

INGLEBY BARWICK COMMUNITY HALL

Haresfield Way Ingleby Barwick TS17 0YL

Registered Charity Number : 1044973

Minutes of A.G.M. 19th May 2023

1. Present

Jenny Rutland, David Raines, Sheila Waites, Sue Noble, Tracey Georgeson.

2. Apologies

Jean Kirby, Jennifer Hornby, Michelle Fryer.

3. Minutes of the A.G.M. meeting held 20th May 2022

Agreed

4. Chairs Report

Let me begin by thanking all the Trustees who have attended our monthly meetings throughout the year. I want to especially thank Michelle Fryer, Trust Treasurer, who has been working very hard and putting in many hours to support myself and the Trust. I also wish to thank our Caretakers on whom we rely considerably to keep our building in good order.

We can't say that the previous year has been easy since we lost the three main long-serving Officers who all retired at the same time. Plus, three newly elected officers resigned and we have not been able to recruit new volunteers to replace them but that is a work in progress.

The Trust was fairly successful in bouncing back from the Covid 19 closures as far as bookings are concerned, unfortunately our costs have risen substantially and despite the best efforts of our Treasurer the Trust's funds are sadly depleted but efforts to book new groups are ongoing.

During this last year I've had meetings with Karl from the Roseberry Community Consortium who are building us a new updated website and he will be available to help us whenever needed.

I've also met with Heather and Lucy from Catalyst who are going to help us to recruit Trustees to our Management Committee to take on the roles that

Michelle and I have been doing between us but need to be shared with others willing to give an hour or two of their time each week/month to ensure the continued good management of the hall. There is to be a Volunteers Market on June 2nd 2023 on Stockton High Street that I intend to take part in, hopefully with other Trustees or volunteers from the hall users.

This past year, in addition to new Officers taking on their roles we have found a new gardener and a new handyman. We have new user groups that we did not have before so although we have had a year of change and new beginnings, going forward the IBCH will continue to be a facility that is a wonderful asset to the community.

Jenny Rutland

5. Treasurers report

See attachment

6. Formation of Management Committee Officers

Chair : Jenny Rutland

Vice Chair : Jean Kirby

Treasurer : Michelle Fryer

User Group Representatives : David Raines Over 50s Social Club, Sheila Waites Bizzi Hands, Jennifer Hornby Girls Allowed, Jean Kirby Barwick Widowed & Divorced Social Group

IB Town Council Representatives : Jenny Rutland, Michelle Fryer, Ted Strike.

All other positions pending.

INGLEBY BARWICK COMMUNITY HALL 2022-23	APRIL	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	TOTALS
Regular Groups Hire Charges	1,809.00	1,937.75	1,001.00	2,616.25	1,650.00	870.00	2,161.00	4,862.50	348.00	3,615.50	£232.00	1,687.00	22,790.00
Vacation Hire Charges		1,770.00	1,782.00	1,584.00	792.00	90.00							6,018.00
Private Party Hire Charges			487.50	50.00						680.00	£145.00	505.00	1,867.50
Regular Groups Hire / Key Refunds							108.00						108.00
Private Party Hire Refunds				75.00									75.00
Grants													0.00
Bank Interest			0.82										0.82
TOTAL NET INCOME	1,809.00	3,707.75	3,270.50	4,325.25	2,442.00	960.00	2,269.00	4,862.50	348.00	4,295.50	377.00	2,192.00	30,859.32
Financial Audit		-80.00											-80.00
Website			-79.81							-3.67			-83.48
TVVHN Membership Fee							-12.00						-12.00
Registration Fees	-35.00												-35.00
PRS/PPL Licence					-275.74								-275.74
Administration Total	-35.00	-80.00	-79.81	0.00	-275.74	0.00	-12.00	0.00	0.00	0.00	-3.67	0.00	-486.22
Electricity usage (incl heating)	-463.00	-463.00	-650.00	-650.00	-650.00	-650.00	-650.00	-3,348.00	-3,348.00	-1,079.00	-1,079.00	-1,079.00	-14,109.00
Insurance				-904.16									-904.16
Water/Sewerage		-191.69			-540.76			-335.02		-345.28			-1,412.75
Building repairs/maintenance	-333.46	-160.80			-480.00		-718.44		-118.08	-114.00	-75.00	-25.00	-2,024.78
Cleaning consumables	-7.60	-73.20		-92.35	-109.86			-116.41	-84.32	-115.68	-151.20		-750.62
Nappy/sanitary disposal		-339.50			-339.50					-747.36	-355.56		-1,781.92
Waste disposal													0.00
Legionella Testing													0.00
Decoration													0.00
Grounds Maintenance				-120.00		-120.00	-360.00						-600.00
Environmental issues (car park gritting, etc)													0.00
Equipment replacement	-51.75										-32.00		-83.75
COVID-19													0.00
New Assets for Hall & Kitchen													0.00
Major refurbishment													0.00
Building Costs / Maintenance Total	-855.81	-1,228.19	-650.00	-1,766.51	-2,120.12	-770.00	-1,728.44	-3,799.43	-3,550.40	-2,056.04	-2,038.04	-1,104.00	-21,666.98
Staff Salaries	-1,167.63	-1,026.19	-676.89	-967.74	-987.33	-1,134.11	-1,134.72	-1,568.51	-1,023.01	-1,182.98	-1,094.40	-1,121.55	-13,085.06
Pension	-56.10	-51.76	-53.01	-53.62	-50.42		-104.31	-49.35	-53.62	-51.49	-51.49	-50.77	-625.94
Contract Cleaning													0.00
Employees Total	-1,223.73	-1,077.95	-729.90	-1,021.36	-1,037.75	-1,134.11	-1,239.03	-1,617.86	-1,076.63	-1,234.47	-1,145.89	-1,172.32	-13,711.00
Postage	-23.76												-23.76
Stationery	-41.99		-5.00	-71.53						-31.40			-149.92
Telephones	-23.77	-61.31	-61.53	-24.70	-61.31	-61.53	-49.18	-49.82	-49.18	-12.35	-98.36		-602.22
Expenses	-2.70		-58.31	-10.19	-32.00					-61.01	-42.19	0.00	-103.20
Office Costs Total	-92.22	-61.31	-124.84	-106.42	-93.31	-61.53	-49.18	-49.82	-49.18	-49.18	-43.75	-98.36	-879.10
TOTAL EXPENDITURE	-2,206.76	-2,447.45	-1,584.55	-2,894.29	-3,526.92	-1,965.64	-3,028.65	-5,467.11	-4,676.21	-3,339.69	-3,231.35	-2,374.68	-36,743.30
NET INCOME / EXPENDITURE	-397.76	1,260.30	1,685.95	1,430.96	-1,084.92	-1,005.64	-759.65	-604.61	-4,328.21	955.81	-2,854.35	-182.68	-5,883.98
Current Account Balance 1st April	16,012.47												
Month End Current Account Balance	15,795.90	17,538.31	18,560.96	20,033.45	19,694.13	18,092.89	18,004.15	16,171.10	11,842.89	12,798.70	9,944.35	9,761.67	9,761.67
Uncleared Cheques	-181.19	-663.30	0.00	-191.53	-937.13	-341.53	-1,228.44	0.00					
Available Balance	15,614.71	16,875.01	18,560.96	19,841.92	18,757.00	17,751.36	16,775.71	16,171.10	11,842.89	12,798.70	9,944.35	9,761.67	9,761.67
Deposit Account Balance 1st April	10,892.19		0.82			3.36			6.07			13.53	
Month End Bank Account Balance	10,892.19	10,892.19	10,893.01	10,893.01	10,893.01	10,896.37	10,896.37	10,896.37	10,902.44	10,902.44	10,902.44	10,915.97	10,915.97

