



Mayfield Pre-School
(A company limited by guarantee)

Trustees' Report and Financial Statements
Year ending 31 August 2025

Registered Charity no:
1044859



Trustees' Annual Report

for the period from 1st September 2024 to 31st August 2025

Reference and Administrative details

Charity name: Mayfield Pre-School

Charity registration number: 1044859

Our address: Mayfield Pre-School, Court Meadow, Tunbridge Wells Road, Mayfield, East Sussex, TN20 6PJ

Structure, Governance and Management

Mayfield Pre-School is an Ofsted registered, 'Outstanding' rated setting, situated in the heart of our beautiful East Sussex community. We are open to all children between the ages of 2 to school age. We are run by a caring and compassionate team who believe in a nurturing and 'hands on' approach to learning for all.

Mayfield Pre-School is governed by its constitution, which is based on the Early Years Alliance recommended model. We are a registered charity, first constituted on 23rd May 1994 and then amended on 18th January 1995, and amended again on 12th April 2000.

As a registered charity, Mayfield Pre-School is led by a Committee of voluntary Members (our Trustees). The Committee is elected once a year, after the start of each school year (November) at our Annual General Meeting (AGM). Each Member brings enthusiasm, passion and a different set of skills. This helps contribute to the annual goals of the Pre-School, as well as taking important decisions on how the Pre-School is run and moved forward. Committee Members are usually parents of those children attending the Pre-School, but we also very much welcome grandparents, other family members and supportive members of our local community.

Committee / Charity Trustees

Ben Pearce (Trustee Chair)

James Eagle (Trustee Treasurer)

Rebecca Pearce (Trustee Secretary)

Hannah Oliverly (Trustee)

Louisa Hilman (Trustee)

Sophie Raubenheimer (Committee Member)

Financial Adviser and Independent Examiner

Trish Lawson, Chartered Accountant

Name of senior staff members

Mayfield Pre-School is managed day-to-day by our Manager, Paige Merrick, who is supported by our Deputy Manager, Kerry Abbot, and our Finance & Administration Manager is Kathryn Brotherton. The Management are supported by a dedicated staff team of other, longstanding Early Years and Childcare professionals from the local area.

Objectives and Activities

As set out in our governing document, Mayfield Pre-School provides early years education to children between the age of 2 years and school age in the parish of Mayfield and Five Ashes, East Sussex. Our Charitable objectives are to advance the education of children below the compulsory school age in the following order of priority (1) children resident in the parish of Mayfield and Five Ashes (2) children resident outside the parish of Mayfield and Five Ashes.

We confirm that the Trustees (Committee) have observed the guidance issued by the Charity Commission on public benefit (SORP Para 1.18), in regard to all of Mayfield Pre-School's activities, and in the compilation of this annual report. In setting our objectives and planning our activities for the year, we have kept Charity Commission guidance on public benefit in mind at all our Trustee (Committee) meetings. The focus of our activities remains to enhance the education of local young children in line with the Early Years Foundation Stage (EYFS) statutory framework.

Additional information

The Committee would like to say a huge thank you for all contributions made by parents and volunteers, and particularly to all those who have raised and donated funds for the **Pre-School**, in the past financial year. We remain reliant on the fundraising activities of our volunteer Committee, without which we would not be able to resource the same levels of care and education we currently provide. We would like to give additional thanks to the members of our Committee and Trustees who will be standing down at our next AGM in November 2025, particularly to James Eagle, our retiring Treasurer. We are truly grateful to all our funders and supporters.

Achievements and Performance

Mayfield Pre-School is pleased to report another good year. During 2024-5, despite some uncertainty caused by the setting of funding levels nationally, we have achieved our aims this financial year, through the culmination of the hard work and dedication of the entire Staff team, with support from the Committee.

Financially speaking, we have made a surplus and remain a well-run concern as a charity, controlling our finances carefully to ensure value for money, affordability for parents, and a wonderful, nurturing experience for the children we support. Partnership with parents and carers is key to our continuing success and we believe our work and inclusive support to local families continues to bring life and colour to the Parish.

