

Cranleigh Community Church

Report and Accounts

Year ended 31 December 2023

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

CRANLEIGH COMMUNITY CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2023

ADDRESS FOR CORRESPONDENCE	38/40 Cranleigh Road Dorset BH6 5JH
GOVERNING DOCUMENT	Declaration of Trust dated March 1930
CHARITY REGISTRATION NUMBER	1044869
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Daniele Carmo (resigned September 2023) Eugenio Carmo (resigned September 2023) Timothy Cologne Colin Howard (resigned May 2024) Frederick Potgieter Desmond Tham (appointed September 2023)
BANKERS	Caf Bank Ltd Lloyds Bank plc
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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CRANLEIGH COMMUNITY CHURCH

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023

Objects of the charity

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The charity's principal objects, as set out in its governing document, are to hold the premises known as Cranleigh Road Hall Trust to be used for:

1. The worship of God.
2. The preaching of His Gospel
3. The fellowship and edification of Christians.

Cranleigh Community Church [CCC] exists to serve the spiritual, physical and emotional needs of its members, associates and community and to engage in Christian mission. To this end, it organises and promotes activities that facilitate Christian worship and service and supports several initiatives that serve the practical needs of our community, which include:

1. The advancement of the Christian faith through preaching, teaching and counselling based on the moral and ethical framework established in the Holy Scripture (Christian Bible) to develop individuals' spirituality and their spiritual well-being.
2. The provision of sacred spaces and worship services is open to all.
3. The provision of public rituals, prayer and services.
4. Contributing to the spiritual and moral education of children and young people.
5. Contributing towards a better society by running activities to address specific needs in our local community.
6. Provide pastoral care to our members and community members who come to us for help and support.
7. Providing comfort to the bereaved.
8. Helping to provide social care to those in need.

Most of its activities are organised and run by volunteers drawn from its membership and close associates who freely give their time and energies in response to their love for God.

Review of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

Sunday Services: We usually meet every Sunday from 10:30 am at 38 Cranleigh Road, Southbourne. It's a chance to meet for fellowship, worship and Bible teaching.

CCC Kids during Sunday Services: During the year, children typically remained in the service and participated in Bible studies or craft activities. The Disclosure and Barring Service have checked all our kids' leaders and undergo safeguarding training annually. In working with Children, we comply with the strictest policies to ensure the safety of our little ones.

Through the week

Various groups and activities are run by the Church regularly, providing applications of the truth and love of Jesus across various contexts.

Life Groups: We believe that groups are vital in helping people find belonging within the church's life. Life groups are small groups of people that meet regularly online, in homes or anywhere convenient. They are an essential ingredient in discovering and living the abundant life that Jesus promised.

Community

By community, we mean our “neighbours”, as Jesus defined them. The needs of the people each of us live amongst. And the needs in the communities where our congregations meet. Through various initiatives and partnerships, we serve and give to make a difference, including:

A weekly Toddler Group: The group is run by the church for the local community. We welcome parents, grandparents and carers with under 5s to meet, chat and play. There is no charge, just a small voluntary contribution. Children can enjoy painting, a sticking activity, books and toys.

The use of our facilities for another church, funerals and approved community events. We formed a link with a Brazilian Church, enabling them to use our building for their weekly service.

Sunday services were also streamed online most weeks.

The trustees consider that they have complied with their duty to have due regard to public benefit guidance published by the Charity Commission.

New Life Bournemouth

Following the elders' and trustees' 2022 decision to change the church's name to New Life Bournemouth [NLB], a new CIO [registration number 1201915] was successfully registered with the Charity Commission in February 2023. The trustees and elders then engaged the services of Anthony Collins Solicitors to transfer the assets of Cranleigh Hall to NLB, which is still ongoing. Following the transfer of the assets, CCC will be deregistered and the church will conduct its activities through NLB.

Water escape incident and property renovation

In November 2022, a significant water escape incident occurred on the church premises, affecting several key areas, including the church offices, prayer room, and creche. The damage was extensive, leading to the temporary disruption of church operations in these spaces. The incident required immediate attention and resulted in the need for major repairs and renovations throughout 2023.

