

Registered number: 02979587  
Charity number: 1044816

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**TRUSTEES' REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**BUTTERWICK LIMITED**  
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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**Trustees**

Prof M Bramble  
B Carr  
Dr B P Corbett  
D Crew  
Y V Evans  
S R Grant  
T A Lenehan

**Company registered number**

02979587

**Charity registered number**

1044816

**Registered office**

Butterwick Hospice, Middlefield Road, Stockton On Tees, Cleveland, TS19 8XN

**Company secretary**

S R Grant

**Chief executive officer**

E Gorringe

**Independent auditors**

Waltons Business Advisers Limited, Maritime House, Harbour Walk, The Marina, Hartlepool, TS24 0UX

**Bankers**

Barclays Bank plc, 49 High Street, Stockton on Tees, TS18 1AH

**Solicitors**

Knights PLC, Lakeside House, Kingfisher Way, Stockton on Tees, TS18 3NB

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**TRUSTEES' REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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The Trustees present their annual report together with the audited financial statements of the charity and group for the year 1 April 2023 to 31 March 2024. The annual report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the annual report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the group and the charity qualify as small under section 383 of the Companies Act 2006, the group strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

## **FOUNDER**

The charity was founded by Mrs Mary Butterwick OBE who sadly died, aged 91, on 30th September 2015.

Mrs Butterwick's initial vision, personal self-sacrifice and tenacity, coupled with her close interest in the work of the Hospice which continued until her death, ensures her considerable legacy, in the charity which bears her family name, for the benefit of the community which we freely serve.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **• Governing document**

Butterwick Limited is a charitable company limited by guarantee (incorporated October 1994) and as such is governed by a Memorandum and Articles of Association. It was registered by the Charity Commission on 7th March 1995, registration number 1044816.

### **• Methods of appointment or election of Trustees**

The Trustees are drawn from a variety of disciplines with the aim of ensuring that the company has strong and informed leadership. During 23-24 there were 7 Trustees all of which stepped down from their term of office in 23-24 and were re-appointed. In order to increase overall Trustee numbers and target specific expertise the organisation is in the process of recruiting additional Trustees.

When a vacancy occurs, the Chairman undertakes a skills audit to ascertain what particular expertise and background is desirable and the post is advertised through the normal recruitment channels to identify suitable candidates who are then interviewed and appointed, once due diligence checks have been carried out. We maintain a split of trustees with clinical and medical experience and business experience to ensure all aspects of the business are appropriately scrutinised.

Trustees are given a general induction on joining the Board, and regular refresher training to maintain statutory and mandatory requirements.

The Trustees receive formal papers and reports. They are kept abreast of news and developments within the wider charity and hospice world by the receipt of regular briefings and the circulation of relevant Charity Commission and other publications. Trustees are also given the opportunity of attending appropriate local and national seminars and conferences.

The Trustees continue to review the company's governance arrangements, including the term of office of trustees, and to consider models of best practice.

The Trustees have agreed to comply with the Charity Governance Code.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

● **Organisational structure and decision-making policies**

The charity operates using the name Butterwick Hospice incorporating Butterwick Hospice, Stockton on Tees; Butterwick Hospice at Bishop Auckland and Butterwick House Children's Hospice.

The charity is organised so that the Trustees meet quarterly to manage its affairs; the Trustees receive quarterly written reports from the Chief Executive and the Senior Leadership Team, which incorporate management accounts and reports on the charity's activities and progress in meeting pre-identified objectives.

There are two sub-committees, chaired by Trustees which meet quarterly; the Business Committee, and the Quality, Safety and Risk Committee. The minutes of both committee meetings are circulated to all Trustees for consideration at their quarterly meetings.

The Business Committee has general oversight of non-clinical matters including Finance, Business Development, Retail, Human Resources, Voluntary Services, Health and Safety, Risk Management, Estates and Facilities. It is chaired by a Trustee, a Chartered Accountant, and typically a further two trustees are members. It is attended by the Chief Executive, the Director of Finance and Business Services, Director of Income Generation and People Director, members of the charity's non-clinical Senior Leadership team. A key role of the committee is to scrutinise the charity's budgets and recommend the same for approval by the Board. Secondly, the committee reviews the charity's detailed quarterly management accounts showing actual income and expenditure compared to budget, along with future projections.

The Quality, Safety and Risk Committee, which also acts as the Clinical Governance Committee, has general oversight of all matters of a clinical nature including patient related health, safety and risk management, quality, audit and the development, delivery and monitoring of patient services. It is chaired by a clinically qualified Trustee, attended typically by four additional Trustees with clinical expertise, the Chief Executive, and the Director of Care. This meeting is also attended by the clinical leads of both adult and children's services.

● **Changes during the year**

**Hospice Services**

The acting Chief Executive, appointed in October 2022, was made substantive in April 2023 following the resignation of the previous post-holder.

Work on preparing to reopen the Adult Inpatient Unit (AIPU) continued at the beginning of the year, including the joint project with North Tees and Hartlepool NHS Foundation Trust (NT&H NHS FT) to develop and implement a model of care provision reflective of the needs of the local community.

The AIPU is a nurse led unit, with consultant oversight and support. Clinical Nurse Specialists, Registered Nurses, and Health Care Assistants are seconded from NT&H NHS FT to staff the AIPU.

The application to the Care Quality Commission (CQC), in March 2023, to vary one of the conditions in place on the registration was approved at the end of June 2023. This meant that the AIPU could admit 2 patients that were known to the provider or NT&H NHS FT for respite or non-complex end of life care. The first patient was welcomed to the reopened AIPU on 21st August 2023.

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**TRUSTEES' REPORT (CONTINUED)**  
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**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

A CQC inspection of the AIPU took place in May 2024, the result of which is still awaited. This followed a request in December 2023 to lift the remaining restriction on our AIPU services, in July 2024 the CQC confirmed that all restrictions had been lifted. From November 2024 the AIPU capacity has increased to a maximum of 8 patients.

**Retail**

Continued review of our shop portfolio led to the closure of our shops in Darlington (June 2023), and Bishop Auckland (January 2024), and the opening of two new locations, Bishop Auckland Retail Park (February 2024) and Redcar (March 2024). The shop in Bishop Auckland is our first larger store in an established retail site, this will act as a flagship shop and allow a greater range of goods to be sold.

Although we are still experiencing difficulty in attracting volunteers, we plan to increase retail profitability through utilising information from our recently implemented Electronic Point of Sale system and maximising the use of higher margin online sales channels.

**Butterwick Lotteries Limited and North East Hospices Lottery (NEHL)**

The day-to-day management of the Butterwick lottery continues to be provided by Starvale Lotteries, a company with over 25 years' experience of the management, administration and development of lotteries. In June 2023 a new prize structure was recommended and adopted incorporating a roll-over prize resulting in greater player participation and profitability.

Following a joint decision by all four member hospices, North East Hospice Lotteries (NEHL) ceased operations during the year with the last draw taking place on 29 March 2024. Following closure of the company any residual assets will be distributed equally between the member hospices; players have been encouraged to join the lottery of their local hospice.

• **Pay policy for key management personnel**

The charity is heavily dependent upon the skills, dedication and commitment of all its staff, including the senior staff team, who provide day to day direction, leadership and management to what is a substantial and complex organisation. The Trustees recognise the necessity of setting remuneration levels which enable the retention and, when necessary, the recruitment of suitably qualified staff taking into account, where applicable, local comparable posts.

A remuneration group has been established to review salaries and benefits and ensure equity of pay and conditions for every member of staff. When any post becomes vacant it is scrutinised to ensure its effectiveness and suitability in the organisation, salaries are reviewed and benchmarked in advance of any post being advertised. Salaries of senior staff are agreed by the Trustees following a benchmarking exercise.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)**

• **Relationships with other charities and organisations**

Within its charitable objectives and resources, the charity seeks to play a leading role within the local healthcare and voluntary sectors in the geographical and specialist areas in which it operates.

Over the last year, Butterwick Hospice has developed a good relationship with several other charities and organisations, and has contributed to sharing of good practice.

The charity in particular works closely and productively with the local NHS Integrated Care Board, the local NHS Foundation Trusts, with neighbouring hospices and other local charities. The charity is also a member of Hospices North East and North Cumbria (HNENC) a collaborative of the twelve independent hospices in the north east of England.

Within the Tees Valley regular meetings take place between the Chairs and Chief Executives of the Tees Valley Hospices, Butterwick, St Teresa's, Alice House and Teesside.

NT&H NHS FT continues to be a key partner, supporting the development of the AIPU and providing clinical staff and support services through a Service Level Agreement.

The charity continues to look for opportunities where we can work with local Universities and other education institutions in providing training, education and placement opportunities at both undergraduate and post graduate level to healthcare professionals.

Nationally, the charity works with Hospice UK, which is a national membership charity working on behalf of the hospice movement, and Together for Short Lives which is a membership charity working on behalf of children's hospices.

