

MAYFIELD PRE-SCHOOL

England & Wales · Charity number 1044859

Details

Other names	MAYFIELD PLAYGROUP
Status	Registered
Legal form	Other
Registered	1995-03-09
Register	View on the Charity Commission register

Contact

Address	Mayfield Pre School Court Meadow Tunbridge Wells Road Mayfield TN20 6PJ
Phone	01435872523
Email	mayfieldpreschooloffice@yahoo.com
Website	www.mayfieldpreschool.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW THE COMPULSORY SCHOOL AGE IN THE FOLLOWING ORDER OF PRIORITY (1) CHILDREN RESIDENT IN THE PARISH OF MAYFIELD AND FIVE ASHES (2) CHILDREN RESIDENT OUTSIDE THE PARISH OF MAYFIELD AND FIVE ASHES.

Activities: Mayfield Pre-School provides early years education to children between the ages of 2 and 5 years in the parish of Mayfield and Five Ashes, East Sussex.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** PARISH OF MAYFIELD AND FIVE ASHES
- East Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£192,061	£158,705	-	-
2024-08-31	£138,211	£137,356	-	-
2023-08-31	£137,638	£133,912	-	-
2022-08-31	£131,447	£129,498	-	-
2021-08-31	£110,684	£127,856	-	-
2020-09-05	£135,996	£98,610	-	-

Trustees

Name	Role	Appointed
Benjamin James Pearce		2023-11-02
Hannah Oliver		2024-11-12
Louisa Hillman		2024-11-12
Otto Tibbles		2026-01-27
Rebecca Pearce		2022-11-03
Sophie Raubenheimer		2026-01-27

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Mayfield Pre-School
(A company limited by guarantee)

Trustees' Report and Financial Statements
Year ending 31 August 2025

Registered Charity no:
1044859



Trustees' Annual Report

for the period from 1st September 2024 to 31st August 2025

Reference and Administrative details

Charity name: Mayfield Pre-School

Charity registration number: 1044859

Our address: Mayfield Pre-School, Court Meadow, Tunbridge Wells Road, Mayfield, East Sussex, TN20 6PJ

Structure, Governance and Management

Mayfield Pre-School is an Ofsted registered, 'Outstanding' rated setting, situated in the heart of our beautiful East Sussex community. We are open to all children between the ages of 2 to school age. We are run by a caring and compassionate team who believe in a nurturing and 'hands on' approach to learning for all.

Mayfield Pre-School is governed by its constitution, which is based on the Early Years Alliance recommended model. We are a registered charity, first constituted on 23rd May 1994 and then amended on 18th January 1995, and amended again on 12th April 2000.

As a registered charity, Mayfield Pre-School is led by a Committee of voluntary Members (our Trustees). The Committee is elected once a year, after the start of each school year (November) at our Annual General Meeting (AGM). Each Member brings enthusiasm, passion and a different set of skills. This helps contribute to the annual goals of the Pre-School, as well as taking important decisions on how the Pre-School is run and moved forward. Committee Members are usually parents of those children attending the Pre-School, but we also very much welcome grandparents, other family members and supportive members of our local community.

Committee / Charity Trustees

Ben Pearce (Trustee Chair)

James Eagle (Trustee Treasurer)

Rebecca Pearce (Trustee Secretary)

Hannah Oliverly (Trustee)

Louisa Hilman (Trustee)

Sophie Raubenheimer (Committee Member)

Financial Adviser and Independent Examiner

Trish Lawson, Chartered Accountant

Name of senior staff members

Mayfield Pre-School is managed day-to-day by our Manager, Paige Merrick, who is supported by our Deputy Manager, Kerry Abbot, and our Finance & Administration Manager is Kathryn Brotherton. The Management are supported by a dedicated staff team of other, longstanding Early Years and Childcare professionals from the local area.

Objectives and Activities

As set out in our governing document, Mayfield Pre-School provides early years education to children between the age of 2 years and school age in the parish of Mayfield and Five Ashes, East Sussex. Our Charitable objectives are to advance the education of children below the compulsory school age in the following order of priority (1) children resident in the parish of Mayfield and Five Ashes (2) children resident outside the parish of Mayfield and Five Ashes.

We confirm that the Trustees (Committee) have observed the guidance issued by the Charity Commission on public benefit (SORP Para 1.18), in regard to all of Mayfield Pre-School's activities, and in the compilation of this annual report. In setting our objectives and planning our activities for the year, we have kept Charity Commission guidance on public benefit in mind at all our Trustee (Committee) meetings. The focus of our activities remains to enhance the education of local young children in line with the Early Years Foundation Stage (EYFS) statutory framework.

Additional information

The Committee would like to say a huge thank you for all contributions made by parents and volunteers, and particularly to all those who have raised and donated funds for the **Pre-School**, in the past financial year. We remain reliant on the fundraising activities of our volunteer Committee, without which we would not be able to resource the same levels of care and education we currently provide. We would like to give additional thanks to the members of our Committee and Trustees who will be standing down at our next AGM in November 2025, particularly to James Eagle, our retiring Treasurer. We are truly grateful to all our funders and supporters.

Achievements and Performance

Mayfield Pre-School is pleased to report another good year. During 2024-5, despite some uncertainty caused by the setting of funding levels nationally, we have achieved our aims this financial year, through the culmination of the hard work and dedication of the entire Staff team, with support from the Committee.

Financially speaking, we have made a surplus and remain a well-run concern as a charity, controlling our finances carefully to ensure value for money, affordability for parents, and a wonderful, nurturing experience for the children we support. Partnership with parents and carers is key to our continuing success and we believe our work and inclusive support to local families continues to bring life and colour to the Parish.

This year we increased our involvement with Mayfacs at Blossom Fairy Orchard with events such as a creating a bug hotel-making day for families. We have enhanced our outdoor area with a climbing frame to aid the children's confidence and build physical coordination skills. We have started a good morning song with makaton signing to help communications with all children and help their involvement. We continue to believe that PSED (personal, social and emotional development) is the most important aspect and the foundation of, every child's learning. Alongside our day-to-day care, nurture and support, we again offered several rewarding extra-curricular activities including countryside walks on Court Meadow, 'Bike-ability' balance-bike cycle training, and Cooking Bear to help children start to learn about making food at home. This was aided by the development of a new kitchen at the Pre-School, supported by donations and earned income.

We have continued to work closely with several other local charities, groups, and local businesses to benefit the children's experiences. These include Mayfield Primary School, the

Bonfire Society, the Parish Council, Mayfield Girls School, Sussex Open Gardens (NGS scheme), the WI, the Scouts, and many other local people.

As our financial year concludes, we are already looking forward to the new Academic year beginning this September, with a new roll of children having successfully helped 14 children in their transition to move up to 'big school' at the end of the Summer term.

For the forthcoming academic year, the Pre-School will be focused on continuing to offer the very best early years education through play. The key focus will be on making incremental improvements throughout the setting; improving different areas for the children, and for the staff so that Mayfield Pre-School can provide the best learning experience possible. The Committee are now looking at how best to support this in terms of storage, suitable equipment and resources, and funding opportunities, including through grants and donations. Next year we expect to have to make further renovations to the premises, including works to the roof.