Throughout the year, the trustees worked closely with the church's insurer and contractors to assess the extent of the damage, secure a financial settlement, and oversee the necessary repair work. After thorough discussions and evaluations, the trustees decided that instead of simply restoring the damaged areas to their previous state, this was an opportunity to reconfigure the church offices into a more valuable asset.

As a result, the church offices were renovated and converted into a two-bedroom dwelling. This strategic decision was made to maximise the use of the church's property, allowing the new dwelling to be rented out as a source of additional income for the church. The rental income generated from this dwelling will contribute to the financial stability of the organisation and help support its ongoing mission and activities.

The renovations were still ongoing at the end of the financial period and will be completed in January 2024 ready for leasing. This development not only addressed the aftermath of the water escape but also positioned the church to generate sustainable income while maintaining its commitment to serving the community.

The trustees are satisfied with the resolution of the incident and believe that this outcome provides a positive long-term benefit for the church, both in terms of property use and financial sustainability.

Financial review

During the year income increased by £32,410, to £78,290 due to an insurance claim which was received in the year. Expenditure increased by £12,430, to £71,680. As a result the cash held by the charity increased by £6,610, to £37,540, of which £36,150 is unrestricted and can be used for any charitable purpose.

The funds that support the charity come primarily from the offerings and gifts made by members and friends of the church and are entirely voluntary. Occasionally individuals or organisations using the church facilities make a small financial gift to the church.

Accounts for the year ended 31st December 2023 are provided herewith, having been subject to independent examination before approval by the trustees and subsequent filing with the Charity Commission.

The capital assets of the charity are 38 Cranleigh Road (a meeting hall) and 40 Cranleigh Road (self-contained linked dwelling, administrative office and kitchen), the freeholds of which are held unencumbered.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £18,000 (which equates to about 3 months of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £36,150 and the charity is complying with its reserves policy.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New Trustees are selected and appointed by remaining trustees in consultation with the church leadership.

The trustees require that the leadership team of CCC ensure that Cranleigh Road Hall and the adjacent property are adequately repaired and insured against risk. The trustees permit the hall and associated buildings to be used by the fellowship of believers under the guidance and direction of the church leaders. A team of elders provide spiritual leadership for CCC and manage the practical affairs of the church.

CCC is an independent, charismatic evangelical church belonging to no denomination or "stream". It is a member of the Evangelical Alliance of the United Kingdom.

Training is available to trustees to cover any specific needs. The trustees regularly review the significant risks faced by the charity and have established systems to mitigate any that are significant. The trustees believe that the financial controls and regular reporting of income and expenditure provide sufficient, timely information to respond to adverse trends and ensure that the trust's financial liabilities are covered.

The trustees operate a proactive child protection policy with associated detailed procedures. A similar policy has been established to cater for vulnerable adults. We obtain Disclosure and Barring Service (DBS) clearances for anyone with regular contact with our children, young people and other vulnerable people. We obtain these through Thirty-one eight. We have established links with our local Social Services and use them and other recommended experts to provide relevant training.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Desmond Tham
Desmond Tham (Sep 25, 2024 19:10 GMT+1)

Desmond Tham

Date: Sep 25, 2024

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
CRANLEIGH COMMUNITY CHURCH

I report to the trustees on my examination of the accounts of Cranleigh Community Church ('the charity') for the year ended 31 December 2023 on pages 7 to 10 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