• **Risk management**

The charity routinely reviews its risk register and has aligned it with the best practice guidance produced by the Charity Commission. The charity has policies, procedures, systems and controls in place to mitigate operational risks.

Five key areas of risk have been identified which are subject to rigorous risk assessment and management:

- Governance including systems and processes
- Operational covering clinical and non-clinical
- Financial: including income generation, budgetary control, cashflow and insurance
- Regulation and Compliance relating to CQC, Health and Safety and legal requirements
- External including national pay bodies and IT operating systems

The Business Continuity Plan has been reviewed and updated. There are on call rotas in place that ensure that clinical and non-clinical staff are supported out of normal office hours.

A risk awareness culture is embedded within the day to day working methods and thinking of the charity's staff and volunteers and this is reflected in the role of the Quality and Compliance Manager who oversees all elements of risk management in collaboration with the Quality and Governance lead

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**TRUSTEES' REPORT (CONTINUED)**  
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**OBJECTIVES AND ACTIVITIES**

• **Policies and objectives**

The aims and objectives of the charity as set out in the Memorandum of Association (as amended in January 1995) are:

- Provision of palliative care and services for patients suffering from life threatening and limiting illness.
- The operation of facilities to provide palliative services for residential, day care and community.
- The advancement of education and training for all those concerned with the provision of palliative care, and for the general public.

The Trustees have considered the Charity Commission's guidance on public benefit when reviewing the company's aims and objectives and in planning future activities.

In meeting its charitable objectives:

Butterwick Hospice (BH) endeavours to freely provide an excellence in evidence-based specialist and holistic palliative care for all patients regardless of age or diagnosis; to be a centre of expertise and a specialist resource within the community as a whole. However, BH recognises that we need to approach and progress service improvements with a sense of urgency.

The care is provided by a skilled multidisciplinary team and is supported by a wider organisation of administrative, finance and business development staff and a dedicated team of volunteers.

In doing this the company operates in three distinct areas:

1. Butterwick Hospice, Stockton on Tees
2. Butterwick Hospice in Bishop Auckland
3. Butterwick House Children's Hospice, Stockton on Tees

In all areas of operation, the charity provides a comprehensive range of services to patients and their families including specialist medical and nursing care, complementary and other therapies, bereavement and spiritual support, and counselling.

The charity seeks to optimise the use of its facilities and make best use of the resources which it expends. Detailed records of patient related activity are maintained and the Trustees receive regular reports in this respect.

The charity continues to work closely with other healthcare providers (both voluntary organisations and the National Health Service) to ensure that its current services and developments align with national and locally identified priorities.

• **Activities undertaken to achieve objectives**

**Butterwick Hospice, Stockton on Tees**

This is an eight bedded inpatient unit (inpatient residential unit temporarily closed 1st February 2022 to 20th August 2023) and day care facilities. The reopening of the inpatient unit marks a major step forward for the organisation, day services continue to develop offering physiotherapy, complementary therapies and group work.



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**TRUSTEES' REPORT (CONTINUED)**  
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**OBJECTIVES AND ACTIVITIES (continued)**

**Butterwick Hospice at Bishop Auckland**

The Hospice in Bishop Auckland serves a mainly dispersed rural community, in doing so the charity has developed, in partnership with statutory and other voluntary bodies, services which meet these distinct needs.

The Hospice in Bishop Auckland serves the communities of Sedgfield, Wear Valley, Weardale and Teesdale, and as at the Stockton Hospice, provides an appointment-based Day Hospice service in Bishop Auckland. During the year the day care facilities gradually returned to pre-COVID patterns of working and reintroduced services suspended during the pandemic.

Recognising the distinct healthcare needs of the area, the charity has also facilitated the delivery of specialist neurological services focused on patients, in particular those suffering from Multiple Sclerosis, and their carers.

The charity also operates a Home Care Service which supports patients, on a 24-hour basis, and their carers in their own homes.

The charity is working closely with the Integrated Care Board and other voluntary sector organisations to further address the palliative care needs in the area.

**Butterwick House Children's Hospice**

Butterwick House cares for children from birth, teenagers and young adults to a maximum age of twenty-five.

Based in Stockton-on-Tees, patients accessing Butterwick House are drawn from a wide geographical area from North Yorkshire in the South, Teesside, County Durham and Wearside in the North.

Butterwick House is a six bedded unit, four beds for children and two beds specifically designed for young adults aged 18 to 25 years, which primarily offers planned specialist respite care.

● **Staff and volunteers**

To enable The Charity to achieve its charitable objectives, including the generation of sufficient financial resources to fund its activities, the charity and its trading subsidiaries, as at 31st March 24, employed 100 staff. The charity additionally had the generous support of some 120 volunteers who assist in every area of the charity's activities.

The charity recognises and acknowledges that it is dependent upon staff and volunteers, who have the necessary training and expertise, if it is to meet the needs of the patients which it serves and their families and carers. To this end the charity invests both in initial induction training and ongoing continuing development for all staff and volunteers.

The charity is supported by volunteers in every area of its activities including clinical, support services and income generation. Their contribution to the work of the charity is considerable in financial terms. However, their greatest value is that they represent the community that supports Butterwick Hospice Care and for their dedication we offer our sincere thanks. Volunteer numbers have still not returned to the level enjoyed prior to the pandemic.

In many areas of the charity's work, the demands can be both emotionally and physically draining. Staff and volunteers are dedicated and habitually "go the extra mile" as is reflected in the many letters of appreciation which we receive. In supporting and equipping staff and volunteers to meet these demands, the charity provides a range of mechanisms ranging from informal peer support to Clinical Supervision.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**OBJECTIVES AND ACTIVITIES (continued)**

All members of staff have an annual appraisal and regular one to one meetings which allows the opportunity to discuss work related issues, the needs of the charity and ongoing personal development.

The charity is proud of the skills, dedication and loyalty of its staff and volunteers and grateful for their contribution to the charity meeting its charitable and operational objectives.

• **Main activities undertaken to further the charity's purposes for the public benefit**

The Trustees believe the charity provides a public benefit by offering palliative care to adults and children who are resident in the areas of Teesside, County Durham Wearside and North Yorkshire, and who are suffering from a life limiting illness. People access our services by means of referral by their GP, hospital consultant or clinical nurse specialist. Admission to our services is determined only by clinical and psychological need without reference to gender, race or faith. The Hospice's services are free of charge to patients and their families.

**ACHIEVEMENTS AND PERFORMANCE**

• **Quality**

The charity's services are registered with, and regulated by, the Care Quality Commission which carries out periodic unannounced Inspections of the three main sites on which care is delivered.

These Inspections are in-depth and rigorous. Following inspection, the Care Quality Commission publishes a report which is publicly available and to which there are links on the Hospices' website.

The five key domains that hospices are measured against are:

- Is the service safe
- Is the service effective
- Is the service caring
- Is the service responsive
- Is the service well led

The overall rating of Butterick House is currently Good.

The overall rating of Butterwick Hospice at Stockton and Bishop Auckland remains Inadequate pending the outcome of a full inspection by CQC undertaken in May 2024.

The day services at Butterwick Hospice Stockton and Bishop Auckland were de-registered with CQC in August 2024. A new registration for Home Care Services in Bishop Auckland was also granted by CQC in August 2024.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**ACHIEVEMENTS AND PERFORMANCE (continued)**

• **Summary of Patient Activity**

During 2023-2024 Butterwick Hospice Care provided 5 key services:

Adult Inpatient Unit (Stockton) (reopened in August 2023).  
Children's Inpatient Unit (Butterwick House, Stockton)  
Day Service (Stockton and Bishop Auckland)  
Palliative Home Care Team (Bishop Auckland)  
Family Support (Stockton and Bishop Auckland)

**Adult In- patient unit**

The Adult Inpatient Unit is an 8-bed unit, 6 of which have ensuite facilities, and 2 rooms have a shared bathroom close by. Butterwick Hospice at Stockton aims to provide specialist palliative and end of life care primarily for adult patients living in the Stockton Borough Council geographical area.

Butterwick Hospice established a good collaborative relationship with North Tees and Hartlepool NHS FT, with the focus on re-opening the AIPU beds. An application was submitted to CQC in March 2023 to vary the conditions and this was authorised in June 2023. This enabled AIPU to also admit patients from North Tees and Hartlepool NHS FT that were receiving non-complex end of life care.

Through a Service Level Agreement with NT&H NHS FT, the AIPU is staffed by registered nurses and healthcare assistants seconded from the Trust on a rolling 3-month rotation. Clinical Nurse Specialists and consultants provide clinical cover.

