

Cranleigh Community Church

Report and Accounts

Year ended 31st December 2022

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

CRANLEIGH COMMUNITY CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2022

ADDRESS FOR CORRESPONDENCE	38/40 Cranleigh Road Dorset BH6 5JH
GOVERNING DOCUMENT	Declaration of Trust dated March 1930
CHARITY REGISTRATION NUMBER	1044869
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Daniele Carmo (resigned 1 September 2023) Eugenio Carmo (resigned 1 September 2023) Timothy Cologne Colin Howard Frederick Potgieter
BANKERS	Caf Bank Ltd Lloyds Bank plc
INDEPENDENT EXAMINER	Sarah Crispin ACA Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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Cranleigh Community Church
Trustees' Annual Report for the period
1st January 2022 to 31st December 2022

Structure, Governance and Management

Type of governing document:	Trust deed. Declaration of trust made 31 st March 1930.
How the charity is constituted:	Trust
Trustee selection methods:	New Trustees are selected and appointed by remaining trustees in consultation with the church leadership.

Additional governance issues:

The trustees require that the leadership team of Cranleigh Community Church ensure that Cranleigh Road Hall and the adjacent property are adequately repaired and insured against risk. The trustees permit the hall and associated buildings to be used by the fellowship of believers under the guidance and direction of the church leaders. A team of elders provide spiritual leadership for Cranleigh Community Church and manages the practical affairs of the church.

Cranleigh Community Church is an independent, charismatic evangelical church belonging to no denomination or "stream". It is a member of the Evangelical Alliance of the United Kingdom.

Training is available to trustees to cover any specific needs.

The trustees regularly review the significant risks faced by the charity and have established systems to mitigate any that are significant. The trustees believe that the financial controls and regular reporting of income and expenditure provide sufficient, timely information to respond to adverse trends and ensure that the trust's financial liabilities are covered.

The trustees operate a proactive child protection policy with associated detailed procedures. A similar policy has been established to cater for vulnerable adults. We obtain Disclosure and Barring Service (DBS) clearances for anyone with regular contact with our children, young people and other vulnerable people. We obtain these through Thirty-one eight. We have established links with our local Social Services and use them and other recommended experts to provide relevant training.

Objectives and Activities

Summary of the Objectives of the charity set out in its governing document.

To hold the premises known as Cranleigh Road Hall Trust to be used for:

1. The worship of God.
2. The preaching of His Gospel
3. The fellowship and edification of Christians.

Summary of the main activities about these objectives.

Cranleigh Community Church exists to serve the spiritual, physical and emotional needs of its members, associates and community and to engage in Christian mission. To this end, it organises and promotes activities that facilitate Christian worship and service and supports several initiatives that serve the practical needs of our community, which include:

1. The advancement of the Christian faith through preaching, teaching and counselling based on the moral and ethical framework established in the Holy Scripture (Christian Bible) to develop individuals' spirituality and their spiritual well-being.
2. The provision of sacred spaces and worship services is open to all.
3. The provision of public rituals, prayer and services.
4. Contributing to the spiritual and moral education of children and young people.
5. Contributing towards a better society by running activities to address specific needs in our local community.
6. Provide pastoral care to our members and community members who come to us for help and support.
7. Providing comfort to the bereaved.
8. Helping to provide social care to those in need.

Most of its activities are organised and run by volunteers drawn from its membership and close associates who freely give their time and energies in response to their love for God.

Summary of the activities of Charity during the year 2022

Sunday Services: We usually meet every Sunday from 10:30 am at 40 Cranleigh Road, Southbourne. It's a chance to meet for fellowship, worship and Bible teaching.

CCC Kids during Sunday Services: During the year, children typically remained in the service and participated in craft activities. It is anticipated that our Sunday School work will resume in 2023. The Disclosure and Barring Service have checked all our kids' leaders and undergo safeguarding training annually. In working with Children, we comply with the strictest policies to ensure the safety of our little ones.

THROUGH THE WEEK

Various **groups and activities** are run by Cranleigh regularly, providing applications of the truth and love of Jesus across various contexts.

Life Groups: We believe that groups are vital in helping people find belonging within the church's life. are small groups of people that meet regularly online, in homes or anywhere convenient! They are an essential ingredient in discovering and living the abundant life that Jesus promised.

COMMUNITY

By community, we mean our “neighbours”, as Jesus defined them. The needs of the people each of us live amongst. And the needs in the communities where our congregations meet. Through various initiatives and partnerships, we serve and give to make a difference, including:

- A weekly **Toddler Group**: The group is run by the church for the local community. We welcome parents, grandparents and carers with under 5s to meet, chat and play. There is no charge, just a small voluntary contribution. Children can enjoy painting, a sticking activity, books and toys.
- The **use of our facilities** for another church, funerals and approved community events. We formed a link with a Brazilian Church, enabling them to use our building for their weekly service.
- **Sunday services** were also streamed online each week.

The trustees consider that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to public benefit guidance published by the Charity Commission.

Name Change

The elders and trustees decided to change the church's name. Changing the name of our church was a process that took place over a considerable period and involved much prayer and input from all the leaders. The motivating factor was to denote a fresh vision, a new season and transformed methods of operation. The new name, New Life Bournemouth (NLB), will denote exactly what it says - fresh new life for those already part of the fellowship and our community.

In September 2022, Anthony Collins and Partners (Solicitors) were appointed to put this into operation. NLB was successfully registered with the Charity Commission in February 2023 as a Charitable Incorporated Organisation. A motion was passed by the elders and trustees that all existing trustees of CCC become the trustees of NLB.

During 2023 the assets of Cranleigh Hall Trust will be transferred to NLB, and Cranleigh Road Hall Trust will be deregistered.

