneration was more than £60,000.

### 9 Other

	<b>Unrestricted</b>	<b>Unrestricted</b>
	<b>funds</b>	<b>funds</b>
	<b>2022</b>	<b>2021</b>
Financing costs	3,520	1,712
	<u>3,520</u>	<u>1,712</u>
	<u>3,520</u>	<u>1,712</u>

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

### 10 Tangible fixed assets

	Freehold property £	Fixtures and fittings £	Computers £	Total £
<b>Cost</b>				
At 1 April 2021	478,795	50,113	780	529,688
Additions	-	540	799	1,339
Revaluation	21,205	-	-	21,205
	<u>500,000</u>	<u>50,653</u>	<u>1,579</u>	<u>552,232</u>
<b>Depreciation and impairment</b>				
At 1 April 2021	-	41,390	592	41,982
Depreciation charged in the year	-	1,853	197	2,050
	<u>-</u>	<u>43,243</u>	<u>789</u>	<u>44,032</u>
<b>Carrying amount</b>				
At 31 March 2022	<u>500,000</u>	<u>7,410</u>	<u>790</u>	<u>508,200</u>
At 31 March 2021	<u>478,795</u>	<u>8,723</u>	<u>187</u>	<u>487,705</u>

### 11 Loans and overdrafts

	2022 £	2021 £
Bank loans	-	35,611
Payable within one year	-	35,611

### 12 Creditors: amounts falling due within one year

	Notes	2022 £	2021 £
Bank loans	11	-	35,611
Other taxation and social security		1,621	925
Other creditors		-	(3,631)
Accruals and deferred income		-	(46)
		<u>1,621</u>	<u>32,859</u>

### 13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

# GURU NANAK DARBAR GURDWARA

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

<b>14</b>	<b>Cash generated from operations</b>	<b>2022</b>	<b>2021</b>
		<b>£</b>	<b>£</b>
	Surplus for the year	38,680	12,105
	Adjustments for:		
	Investment income recognised in statement of financial activities	(3)	-
	Depreciation and impairment of tangible fixed assets	2,050	2,228
	Movements in working capital:		
	Increase/(decrease) in creditors	4,373	(3,339)
	<b>Cash generated from operations</b>	<b>45,100</b>	<b>10,994</b>
<b>15</b>	<b>Analysis of changes in net funds/(debt)</b>		
		<b>At 1 April 2021</b>	<b>Cash flowsAt 31 March 2022</b>
		<b>£</b>	<b>£</b>
	Cash at bank and in hand	12,842	8,152
	Loans falling due within one year	(35,611)	35,611
		<u>(22,769)</u>	<u>20,994</u>
		<u><u>(22,769)</u></u>	<u><u>20,994</u></u>