The objectives are:

- To provide a 24 hour, 7 days a week inpatient service.
- To provide holistic multidisciplinary care, that meets the physical, emotional, spiritual and social needs of patients and, as relevant, their carers and relatives.
- To provide nursing care, counselling, advice, complementary therapies, and bereavement support to patients, their carers and relatives.
- In all cases to ensure patients, their carers, and relatives are supported by a team of skilled and appropriately trained staff and volunteers.

Activities during 2023-2024 (from re-opening on 21st August 2023) were:

- 52 admissions for patients requiring end of life care.
- 48 deaths (preferred place of care).
- 4 discharges (patients who had been on the care of the dying person document but recovered and were able to be discharged).
- Average length of stay was 6 days.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**ACHIEVEMENTS AND PERFORMANCE (continued)**

**Palliative Home Care Team**

The Service is for the provision of social, cultural, and personal care for adults who have a life limiting illness. This is a "sitting service" for people who are nearing the end of life and who wish to be cared for at home. The service is operational 7 days per week, and is provided by Health Care Assistants within the person's own home, and the focus is on providing support for the patient and respite for their family/carer.

The objectives are:

- To provide social and practical support for the patient, and their family.
- To provide care that will maintain the patient's dignity and support a sense of wellbeing.
- To provide support for their family/carers as they are able to sleep, or go out, knowing that the patient is being well looked after.

Activities during 2023-2024 were:

- 24 patients were supported by the service in their own home.
- There were 113 episodes of care.
- There were 907 hours of care provided.

**Day Care Services**

Day Service – Stockton:

The Day Services are delivered on an appointment basis with complementary therapist, and physiotherapy input as required, services are delivered from appropriately and attractively furnished rooms.

The objectives are:

- To provide a day hospice service three days each week (Monday, Wednesday and Friday).
- To provide holistic multidisciplinary care, that meets the physical, emotional, spiritual and social needs of patients and, as relevant, their carers and relatives.
- To provide physiotherapy, counselling, advice, complementary therapies, and bereavement support to patients, their carers and relatives
- In all cases to ensure patients, their carers, and relatives are supported by a team of skilled and appropriately trained staff and volunteers.

Activities during 2023-2024 were:

- 560 patients attended the service.
- There were 820 episodes of care.
- There were 93 physiotherapy treatments provided.
- There were 506 complementary therapy treatments provided.
- There were 221 episodes of wellbeing group attendance.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**ACHIEVEMENTS AND PERFORMANCE (continued)**

Day Service – Bishop Auckland:

The Day Services are delivered on an appointment basis with nursing, complementary therapist, and physiotherapy input as required. Services are delivered from appropriately and attractively furnished rooms.

The objectives are:

- To provide a day hospice service three days each week (Tuesday, Wednesday, and Thursday).
- To provide holistic multidisciplinary care, that meets the physical, emotional, spiritual and social needs of patients and, as relevant, their carers and relatives.
- To provide physiotherapy, counselling, advice, complementary therapies, and bereavement support to patients, their carers and relatives.
- In all cases to ensure patients, their carers, and relatives are supported by a team of skilled and appropriately trained staff and volunteers.

Activities during 2023-2024 were:

- 557 patients attended the service.
- There were 1059 episodes of care.
- There were 77 physiotherapy treatments provided.
- There were 800 complementary therapy treatments provided.
- There were 182 episodes of wellbeing group attendance.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**ACHIEVEMENTS AND PERFORMANCE (continued)**

**Family Support**

Family Support – Stockton:

The service offers counselling and emotional support to our patients, their families and carers, at all stages of their health journey as well as post-bereavement. The service also offers 1-1 counselling to adults in our community who have no connection to the hospice, and have a diagnosis of a life-limiting illness.

Bereavement counselling is available for adults and children aged 6+, following the loss of a loved one, due to a life-limiting illness. The service also offers two adult bereavement groups, one supporting those bereaved less than 10 months, and one supporting those bereaved more than 10 months.

The team consists of qualified and experienced counsellors, supported by a group of dedicated family support volunteers. The service also supports the supervised training practice of student counsellors, enrolled at university, and working towards their qualified status.

Appointments take place on a face-to-face basis, with the option for telephone or online counselling if this is more appropriate.

The objectives are:

- To provide a counselling and bereavement support service 5 days each week (Mon – Fri).
- To provide professional yet compassionate support, to improve emotional wellbeing when living with or bereaved by a life-limiting illness.
- To provide a confidential space where people feel safe to voice their thoughts and feelings.
- To provide support at the point it is needed, at any stage of a person's health journey, helping them adjust to living with an illness, and considering the impact of this on their life, both now and in the future.
- To provide bereavement support to adults and children, following the loss of a loved one from a life-limiting illness.

Activities during 2023-2024 were:

- 565 clients attended the service: 501 were adults and 64 were children.
- 1046 episodes of support.
- 948 1to1 counselling sessions were provided: 836 were adults and 112 were children.
- 98 episodes of adult bereavement group sessions were attended.

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**TRUSTEES' REPORT (CONTINUED)**  
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**ACHIEVEMENTS AND PERFORMANCE (continued)**

Family Support – Bishop Auckland:

The service offers counselling and emotional support to our patients, their families and carers, at all stages of their health journey as well as post-bereavement. The service also offers 1-1 counselling to adults in our community who have no connection to the hospice, and have a diagnosis of a life-limiting illness.

Bereavement counselling is available for adults and children aged 6+, following the loss of a loved one, due to a life-limiting illness. The service also offers two adult bereavement groups, one supporting those bereaved less than 10 months, and one supporting those bereaved more than 10 months.

The team consists of qualified and experienced counsellors, supported by a group of dedicated family support volunteers. The service also supports the supervised training practice of student counsellors, enrolled at university, and working towards their qualified status.

Appointments take place on a face-to-face basis, with the option for telephone or online counselling if this is more appropriate.

The objectives are:

- To provide a counselling & bereavement support service 3 days each week (Tues/Wed/Thurs).
- To provide professional yet compassionate support, to improve emotional wellbeing when living with or bereaved by a life-limiting illness.
- To provide a confidential space where people feel safe to voice their thoughts and feelings.
- To provide support at the point it is needed, at any stage of a person's health journey, helping them adjust to living with an illness, and considering the impact of this on their life, both now and in the future.
- To provide bereavement support to adults and children, following the loss of a loved one from a life-limiting illness.

Activities during 2023-2024 were:

- 468 clients attended the service: 404 were adults and 64 were children.
- 1109 episodes of support.
- 1015 1to1 counselling sessions were provided: 723 were adults and 292 were children.
- 94 episodes of adult bereavement group sessions were attended.

**Bereavement Group Support:**

The bereavement social groups at Stockton and Bishop Auckland enjoy meeting up every month. The group members value the support and conversation in the safe environment created at Butterwick Hospice. They say that this group is reassuring for them as they adjust to living without the person that was of great importance to them. The group discusses and shares a diverse range of issues including, but not exclusive to, their experience of living while grieving. Two counsellors facilitate the group, offering empathic support, and assisting with the flow of conversation, ensuring that everyone feels included.

Feedback from this group:

- I love this group so much – I have made some amazing friends, and I never thought I would after losing my husband.
- Lifesaving – forever thankful.
- I was feeling a bit low this morning, but coming to this group this afternoon feels like a great big hug.
- I find the group so helpful – it is where I can be myself and show my tears to others who understand. It's a safe place to be vulnerable.

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**ACHIEVEMENTS AND PERFORMANCE (continued)**

**Bereavement Follow Up Service:**

Butterwick Hospice provides a follow up bereavement support service to the families of patients who have died while accessing one of the clinical services.

A condolence card and letter are sent to bereaved families within the first 2 weeks following the death of the patient. The family is contacted again between 8 to 10 weeks later.

Families are informed that support can be provided, should they require it.

Between April 2023 and March 2024, follow up support was offered to 116 families – 111 adults and 5 children.

**Children's Inpatient Unit:**

The Children's Inpatient Unit is a 6-bed unit – 4 rooms for children 0-17 years and 2 rooms for young people 18-25 years.

Butterwick House Children's Hospice at Stockton aims to provide specialist palliative and end of life care for infants, children, and young people with life-limiting conditions. It is a holistic service providing physical, emotional, and spiritual care to the whole family throughout their journey.

The objectives are:

- To provide a 24 hour, 7 days a week inpatient service.
- To provide short term respite care.
- To provide emergency and end of life care.
- To provide holistic multidisciplinary care, that meets the physical, emotional, spiritual and social needs of the children, and their families as a whole.
- To provide nursing care, counselling, advice, complementary therapies, and bereavement support to the children, their families, and carers.
- In all cases to ensure the children, their carers, and relatives are supported by a team of skilled and appropriately trained staff and volunteers.

Activities during 2023-2024 were:

- 19 children/young people on our caseload.
- 15 children / young people were admitted to the inpatient unit for respite care.
- 0 were admitted for end-of-life care.
- 0 were admitted for symptom control.
- There were 275 episodes of care/admissions.
- There was a total of 105 admissions.



