

Cranleigh Community Church

Report and Accounts

Year ended 31st December 2021

Stewardship 
Active generosity

1 Lamb's Passage, London EC1Y 8AB
www.stewardship.org.uk

CRANLEIGH COMMUNITY CHURCH
LEGAL AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 DECEMBER 2021

ADDRESS FOR CORRESPONDENCE	38/40 Cranleigh Road Dorset BH6 5JH
GOVERNING DOCUMENT	Declaration of Trust dated March 1930
CHARITY REGISTRATION NUMBER	1044869
TRUSTEES RESPONSIBLE FOR MANAGING THE CHARITY	Daniele Carmo Eugenio Carmo Timothy Cologne Colin Howard Frederick Potgieter
BANKERS	Caf Bank Ltd Lloyds Bank plc
INDEPENDENT EXAMINER	Jaimée Young Stewardship 1 Lamb's Passage LONDON EC1Y 8AB

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CRANLEIGH COMMUNITY CHURCH
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

The Trustees have pleasure in submitting the Report and Accounts for the year ended 31 December 2021.

Objects of the charity

The charity, which is a church, is governed by a trust deed and is constituted as a trust. The charity's principal objects, as set out in its governing document, are to hold the premises known as Cranleigh Road Hall Trust to be used for:

- a) The worship of God
- b) The preaching of His Gospel
- c) The fellowship and edification of Christians

Summary of the charity's main activities and achievements

To further the above objects and vision, the charity's main activities and achievements were as follows:

Cranleigh Community Church exists to serve the spiritual, physical and emotional needs of its members, associates and community and to engage in Christian mission. To this end, it organises and promotes activities that facilitate Christian worship and service and supports a number of initiatives that serve the practical needs of our community which include:

1. The advancement of the Christian faith through preaching, teaching and counselling based on the moral and ethical framework established in Holy Scripture (Christian Bible) with the intention of developing individuals' spirituality and their spiritual wellbeing.
2. The provision of sacred spaces and worship services open to all.
3. The provision of public rituals, prayer and services.
4. Contributing to the spiritual and moral education of children and young people.
5. Contributing towards a better society by running activities aimed at addressing specific needs in our local community.
6. The provision of pastoral care to our members and any of our community who come to us for help and support.
7. Providing comfort to the bereaved.
8. Helping to provide social care to those in need.

The vast majority of its activities are organised and run by volunteers drawn from its membership and close associates who give freely of their time and energies in response to their love for God.

Sunday Services: We normally meet every Sunday from 10:30am at 40 Cranleigh Road, Southbourne. It's a chance to meet together for fellowship, worship and Bible teaching.

CCC Kids during Sunday Services: Children normally watch a bible story video clip and/or alternatively participate in craft activities. All our kids' leaders have been checked by the Disclosure and Barring Service and undergo safeguarding training annually. In working with children we comply with the strictest policies to ensure the safety of our little ones.

Through the week

A variety of groups and activities are run by Cranleigh on a regular basis, providing applications of the truth and love of Jesus across a range of contexts.

Life Groups: We believe that groups are vital in helping people find a place of belonging within the life of the church. Small groups of people meet together regularly online, in homes or anywhere convenient to meet! We believe they are an essential ingredient in discovering and living the abundant life that Jesus promised.

Community

By community we mean our “neighbours” as Jesus defined them. The needs of the people each of us live amongst. And the needs in the communities where our congregations meet. Through various initiatives and partnerships, we serve and give to make a difference, including:

- * A weekly **Toddler Group:** The group is run by the church for the local community. We welcome parents, grandparents and carers with under 5s to meet, chat and play. There is no charge, just a small voluntary contribution. Children can enjoy painting, a sticking activity, books and toys.

- * The use of our facilities for another church, funerals and approved community events. We were able to form a link with a Brazilian Church, enabling them to use our building for their weekly service.

Due to the Covid 19 pandemic our way of operating had to change dramatically throughout the past two years. With the lockdown on 23rd March 2020 all of our regular services and activities within the building ceased. Our links with local schools were also curtailed, however, some have been restored at the end of 2021.

Except for periods where government restrictions were imposed, we were able to maintain our Sunday Worship services, and, at the same time we were able to transmit them on line each week. Some other midweeks were also able to be held in the building. Government guidelines were adhered to at all times.

We also maintained contact with church members by telephone, social media, email and zoom throughout the year.

We were also able to form a link with a Brazilian Church, enabling them to use our building for their weekly service.

In planning the activities the Trustees have applied the guidance on public benefit issued by the Charity Commission.

