



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Da	Month	Year

Section A Reference and administration details

Charity name	Mayfield Pre-School	
Other names charity is known by		
Registered charity number (if any)	1044859	
Charity's principal address	Court Meadow Tunbridge Wells Road Mayfield	
Postcode	TN20 6PJ	

Names of the charity trustees who manage the charity

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Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rebecca Morris	Chair		
Hannah Thorndycroft	Vice Chair		
Alice Aldridge	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional

information) Type of adviser

Name

	Address	

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Mayfield Pre-School is governed by its constitution

How the charity is
constituted
(eg. trust, association,
company)

Management Committee, as an unincorporated association

Trustee selection
methods
(eg. appointed by, elected
by)

Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to
include additional
information, where
relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

**Summary of the objects
of the charity set out in
its governing document**

The primary aim of the charity is to enhance the development and education of children under statutory school age, primarily those living within the parish of Mayfield, East Sussex.

In setting our objectives and planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees meetings. The focus of our activities remains the enhancement of the education of the children in line with the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are heavily reliant on the fundraising activities of our volunteer committee, without which we would not be in a position to offer the same level of care and education we currently provide.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

We have once again managed to stay afloat - with the support of our committee / volunteers and donations from our community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government funding. Reserves are reviewed continuously throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) Rebecca Morris

Full name(s) Rebecca Morris

Position (eg Secretary, Chair, etc) Chair

Date

21.10.2022



Mayfield Pre-School - 1044859

Financial Activities

5 September, 2020 - 31 August, 2022

P. Jones

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Income		
ESCC Funding	52,717	58,144
Fund Raising	7,434	14,716
GoCardless Plan Donations	4,087	3,480
Individual Private Donations (inc VC's)	8,360	3,358
Misc income	31	395
Non Funded sessions	37,406	50,796
Registration Fees	645	540
Total Income	£110,680	£131,429
TOTAL	£110,680	£131,429
Expenditures		
Computer Costs	968	521
Day to day repairs (time & materials)	742	485
Fund Raising Costs	1,372	5,754
Gardening	365	370
Housekeeping - Cleaning	1,759	2,279
Housekeeping - Cleaning materials	1,404	1,595
Housekeeping - Waste	853	897
Insurances	1,548	1,563
Office/General Administrative Expenses		50
Operational - New equipment	1,468	18
Operational - Resources	1,296	2,143
Operational - Snack	355	595
Other Miscellaneous Service Cost		566
Payroll - Pension (NEST)	2,171	3,059
Payroll - Wages (inc PAYE)	92,004	100,798
Payroll Admin cost	740	754
Phone Costs & Broadband	606	516
Printing, Postage and Stationery	162	387
Rates	455	662
Recruitment	201	551
Subscriptions	732	242
Training	731	787
Uniform		124
Utilities (exc phone & Broadband)	2,088	3,770
Total Expenditures	£112,019	£128,483
NET OPERATING INCOME	£ -1,339	£2,946
Other Income		
Interest earned	4	18
Total Other Income	£4	£18



Mayfield Pre-School - 1044859

Financial Activities

5 September, 2020 - 31 August, 2022

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Other Expenditures		
Other Expenditure	15,836	1,015
Total Other Expenditures	£15,836	£1,015
NET OTHER INCOME	£ -15,832	£ -997
NET INCOME/(EXPENDITURE)	£ -17,171	£1,949

Approved by the Annual General Meeting of the Trustees on

For and on behalf on the Trustees:

R. Monig.
21/10/22.

Independent Reviewer

P. Lawton

21/10/22

TRUST LANSLOW



Mayfield Pre-School - 1044859

Statement of Assets & Liabilities

As of August 31, 2022

P. Lee

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		0
Cash on hand	118	
MAYFIELD P-S OS (1714)	35,000	35,016
MAYFIELD PRE-SCH (1706)	2,832	4,899
Utility Warehouse Card	18	1
Total Cash at bank and in hand	£37,968	£39,917
Current Assets		
Undeposited Funds	0	0
Total Current Assets	20	20
NET CURRENT ASSETS	£37,968	£39,917
NET CURRENT ASSETS (LIABILITIES)	£37,968	£39,917
TOTAL ASSETS LESS CURRENT LIABILITIES	£37,968	£39,917
TOTAL NET ASSETS (LIABILITIES)	£37,968	£39,917
Charity funds	£37,968	£39,917

Note

Liabilities -
Rent - £150

Non-monetary assets -
Preschool building - £57,500
Furniture, fittings & equipment - £15,000



Section A

Independent Examiner's Report

Report to the trustees/
members of

Mayfield Pre-School

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1044859

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

P. Lawson

Date:

21/10/22

Name:

Trish Lawson

Relevant professional
qualification(s) or body
(if any):

n/a (retired Chartered Accountant)

Address:

Beech Hurst

Stonehurst Lane

Mayfield