Financial Review

At the end of the financial year, the charity retained a sustainable financial position, finishing the year with an income of £192,061, in surplus, compared to an annual expenditure of £158,706.

We were fortunate last September (2024) to start the school year with 34 children on the register and finished the year with 37. This meant that we were able to absorb cost increases, whilst still offering the range of activities that reflect an Outstanding setting and keeping our resources new and interesting. None of this could be achieved without the dedication of our amazing Staff, Committee, and the hard work the team collectively put in to ensure we fundraise at a good level, all year-round. This year's fundraising efforts included the two Open Garden weekends at Hoopers Farm (with our sincere thanks again to Sarah, Andrew and the Ratcliff Family).

Our funds were again bolstered by the monthly contributions we receive from local people via the donation scheme set up a few years ago; and some very generous individuals who choose to support us year in, year out. We continue to seek further support of philanthropic Trusts and Foundations and would welcome conversations, introductions or visits from any of these based in the region who might be able to support our vital work.

We continue to hold a suitable amount of unrestricted (cash) reserves, which has reduced slightly over the past 12 months. The Pre-School's policy on this is to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government or other core funding. Reserves are reviewed continuously throughout the year.

The Committee, Manager and Finance & Administration Manager regularly review the Pre-School's reserves, finances, budget (and spend against this), in the Committee meetings, as part of the effective management of the Pre-School. We can confirm that Mayfield Pre-School charity remains a healthy, going concern.

The Committee reviews the main risks facing Mayfield Pre-School at each full meeting. The principal risks facing Mayfield Pre-School as a charity are: uncertainty of demand across each Academic Year; uncertainty from changes to government funding levels and what might change in 2025-6; and the ongoing effects of the costs of living adding to the costs of our operations, which does limit our ability to begin new initiatives at the Pre-School.

Mayfield Pre-School - 1044859

Financial Activities

September 2024 - August 2025

P. Jan
B. Bruce

	TOTAL	
	SEP 2024 - AUG 2025	SEP 2023 - AUG 2024 (PP)
Income		
Breakfast Club Fees		948.00
Deposit (part refundable)	650.00	670.00
ESCC Funding	99,224.25	69,080.85
Fund Raising	6,654.82	10,623.19
GoCardless Plan Donations	2,517.87	2,810.16
Individual Private Donations (Inc VC's)	4,264.12	3,270.05
Misc income	0.00	
Non Funded sessions	78,010.77	50,293.29
Total Income	£191,321.83	£137,695.54
TOTAL	£191,321.83	£137,695.54
Expenditures		
Computer Costs	2,044.87	513.60
Day to day repairs (time & materials)	1,441.49	610.93
Fund Raising Costs	1,002.65	3,357.01
Gardening	1,690.00	1,610.00
Housekeeping - Cleaning	5,264.77	4,568.71
Housekeeping - Cleaning materials	2,262.00	1,089.47
Housekeeping - Waste	1,244.22	917.17
Insurances	1,229.80	1,611.78
Office/General Administrative Expenses	50.00	75.00
Operational - New equipment	1,365.96	394.67
Operational - Resources	2,907.33	1,945.61
Operational - Snack	899.04	713.44
Other Miscellaneous Service Cost	8.54	391.93
Payroll - Pension (NEST)	4,488.88	3,926.24
Payroll - Wages (inc PAYE)	117,153.62	103,528.45
Payroll Admin cost	771.50	831.00
Phone Costs & Broadband	540.63	538.06
Printing, Postage and Stationery	383.88	239.52
Property expenses - major repairs	7,224.00	501.82
Rates	649.00	649.00
Recruitment	285.60	
Subscriptions	780.31	2,953.69
Training	290.40	1,147.30
Uniform	27.21	228.36
Utilities (exc phone & Broadband)	3,491.94	3,612.18
Total Expenditures	£157,497.64	£135,954.94
NET OPERATING INCOME	£33,824.19	£1,740.60
Other Income		
Interest earned	738.97	515.67
Total Other Income	£738.97	£515.67

Mayfield Pre-School - 1044859

Financial Activities

September 2024 - August 2025

	TOTAL	
	SEP 2024 - AUG 2025	SEP 2023 - AUG 2024 (PP)
Other Expenditures		
Other Expenditure	1,206.60	1,400.94
Total Other Expenditures	£1,206.60	£1,400.94
NET OTHER INCOME	£-467.63	£-885.27
NET INCOME/(EXPENDITURE)	£33,356.56	£855.33

Approved by the Annual General Meeting of the Trustees

For and on behalf of the Trustees:

B. [Signature] 01/10/25

Independent Reviewer

P. [Signature]

03/10/25

TRISH LAWSON

P. Jan
B. Jones

Mayfield Pre-School
Statement of Assets & Liabilities
As of August 31, 2025

	TOTAL	
	AS OF AUG 31, 2025	AS OF AUG 31, 2024 (PP)
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		
Cash on hand	0.00	0.00
MAYFIELD P-S CS (1714)	70,323.83	40,043.12
MAYFIELD PRE-SCH (1706)	7,530.13	4,453.04
Utility Warehouse Card	0.00	1.24
Total Cash at bank and in hand	£77,853.96	£44,497.40
Current Assets		
Undeposited Funds	0.00	0.00
Total Current Assets	£0.00	£0.00
NET CURRENT ASSETS	£77,853.96	£44,497.40
NET CURRENT ASSETS (LIABILITIES)	£77,853.96	£44,497.40
TOTAL ASSETS LESS CURRENT LIABILITIES	£77,853.96	£44,497.40
TOTAL NET ASSETS (LIABILITIES)	£77,853.96	£44,497.40
Charity funds		
Opening Balance Equity	55,139.04	55,139.04
Retained Earnings	-10,641.64	-11,496.97
Surplus/(Deficit)	33,356.56	855.33
Total Charity funds	£77,853.96	£44,497.40



Section A Independent Examiner's Report

Report to the trustees

Charity Name
Mayfield Preschool

On accounts for the year ended

2024 -2025	Charity no (if any)	1044859
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Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2025.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: P. Lawson

Date: 03/10/25

Name: PATACIA LAWSON

Relevant professional qualification(s) or body

n/a

(if any):

Address:

Beech Hurst, Stonehurst Lane

MAYFIELD

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Mayfield Pre-School
(A company limited by guarantee)

Trustees' Report and Financial Statements
Year ending 31 August 2024

Registered Charity no:
1044859



Trustees' Annual Report

for the period from 1st September 2023 to 31st August 2024

Reference and Administrative details

Charity name: Mayfield Pre-School

Charity registration number: 1044859

Our address: Mayfield Pre-School, Court Meadow, Tunbridge Wells Road, Mayfield, East Sussex, TN20 6PJ

Structure, Governance and Management

Mayfield Pre-School is an Ofsted registered, 'Outstanding' rated setting, situated in the heart of our beautiful East Sussex community. We are open to all children between the ages of 2 to school age. We are run by a caring and compassionate team who believe in a nurturing and 'hands on' approach to learning for all.

