



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	01	09	2019		31	08	2020

## Section A Reference and administration details

**Charity name** Staunton on Wye Preschool

**Other names charity is known by** Staunton on Wye Playgroup

**Registered charity number (if any)** 1044996

**Charity's principal address** Staunton on Wye  
Herefordshire  
  
**Postcode** HR4 7LT

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Stephen Grist	Chair		
2	Sarah Girling	Treasurer		
3	Joanne Nelson	secretary		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Management committee elected by members; trustees appointed by existing trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees;
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children, primarily under statutory school age.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The provision of a pre-school for children aged 2-5, open from 9-3.30 five days a week in term time; the provision of a toddler group for children aged 0 upwards and their parents and carers; the provision of afterschool care for children of pre-school and primary school age; the provision of holiday clubs for children aged 3-11 during school holidays. The trustees have had regard to the guidance issued by the Charity Commission on public benefit and are satisfied that the charity's activities comply with that guidance. In particular, although nearly all the charity's services are provided on a fee-paying basis: (a) a substantial proportion of those fees (in this reporting period, 15 hours per week for all 3 and 4 year olds, and for 2 year olds whose families are in receipt of certain benefits) are paid by the local authority's Nursery Education Fund grant and are free at point of use to the beneficiaries, thus ensuring that all families can benefit regardless of income; and (b) fees not covered by NEF grant are kept as low as is consistent with the continued provision of the services.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grantmaking;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

## Section D

## Achievements and performance

## Section D

## Achievements and performance

### Summary of the main achievements of the charity during the year

This had been another successful year until the Covid pandemic forced closure and concerns arose around how government funding would be provided.

Wage costs continue to be a pressure with upwards pressure on the living wage and pension contribution rates without any corresponding increase in NEF rates. We will continue to lobby for an increase in NEF rates in order to meet these increased wage costs.

The pandemic has meant low numbers continuing to attend but we have done our best to support and assist our families in uncertain times.

## Section E

## Financial review

**Brief statement of the charity's policy on reserves**

The charity's policy over this and previous reporting periods has been to maintain two separate reserves, held in separate deposit accounts. The first is designed to meet pre-school's general operating needs and for general contingencies, and the second to hold funds raised for capital expenditure.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Steve Grist	Sarah Girling
<b>Position (eg Secretary, Chair, etc)</b>	Chair	Treasurer
<b>Date</b>	12 07 2021	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Staunton on Wye preschool

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
01/09/2019

To

Period end date  
31/08/2020

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
fees and NEF	86,173	-	-	86,173	120,781
grants	11,747	-	-	11,747	-
fundraising and donations	1,431	-	-	1,431	3,978
bank interest	80	-	-	80	98
sundry	1,390	-	-	1,390	1,230
fundraised for others	-	79	-	79	162
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>100,821</b>	<b>79</b>	<b>-</b>	<b>100,900</b>	<b>126,249</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>100,821</b>	<b>79</b>	<b>-</b>	<b>100,900</b>	<b>126,249</b>
<b>A3 Payments</b>					
wages	86,353	-	-	86,353	88,329
cost of fundraising	204	-	-	204	412
other running costs	13,381	-	-	13,381	13,096
cost of new equipt and events	5,874	-	-	5,874	5,823
grant funded exp excl CJRS	-	-	-	-	-
funds raised for others and paid	-	507	-	507	22
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>105,812</b>	<b>507</b>	<b>-</b>	<b>106,319</b>	<b>107,682</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>105,812</b>	<b>507</b>	<b>-</b>	<b>106,319</b>	<b>107,682</b>
<b>Net of receipts/(payments)</b>	<b>- 4,991</b>	<b>- 428</b>	<b>-</b>	<b>- 5,419</b>	<b>18,567</b>
<b>A5 Transfers between funds</b>	<b>- 141</b>	<b>141</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>147,822</b>	<b>287</b>	<b>-</b>	<b>148,109</b>	<b>129,542</b>
<b>Cash funds this year end</b>	<b>142,690</b>	<b>-</b>	<b>-</b>	<b>142,690</b>	<b>148,109</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	current account	90,326	-	-
	reserve no 1	19,294	-	-
	reserve no 2	33,070	-	-
	<b>Total cash funds</b>	<b>142,690</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Staunton-on-Wye preschool

On accounts for the year  
ended

31.08.2020

Charity no  
(if any)

1044996

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2020**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 28 June 2021

Name:

J H J Parker

Relevant professional  
qualification(s) or body  
(if any):

Retired Chartered Accountant (Institute of Chartered Accountants in England & Wales)

Address:

The White House

2 Grimsby Road

Louth LN11 0DX

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**