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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Financial review**

• **Overview**

The Consolidated Statement of Financial Activities sets out the results of these activities directly carried out by Butterwick Limited (Butterwick Hospice: Butterwick Hospice at Stockton on Tees, Butterwick Hospice at Bishop Auckland and Butterwick House, Children's Hospice) as well as those of which Butterwick Limited is ultimately in control either as a corporate trustee (John Butterwick Trust Day Care Centre and Hospice) or as a parent company (Butterwick Lotteries Limited and Butterwick Hospice Retail Limited). The statement also includes the charity's share of the results of a joint venture, North East Hospices Lottery Limited, in which it has a 25% interest.

The Trust's function is to hold the properties at Stockton, all day-to-day running being handled by Butterwick Limited.

In the year ended 31 March 2024 the group operated at a deficit of £765,397 after depreciation against the budgeted deficit of £89,226. This compares to a deficit after depreciation of £73,682 in the previous year. The deficit reflected the continued reduction in statutory funding as a result of the closure of the Stockton Adult Inpatient Unit (AIPU), and the additional costs involved in reopening the unit.

A project with support from North Tees & Hartlepool Foundation NHS Trust led to the reopening of the AIPU in August 2023. This resulted in limited statutory funding in 2023/24, but with the expectation of full restoration during 2024/25.

• **Income generation**

**Statutory Funding (NHS)**

The operation of the charity is partly funded by NHS England and from the local NHS Integrated Care Board, with the majority of the funds being raised by fundraising activities, the securing of grants and by the receipt of donations and legacies, and the operations of the subsidiary companies.

In the year a total of £1,195,081 was received from the NHS Trust and Commissioning Authorities which equates to 38% of the group's total income in the year. This compared to £999,574 in the previous year (35%).

**Business Development**

The Business Development team work across the wide geographical area from which the Hospices draw patients. The Business Development team are performance managed against an annual plan.

The charity does not use external professional fundraisers and does not buy, sell or share donor information with any third party. Strict policies and procedures are in place to ensure compliance with fundraising best practice and standards including data protection and the regularity and methods of maintaining contact with donors.

Income from donations and fundraising was £1,486,353 including legacies, this compares to £1,419,507 in 2022/23.

The fundraising and publicity costs are £562,985 equating to 37.9% of gross fundraising income (2022/23 28.7%).

Virtually all the charity's non-NHS income arises from fundraising and public activities including maintaining contact with our many committed supporters. The Hospice is very grateful for all the support it receives, particularly from the local communities we support.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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The Trustees are maintaining their investment in the Business Development team and associated costs, as they are confident that this will provide the return on investment required to support the charity and contribute to building a sustainable financial base to ensure the longer-term security of the Charity and the care it provides to its patients and families.

● **Trading subsidiaries**

**Butterwick Hospice Retail Limited**

Butterwick Hospice Retail Limited is a wholly owned subsidiary which operates charity shops selling predominantly donated goods. It pays all its trading profits to the company by dividend.

In the year Butterwick Hospice Retail Limited generated insufficient profit to pay a dividend to the company, it did however sell items donated to the company which, including Gift Aid reclaimed, raised £140,304 for the company (2022/23 £140,318).

**Butterwick Lotteries Limited**

Butterwick Lotteries Limited is a wholly owned subsidiary which operates lotteries on behalf of the charity. It pays all its trading profits to the charity by donation.

In the year ended 31 March 2024 Butterwick Lotteries Limited generated £118,352 profit for the charity (2022/23 - £120,730). This reflects a continuing gradual decline in the number of lottery players.

Butterwick Lotteries Limited also administers a lottery on behalf of North East Hospices Lottery Limited (NEHL). NEHL's profits are paid equally under Gift Aid to four local North East Hospices including the Butterwick Hospice at Bishop Auckland. NEHL generated £28,052 for the charity in the period ended 31 March 2024 (2022/23 - £51,413).

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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• **Going concern**

The main risks to the Charity in fulfilling the defined objectives are:

- CQC rating
- Financial risk in terms of being able to generate sufficient income to cover expenditure and being able to pay its debts as they fall due
- Staffing Recruitment and loss of key personnel

The Senior and Management Teams have progressed the action plan to ensure that the charity complies with regulations and continues to make improvements with the aim of further improving the CQC grading.

Day Care services not falling within the scope of CQC regulation have been deregistered to avoid unnecessary and inappropriate inspection.

Butterwick House has been rated as Good by CQC, Butterwick Hospice Stockton AIPU has now reopened and received a full CQC inspection in May 2024, a revised rating is still awaited. Following the inspection the CQC lifted all restrictions on our services.

In 2024/25 the funding provided by the ICB for the AIPU was reduced by 75% for the period in which only 2 beds were available, full funding was restored from 5th November 2024. The resulting shortfall has been met from charitable reserves which have therefore come under severe strain. A request has been submitted to the ICB for additional funding in line with agreed reference costs from April 2025, along with one off funding in 2024/25 to ensure sufficient working capital is retained going into 2025/26. If this request is unsuccessful Trustees will need to urgently reconsider service delivery. If it is successful trustees are confident that the enhanced funding will allow Butterwick to be sustainable from 2025/26 onwards.

The review of our retail model involving the rationalisation of our shop locations and the addition of larger units in more appropriate locations is expected to increase retail income in 2024/25 and beyond.

Although recruitment is generally still difficult all key positions are now filled and working well. The use of seconded staff from NT&H NHS FT for the AIPU has removed a major area of difficulty and provided an experienced and qualified team who have settled in well. Recruitment of clinical staff for the CIPU remains difficult, limiting our ability to increase patient numbers and income.

The Trustees have reviewed the cash position of the charity for the period to 31st December 2025 and detailed cash flow projections have been prepared and considered along with sensitivity analysis.

The charity has not had to rely on the authorised overdraft and has been able to manage payment of debts as they fall due through the funding received during the year.

After making enquiries, and subject to the provision of additional funding by the ICB, the Trustees have a reasonable expectation that the Charity has adequate reserves to continue in operational existence for the foreseeable future, although it is noted that addition to reserves is required to protect against the risk of unexpected costs. Please also see note 2.2 in the financial statements which gives further information about the expectations on going concern.

Accordingly, the Trustees continue to adopt the going concern basis in preparing the financial statements.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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● **Reserves**

The charitable group's reserves have been depleted as a result of operational deficits in past years coupled with capital expenditure.

At the year-end total group reserves were £2.66m with £790k of this restricted and £1.8m was unrestricted.

Recognising our continued dependence upon unpredictable charitable activity and support the Trustees have concluded that it would be prudent at the current time, to incrementally create a reserve equating to a minimum of three months operational costs. Based on current expenditure levels, three months operational costs amounts to approximately £948k, at 31st March 2024 free reserves were £382k. The Trustees will continue to monitor this in the year 2024/25.

A key priority for the Trustees is to build cash reserves in line with policies.

**Future developments**

The reopening of the AIPU in August 2023 marked a major step forward for Butterwick in restoring our services and reputation within the community. Very positively, the full inspection of the AIPU by the CQC in May 2024 led to the removal of all restrictions from the service, a report and revised overall rating are still awaited. We remain committed to achieving a minimum rating of 'Good' and will continue our work to ensure this should that be necessary.

Our work with North Tees & Hartlepool NHS Foundation Trust was instrumental in reopening the AIPU and we intend to continue our collaboration to expand and develop the services offered. The Service Level Agreement with the Trust for the provision of staff and services to support the AIPU has worked well and we intend to continue with and build upon this. The partnership has been beneficial to both parties and will be a key element in our plans going forward.

Our relationship with the North East & North Cumbria Integrated Care Board (ICB) has grown stronger with regular meetings and involvement by Butterwick in developing service and contract specifications. We have now moved from grant funding to a contract basis and have adopted the ICB service specification for Palliative & End of Life care services. Plans by the ICB to use a regional reference cost for the supply of services continue and we have requested that our funding is based on the agreed reference cost from 2025/26 onwards. If agreed this would move the funding of our services onto a much more transparent and solid foundation reflecting the actual costs involved.

Hospice generated income remains critical to supporting our work and we expect the investment in our income generation team during 2023/24 to pay dividends in 2024/25. A renewed focus on corporate support has led to increased income and we will be working hard to ensure we retain and build upon our new supporters. Good retention and an annual addition of new supporters will lead to a solid block of corporate funding.

Increased patient numbers across all of our services are a powerful driver of awareness in the community, this in turn becomes a key source of fundraising opportunities. The reopening of the AIPU will be a powerful driver of awareness raising, although the initial restrictions on patient numbers have meant that progress has been slow. Now that the restrictions have been lifted, we expect patient numbers to increase significantly and this will impact positively on community fundraising over the next few years.

