



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day	Month	Year		Day	Month	Year
	06	Sept	2019		05	Sept	2020

Section A Reference and administration details

Charity name

Mayfield Pre-School

Other names charity is known by

Registered charity number (if any) 1044859

Charity's principal address

Court Meadow

Tunbridge Wells Road

Mayfield

Postcode

TN20 6PJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Morris	Chair		
2	Sophie Goodchild	Vice Chair		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Mayfield Pre-School is governed by its constitution
How the charity is constituted (eg. trust, association, company)	Management Committee, as an unincorporated association
Trustee selection methods (eg. appointed by, elected by)	Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary aim of the charity is to enhance the development and education of children under statutory school age, primarily those living within the parish of Mayfield, East Sussex.

In setting our objectives and planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees meetings. The focus of our activities remains the enhancement of the education of the children in line with the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are heavily reliant on the fundraising activities of our volunteer committee, without which we would not be in a position to offer the same level of care and education we currently provide.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Despite COVID, we have managed to stay afloat - with the support of ESCC who honoured our government funding and donations from our community.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government funding. Reserves are reviewed continuously throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rebecca Morris	
Full name(s)	Rebecca Morris	
Position (eg Secretary, Chair, etc)	Chair	
Date	22.04.2021	

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 31 August 2021

	Note	Total 2021	Total 2020
INCOME		£	£
Trading Income	2	90123	80361
Fundraising	3	7435	11464
Grants and Donations	4	12446	28216
Advance Registration Fess		645	470
Other Income	5	35	485
Bounce Back loan	6	0	15000
Total Receipts		110684	135996
EXPENDITURE			
Trading Expenditure			
Staff Costs	7	95847	81851
Operating Costs	8	4349	3317
Property Expenses	9	11287	7913
		111483	93081
Fundraising expenditure			
Running costs	10	1372	5529
		1372	5529
Other expenditure			
Bank charges		0	0.00
Bounce Back Loan		15000	0.00
		15000	0.00
Total Payments		127856	98610
NET PAYMENTS / RECEIPTS FOR THE PERIOD		-17171	37386
Cash and bank balances at			
05-Sep-20		55139	£17,753
Cash and bank balances at			
31-Aug-21		37968	£55,139

Approved by the Annual General Meeting of the Trustees on

For and on behalf of the Trustees:

R. Morris REBECCA MORRIS

Independent Reviewer:

P. Lawson TRISH LAWSON

Mayfield Pre-School
Receipts and Payments Account
Year Ended 31 August 2021

Charity Number 1044859

1. Accounting Policies

a. Accounting convention

The accounts are prepared on a receipts and payments basis and in accordance with section 42(3) of the Charities Act 1993.

b. Fixed assets - Property improvements, furniture, fixtures & fittings and equipment are charged to the receipts and payments account in the year of acquisition.

c. Trustees expenses - Committee members do not receive payment in respect of their duties as trustees.

2. Trading Income

	2021	2020
		£
Fees	37406	23572
Government Funding	52717	56789
	90123	80361

3. Fundraising

	2021	2020
	£	£
Jumble Sales/Ebay sales/Rag Bag	0	535
Primary School and Village Fairs	22	0
Quiz Night	0	3540
Sponsored Events	0	462
Firework event (DLB)	0	4587
Craft, Card & Tile Sales	62	784
Treasure Hunt	0	170
Easy FR	142	168
Paypal (inc Go Fund Me)	1321	251
Amazon Smile	37	5
Ian Parker book sale	0	151
Tim Robertson	0	645
Waitrose	1098	166
Toy Sale	216	0
Mudkitchen raffle	222	0
Flower stall	12	0
Open Gardens tea & cake sale	1226	0
Various (cash) & sum up payments	253	0
Everyclick	20	0
Goose egg sales	765	0
Uniform	51	0
Bingo float (unused)	164	0
Silent Auction	1824	0
	7435	11464

4. Grants and Donations

	2021	2020
		£
CIRS (Furlough)	5328	11942
Voluntary Contributions	1017	2182
Mayfield Chamber of Commerce	0	1000
St Thomas'	0	587.4
Bag 2 School	215	128
Paul Goodchild	0	830
Mayfield Trust	0	800
Personal Donations	1799	515
GoCardless	4087	230.65
Wealden Discretionary Grant	0	10000
	12446	28216

5. Other income

	2021	2020
		£
Refund (School Trends)	0	198
Refund (ESCC)	0	71
Bank Interest	4	30
Collections (DLB leaving)	0	185
Late payment charges	20	0
Amazon refund	11	0
	35	485

6 Nat West Bounce Back loan

0	15000 (repaid Sept 2020)
0	15000

7. Staff Costs

	2021	2020
	£	£
Wages/Tax/Ni/Pension/Payroll	94915	81595
Recruitment	201	251
Training	731	5
	95847	81851

8. Operating/Classroom Costs

	2021	2020
	£	£
Equipment and books	1296	559
Snack	355	317
Activities	0	0
Administration and stationary	162	878
Miscellaneous	1804	1474
Preschool LA/Ofsted/ICO/Accounts review	732	90
	4349	3317

9. Property Expenses

	2021	2020
	£	£
Insurance	1548	1548
Water	175	194
Electricity	2088	1527
Telephone/Internet	553	520
UW Set up/Memb Fee/Cashback	53	52
Rent & Council Tax	281	302
Housekeeping Expenses	4016	1965
Repairs and Maintenance	1106	837
New Equipment	1468	966
	11287	7913

10. Running Costs

	2021	2020
	£	£
Hall Hire	0	105
Event Expenses	1372	5424
	1372	5529

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 31 August 2021

	31-Aug 2021 £	5th September 2020 £	
Monetary Assets			
Bank and cash balances			
Current account	2832	8075	
Deposit account	35000	47000	
Cash balances	118	46	
Cashback Card balance	18	18	
Total	37968	55139	
Debtors: (amounts received post year end which relate specifically to the current year)			
Outstanding Fees	£0	£0	
	£0	£0	
Liabilities:			
Nat West Bounce Back Loan	0	£15,000	Repaid 15/9/20
Rent	150	£150	
	150	£15,150	
Non-Monetary Assets			
Pre-School Building	}at sum insured	£57,500	
Furniture, fittings and equipment	}at sum insured	£15,000	
		£72,500	



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Mayfield Pre-School

**On accounts for the year
ended**

31 August 2021

**Charity no
(if any)**

1044859

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

**Independent
examiner's statement**

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Trish Lawson

Date:

01/11/21

Name:

Trish Lawson

**Relevant professional
qualification(s) or body
(if any):**

n/a (retired Chartered Accountant)

Address:

Beech Hurst

Stonehurst Lane

Mayfield