Mayfield Pre-School is governed by its constitution, which is based on the Early Years Alliance recommended model. We are a registered charity, first constituted on 23rd May 1994 and amended on 18th January 1995, and again on 12th April 2000.

As a registered charity, Mayfield Pre-School is led by a Committee of voluntary Members (our Trustees). The Committee is elected once a year, after the start of each school year (November) at our Annual General Meeting (AGM). Each Member brings enthusiasm, passion and a different set of skills. This helps contribute to the annual goals of the Pre-School, as well as taking important decisions on how the Pre-School is run and moved forward. Committee Members are usually parents of those children attending the Pre-School, but we also very much welcome grandparents, other family members and supportive members of our local community.

Committee / Charity Trustees

Ben Pearce (Trustee Chair)

James Eagle (Trustee Treasurer)

Hermione Cross (Trustee Secretary)

Rebecca Pearce (Trustee)

Sophie Raubenheimer (Committee Member)

Financial Adviser and Independent Examiner

Trish Lawson, Chartered Accountant

Name of senior staff members

Mayfield Pre-School is managed day-to-day by our Manager, Charlie Cranch, who is supported by our Deputy Manager, Paige Merrick. Our Finance & Administration Manager is Kathryn Brotherton. The Management are supported by a dedicated staff team of other Early Years and Childcare professionals from the local area. We would also like to record our huge thanks to our Manager Charlie Cranch who has announced she will be stepping down from the

role after 4 years of service, by the October 2024 half-term. An externally advertised recruitment process has now begun for her successor.

Objectives and Activities

As set out in our governing document, Mayfield Pre-School provides early years education to children between the age of 2 years and school age in the parish of Mayfield and Five Ashes, East Sussex. Our Charitable objectives are to advance the education of children below the compulsory school age in the following order of priority (1) children resident in the parish of Mayfield and Five Ashes (2) children resident outside the parish of Mayfield and Five Ashes.

We confirm that the Trustees (Committee) have observed the guidance issued by the Charity Commission on public benefit (SORP Para 1.18), in regard to all of Mayfield Pre-School's activities, and in the compilation of this annual report. In setting our objectives and planning our activities for the year, we have kept Charity Commission guidance on public benefit in mind at all our Trustee (Committee) meetings. The focus of our activities remains to enhance the education of local young children in line with the Early Years Foundation Stage (EYFS) statutory framework.

Additional information

The Committee would like to say a huge thank you for all contributions made by parents and volunteers, and particularly to all those who have raised and donated funds for the PreSchool, in the past financial year. We remain reliant on the fundraising activities of our volunteer Committee, without which we would not be able to resource the same levels of care and education we currently provide. We would like to give additional thanks to the members of our Committee and Trustees who will be standing down at our next AGM in November 2024, particularly to Hermione Cross. We are truly grateful to all our supporters.

Achievements and Performance

Mayfield Pre-School is pleased to report another good year. During a challenging twelve months, with high levels of financial inflation and political changes nationally, we achieved our aims this financial year, through the culmination of the hard work and dedication of the entire Staff team, with support from the Committee.

Financially speaking, we have made a small surplus and remain a well-run concern as a charity, controlling our finances carefully to ensure value for money, affordability for parents, and a wonderful, nurturing experience for the children we support.

We continue to believe that PSED (personal, social and emotional development) is the most important aspect, and the foundation of, every child's learning. Alongside our day-to-day care, nurture and support, we again offered several rewarding extra-curricular activities including countryside walks, 'Bike-ability' balance-bike cycle training, and Cooking Bear to help children start to learn about making food at home. Following the funding raised by our Big Give Christmas appeal in December 2023, we also improved our outdoor and sensory areas, giving the children space to have quiet time as well as more spaces to play in. We also held an end of year picnic with MAYFACS for our children leaving for primary school and their families.

Partnership with parents and carers is key to our continuing success. Our work continues to bring life and colour to the village, and we partnered with many other local charities, groups, and organisations to benefit the children's experiences. These include Mayfield Primary School, MAYFACS, the Bonfire Society, the Parish Council, Mayfield Girls School, Sussex Open Gardens (NGS scheme), the Scouts, and with other local people as part of 'The Village Project'.

As our financial year concludes, we are already looking forward to the new academic year beginning, with a new roll of children having successfully helped 15 children in their transition to move up to 'big school' at the end of the Summer term.

For the forthcoming academic year, the Pre-School will be focused on continuing to offer the very best early years education through play. The key focus will be on revamping different areas for the children, and for the staff (with a new kitchen planned), so that the Pre-School can provide the best outside learning that it can. The Committee are now looking at how best to support this in terms of storage, suitable equipment and resources, and funding opportunities, including through grants and donations.

Financial Review

At the end of the financial year, the charity retained a sustainable financial position, finishing the year with a small surplus of £856 (a slight decrease on the surplus announced at this time last year).

We were fortunate last September (2023) to start the school year with 21 children on the register and finished the year with 34. This meant that we were able to absorb cost increases, whilst still offering the range of activities that reflect an Outstanding setting and keeping our resources new and interesting. None of this could be achieved without the dedication of our amazing Staff; our Committee, and the hard work the team collectively put in to ensure we fundraise at a good level, all year-round. This year's fundraising efforts included a sponsored marathon walk across the South Downs by our Secretary, Hermoine with a fellow parent Milly; a jumble sale at the Scout Hut; the two Open Garden weekends at Hoopers Farm (with our sincere thanks again to Sarah and the Ratcliff Family) and a 'Hoedown' themed dancing event (with our thanks to Esme Purser, former Pre-School Committee member for organising on our behalf). Collectively, fundraising raised a record amount for the Pre-School this financial year!

Our funds were again bolstered by the monthly contributions we receive from local people via the donation scheme set up a few years ago; the voluntary contributions by parents on-top of invoices, and some very generous individuals who choose to support us year in, year out. We continue to seek the support of philanthropic Trusts and Foundations and would welcome conversations or visits from any of these based in the region who might be able to support our vital work.

We continue to hold a suitable amount of unrestricted (cash) reserves, which has reduced slightly over the past 12 months. The Pre-School's policy on this is to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government or other core funding. Reserves are reviewed continuously throughout the year.

The Committee, Manager and Finance & Administration Manager regularly review the Pre-School's reserves, finances, budget (and spend against this), in the Committee meetings, as part of the effective management of the Pre-School. We can confirm that Mayfield PreSchool charity remains a healthy, going concern.

The Committee reviews the main risks facing Mayfield Pre-School at each full meeting. The principal risks facing Mayfield Pre-School as a charity are: uncertainty of demand across each Academic Year; uncertainty from changes to government funding levels and what might change in 2024-5; and the ongoing effects of the costs of living adding to the costs of our operations, which does limit our ability to begin new initiatives at the Pre-School.