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**BUTTERWICK LIMITED**  
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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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The charity retail sector has been moving to a model of larger stores in more accessible locations with parking and other attractions on hand. The opening in February 2024 of the first such store for Butterwick in Bishop Auckland retail park has been successful and our intention is to open further such stores in strategic locations to sit alongside our existing shops providing a local presence and maintaining awareness. Online sales through a number of pre-owned clothing platforms offer the potential to increase margins, we will be increasing our online presence to maximise profitability from higher quality stock. We are committed to growing our retail operations into a major source of funding for the hospice.

It is widely recognised that the whole hospice sector is currently under financial pressure with the vast majority using some element of reserves to maintain services. Intensive lobbying by Hospice UK has increased awareness of this issue and resulted in recognition by the government that the current situation is unsustainable. It is hoped that this will lead to increased funding, although the amount and timing of any decision is unclear.

This makes it all the more important that hospices work together to share best practice and influence commissioning arrangements. Butterwick is an active participant in Hospices North East & North Cumbria, a network of 12 independent hospices within the footprint of the North East & North Cumbria Integrated Commissioning Board. This group has setup a number of working groups across professional disciplines to share expertise and explore best practice. The four hospices within the Tees Valley have also started meeting more regularly as a group to explore ways in which we can work more effectively together and speak with one voice. We expect collaboration to play an increasingly important role in the years to come.

**Statement of Trustees' responsibilities**

The Trustees (who are also the directors of the charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Group and the charity and of their incoming resources and application of resources, including their income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Group will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Group and the charity's transactions and disclose with reasonable accuracy at any time the financial position of the Group and the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Group and the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**TRUSTEES' REPORT (CONTINUED)**  
**FOR THE YEAR ENDED 31 MARCH 2024**

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**Disclosure of information to auditors**

Each of the persons who are Trustees at the time when this Trustees' report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charitable group's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charitable group's auditors are aware of that information.

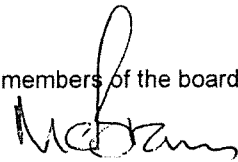
**Auditors**

The auditors, Waltons Business Advisers Limited, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees and signed on their behalf by:

**Prof M Bramble**

Date:

  
16/12/24

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BUTTERWICK LIMITED**

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**UNQUALIFIED OPINION**

We have audited the financial statements of Butterwick Limited (the 'parent charitable company') and its subsidiaries (the 'group') for the year ended 31 March 2024 which comprise the consolidated statement of financial activities, the consolidated balance sheet, the charity balance sheet, the consolidated statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the Group's and of the parent charitable company's affairs as at 31 March 2024 and of the Group's incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**BASIS FOR OPINION**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**MATERIAL UNCERTAINTY RELATED TO GOING CONCERN**

We draw attention to note 2.2 in the financial statements, which indicates that additional funding is required from the ICB if the group is to continue as a going concern. As stated in note 2.2, these events or conditions, along with the other matters as set forth in the note 2.2, indicate that a material uncertainty exists that may cast significant doubt on the Group's or the parent charitable company's ability to continue as a going concern. Our opinion is not modified in respect of this matter.

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate. Our evaluation of the Trustees' assessment of the Group's ability to continue to adopt the going concern basis of accounting included discussions with management and a review of the budgets and cash flows prepared for 2024/25 and 2025/26. These were compared to the results to March 2024 as well as post year end results. The budgets rely upon the additional funding from the ICB in relation to 2024/25 being received before 31 March 2025 and additional funding being agreed 2025/26. Without the additional funding in 2024/25 the group is predicted to run out of cash and to run into a negative free reserves position before 31 March 2025. If funding is received in 2024/25 challenges still remain as the Group will have to implement costs reduction plans to enable it to return to a net surplus position allowing them to rebuild reserves.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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**BUTTERWICK LIMITED**  
**(A company limited by guarantee)**

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BUTTERWICK LIMITED (CONTINUED)**

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**OTHER INFORMATION**

The other information comprises the information included in the annual report other than the financial statements and our auditors' report thereon. The Trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**MATTERS ON WHICH WE ARE REQUIRED TO REPORT BY EXCEPTION**

We have nothing to report in respect of the following matters where the Charities (Accounts and Reports) Regulations 2008 requires us to report to you if, in our opinion:

- the information given in the Trustees' report is inconsistent in any material respect with the financial statements; or
- the parent charitable company has not kept sufficient accounting records; or
- the parent charitable company financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**RESPONSIBILITIES OF TRUSTEES**

As explained more fully in the trustees' responsibilities statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Group or the parent charitable company or to cease operations, or have no realistic alternative but to do so.



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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BUTTERWICK LIMITED (CONTINUED)**

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**AUDITORS' RESPONSIBILITIES FOR THE AUDIT OF THE FINANCIAL STATEMENTS**

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with the Act and relevant regulations made or having effect thereunder.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

We gained an understanding of the legal and regulatory framework applicable to the charity and the area in which it operates, and considered the risk of acts by the charity that were contrary to applicable laws and regulations, including fraud. We designed audit procedures to respond to the risk, recognising that the risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or international misrepresentations, or through collusion.

We identified the greatest potential for fraud in the following areas: recognition and completeness of income and posting of unusual journals. We discussed these risks with management and designed audit procedures to test the recognition and completeness of revenue. We reviewed journals posted around the year end to look for potential "window dressing".

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our auditors' report.

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**BUTTERWICK LIMITED**  
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**INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF BUTTERWICK LIMITED (CONTINUED)**

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**USE OF OUR REPORT**

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

*Waltons Business Advisers Limited*

**Waltons Business Advisers Limited**

Maritime House  
Harbour Walk  
The Marina  
Hartlepool  
TS24 0UX

Date: 17 December 2024

Waltons Business Advisers Limited are eligible to act as auditors in terms of section 1212 of the Companies Act 2006.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND  
EXPENDITURE ACCOUNT)  
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>INCOME AND ENDOWMENTS FROM:</b>						
Donations and legacies	4	943,578	59,442	-	1,003,020	944,476
Charitable activities	5	-	1,195,081	-	1,195,081	999,574
Other trading activities:	6					
Fundraising		462,369	20,964	-	483,333	475,031
Trading activities		448,993	(572)	-	448,421	352,695
Investments:	8					
Share of joint venture net income		-	28,052	-	28,052	51,413
Investments		30	-	-	30	5
<b>TOTAL INCOME AND ENDOWMENTS</b>		<b>1,854,970</b>	<b>1,302,967</b>	<b>-</b>	<b>3,157,937</b>	<b>2,823,194</b>
<b>EXPENDITURE ON:</b>						
Raising funds:	7,9					
Voluntary income		562,985	-	-	562,985	407,749
Fundraising trading		719,032	-	-	719,032	524,879
Charitable activities	10	406,033	2,235,284	-	2,641,317	1,964,248
<b>TOTAL EXPENDITURE</b>		<b>1,688,050</b>	<b>2,235,284</b>	<b>-</b>	<b>3,923,334</b>	<b>2,896,876</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>166,920</b>	<b>(932,317)</b>	<b>-</b>	<b>(765,397)</b>	<b>(73,682)</b>
Transfers between funds	21	(838,227)	838,227	-	-	-
<b>NET MOVEMENT IN FUNDS</b>		<b>(671,307)</b>	<b>(94,090)</b>	<b>-</b>	<b>(765,397)</b>	<b>(73,682)</b>

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND  
EXPENDITURE ACCOUNT) (CONTINUED)  
FOR THE YEAR ENDED 31 MARCH 2024**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £	Total funds 2023 £
Note					
<b>RECONCILIATION OF FUNDS:</b>					
Total funds brought forward	2,490,526	883,746	50,961	3,425,233	3,498,915
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>1,819,219</b>	<b>789,656</b>	<b>50,961</b>	<b>2,659,836</b>	<b>3,425,233</b>

The Consolidated Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 32 to 55 form part of these financial statements.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 02979587

**CONSOLIDATED BALANCE SHEET**  
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	15	2,337,727	2,433,264
Investments	16	4,626	4,626
		<u>2,342,353</u>	<u>2,437,890</u>
<b>CURRENT ASSETS</b>			
Stocks	17	5,494	3,047
Debtors	18	318,752	369,152
Cash at bank and in hand		932,267	998,831
		<u>1,256,513</u>	<u>1,371,030</u>
Creditors: amounts falling due within one year	19	(873,273)	(269,965)
<b>NET CURRENT ASSETS</b>		<u>383,240</u>	<u>1,101,065</u>
Creditors: amounts falling due after more than one year	20	(65,757)	(113,722)
<b>TOTAL NET ASSETS</b>		<u><u>2,659,836</u></u>	<u><u>3,425,233</u></u>
<b>CHARITY FUNDS</b>			
Endowment funds	21	50,961	50,961
Restricted funds	21	789,656	883,746
Unrestricted funds	21	1,819,219	2,490,526
<b>TOTAL FUNDS</b>		<u><u>2,659,836</u></u>	<u><u>3,425,233</u></u>