This year we increased our involvement with Mayfacs at Blossom Fairy Orchard with events such as a creating a bug hotel-making day for families. We have enhanced our outdoor area with a climbing frame to aid the children's confidence and build physical coordination skills. We have started a good morning song with makaton signing to help communications with all children and help their involvement. We continue to believe that PSED (personal, social and emotional development) is the most important aspect and the foundation of, every child's learning. Alongside our day-to-day care, nurture and support, we again offered several rewarding extra-curricular activities including countryside walks on Court Meadow, 'Bike-ability' balance-bike cycle training, and Cooking Bear to help children start to learn about making food at home. This was aided by the development of a new kitchen at the Pre-School, supported by donations and earned income.

We have continued to work closely with several other local charities, groups, and local businesses to benefit the children's experiences. These include Mayfield Primary School, the

Bonfire Society, the Parish Council, Mayfield Girls School, Sussex Open Gardens (NGS scheme), the WI, the Scouts, and many other local people.

As our financial year concludes, we are already looking forward to the new Academic year beginning this September, with a new roll of children having successfully helped 14 children in their transition to move up to 'big school' at the end of the Summer term.

For the forthcoming academic year, the Pre-School will be focused on continuing to offer the very best early years education through play. The key focus will be on making incremental improvements throughout the setting; improving different areas for the children, and for the staff so that Mayfield Pre-School can provide the best learning experience possible. The Committee are now looking at how best to support this in terms of storage, suitable equipment and resources, and funding opportunities, including through grants and donations. Next year we expect to have to make further renovations to the premises, including works to the roof.

Financial Review

At the end of the financial year, the charity retained a sustainable financial position, finishing the year with an income of £192,061, in surplus, compared to an annual expenditure of £158,706.

We were fortunate last September (2024) to start the school year with 34 children on the register and finished the year with 37. This meant that we were able to absorb cost increases, whilst still offering the range of activities that reflect an Outstanding setting and keeping our resources new and interesting. None of this could be achieved without the dedication of our amazing Staff, Committee, and the hard work the team collectively put in to ensure we fundraise at a good level, all year-round. This year's fundraising efforts included the two Open Garden weekends at Hoopers Farm (with our sincere thanks again to Sarah, Andrew and the Ratcliff Family).

Our funds were again bolstered by the monthly contributions we receive from local people via the donation scheme set up a few years ago; and some very generous individuals who choose to support us year in, year out. We continue to seek further support of philanthropic Trusts and Foundations and would welcome conversations, introductions or visits from any of these based in the region who might be able to support our vital work.

We continue to hold a suitable amount of unrestricted (cash) reserves, which has reduced slightly over the past 12 months. The Pre-School's policy on this is to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government or other core funding. Reserves are reviewed continuously throughout the year.

The Committee, Manager and Finance & Administration Manager regularly review the Pre-School's reserves, finances, budget (and spend against this), in the Committee meetings, as part of the effective management of the Pre-School. We can confirm that Mayfield Pre-School charity remains a healthy, going concern.

The Committee reviews the main risks facing Mayfield Pre-School at each full meeting. The principal risks facing Mayfield Pre-School as a charity are: uncertainty of demand across each Academic Year; uncertainty from changes to government funding levels and what might change in 2025-6; and the ongoing effects of the costs of living adding to the costs of our operations, which does limit our ability to begin new initiatives at the Pre-School.