Mayfield Pre-School - 1044859

Financial Activities

September 2022 - August 2024

P. Lane
B. Lane

	SEP 2022 - AUG 2023	SEP 2023 - AUG 2024
Income		
Breakfast Club Fees		948.00
ESCC Funding	64,242.21	69,080.85
Fund Raising	6,615.92	10,623.19
GoCardless Plan Donations	3,051.57	2,810.16
Individual Private Donations (inc VC's)	5,986.43	3,270.05
Misc income	1,524.16	
Non Funded sessions	55,497.58	50,293.29
Registration Fees	330.00	670.00
Total Income	£137,247.87	£137,695.54
TOTAL	£137,247.87	£137,695.54
Expenditures		
Advertising/Promotional	41.88	
Computer Costs	538.06	513.60
Day to day repairs (time & materials)	420.80	610.93
Fund Raising Costs	1,310.50	3,357.01
Gardening	272.50	1,610.00
Housekeeping - Cleaning	3,448.41	4,568.71
Housekeeping - Cleaning materials	1,638.53	1,089.47
Housekeeping - Waste	758.79	917.17
Insurances	1,616.92	1,611.78
Office/General Administrative Expenses	50.00	75.00
Operational - New equipment	387.28	394.67
Operational - Resources	3,253.31	1,945.61
Operational - Snack	747.30	713.44
Other Miscellaneous Service Cost	538.69	391.93
Payroll - Pension (NEST)	3,524.69	3,926.24
Payroll - Wages (inc PAYE)	105,058.42	103,528.45
Payroll Admin cost	801.50	831.00
Phone Costs & Broadband	543.38	538.06
Printing, Postage and Stationery	177.26	239.52
Property expenses - major repairs		501.82
Rates	662.00	649.00
Recruitment	46.40	
Subscriptions	2,486.99	2,953.69
Training	592.60	1,147.30
Unapplied Cash Bill Payment Expenditure	0.00	
Uniform	118.65	228.36
Utilities (exc phone & Broadband)	2,756.88	3,612.18
Total Expenditures	£131,791.74	£135,954.94
NET OPERATING INCOME	£5,456.13	£1,740.60
Other Income		
Interest earned	389.93	515.67
Total Other Income	£389.93	£515.67

Mayfield Pre-School - 1044859

Financial Activities September 2022 - August 2024

	SEP 2022 - AUG 2023	SEP 2023 - AUG 2024
Other Expenditures		
Other Expenditure	2,120.49	1,400.94
Total Other Expenditures	£2,120.49	£1,400.94
NET OTHER INCOME	£-1,730.56	£-885.27
NET INCOME/(EXPENDITURE)	£3,725.57	£855.33

Approved by the Annual General Meeting of the Trustee
For and on behalf of the Trustee:

B. Bruce

11/11/24.

Independent Reviewer

P. Lawson

03/11/24

TRISH LAWSON

Mayfield Pre-School - 1044859

Statement of Assets & Liabilities

As of August 31, 2024

P. Lane
B. Lane

	SEP 2022 - AUG 2023	SEP 2023 - AUG 2024
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		
Cash on hand	0.00	0.00
MAYFIELD P-S CS (1714)	41,405.92	40,043.12
MAYFIELD PRE-SCH (1706)	2,234.91	4,453.04
Utility Warehouse Card	1.24	1.24
Total Cash at bank and in hand	£43,642.07	£44,497.40
Current Assets		
Undeposited Funds	0.00	0.00
Total Current Assets	£0.00	£0.00
NET CURRENT ASSETS	£43,642.07	£44,497.40
NET CURRENT ASSETS (LIABILITIES)	£43,642.07	£44,497.40
TOTAL ASSETS LESS CURRENT LIABILITIES	£43,642.07	£44,497.40
TOTAL NET ASSETS (LIABILITIES)	£43,642.07	£44,497.40
Charity funds	£43,642.07	£44,497.40



Section A

Independent Examiner's Report

Report to the trustees/ members of

Mayfield Pre-School

On accounts for the year ended

31 August 2024

Charity no (if any)

1044859

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2024.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P. Law

Date:

01/10/24

Name:

Trish Lawson

Relevant professional qualification(s) or body (if any):

n/a (retired Chartered Accountant)

Address:

Beech Hurst

Stonehurst Lane

Mayfield

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

n/a

31 August 2024	Charity no (if any)	1044954
----------------	---------------------	---------

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts limited only under section 145 of the 2011 Act and in carrying out my work under it I have followed the applicable Directions given by the Quality Committee under section 143(2)(c) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention other than that disclosed below. In connection with the examination which gives me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 145 of the Act or
- the accounts do not accord with the accounting records.

I have no concerns and have no other matters to draw attention to in connection with the examination to which attention should be drawn in order to enable proper understanding of the accounts to be reached.

Please delete the words in the brackets if they do not apply.

[Signature] Date: 07/09/24

John Lawson

n/a (Joint Chartered Accountants)

Down Road

Stonham Lane

Haywards

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Mayfield Pre-School
(A company limited by guarantee)

Trustees' Report and Financial Statements
Year ending 31 August 2023

Registered Charity
no: 1044859



Trustees' Annual Report

for the period from 1st September 2022 to 31st August 2023

Reference and Administrative details

Charity name: Mayfield Pre-School

Charity registration number: 1044859

Our address: Mayfield Pre-School, Court Meadow, Tunbridge Wells Road, Mayfield, East Sussex, TN20 6PJ

Structure, Governance and Management

Mayfield Pre-School is an Ofsted registered, 'Outstanding' rated setting, situated in the heart of our beautiful East Sussex community. We are open to all children between the ages of 2 to school age. We are run by a caring and compassionate team who believe in a nurturing and 'hands on' approach to learning for all.

Mayfield Pre-School is governed by its constitution, which is based on the Early Years Alliance model. We are a registered charity, first constituted on 23rd May 1994 and amended on 18th January 1995, and again on 12th April 2000.

As a registered charity, Mayfield Pre-School is led by a Committee of voluntary members (our Trustees). The Committee is elected once a year, just after the start of each school year (November) at our Annual General Meeting (AGM). Each Member of the committee brings enthusiasm, passion and a different set of skills. This helps contribute to the annual goals of the Pre-School, as well as taking important decisions on how the Pre-School is run and moved forward. Committee Members are usually parents of those children attending the Pre-School, but we also very much welcome grandparents, family members and other members of the local community.

Committee / Charity Trustees

Shailja Bihari (Chair)

Hermione Cross (Treasurer)

Alice Aldridge (Secretary)

Victoria Ash

Rebecca Pearce

Financial Adviser and Independent Examiner

Trish Lawson, Chartered Accountant

Name of senior staff members

Mayfield Pre-School is managed day-to-day by our Manager, Charlie Cranch, who is supported by our Deputy Manager, Paige Merrick. Our Finance & Administration Manager is Kathryn Brotherton. The Management Staff are supported by a dedicated team of other Early Years and Childcare professionals from across the local area.