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 02979587

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**CONSOLIDATED BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2024**

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The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 151 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

**Prof M Bramble**

Date:



16/12/24

The notes on pages 32 to 55 form part of these financial statements.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 02979587

**CHARITY BALANCE SHEET**  
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
<b>FIXED ASSETS</b>			
Tangible assets	15	788,533	823,053
Investments	16	4,630	4,630
		<u>793,163</u>	<u>827,683</u>
<b>CURRENT ASSETS</b>			
Stocks	17	1,122	1,044
Debtors	18	640,434	588,685
Cash at bank and in hand		813,175	856,319
		<u>1,454,731</u>	<u>1,446,048</u>
Creditors: amounts falling due within one year	19	(768,775)	(249,052)
<b>NET CURRENT ASSETS</b>		<u>685,956</u>	<u>1,196,996</u>
Creditors: amounts falling due after more than one year	20	(65,757)	(113,722)
<b>TOTAL NET ASSETS</b>		<u><u>1,413,362</u></u>	<u><u>1,910,957</u></u>
<b>CHARITY FUNDS</b>			
Restricted funds	21	789,656	878,742
Unrestricted funds	21	623,706	1,032,215
<b>TOTAL FUNDS</b>		<u><u>1,413,362</u></u>	<u><u>1,910,957</u></u>

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)  
REGISTERED NUMBER: 02979587

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**CHARITY BALANCE SHEET (CONTINUED)**  
**AS AT 31 MARCH 2024**

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The charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 151 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:

Prof M Bramble



Date:

16.12.24

The notes on pages 32 to 55 form part of these financial statements.



**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**CONSOLIDATED STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	2024 £	2023 £
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
Net cash used in operating activities	(19,521)	14,551
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
Dividends, interests and rents from investments	30	5
Purchase of tangible fixed assets	(27,160)	(69,371)
Receipts from joint venture	28,052	36,277
<b>NET CASH PROVIDED BY/(USED IN) INVESTING ACTIVITIES</b>	922	(33,089)
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
Repayments of borrowing	(47,965)	(42,111)
<b>CHANGE IN CASH AND CASH EQUIVALENTS IN THE YEAR</b>	(66,564)	(60,649)
Cash and cash equivalents at the beginning of the year	998,831	1,059,480
<b>CASH AND CASH EQUIVALENTS AT THE END OF THE YEAR</b>	932,267	998,831

The notes on pages 32 to 55 form part of these financial statements

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**1. GENERAL INFORMATION**

The charity is a company limited by guarantee and registered in England and Wales. The members of the charity are the Trustees named on page . In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per member of the charity.

The registered office address is:

Butterwick Hospice  
Middlefield Road  
Stockton on Tees  
Cleveland  
TS19 8XN

**2. ACCOUNTING POLICIES**

**2.1 Basis of preparation of financial statements**

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Butterwick Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The consolidated statement of financial activities (SOFA) and consolidated balance sheet consolidate the financial statements of the charity and its subsidiary undertakings. The results of the subsidiaries are consolidated on a line by line basis.

The charity has taken advantage of the exemption allowed under section 408 of the Companies Act 2006 and has not presented its own statement of financial activities in these financial statements.

The income and expenditure account for the year dealt with in the financial statements of the charity was a deficit of £497,595 (2023: £49,520 surplus).

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.2 Going concern**

As outlined in the Trustee Report, the Senior and Management Teams have progressed the action plan to ensure that the charity complies with regulations and continues to make improvements with the aim of further improving the CQC grading.

Butterwick Hospice Stockton AIPU has now reopened and received a full CQC inspection in May 2024, a revised rating is still awaited. Following the inspection the CQC lifted all restrictions on our services.

The review of our retail model, involving the rationalisation of our shop locations and the addition of larger units, reached a key stage during the year with the opening of our first large store in Bishop Auckland. Initial trading has been positive and is expected to be the foundation for increased retail income in 2024/25 and beyond.

In 2024/25 the funding provided by the ICB for the AIPU was reduced by 75% for the period in which only 2 beds were available, full funding was restored from 5th November 2024. The resulting shortfall has been met from charitable reserves which have therefore come under severe strain.

A request has been submitted to the ICB for additional funding in line with agreed reference costs from April 2025, along with one off funding in 2024/25 to ensure sufficient working capital is retained going into 2025/26. If the request is successful trustees are confident that the enhanced funding will allow Butterwick to be sustainable from 2025/26 onwards.

If the request is unsuccessful the cash position will become critical and Trustees will need to urgently consider the ongoing viability of the charity.

The Trustees have reviewed the cash position of the charity for the period to 31st December 2025 and detailed cash flow projections have been prepared and considered along with sensitivity analysis.

After making enquiries, and subject to the provision of the additional funding requested from the ICB, the Trustees have a reasonable expectation that the Charity will have adequate reserves to continue in operational existence for the foreseeable future, although it is noted that addition to reserves is required to protect against the risk of unexpected costs.

Accordingly, the Trustees continue to adopt the going concern basis in preparing the financial statements.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.3 Income**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

For legacies, entitlement is taken as the earlier of the date on which either: the charity is aware that probate has been granted, the estate has been finalised and notification has been made by the executor(s) to the Trust that a distribution will be made, or when a distribution is received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the charity, or the charity is aware of the granting of probate, and the criteria for income recognition have not been met, then the legacy is treated as a contingent asset and disclosed if material.

Gifts donated for resale are included as income when they are sold. No amounts are included in the financial statements for services donated by volunteers.

Where goods are donated under the gift aid scheme the charity is not entitled to the income until the goods are sold and the donor has confirmed that they are gifting the proceeds. In this case the income is included as a donation rather than as a sale.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

**2.4 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Support costs are those costs incurred directly in support of expenditure on the objects of the charity.

Costs of generating funds are costs incurred in attracting voluntary income, and those incurred in trading activities that raise funds.

**2.5 Tangible fixed assets and depreciation**

Tangible fixed assets are carried at cost, net of depreciation and any provision for impairment.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.5 Tangible fixed assets and depreciation (continued)**

Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Freehold property	- over 50 years
Long term leasehold property	- over 50 years, the period of the lease or until the first break clause
Short-term leasehold property	- over 5 years
Furniture & Equipment	- over 4 to 10 years
Motor vehicles	- over 5 years

**2.6 Investments**

Fixed asset investments are a form of financial instrument and are initially recognised at their transaction cost and subsequently measured at fair value at the balance sheet date, unless the value cannot be measured reliably in which case it is measured at cost less impairment. Investment gains and losses, whether realised or unrealised, are combined and presented as 'Gains/(Losses) on investments' in the consolidated statement of financial activities.

Investments in subsidiaries are valued at cost less provision for impairment.

Investments in joint ventures are stated at the amount of the Group's share of net assets. The consolidated statement of financial activities includes the Group's share of the joint ventures' net income or expenditure using the equity accounting basis. As the joint venture is a charity, the investment is presented within restricted funds.

**2.7 Stocks**

Stock of unsold donated goods are not valued for balance sheet purposes. Stocks of merchandise are valued at the lower of cost and net realisable value.

**2.8 Debtors**

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**2.9 Cash at bank and in hand**

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

**2.10 Liabilities and provisions**

Liabilities are recognised when there is an obligation at the balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

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**BUTTERWICK LIMITED**  
(A company limited by guarantee)

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

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**2. ACCOUNTING POLICIES (CONTINUED)**

**2.11 Financial instruments**

The Group only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**2.12 Pensions**

The charity contributes to a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the group pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payment obligations.

The contributions are recognised as an expense in the statement of financial activity when they fall due. Amounts not paid are shown in accruals as a liability in the balance sheet. The assets of the plan are held separately from the charity in independently administered funds.

**2.13 Fund accounting**

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Group and which have not been designated for other purposes.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Group for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

**3. CRITICAL ACCOUNTING ESTIMATES AND AREAS OF JUDGMENT**

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the amounts reported. These estimates and judgments are continually reviewed and are based on experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

In preparing these financial statements the Trustees have used the going concern basis of accounting.

As explained in note 2.2 the charity faces a number of challenges and has requested additional funding from the ICB.

If the request is successful trustees are confident that the enhanced funding will allow Butterwick to be sustainable from 2025/26 onwards.