Financial Review

A brief statement on the charity's policy on reserves

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £18,000 (which equates to about 3 months' of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At

the year end, the charity held unrestricted cash of £32,800 and the charity is complying with its reserves policy

Further financial review details

The funds that support the charity come primarily from the offerings and gifts made by members and friends of the church and are entirely voluntary. Occasionally individuals or organisations using the church facilities make a small financial gift to the church.

During the year income decreased by £31,731, to £45,876, and expenditure decreased by £10,922, to £59,256 due to a decrease in membership. As a result the cash held by the charity decreased by £13,381, to £30,932, of which £25,082 is unrestricted. It was encouraging to see the remaining members regularly support the ministry financially.

Accounts for the year ended 31st December 2022 are provided herewith, having been subject to independent examination before approval by the trustees and subsequent filing with the Charity Commission.

The capital assets of the charity are 38 Cranleigh Road (a meeting hall) and 40 Cranleigh Road (administrative offices and meeting rooms), the freeholds of which are held unencumbered.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Declaration

The trustees declare that they have approved the trustee's report above.

Signed on behalf of the charity's trustees

Colin Howard

Colin Howard
Chair

Date: 19 October 2023

**INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
CRANLEIGH COMMUNITY CHURCH**

I report to the trustees on my examination of the accounts of Cranleigh Community Church ('the charity') for the year ended 31 December 2022 on pages 7 to 10 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sarah Crispin ACA

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 23 October 2023

CRANLEIGH COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2022	Total 2021
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		42,657	-	905	43,562	62,291
Gift aid receipts		2,300	-	-	2,300	15,313
Interest		11	3	-	14	3
Total receipts		<u>44,968</u>	<u>3</u>	<u>905</u>	<u>45,876</u>	<u>77,607</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	55,209	-	1,774	56,983	60,226
Grants paid in relation to charitable activities undertaken by others	3	265	-	2,008	2,273	9,953
Total payments		<u>55,475</u>	<u>-</u>	<u>3,782</u>	<u>59,256</u>	<u>70,178</u>
Net of receipts / (payments) before transfers		(10,507)	3	(2,877)	(13,380)	7,429
Transfers between funds	5	26,217	(23,449)	(2,768)	-	-
Net movement in funds		<u>15,710</u>	<u>(23,446)</u>	<u>(5,645)</u>	<u>(13,380)</u>	<u>7,429</u>
Cash funds as at last year end		9,372	23,446	11,495	44,313	36,883
Cash funds at this year end	A	<u>25,082</u>	<u>-</u>	<u>5,850</u>	<u>30,932</u>	<u>44,313</u>

The notes on pages 9 - 10 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2022

	<u>Unrestricted Funds</u>		Restricted funds	Total 2022	Total 2021
	General funds	Designated funds			
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	25,082	-	5,850	30,932	44,103
Undeposited funds	-	-	-	-	210
	<u>25,082</u>	<u>-</u>	<u>5,850</u>	<u>30,932</u>	<u>44,313</u>
B Other monetary assets					
Gift aid due to charity	3,719			3,719	1,961
Other debtors	821			821	-
	<u>4,540</u>	<u>-</u>	<u>-</u>	<u>4,540</u>	<u>1,961</u>
C Liabilities					
Falling due within one year:					
PAYNE/NI or pension owed	-	-	-		253
Fee for Independent Examination	1,320	-	-	1,320	1,392
	<u>1,320</u>	<u>-</u>	<u>-</u>	<u>1,320</u>	<u>1,645</u>
D Assets retained for charity's own use				Value 2022	Value 2021
				£	£
Land and buildings [freehold]				1,442,782	1,442,782
Contents and equipment				136,388	136,388
				<u>1,579,170</u>	<u>1,579,170</u>

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Colin Howard
Colin Howard, Chair

date: 19 October 2023

The notes on pages 9 - 10 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds £	Total 2022 £	Total 2021 £
	General funds £	Designated funds £			
2 Payments in relation to charitable activities undertaken directly					
Employment costs	41,600	-	-	41,600	41,691
Ministry expenses and training	296	-	-	296	331
Premises cost (including utilities and insurance)	6,925	-	1,774	8,698	12,739
Catering	1,390	-	-	1,390	341
Governance, professional fees and bank charges	3,117	-	-	3,117	2,300
Administration, office and support	1,882	-	-	1,882	2,823
	<u>55,209</u>	<u>-</u>	<u>1,774</u>	<u>56,983</u>	<u>60,226</u>
3 Grants and gifts paid to others					
Organisations:					
WEC International	-	-	-	-	4,706
Christians Against Poverty	-	-	1,190	1,190	-
Organisations < £1,000	28	-	308	336	336
Individuals	237	-	510	747	4,911
	<u>265</u>	<u>-</u>	<u>2,008</u>	<u>2,273</u>	<u>9,953</u>

4 Transactions with related parties

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	9,372	44,968	(55,475)	26,217	25,082
Designated funds					
Insurance claim	23,446	3	-	(23,449)	-
	<u>32,818</u>	<u>44,971</u>	<u>(55,475)</u>	<u>2,768</u>	<u>25,082</u>
Restricted funds					
CAP	1,190	245	(1,190)	-	245
Fundraising for boiler	4,672	-	-	-	4,672
Building improvement	1,892	-	(1,774)	-	119
Legacy	15	-	-	(15)	-
Mission	2,568	660	(510)	(2,567)	150
Youth	589	-	(308)	-	281
Parents and Toddlers	383	-	-	-	383
Community & local ministries	186	-	-	(186)	-
	<u>11,495</u>	<u>905</u>	<u>(3,782)</u>	<u>(2,768)</u>	<u>5,850</u>
Total funds	<u>44,313</u>	<u>45,876</u>	<u>(59,256)</u>	<u>-</u>	<u>30,932</u>