Objectives and Activities

As set out in our governing document, Mayfield Pre-School provides early years education to children between the age of 2 years and school age in the parish of Mayfield and Five Ashes, East Sussex. Our Charitable objectives are to advance the education of children below the compulsory school age in the following order of priority (1) children resident in the parish of Mayfield and Five Ashes (2) children resident outside the parish of Mayfield and Five Ashes.

We confirm that the Trustees (Committee) have had regard to the guidance issued by the Charity Commission on public benefit (SORP Para 1.18), with regard to all of Mayfield Pre-School's activities, and in the compilation of this annual report. In setting our objectives and planning our activities for the year, we have kept Charity Commission guidance on public benefit in mind at all of our Trustee (Committee) meetings. The focus of our activities remains to enhance the education of local young children in line with the Early Years Foundation Stage (EYFS) statutory framework.

Additional information

The Committee would like to say a huge thank you for all contributions made by parents and volunteers, and particularly to all those who have raised and donated funds for the Pre-School, in the past financial year. We remain reliant on the fundraising activities of our volunteer Committee, without which we would not be able to offer the same level of care and education we currently provide. We would like to give additional thanks to the members of our Committee and Trustees who will stand down at our next AGM in November 2024. We are truly grateful to all of our supporters.

Achievements and Performance

Mayfield Pre-School is pleased to report another good year. During a challenging time, with uncertainty post-Covid and the combined cost-of-living and energy crises, Mayfield Pre-School was delighted to once again be rated an 'Outstanding' setting by Ofsted, following our re-inspection on 17th January 2023. This was a fantastic result and the culmination of the hard work and dedication of the entire Staff team and the Committee.

Financially speaking, we have made a small surplus and remain a well-run concern as a charity, controlling our finances carefully to ensure value for money, affordability for parents, and a wonderful, nurturing experience for the children we support.

We continue to believe that PSED (personal, social and emotional development) is the most important aspect, and the foundation of, every child's learning. Alongside our day-to-day care, nurture and support, we offered a number of rewarding extra-curricular activities including countryside walks, 'Bike-ability' balance-bike cycle training, and Cooking Bear to help children start to learn about making food at home. We were also pleased to be awarded a HALO (Healthy, Active, Little Ones) Excellence Award by East Sussex County Council. This Award recognises our commitment to supporting the health and wellbeing of our children, families and our staff, as part of a whole-setting approach.

Partnership with parents and carers is key to our continuing success. In order to improve this, we fully rolled out the Family app, aiding our parent/carer- staff communication, and enabling us to give more detailed updates about the children's progress and development.

Our work continues to bring life and colour to the village, and we have partnered with a number of other local charities, groups, and organisations to benefit the children's experiences. These include Mayfield Primary School, MAYFACS, the Parish Council, Mayfield School, Sussex Open Gardens, Scouts, and with other local people as part of 'The Village Project'.

As our financial year concludes, we are already looking forward to the new academic year beginning, with a new roll of children having successfully helped 18 children in their transition to move up to 'big school' at the end of the Summer term.

For the forthcoming academic year, the Pre-School will be focused on continuing to offer the very best early years education through play. The key focus will be on continuing to develop the outdoor area so that the Pre-School can provide the best outside learning that it can. The Committee are now looking at how best to support this in terms of storage, suitable equipment and resources, and funding opportunities, including through grants and donations.

Financial Review

At the end of the financial year, the charity retained a sustainable financial position, finishing the year with a small surplus of £3,725.57 (a slight increase on the position this time last year).

We were fortunate last September (2022) to start the school year with 32 children on the register and finished the year with 37. This meant that we were able to absorb the 9.69% increase in the national minimum wage, whilst still offering the range of activities that reflect an Outstanding setting, and keeping our resources new and interesting. None of this could be achieved without the dedication of our amazing Staff; our Committee, and the hard work they collectively put in to ensure we fundraise at a great level, year- round. We continue to rely on the monthly contributions we receive from the community via the scheme set up a few years ago; the voluntary contributions added on to parent invoices and some very generous individuals who choose to support us year in, year out.

We continue to hold a small amount of reserves, which has reduced slightly over the past 12 months. The Pre-School's policy on this is to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government or other core funding. Reserves are reviewed continuously throughout the year.

The Committee, Manager and Finance & Administration Manager regularly review the Pre-School's reserves, finances, budget (and spend against budget), in the Committee meetings, as part of the effective management of the Pre-School. We can confirm that Mayfield Pre-School charity remains a healthy, going concern.

The Committee reviews the main risks facing Mayfield Pre-School at each meeting. The principal risks facing Mayfield Pre-School as a charity are: uncertainty of demand across each Academic Year; uncertainty from changes to government funding levels and what might change in 2023-4; and the ongoing effects of the costs of living and energy crises adding to the costs of our operations, and limiting our abilities to begin new initiatives.

Annual Accounts



Mayfield Pre-School - 1044859

Financial Activities

September 2021 - August 2023

P. Jan

	SEP 2021 - AUG 2022	SEP 2022 - AUG 2023
Income		
ESCC Funding	58,144.07	64,242.21
Fund Raising	14,716.16	6,615.92
GoCardless Plan Donations	3,480.38	3,051.57
Individual Private Donations (Inc VC's)	3,357.64	5,986.43
Misc income	394.96	1,524.16
Non Funded sessions	50,796.04	55,497.58
Registration Fees	540.00	330.00
Total Income	£131,429.25	£137,247.87
TOTAL	£131,429.25	£137,247.87
Expenditures		
Advertising/Promotional		41.88
Computer Costs	520.54	538.06
Day to day repairs (time & materials)	485.11	420.80
Fund Raising Costs	5,753.82	1,310.50
Gardening	370.00	272.50
Housekeeping - Cleaning	2,278.73	3,448.41
Housekeeping - Cleaning materials	1,594.93	1,638.53
Housekeeping - Waste	897.08	758.79
Insurances	1,562.52	1,616.92
Office/General Administrative Expenses	50.00	50.00
Operational - New equipment	17.99	387.28
Operational - Resources	2,142.57	3,253.31
Operational - Snack	594.75	747.30
Other Miscellaneous Service Cost	566.23	538.69
Payroll - Pension (NEST)	3,058.57	3,524.69
Payroll - Wages (Inc PAYE)	100,797.62	105,058.42
Payroll Admin cost	753.50	801.50
Phone Costs & Broadband	515.86	543.38
Printing, Postage and Stationery	387.01	177.26
Rates	662.00	662.00
Recruitment	551.20	46.40
Subscriptions	241.80	2,486.99
Training	787.17	592.60
Unapplied Cash Bill Payment Expenditure		0.00
Uniform	124.26	118.65
Utilities (exc phone & Broadband)	3,769.87	2,756.88
Total Expenditures	£128,483.13	£131,791.74
NET OPERATING INCOME	£2,946.12	£5,456.13
Other Income		
Interest earned	18.08	389.93
Total Other Income	£18.08	£389.93