If the request is unsuccessful the cash position will become critical and Trustees will need to urgently consider the ongoing viability of the charity.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**4. INCOME FROM DONATIONS AND LEGACIES**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	338,584	11,890	350,474	443,343
Legacies	566,494	-	566,494	398,211
Grants	38,500	47,552	86,052	102,922
	<u>943,578</u>	<u>59,442</u>	<u>1,003,020</u>	<u>944,476</u>
<i>Total 2023</i>	<u>882,998</u>	<u>61,478</u>	<u>944,476</u>	

**5. INCOME FROM CHARITABLE ACTIVITIES**

	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Stockton on Tees Hospice	247,155	247,155	119,108
Bishop Auckland Hospice	529,859	529,859	519,249
Childrens Hospice	418,067	418,067	361,185
National Health Service England	-	-	32
	<u>1,195,081</u>	<u>1,195,081</u>	<u>999,574</u>
<i>Total 2023</i>	<u>999,574</u>	<u>999,574</u>	

Included within the balance above is £NIL (2023: £32) received from NHSE (National Health Service England).

The NHSE awarded funding to provide bed capacity and community support from November 2020 to March 2021 and then again from December 2021 to March 2022 for the same purpose.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**6. FUNDRAISING INCOME**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Other charitable income	187,433	20,764	208,197	160,284
Bishop Auckland Hospice	10,728	-	10,728	14,737
Childrens Hospice	15,255	200	15,455	8,828
Lottery	248,953	-	248,953	291,182
<b>Total 2024</b>	<b>462,369</b>	<b>20,964</b>	<b>483,333</b>	<b>475,031</b>
<i>Total 2023</i>	<i>472,697</i>	<i>2,334</i>	<i>475,031</i>	

**7. TRADING ACTIVITIES**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
<b>Charity trading income</b>				
Charity shops	441,203	-	441,203	334,435
Other trading activities	7,790	(572)	7,218	18,260
	<b>448,993</b>	<b>(572)</b>	<b>448,421</b>	<b>352,695</b>
<b>Fundraising trading expenses</b>				
Charity shops	377,989	-	377,989	232,910
Wages and salaries	340,989	-	340,989	291,049
Depreciation	54	-	54	920
	<b>719,032</b>	<b>-</b>	<b>719,032</b>	<b>524,879</b>
Net (expenditure)/income from trading activities	<b>(270,039)</b>	<b>(572)</b>	<b>(270,611)</b>	<b>(172,184)</b>
<b>Total 2023</b>	<b>(174,895)</b>	<b>2,711</b>	<b>(172,184)</b>	

The £572 relates to a credit note issued for prior year aromatherapy services where the service was never delivered due to covid.



**BUTTERWICK LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**8. INVESTMENT INCOME**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Share of joint venture net income	-	28,052	28,052	51,413
Investment income	30	-	30	5
	<u>30</u>	<u>28,052</u>	<u>28,082</u>	<u>51,418</u>
<i>Total 2023</i>	<u>5</u>	<u>51,413</u>	<u>51,418</u>	

**9. COST OF RAISING FUNDS**

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Fundraising	110,664	110,664	56,938
Lottery	108,262	108,262	138,897
Wages and salaries	344,059	344,059	211,914
<b>Total 2024</b>	<u>562,985</u>	<u>562,985</u>	<u>407,749</u>
<i>Total 2023</i>	<u>407,749</u>	<u>407,749</u>	

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**10. ANALYSIS OF EXPENDITURE ON CHARITABLE ACTIVITIES**

**Summary by fund type**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Stockton on Tees Hospice	292,875	1,305,802	1,598,677	1,114,256
Bishop Auckland Hospice	113,158	379,741	492,899	411,644
Childrens Hospice	-	549,741	549,741	438,348
	<u>406,033</u>	<u>2,235,284</u>	<u>2,641,317</u>	<u>1,964,248</u>
<i>Total 2023</i>	<u>351,381</u>	<u>1,612,867</u>	<u>1,964,248</u>	

**11. ANALYSIS OF EXPENDITURE BY ACTIVITIES**

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	Total funds 2023 £
Stockton on Tees Hospice	916,842	681,835	1,598,677	1,114,256
Bishop Auckland Hospice	281,456	211,443	492,899	411,644
Childrens Hospice	410,039	139,702	549,741	438,348
	<u>1,608,337</u>	<u>1,032,980</u>	<u>2,641,317</u>	<u>1,964,248</u>
<i>Total 2023</i>	<u>1,065,090</u>	<u>899,158</u>	<u>1,964,248</u>	

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**11. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**Analysis of direct costs**

	Stockton on Tees Hospice 2024 £	Bishop Auckland Hospice 2024 £	Childrens Hospice 2024 £	Total funds 2024 £	Total funds 2023 £
Wages and salaries	327,340	254,171	393,046	974,557	895,302
Patient care	77,768	16,538	11,354	105,660	124,383
Premises	21,324	5,806	4,156	31,286	10,086
Occupational health	-	-	250	250	731
Staff travel	1,831	2,230	12	4,073	3,303
Volunteer travel	437	1,036	-	1,473	1,169
Recruitment	-	-	-	-	767
Training & education	929	125	1,221	2,275	2,270
Clinical supervision	-	1,550	-	1,550	2,540
Administration costs	25,710	-	-	25,710	8,101
NHS charges	461,503	-	-	461,503	-
Exceptional expenses	-	-	-	-	16,438
	<u>916,842</u>	<u>281,456</u>	<u>410,039</u>	<u>1,608,337</u>	<u>1,065,090</u>
<i>Total 2023</i>	<u>360,033</u>	<u>318,230</u>	<u>386,827</u>	<u>1,065,090</u>	

**BUTTERWICK LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**11. ANALYSIS OF EXPENDITURE BY ACTIVITIES (CONTINUED)**

**Analysis of support costs**

	Stockton on Tees Hospice 2024 £	Bishop Auckland Hospice 2024 £	Childrens Hospice 2024 £	Total funds 2024 £	Total funds 2023 £
Staff costs	352,007	110,902	85,071	547,980	435,093
Depreciation	76,459	28,773	11,516	116,748	109,935
Patient care	1,327	-	-	1,327	409
Premises	94,757	47,665	40,240	182,662	173,768
Staff travel	2,799	-	-	2,799	4,234
Volunteer travel	-	-	-	-	218
Recruitment	1,331	-	-	1,331	1,081
Training & education	8,571	238	-	8,809	9,892
Administration costs	3,658	152	-	3,810	6,945
Bank charges	14,276	-	-	14,276	16,805
Telephone & fax	5,619	2,661	57	8,337	9,625
Printing postage & stationery	4,494	482	303	5,279	3,654
Insurance	46,422	-	-	46,422	37,325
IT & Internet costs	38,650	11,888	2,515	53,053	57,864
Equipment maintenance	13,239	8,682	-	21,921	17,809
Audit fees	18,226	-	-	18,226	14,501
	<b>681,835</b>	<b>211,443</b>	<b>139,702</b>	<b>1,032,980</b>	<b>899,158</b>
<i>Total 2023</i>	<i>754,223</i>	<i>93,414</i>	<i>51,521</i>	<i>899,158</i>	

Support costs which are split over more than one area have been split based on staff time.

During the year ended 31 March 2024, the charity incurred the following Governance costs:

£66,312 (2023 - £99,328) included within the table above in respect of Direct & Support costs - Stockton on Tees Hospice.

£17,470 (2023 - £NIL) included within the table above in respect of Direct & Support costs - Bishop Auckland Hospice.

£15,141 (2023 - £NIL) included within the table above in respect of Direct & Support costs - Childrens Hospice.

**BUTTERWICK LIMITED**  
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**12. AUDITORS' REMUNERATION**

	2024 £	2023 £
Fees payable to the group's auditor for the audit of the group's annual accounts	13,220	12,470
Fees payable to the charity's auditor in respect of: All non-audit services not included above	5,140	5,300

**13. STAFF COSTS**

	Group 2024 £	Group 2023 £	Charity 2024 £	Charity 2023 £
Wages and salaries	1,954,356	1,649,207	1,622,090	1,354,364
Social security costs	142,880	115,836	120,710	97,179
Contribution to defined contribution pension schemes	110,349	68,315	101,457	61,371
	<u>2,207,585</u>	<u>1,833,358</u>	<u>1,844,257</u>	<u>1,512,914</u>

The average number of persons employed by the charity during the year was as follows:

	Group 2024 No.	Group 2023 No.	Charity 2024 No.	Charity 2023 No.
Childrens Hospice	13	19	13	19
Stockton Adults	46	49	46	49
Bishop Auckland Hospice	16	18	16	18
Butterwick Lottery	2	5	-	-
Butterwick Retail	16	16	-	-
	<u>93</u>	<u>107</u>	<u>75</u>	<u>86</u>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration of key management personnel in the year was £175,558 (2023: £200,476).

**BUTTERWICK LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**14. TRUSTEES' REMUNERATION AND EXPENSES**

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, no Trustee expenses have been incurred (2023 - £NIL).