Mayfield Pre-School - 1044859

Financial Activities

September 2024 - August 2025

P. J. Lee
B. J. Lee

	TOTAL	
	SEP 2024 - AUG 2025	SEP 2023 - AUG 2024 (PP)
Income		
Breakfast Club Fees		948.00
Deposit (part refundable)	650.00	670.00
ESCC Funding	99,224.25	69,080.85
Fund Raising	6,654.82	10,623.19
GoCardless Plan Donations	2,517.87	2,810.16
Individual Private Donations (Inc VC's)	4,264.12	3,270.05
Misc income	0.00	
Non Funded sessions	78,010.77	50,293.29
Total Income	£191,321.83	£137,695.54
TOTAL	£191,321.83	£137,695.54
Expenditures		
Computer Costs	2,044.87	513.60
Day to day repairs (time & materials)	1,441.49	610.93
Fund Raising Costs	1,002.65	3,357.01
Gardening	1,690.00	1,610.00
Housekeeping - Cleaning	5,264.77	4,568.71
Housekeeping - Cleaning materials	2,262.00	1,089.47
Housekeeping - Waste	1,244.22	917.17
Insurances	1,229.80	1,611.78
Office/General Administrative Expenses	50.00	75.00
Operational - New equipment	1,365.96	394.67
Operational - Resources	2,907.33	1,945.61
Operational - Snack	899.04	713.44
Other Miscellaneous Service Cost	8.54	391.93
Payroll - Pension (NEST)	4,488.88	3,926.24
Payroll - Wages (inc PAYE)	117,153.62	103,528.45
Payroll Admin cost	771.50	831.00
Phone Costs & Broadband	540.63	538.06
Printing, Postage and Stationery	383.88	239.52
Property expenses - major repairs	7,224.00	501.82
Rates	649.00	649.00
Recruitment	285.60	
Subscriptions	780.31	2,953.69
Training	290.40	1,147.30
Uniform	27.21	228.36
Utilities (exc phone & Broadband)	3,491.94	3,612.18
Total Expenditures	£157,497.64	£135,954.94
NET OPERATING INCOME	£33,824.19	£1,740.60
Other Income		
Interest earned	738.97	515.67
Total Other Income	£738.97	£515.67

Mayfield Pre-School - 1044859

Financial Activities

September 2024 - August 2025

	TOTAL	
	SEP 2024 - AUG 2025	SEP 2023 - AUG 2024 (PP)
Other Expenditures		
Other Expenditure	1,206.60	1,400.94
Total Other Expenditures	£1,206.60	£1,400.94
NET OTHER INCOME	£-467.63	£-885.27
NET INCOME/(EXPENDITURE)	£33,356.56	£855.33

Approved by the Annual General Meeting of the Trustees

For and on behalf of the Trustees:

B. Jones

01/10/25

Independent Reviewer

P. Law

03/10/25

TRISH LAWSON

P. Jan
B. Jan

Mayfield Pre-School
Statement of Assets & Liabilities
As of August 31, 2025

	TOTAL	
	AS OF AUG 31, 2025	AS OF AUG 31, 2024 (PP)
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		
Cash on hand	0.00	0.00
MAYFIELD P-S CS (1714)	70,323.83	40,043.12
MAYFIELD PRE-SCH (1706)	7,530.13	4,453.04
Utility Warehouse Card	0.00	1.24
Total Cash at bank and in hand	£77,853.96	£44,497.40
Current Assets		
Undeposited Funds	0.00	0.00
Total Current Assets	£0.00	£0.00
NET CURRENT ASSETS	£77,853.96	£44,497.40
NET CURRENT ASSETS (LIABILITIES)	£77,853.96	£44,497.40
TOTAL ASSETS LESS CURRENT LIABILITIES	£77,853.96	£44,497.40
TOTAL NET ASSETS (LIABILITIES)	£77,853.96	£44,497.40
Charity funds		
Opening Balance Equity	55,139.04	55,139.04
Retained Earnings	-10,641.64	-11,496.97
Surplus/(Deficit)	33,356.56	855.33
Total Charity funds	£77,853.96	£44,497.40



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees

Charity Name
Mayfield Preschool

On accounts for the year ended

2024 -2025

Charity no
(if any)

1044859

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P. Lawson

Date:

03/10/25

Name:

PATRICIA LAWSON

Relevant professional
qualification(s) or body

n/a

(if any):

Address:

Beech Hurst, Stonehurst Lane

MAYFIELD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.