Mayfield Pre-School - 1044859

Financial Activities

September 2021 - August 2023

	SEP 2021 - AUG 2022	SEP 2022 - AUG 2023
Other Expenditures		
Other Expenditure	1,015.37	2,120.49
Total Other Expenditures	£1,015.37	£2,120.49
NET OTHER INCOME	£ -997.29	£ -1,730.56
NET INCOME/(EXPENDITURE)	£1,948.83	£3,725.57

Approved by the Annual General Meeting of the Trustees

For and on behalf of the Trustees: X

Trace Rodidge 02/01/2023

Independent Reviewer

P. Lawson

03/10/23

TRISH LAWSON



Mayfield Pre-School - 1044859

Statement of Assets & Liabilities

As of August 31, 2023

P. Lam

	SEP 2021 - AUG 2022	SEP 2022 - AUG 2023
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		
Cash on hand	0	0
MAYFIELD P-S CS (1714)	35,016	41,406
MAYFIELD PRE-SCH (1706)	4,899	2,235
Utility Warehouse Card	1	1
Total Cash at bank and in hand	£39,917	£43,642
Current Assets		
Undeposited Funds	0	0
Total Current Assets	£0	£0
NET CURRENT ASSETS	£39,917	£43,642
NET CURRENT ASSETS (LIABILITIES)	£39,917	£43,642
TOTAL ASSETS LESS CURRENT LIABILITIES	£39,917	£43,642
TOTAL NET ASSETS (LIABILITIES)	£39,917	£43,642
Charity funds	£39,917	£43,642

Note

Liabilities -
Rent - £150

Non-monetary assets -
Preschool building - £57,500
Furniture, fittings & equipment - £15,000



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Mayfield Pre-School		
	On accounts for the year ended	31 August 2023	Charity no (if any)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: P. Lawson Date: 03/10/23

Name: Trish Lawson

Relevant professional qualification(s) or body (if any): n/a (retired Chartered Accountant)

Address: Beech Hurst
Stonehurst Lane
Mayfield

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Trustees' Annual Report for the period

Period start date			Period end date		
Day	Month	Year	Da	Month	Year

Section A Reference and administration details

Charity name	Mayfield Pre-School
Other names charity is known by	
Registered charity number (if any)	1044859
Charity's principal address	Court Meadow Tunbridge Wells Road Mayfield
Postcode	TN20 6PJ

Names of the charity trustees who manage the charity

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rebecca Morris	Chair		
Hannah Thorndycroft	Vice Chair		
Alice Aldridge	Secretary		

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser

Name

Type of adviser	Address	Name

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Mayfield Pre-School is governed by its constitution

How the charity is constituted
(eg. trust, association, company)

Management Committee, as an unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

**Summary of the objects
of the charity set out in
its governing document**

The primary aim of the charity is to enhance the development and education of children under statutory school age, primarily those living within the parish of Mayfield, East Sussex.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In setting our objectives and planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees meetings. The focus of our activities remains the enhancement of the education of the children in line with the EYFS.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

We are heavily reliant on the fundraising activities of our volunteer committee, without which we would not be in a position to offer the same level of care and education we currently provide.

Summary of the main achievements of the charity during the year

We have once again managed to stay afloat - with the support of our committee / volunteers and donations from our community.

Section E

Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government funding. Reserves are reviewed continuously throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rebecca Morris	
Full name(s)	Rebecca Morris	
Position (eg Secretary, Chair, etc)	Chair	

Date 21.10.2022



Mayfield Pre-School - 1044859

P. Jones

Financial Activities

5 September, 2020 - 31 August, 2022

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Income		
ESCC Funding	52,717	58,144
Fund Raising	7,434	14,716
GoCardless Plan Donations	4,087	3,480
Individual Private Donations (inc VC's)	8,360	3,358
Misc income	31	395
Non Funded sessions	37,406	50,796
Registration Fees	645	540
Total Income	£110,680	£131,429
TOTAL	£110,680	£131,429
Expenditures		
Computer Costs	968	521
Day to day repairs (time & materials)	742	485
Fund Raising Costs	1,372	5,754
Gardening	365	370
Housekeeping - Cleaning	1,759	2,279
Housekeeping - Cleaning materials	1,404	1,595
Housekeeping - Waste	853	897
Insurances	1,548	1,563
Office/General Administrative Expenses		50
Operational - New equipment	1,468	18
Operational - Resources	1,296	2,143
Operational - Snack	355	595
Other Miscellaneous Service Cost		566
Payroll - Pension (NEST)	2,171	3,059
Payroll - Wages (inc PAYE)	92,004	100,798
Payroll Admin cost	740	754
Phone Costs & Broadband	606	516
Printing, Postage and Stationery	162	387
Rates	455	662
Recruitment	201	551
Subscriptions	732	242
Training	731	787
Uniform		124
Utilities (exc phone & Broadband)	2,088	3,770
Total Expenditures	£112,019	£128,483
NET OPERATING INCOME	£ -1,339	£2,946
Other Income		
Interest earned	4	18
Total Other Income	£4	£18



Mayfield Pre-School - 1044859

Financial Activities

5 September, 2020 - 31 August, 2022

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Other Expenditures		
Other Expenditure	15,836	1,015
Total Other Expenditures	£15,836	£1,015
NET OTHER INCOME	£ -15,832	£ -997
NET INCOME/(EXPENDITURE)	£ -17,171	£1,949

Approved by the Annual General Meeting of the Trustees on

For and on behalf on the Trustees:

R Monig
21/10/22

Independent Reviewer

P. Lawson

21/10/22

TRISH LAWSON



Mayfield Pre-School - 1044859

Statement of Assets & Liabilities
As of August 31, 2022

P. Lee

	5 SEP, 2020 - 31 AUG, 2021	SEP 2021 - AUG 2022
Fixed Asset		
Total Fixed Asset		
Cash at bank and in hand		0
Cash on hand	118	35,016
MAYFIELD P-S GS (1714)	35,000	4,899
MAYFIELD PRE-SCH (1706)	2,832	1
Utility Warehouse Card	18	
Total Cash at bank and in hand	£37,968	£39,917
Current Assets		0
Undeposited Funds	0	£0
Total Current Assets	£0	£0
NET CURRENT ASSETS	£37,968	£39,917
NET CURRENT ASSETS (LIABILITIES)	£37,968	£39,917
TOTAL ASSETS LESS CURRENT LIABILITIES	£37,968	£39,917
TOTAL NET ASSETS (LIABILITIES)	£37,968	£39,917
Charity funds	£37,968	£39,917

Note

Liabilities -
Rent - £150

Non-monetary assets -
Preschool building - £57,500
Furniture, fittings & equipment - £15,000



Section A

Independent Examiner's Report

Report to the trustees/
members of

Mayfield Pre-School

On accounts for the year
ended

31 August 2022

Charity no
(if any)

1044859

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 / 08 / 2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

P. Lawson

Date:

21/10/22

Name:

Trish Lawson

Relevant professional
qualification(s) or body
(if any):

n/a (retired Chartered Accountant)

Address:

Beech Hurst

Stonehurst Lane

Mayfield

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 06	Month Sept	Year 2019		Day 05	Month Sept	Year 2020

Section A Reference and administration details

Charity name

Mayfield Pre-School

Other names charity is known by

Registered charity number (if any)

1044859

Charity's principal address

Court Meadow
Tunbridge Wells Road
Mayfield
Postcode TN20 6PJ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Morris	Chair		
2	Sophie Goodchild	Vice Chair		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Mayfield Pre-School is governed by its constitution

How the charity is constituted
(eg. trust, association, company)

Management Committee, as an unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Elected by members at AGM

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary aim of the charity is to enhance the development and education of children under statutory school age, primarily those living within the parish of Mayfield, East Sussex.