Financial review

During the year income increased by £14,800, to £77,600, and expenditure decreased by £23,800, to £70,200. As a result the cash held by the charity increased by £7,400, to £44,300, of which £32,800 is unrestricted and can be used for any charitable purpose.

The funds that support the charity come primarily from the offerings and gifts made by members and friends of the church and are entirely voluntary. Occasionally individuals or organisations using the church facilities make a small financial gift to the church.

Reserves policy

The trustees have determined that the charity should aim to hold unrestricted cash of no less than £24,000 (which equates to about 4 months' of unrestricted expenditure) so that the charity could continue to operate should income and / or expenditure vary adversely. At the year end, the charity held unrestricted cash of £32,800 and the charity is complying with its reserves policy.

Governance

Responsibility for setting policy and for making operating decisions rest with the trustees who meet regularly to monitor the activities of the charity. New trustees are selected and appointed by remaining trustees in consultation with the church leadership. Training is available to trustees to cover any specific needs.

The trustees require that the leadership team of Cranleigh Community Church ensure that Cranleigh Road Hall and the adjacent property is kept in proper repair and insured against risk. The trustees permit the hall and associated buildings to be used by the fellowship of believers under the guidance and direction of the church leaders. A team of elders provide spiritual leadership for Cranleigh Community Church and manage the practical affairs of the church.

Cranleigh Community Church is an independent, charismatic evangelical church, belonging to no denomination or "stream". It is a member of the Evangelical Alliance of the United Kingdom.

The trustees regularly review the major risks faced by the charity and have established systems to mitigate any that are significant. The trustees believe that the financial controls in place and regular reporting of income and expenditure provides sufficient timely information to respond to adverse trends and ensure that the trust's financial liabilities are covered.

The trustees operate a proactive child protection policy with associated detailed procedures. A similar policy has been established to cater for vulnerable adults. We obtain Disclosure and Barring Service (DBS) clearances for anyone who has regular contact with our children, young people and other vulnerable people. We obtain these through Thirty-one eight. We have established links with our local Social Services and use them and other recommended experts to provide relevant training.

Post year end

The elders and trustees decided it's time to change the name of the church. Changing the name of our church was a process that took place over a considerable period of time and involved much prayer and input from all the leaders. The motivating factor was to denote fresh vision, a new season and transformed methods of operation. The new name, New Life Bournemouth, will denote exactly what it says - fresh new life for those already part of the fellowship and for our community. The steps required to change the name will be taken in 2022.

Responsibilities of trustees

Charity law requires us as Trustees to prepare financial statements for each accounting year which record the receipts and payments of the charity for the year.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable us to ensure that the financial statements comply with the Charities Act 2011.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or any other irregularities.

Approval

This report was approved by the trustees and signed on their behalf by:

Colin Howard, Chair

Date: 05 September 2022

INDEPENDENT EXAMINER'S REPORT
TO THE TRUSTEES OF
CRANLEIGH COMMUNITY CHURCH

I report to the trustees on my examination of the accounts of Cranleigh Community Church ('the charity') for the year ended 31 December 2021 on pages 6 to 9 following.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the 2011 Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in accordance with section 130 of the 2011 Act; or
2. the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Jaimée Young

Stewardship
1 Lamb's Passage
LONDON
EC1Y 8AB

Date: 06 September 2022

CRANLEIGH COMMUNITY CHURCH
RECEIPTS AND PAYMENTS ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

	Notes	<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
		General Funds	Designated Funds			
		£	£	£	£	£
Income receipts						
Donations		59,101	-	3,190	62,291	55,801
Gift aid receipts		13,353	-	1,960	15,313	922
Interest		3	-	-	3	8
Insurance claim		-	-	-	-	6,046
Total receipts		<u>72,457</u>	<u>-</u>	<u>5,150</u>	<u>77,607</u>	<u>62,777</u>
Payments						
Payments in relation to charitable activities undertaken directly	2	59,481	745	-	60,226	64,909
Grants paid in relation to charitable activities undertaken by others	3	7,635	-	2,318	9,953	29,058
Total payments		<u>67,116</u>	<u>745</u>	<u>2,318</u>	<u>70,178</u>	<u>93,967</u>
Net of receipts / (payments) before transfers		5,342	(745)	2,833	7,429	(31,190)
Transfers between funds	5	849	(849)	-	-	-
Net movement in funds		<u>6,191</u>	<u>(1,594)</u>	<u>2,833</u>	<u>7,429</u>	<u>(31,190)</u>
Cash funds as at last year end		3,181	25,040	8,662	36,883	68,073
Cash funds at this year end	A	<u>9,372</u>	<u>23,446</u>	<u>11,495</u>	<u>44,313</u>	<u>36,883</u>