J. Young
J. Young (Oct 8, 2024 08:54 GMT+1)

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: Oct 8, 2024

CRANLEIGH COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2023	Total 2022
		General Funds	Designated Funds			
		£	£	£	£	£
<i>Income receipts</i>						
Donations		40,423	-	265	40,688	43,562
Gift aid receipts		3,757	-	-	3,757	2,300
Charitable activities		-	-	841	841	-
Insurance claim		32,789	-	-	32,789	-
Interest		164	-	-	164	14
Other		53	-	-	53	-
<i>Total receipts</i>		<u>77,185</u>	<u>-</u>	<u>1,106</u>	<u>78,291</u>	<u>45,876</u>
<i>Payments</i>						
Payments in relation to charitable activities undertaken directly	2	61,293	-	8,431	69,724	56,983
Grants paid in relation to charitable activities undertaken by others	3	466	-	1,495	1,961	2,273
<i>Total payments</i>		<u>61,758</u>	<u>-</u>	<u>9,926</u>	<u>71,685</u>	<u>59,256</u>
Net of receipts / (payments) before transfers		15,426	-	(8,820)	6,606	(13,380)
Transfers between funds	5	(4,356)	-	4,356	-	-
Net movement in funds		<u>11,070</u>	<u>-</u>	<u>(4,464)</u>	<u>6,606</u>	<u>(13,380)</u>
Cash funds as at last year end		25,082	-	5,850	30,932	44,313
Cash funds at this year end	A	<u>36,153</u>	<u>-</u>	<u>1,385</u>	<u>37,538</u>	<u>30,932</u>

The notes on pages 9-10 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	<u>Unrestricted Funds</u>		Restricted funds	Total 2023	Total 2022
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	35,872	-	1,386	37,258	30,932
Petty cash	280	-	-	280	-
	<u>36,152</u>	<u>-</u>	<u>1,386</u>	<u>37,538</u>	<u>30,932</u>
B Other monetary assets					
Gift aid due to charity	4,699	-	-	4,699	3,719
Other debtors	-	-	-	-	821
	<u>4,699</u>	<u>-</u>	<u>-</u>	<u>4,699</u>	<u>4,540</u>
C Liabilities					
Falling due within one year:					
Taxes due	1,245	-	-	1,245	-
Fee for Independent Examination	1,200	-	-	1,200	1,320
Accrued expenses	6,600	-	-	6,600	-
	<u>9,045</u>	<u>-</u>	<u>-</u>	<u>9,045</u>	<u>1,320</u>
D Assets retained for charity's own use				Value 2023	Value 2022
				£	£
<i>Land and buildings [freehold]</i>				-	-
Contents and equipment				158,590	136,388
				<u>158,590</u>	<u>136,388</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

Current values have not been quoted for properties because reliable valuations are not available, and disclosure is not mandatory.

The accounts were approved by the trustees and signed on their behalf

by Desmond Tham date Sep 25, 2024
[Desmond Tham \(Sep 25, 2024 19:10 GMT+1\)](#)
Desmond Tham

The notes on pages 9-10 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2023	Total 2022
	General funds	Designated funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Employment costs	42,091	-	-	42,091	41,600
Ministry expenses and training	568	-	-	568	296
Youth and children's work	-	-	281	281	-
Repairs, maintenance and equipment	3,552	-	8,150	11,702	2,708
Insurance	3,316	-	-	3,316	3,270
Utilities and phone	7,122	-	-	7,122	2,721
Catering	368	-	-	368	1,390
Governance, professional fees and bank charges	1,479	-	-	1,479	3,117
Administration, office and support	2,797	-	-	2,797	1,882
	<u>61,293</u>	<u>-</u>	<u>8,431</u>	<u>69,724</u>	<u>56,983</u>

3 Grants and gifts paid to others

Organisations:					
Christians Against Poverty	-	-	465	465	1,190
Organisations < £1,000	352	-	530	882	336
Individuals	114	-	500	614	747
	<u>466</u>	<u>-</u>	<u>1,495</u>	<u>1,961</u>	<u>2,273</u>

4 Transactions with related parties

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2023

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	25,082	77,185	(61,758)	(4,356)	36,153
	<u>25,082</u>	<u>77,185</u>	<u>(61,758)</u>	<u>(4,356)</u>	<u>36,153</u>
Restricted funds					
Christians Against Poverty [CAP]	245	240	(465)	-	20
Fundraising for boiler	4,672	-	(4,000)	-	672
Building improvement	119	-	(4,150)	4,031	-
Mission	150	25	(500)	325	-
Youth	281	-	-	-	281
Parents and Toddlers	383	841	(811)	-	412
	<u>5,850</u>	<u>1,106</u>	<u>(9,926)</u>	<u>4,356</u>	<u>1,386</u>
Total funds	<u>30,933</u>	<u>78,291</u>	<u>(71,685)</u>	<u>-</u>	<u>37,539</u>