In setting our objectives and planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees meetings. The focus of our activities remains the enhancement of the education of the children in line with the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are heavily reliant on the fundraising activities of our volunteer committee, without which we would not be in a position to offer the same level of care and education we currently provide.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Despite COVID, we have managed to stay afloat - with the support of ESCC who honoured our government funding and donations from our community.

Section E Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government funding. Reserves are reviewed continuously throughout the year.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rebecca Morris	
Full name(s)	Rebecca Morris	
Position (eg Secretary, Chair, etc)	Chair	
Date	22.04.2021	

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 31 August 2021

	Note	Total 2021	Total 2020
INCOME			
		£	£
Trading Income	2	90123	80361
Fundraising	3	7435	11464
Grants and Donations	4	12446	28216
Advance Registration Fess		645	470
Other Income	5	35	485
Bounce Back loan	6	0	15000
Total Receipts		110684	135996
EXPENDITURE			
Trading Expenditure			
Staff Costs	7	95847	81851
Operating Costs	8	4349	3317
Property Expenses	9	11287	7913
		111483	93081
Fundraising expenditure			
Running costs	10	1372	5529
		1372	5529
Other expenditure			
Bank charges		0	0.00
Bounce Back Loan		15000	0.00
		15000	0.00
Total Payments		127856	98610
NET PAYMENTS / RECEIPTS FOR THE PERIOD			
		-17171	37386
Cash and bank balances at			
	05-Sep-20	55139	£17,753
Cash and bank balances at			
	31-Aug-21	37968	£55,139

Approved by the Annual General Meeting of the Trustees on

For and on behalf of the Trustees:

R. Morris REBECCA MORRIS

Independent Reviewer:

P. Lawson TRISH LAWSON

Mayfield Pre-School
 Receipts and Payments Account
 Year Ended 31 August 2021

Charity Number 1044859

1. Accounting Policies

a. Accounting convention

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c. Trustees expenses - Committee members do not receive payment in respect of their duties as trustees.

2. Trading Income

	2021	2020
		£
Fees	37406	23572
Government Funding	52717	56789
	90123	80361

3. Fundraising

	2021	2020
	£	£
Jumble Sales/Ebay sales/Rag Bag	0	535
Primary School and Village Fairs	22	0
Quiz Night	0	3540
Sponsored Events	0	462
Firework event (DLB)	0	4587
Craft, Card & Tile Sales	62	784
Treasure Hunt	0	170
Easy FR	142	168
Paypal (inc Go Fund Me)	1321	251
Amazon Smile	37	5
Ian Parker book sale	0	151
Tim Robertson	0	645
Waitrose	1098	166
Toy Sale	216	0
Mudkitchen raffle	222	0
Flower stall	12	0
Open Gardens tea & cake sale	1226	0
Various (cash) & sum up payments	253	0
Everyclick	20	0
Goose egg sales	765	0
Uniform	51	0
Bingo float (unused)	164	0
Silent Auction	1824	0
	7435	11464

4. Grants and Donations

	2021	2020
		£
CIRS (Furlough)	5328	11942
Voluntary Contributions	1017	2182
Mayfield Chamber of Commerce	0	1000
St Thomas'	0	587.4
Bag 2 School	215	128
Paul Goodchild	0	830
Mayfield Trust	0	800
Personal Donations	1799	515
GoCardless	4087	230.65
Wealden Discretionary Grant	0	10000
	12446	28216

5. Other income

	2021	2020
		£
Refund (School Trends)	0	198
Refund (ESCC)	0	71
Bank Interest	4	30
Collections (DLB leaving)	0	185
Late payment charges	20	0
Amazon refund	11	0
	35	485

6	Nat West Bounce Back loan	0	15000 (repaid Sept 2020)
		0	15000

7. Staff Costs

	2021	2020
	£	£
Wages/Tax/Ni/Pension/Payroll	94915	81595
Recruitment	201	251
Training	731	5
	95847	81851

8. Operating/Classroom Costs

	2021	2020
	£	£
Equipment and books	1296	559
Snack	355	317
Activities	0	0
Administration and stationary	162	878
Miscellaneous	1804	1474
Preschool LA/Ofsted/ICO/Accounts review	732	90
	4349	3317

9. Property Expenses

	2021	2020
	£	£
Insurance	1548	1548
Water	175	194
Electricity	2088	1527
Telephone/Internet	553	520
UW Set up/Memb Fee/Cashback	53	52
Rent & Council Tax	281	302
Housekeeping Expenses	4016	1965
Repairs and Maintenance	1106	837
New Equipment	1468	966
	11287	7913

10. Running Costs

	2021	2020
	£	£
Hall Hire	0	105
Event Expenses	1372	5424
	1372	5529

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 31 August 2021

	31-Aug 2021	5th September 2020
	£	£
Monetary Assets		
Bank and cash balances		
Current account	2832	8075
Deposit account	35000	47000
Cash balances	118	46
Cashback Card balance	18	18
Total	<u>37968</u>	<u>55139</u>
Debtors: (amounts received post year end which relate specifically to the current year)		
Outstanding Fees	£0	£0
	<u>£0</u>	<u>£0</u>
Liabilities:		
Nat West Bounce Back Loan	0	£15,000 Repaid 15/9/20
Rent	150	£150
	<u>150</u>	<u>£15,150</u>
Non-Monetary Assets		
Pre-School Building	}at sum insured	£57,500
Furniture, fittings and equipment	}at sum insured	£15,000
		<u>£72,500</u>



Section A

Independent Examiner's Report

Report to the trustees/ members of	Charity Name Mayfield Pre-School		
	On accounts for the year ended	31 August 2021	Charity no (if any)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2021.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.


**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:  **Date:** 01/11/21

Name: Trish Lawson

Relevant professional qualification(s) or body (if any): n/a (retired Chartered Accountant)

Address: Beech Hurst
Stonehurst Lane
Mayfield

MAYFIELD PRE-SCHOOL

England & Wales - Charity number 1044859

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	To	Day	Month	Year
	06	Sept	2019		05	Sept	2020

Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Court Meadow
Tunbridge Wells Road
Mayfield
Postcode <input type="text" value="TN20 6PJ"/>

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rebecca Morris	Chair		
2	Sophie Goodchild	Vice Chair		
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

--

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Mayfield Pre-School is governed by its constitution

How the charity is constituted
(eg. trust, association, company)

Management Committee, as an unincorporated association

Trustee selection methods
(eg. appointed by, elected by)

Elected by members at AGM

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

--

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary aim of the charity is to enhance the development and education of children under statutory school age, primarily those living within the parish of Mayfield, East Sussex.