The notes on pages 8 - 9 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
STATEMENT OF ASSETS AND LIABILITIES
FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted Funds			Total	Total
	General funds	Designated funds	Restricted funds	2021	2020
	£	£	£	£	£
A Cash funds					
Cash at bank with immediate access	9,161	23,446	11,495	44,103	36,883
Undeposited funds	210	-	-	210	-
	9,371	23,446	11,495	44,313	36,883
B Other monetary assets					
Gift aid due to charity	1,961	-	-	1,961	9,128
Other debtors	-	-	-	-	297
	1,961	-	-	1,961	9,426
C Liabilities					
Falling due within one year:					
PAYNE/NI or pension owed	253	-	-	253	406
Fee for Independent Examination	1,392	-	-	1,392	1,080
Accrued expenses	-	-	-	-	2,231
	1,645	-	-	1,645	3,717
D Assets retained for charity's own use				Value	Value
				2021	2020
				£	£
Land and buildings [freehold]				1,442,782	1,388,625
Contents and equipment				136,388	130,390
				1,579,170	1,519,015

The trustees have used insurance values as the trustees are unable to reliably estimate current values; insurance values may differ materially from current values.

The accounts were approved by the trustees and signed on their behalf

by Colin Howard, Chair date 05 September 2022

The notes on pages 8 - 9 form part of these accounts.

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

1 Accounting policies

The accounts have been prepared on a receipts and payments basis and comprise a statement that shows the charity's receipts and payments, a statement that summarises the charity's assets and liabilities and related notes. The accountancy profession have determined that only accounts prepared in accordance with applicable accounting standards present a 'true and fair' view and, as these receipts and payments accounts have not (and cannot) be prepared in accordance with accounting standards, these accounts do not present (and are not intended to present) a 'true and fair' view of the charity's financial activities and state of affairs.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Designated funds comprise unrestricted funds that have been set aside by the trustees for particular purposes. Restricted funds are donations which are to be used in accordance with specific restrictions imposed by donors; they include donations received from appeals for specific activities or projects.

	<u>Unrestricted Funds</u>		Restricted Funds	Total 2021	Total 2020
	General funds	Designated funds			
	£	£	£	£	£
2 Payments in relation to charitable activities undertaken directly					
Employment costs	41,691	-	-	41,691	42,670
Ministry expenses and training	331	-	-	331	1,629
Youth and children's work	-	-	-	-	327
Premises cost (including utilities and insurance)	11,994	745	-	12,739	14,820
Catering	341	-	-	341	585
Governance, professional fees and bank charges	2,300	-	-	2,300	3,905
Administration, office and support	2,823	-	-	2,823	824
Other costs	-	-	-	-	149
	<u>59,481</u>	<u>745</u>	<u>-</u>	<u>60,226</u>	<u>64,909</u>

3 Grants and gifts paid to others

Organisations:					
WEC International	3,772	-	934	4,706	14,373
Bible Society	-	-	-	-	1,275
Air Ambulance	-	-	-	-	1,274
Organisations < £1,000	336	-	-	336	-
Individuals	3,527	-	1,384	4,911	12,137
	<u>7,635</u>	<u>-</u>	<u>2,318</u>	<u>9,953</u>	<u>29,058</u>

CRANLEIGH COMMUNITY CHURCH
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2021

4 Transactions with related parties

No payments were made to trustees or persons related to them, except for reimbursement of expenses paid out on behalf of the charity.

5 Movement of funds

	Opening balance £	Receipts £	Payments £	Transfers £	Closing balance £
General funds	3,181	72,457	(67,116)	849	9,372
Designated funds					
Insurance claim	25,040	-	(745)	(849)	23,446
	<u>28,221</u>	<u>72,457</u>	<u>(67,861)</u>	<u>-</u>	<u>32,818</u>
Restricted funds					
CAP	925	265	-	-	1,190
Fundraising for boiler	4,672	-	-	-	4,672
Building improvement	1,892	-	-	-	1,892
Legacy	15	-	-	-	15
Mission	-	4,885	(2,318)	-	2,568
Youth	589	-	-	-	589
Gift towards Daniela	383	-	-	-	383
Community & local ministries	186	-	-	-	186
	<u>8,663</u>	<u>5,150</u>	<u>(2,318)</u>	<u>-</u>	<u>11,495</u>
Total funds	<u>36,884</u>	<u>77,607</u>	<u>(70,178)</u>	<u>-</u>	<u>44,313</u>