M Fryer 10-Mar-23

Q1	Q2	Q3	Q4	TOTALS	2022-23 BUDGET	(OVER) / UNDER SPEND
4,747.75	5,136.25	7,371.50	5,534.50	22,790.00	19,000.00	3,790.00
3,552.00	2,466.00	0.00	0.00	6,018.00		6,018.00
487.50	50.00	0.00	1,330.00	1,867.50	5,025.00	-3,157.50
0.00	0.00	108.00	0.00	108.00		108.00
0.00	75.00	0.00	0.00	75.00		75.00
0.00	0.00	0.00	0.00	0.00		0.00
0.82	0.00	0.00	0.00	0.82		0.82
8,788.07	7,727.25	7,479.50	6,864.50	30,859.32	24,025.00	6,834.32
-80.00	0.00	0.00	0.00	-80.00		0.00
0.00	0.00	-12.00	0.00	-12.00		0.00
-35.00	0.00	0.00	0.00	-35.00		5.00
0.00	-275.74	0.00	0.00	-275.74		-15.74
-115.00	-275.74	-12.00	0.00	-402.74	-452.00	-10.74
-1,576.00	-1,950.00	-7,346.00	-3,237.00	-14,109.00	-12,000.00	-2,109.00
0.00	-904.16	0.00	0.00	-904.16	-800.00	-104.16
-191.69	-540.76	-335.02	-345.28	-1,412.75	-1,500.00	87.25
-494.26	-480.00	-952.93	-214.00	-2,141.19	-2,400.00	375.22
-80.80	-202.21	-200.73	-266.88	-750.62	-1,400.00	649.38
-339.50	-339.50	0.00	-1,102.92	-1,781.92	-1,280.00	-501.92
0.00	0.00	0.00	0.00	0.00	-125.00	125.00
0.00	0.00	0.00	0.00	0.00	-200.00	200.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	-240.00	-360.00	0.00	-600.00	-1,120.00	520.00
0.00	0.00	0.00	0.00	0.00	-50.00	50.00
-51.75	0.00	0.00	-32.00	-83.75	-250.00	166.25
0.00	0.00	0.00	-32.00	-32.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
0.00	0.00	0.00	0.00	0.00	0.00	0.00
-2,734.00	-4,656.63	-9,194.68	-5,230.08	-21,815.39	-21,125.00	-690.39
-2,870.71	-3,089.18	-3,726.24	-3,398.93	-13,085.06	-13,235.00	149.94
-160.87	-104.04	-207.28	-153.75	-625.94	-621.00	-4.94
0.00	0.00	0.00	0.00	0.00	-2,085.00	2,085.00
-3,031.58	-3,193.22	-3,933.52	-3,552.68	-13,711.00	-15,941.00	2,230.00
-23.76	0.00	0.00	0.00	-23.76	-150.00	126.24
-46.99	-71.53	0.00	0.00	-118.52	-300.00	181.48
-146.61	-147.54	-148.18	-159.89	-602.22	-576.00	-26.22
-61.01	-42.19	0.00	0.00	-103.20	-100.00	-3.20
-278.37	-261.26	-148.18	-191.29	-879.10	-1,126.00	246.90
-6,158.95	-8,386.85	-13,288.38	-8,974.05	-36,808.23	-38,644.00	1,835.77
2,629.12	-659.60	-5,808.88	-2,109.55	-5,948.91	-14,619.00	8,670.09
18,560.96	18,092.89	11,842.89	9,761.67			
0.00	-341.53	0.00	0.00			
18,560.96	17,751.36	11,842.89	9,761.67			
10,892.19						
10,893.01	10,896.37	10,902.44	10,915.97			

31-Mar-23