In setting our objectives and planning our activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees meetings. The focus of our activities remains the enhancement of the education of the children in line with the EYFS.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

We are heavily reliant on the fundraising activities of our volunteer committee, without which we would not be in a position to offer the same level of care and education we currently provide.

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

Despite COVID, we have managed to stay afloat - with the support of ESCC who honoured our government funding and donations from our community.

Section E**Financial review****Brief statement of the charity's policy on reserves**

The pre-school aims to maintain sufficient reserves to cover the basic annual running costs, in case of loss of government funding. Reserves are reviewed continuously throughout the year.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Rebecca Morris	
Full name(s)	Rebecca Morris	
Position (eg Secretary, Chair, etc)	Chair	
Date	22.04.2021	

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 5 September 2020

	Note	Total 2020	Total 2019
INCOME		£	£
Trading Income	2	80361	95819
Fundraising	3	11464	4704
Grants and Donations	4	28216	3014
Advance Registration Fess		470	345
Other Income	5	485	250
Bounce Back loan	6	15000	0
Total Receipts		135996	104,132
EXPENDITURE			
Trading Expenditure			
Staff Costs	7	81851	85334
Operating Costs	8	3317	4831
Property Expenses	9	7913	14948
		93081	105113
Fundraising expenditure			
Running costs	10	5529	1764
		5529	1764
<i>Other expenditure</i>			
Bank charges		0.00	0
Misc		0.00	0
		0.00	0
Total Payments		98610	106877
NET RECEIPTS/(PAYMENTS)			
FOR THE PERIOD		37386	-2745
Cash and bank balances at			
05-Sep-19		17753	£20,498
Cash and bank balances at			
05-Sep-20		55139	£17,753

Approved by the Annual General Meeting of the Trustees on

For and on behalf of the Trustees:

Independent Reviewer:

RM King 23/2/21
P. Jean TRISH LAWSON 09/12/20

Mayfield Pre-School
 Receipts and Payments Account
 Year Ended 5 September 2020

Charity Number 1044859

1. Accounting Policies

a. Accounting convention

The accounts are prepared on a receipts and payments basis and in accordance with section 42(3) of the Charities Act 1993.

b. Fixed assets - Property improvements, furniture, fixtures & fittings and equipment are charged to the receipts and payments account in the year of acquisition.

c. Trustees expenses - Committee members do not receive payment in respect of their duties as trustees.

2. Trading Income

	2020	2019
		£
Fees	23572	31467
Government Funding	56789	64352
	<u>80361</u>	<u>95819</u>

3. Fundraising

	2020	2019
	£	£
Jumble Sales/Ebay sales/Rag Bag	535	804
Primary School and Village Fairs	0	104
Bingo Night	0	837
Quiz Night	3540	1707
Wine Tasting Evening	0	418
Misc (see itemised below)	0	834
Sponsored Events	462	0
Firework event (DLB)	4587	0
Craft, Card & Tile Sales	784	0
Treasure Hunt	170	0
Easy FR	168	0
Paypal	251	0
Amazon Smile	5	0
Ian Parker book sale	151	0
Tim Robertson	645	0
Waitrose	166	0
	<u>11464</u>	<u>4704</u>

Mayfield Pre-School
 Receipts and Payments Account
 Year Ended 5 September 2020

Charity Number 1044859

4. Grants and Donations	2020	2019
		£
Furlough	11942	0
Voluntary Contributions	2182	2361
Mayfield Chamber of Commerce	1000	0
Hollick Foundation	0	500
Lennox Trust	0	53
Mayfield Horticultural Society	0	100
St Thomas'	587.4	0
Bag 2 School	128	0
Paul Goodchild	830	0
Mayfield Trust	800	0
Personal Donations	515	0
GoCardless	230.65	0
Wealden Discretionary Grant	10000	0
	<u>28216</u>	<u>3014</u>
5. Other income	2020	2019
		£
Refund (School Trends)	198	0
Refund (ESCC)	71	0
Trip/Activity Contributions	0	109
Bank Interest	30	34
Sale of wine to FOMPS	0	107
Collections (DLB leaving)	185	0
	<u>485</u>	<u>250</u>
6	15000	0 (repaid Sept 2020)
	<u>15000</u>	<u>0</u>
7. Staff Costs	2020	2019
	£	£
Wages/Tax/Ni/Pension/Payroll	81595	84295
Recruitment	251	109
Training	5	930
	<u>81851</u>	<u>85334</u>

Mayfield Pre-School
 Receipts and Payments Account
 Year Ended 5 September 2020

Charity Number 1044859

8. Operating/Classroom Costs	2020	2019
	£	£
Equipment and books	559	1726
Milk, fruit, snacks	317	860
Activities	0	119
Administration and stationary	878	1379
Miscellaneous	1474	698
Preschool LA/Ofsted/ICO/Accounts review	90	50
	<u>3317</u>	<u>4831</u>

9. Property Expenses	2020	2019
	£	£
Insurance	1548	1538
Water	194	163
Electricity	1527	3118
Telephone/Internet	520	532
UW Set up/Memb Fee/Cashback	52	41
Rent & Council Tax	302	422
Housekeeping Expenses	1965	2793
Repairs and Maintenance	837	649
New Equipment	966	5692
	<u>7913</u>	<u>14948</u>

10. Running Costs	2020	2019
	£	£
Hall Hire	105	318
Event Expenses	5424	1446
	<u>5529</u>	<u>1764</u>

* Chq £416 Mayfield CPS not yet presented

Mayfield Pre-School

Charity Number 1044859

Receipts and Payments Account

Year Ended 5 September 2020

	5th September 2020 £	5th September 2019 £
Monetary Assets		
Bank and cash balances		
Current account	8075	3590
Deposit account *	47000	14098 * £15k inc - repaid 9/20
Cash balances	46	47
Cashback Card balance	18	18
Total	<u>55139</u>	<u>17753</u>
Debtors: (amounts received post year end which relate specifically to the current year)		
Outstanding Fees	<u>£0</u>	<u>£0</u>
	<u>£0</u>	<u>£0</u>
Liabilities:		
Nat West Bounce Back Loan	£15,000	£0
Rent	£150	£150
	<u>£15,150</u>	<u>£150</u>
Non-Monetary Assets		
Pre-School Building	}at sum insured	£57,500 * Need to review schedule
Furniture, fittings and equipment	}at sum insured	£15,000 * Need to review schedule
		<u>£72,500</u>

Mayfield Pre-School

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Mayfield Pre-School
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Mayfield Pre-School
 Receipts and Payments Account
 Year Ended 5 September 2020

Charity Number 1044859

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Mayfield Pre-School

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