**15. TANGIBLE FIXED ASSETS**

**Group**

	Freehold property £	Long-term leasehold property £	Short-term leasehold property £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>						
At 1 April 2023	1,074,026	2,899,520	35,105	1,313,067	40,562	5,362,280
Additions	-	-	-	27,160	-	27,160
Disposals	-	-	-	-	(9,165)	(9,165)
At 31 March 2024	1,074,026	2,899,520	35,105	1,340,227	31,397	5,380,275
<b>Depreciation</b>						
At 1 April 2023	443,847	1,208,823	35,105	1,206,303	34,938	2,929,016
Charge for the year	24,338	59,911	-	32,824	-	117,073
On disposals	-	-	-	-	(3,541)	(3,541)
At 31 March 2024	468,185	1,268,734	35,105	1,239,127	31,397	3,042,548
<b>Net book value</b>						
At 31 March 2024	605,841	1,630,786	-	101,100	-	2,337,727
At 31 March 2023	630,179	1,690,697	-	106,764	5,624	2,433,264

**BUTTERWICK LIMITED**  
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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**15. TANGIBLE FIXED ASSETS (CONTINUED)**

**Charity**

	Freehold property £	Long-term leasehold property £	Furniture and equipment £	Motor vehicles £	Total £
<b>Cost</b>					
At 1 April 2023	1,074,026	132,551	1,297,741	31,397	2,535,715
Additions	-	-	27,160	-	27,160
At 31 March 2024	1,074,026	132,551	1,324,901	31,397	2,562,875
<b>Depreciation</b>					
At 1 April 2023	443,847	44,372	1,193,046	31,397	1,712,662
Charge for the year	24,338	4,572	32,770	-	61,680
At 31 March 2024	468,185	48,944	1,225,816	31,397	1,774,342
<b>Net book value</b>					
At 31 March 2024	605,841	83,607	99,085	-	788,533
At 31 March 2023	630,179	88,179	104,695	-	823,053

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**16. FIXED ASSET INVESTMENTS**

<b>Group</b>		<b>Listed investments £</b>	<b>Investment in joint ventures £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2023		4,625	1	4,626
At 31 March 2024		4,625	1	4,626

<b>charity</b>	<b>Investments in subsidiary companies £</b>	<b>Listed investments £</b>	<b>Investment in joint ventures £</b>	<b>Total £</b>
<b>Cost</b>				
At 1 April 2023	4	4,625	1	4,630
At 31 March 2024	4	4,625	1	4,630



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**16. FIXED ASSET INVESTMENTS (CONTINUED)**

**PRINCIPAL SUBSIDIARIES AND JOINT VENTURES**

The following were subsidiary undertakings of the charity:

<b>Names</b>	<b>Company number</b>	<b>Charity registration number</b>	<b>Basis of control</b>	<b>Holding</b>
Butterwick Hospice Retail Limited	02775096		Shares	100%
Butterwick Lotteries Limited	03141067		Shares	100%
John Butterwick Trust Day Care Centre and Hospice		515705	Sole Trustee	-%

The financial results of the subsidiaries for the year were:

<b>Names</b>	<b>Income £</b>	<b>Expenditure £</b>	<b>Profit/(Loss) / Surplus/ (Deficit) for the year £</b>
Butterwick Hospice Retail Limited	508,737	(720,146)	(211,409)
Butterwick Lotteries Limited	248,953	(130,601)	118,352
John Butterwick Trust Day Care Centre and Hospice	53	(56,446)	(56,393)

The net assets of the subsidiaries at the 31 March 2024 were:

<b>Names</b>	<b>Net assets/(liabilities) £</b>
Butterwick Hospice Retail Limited	(345,037)
Butterwick Lotteries Limited	2
John Butterwick Trust Day Care Centre and Hospice	1,591,513

The following was a joint venture of the charity:

<b>Name</b>	<b>Holding</b>
North East Hospices Lottery Limited	25%

North East Hospices Lottery Limited's principal activity is the operation of a lottery. It has agreed to pay all of its trading profits equally to the four hospices which own it.

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**17. STOCKS**

	<b>Group 2024 £</b>	<i>Group 2023 £</i>	<b>Charity 2024 £</b>	<i>Charity 2023 £</i>
Merchandise	4,372	2,003	-	-
Stamps	314	236	314	236
Fundraising stock	808	808	808	808
	<u>5,494</u>	<u>3,047</u>	<u>1,122</u>	<u>1,044</u>

**18. DEBTORS**

	<b>Group 2024 £</b>	<i>Group 2023 £</i>	<b>Charity 2024 £</b>	<i>Charity 2023 £</i>
Amounts owed by group undertakings	-	-	385,564	-
	<u>-</u>	<u>-</u>	<u>385,564</u>	<u>-</u>
Trade debtors	96,291	182,431	78,764	170,789
Amounts owed by group undertakings	-	-	19,198	289,187
Other debtors	147,809	100,956	123,080	82,718
Prepayments and accrued income	74,652	85,765	33,828	45,991
	<u>318,752</u>	<u>369,152</u>	<u>640,434</u>	<u>588,685</u>

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**19. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2024 £</b>	<b>Charity 2023 £</b>
Bank loans	50,000	50,000	50,000	50,000
Trade creditors	639,716	58,794	599,414	41,615
Amounts owed to group undertakings	3,882	-	47,486	42,429
Other taxation and social security	34,093	28,777	34,093	28,777
Other creditors	69,551	38,651	18,045	37,930
Accruals and deferred income	76,031	93,743	19,737	48,301
	<b>873,273</b>	<b>269,965</b>	<b>768,775</b>	<b>249,052</b>

The bank loan consists of a bounce back loan and a fixed term loan. The fixed term loan is secured by way of a legal charge over the assets of the charity.

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2023 £</b>
Deferred income at 1 April 2023	40,090	50,148	-
Resources deferred during the year	38,826	40,090	-
Amounts released from previous periods	(40,090)	(50,148)	-
	<b>38,826</b>	<b>40,090</b>	<b>-</b>

Deferred income represents Lottery payments received in advance.

**20. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

	<b>Group 2024 £</b>	<b>Group 2023 £</b>	<b>Charity 2024 £</b>	<b>Charity 2023 £</b>
Bank loans	65,757	113,722	65,757	113,722

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**NOTES TO THE FINANCIAL STATEMENTS  
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**21. STATEMENT OF FUNDS**

**STATEMENT OF FUNDS - CURRENT YEAR**

	Balance at 1 April 2023 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>					
General Funds	2,624,154	1,097,280	(838,475)	(718,705)	2,164,254
Funds within non charitable subsidiaries	(133,628)	757,690	(849,575)	(119,522)	(345,035)
	<u>2,490,526</u>	<u>1,854,970</u>	<u>(1,688,050)</u>	<u>(838,227)</u>	<u>1,819,219</u>
<b>Endowment funds</b>					
Endowment Funds	<u>50,961</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,961</u>
<b>Restricted funds</b>					
Bishop Auckland Hospice	365,250	529,859	(370,799)	(197,641)	326,669
Stockton on Tees Hospice	89,316	326,789	(1,304,418)	978,351	90,038
Children's Hospice	75,226	418,267	(549,741)	85,569	29,321
Dignity in Care Bishop Auckland Hospice	29,627	-	(1,702)	-	27,925
Dignity in Care Stockton on Tees Hospice	49,196	-	(1,384)	-	47,812
Outpatient Supportive Services Bishop Auckland	275,130	-	(7,240)	-	267,890
Funds in joint venture	1	28,052	-	(28,052)	1
	<u>883,746</u>	<u>1,302,967</u>	<u>(2,235,284)</u>	<u>838,227</u>	<u>789,656</u>
<b>Total of funds</b>	<u><u>3,425,233</u></u>	<u><u>3,157,937</u></u>	<u><u>(3,923,334)</u></u>	<u><u>-</u></u>	<u><u>2,659,836</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2024**

**21. STATEMENT OF FUNDS (CONTINUED)**

**STATEMENT OF FUNDS - PRIOR YEAR**

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
<b>Unrestricted funds</b>					
General Funds	2,641,926	964,977	(594,102)	(388,647)	2,624,154
Funds within non charitable subsidiaries	(61,538)	740,707	(689,907)	(122,890)	(133,628)
	<u>2,580,388</u>	<u>1,705,684</u>	<u>(1,284,009)</u>	<u>(511,537)</u>	<u>2,490,526</u>
<b>Endowment funds</b>					
Endowment Funds	<u>50,961</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>50,961</u>
<b>Restricted funds</b>					
Bishop Auckland Hospice	371,280	542,986	(342,415)	(206,601)	365,250
Stockton on Tees Hospice	92,347	121,474	(822,646)	698,141	89,316
Children's Hospice	40,527	401,637	(438,348)	71,410	75,226
Dignity in Care Bishop Auckland Hospice	30,461	-	(834)	-	29,627
Dignity in Care Stockton on Tees Hospice	50,580	-	(1,384)	-	49,196
Outpatient Supportive Services Bishop Auckland	282,370	-	(7,240)	-	275,130
Funds in joint venture	1	51,413	-	(51,413)	1
	<u>867,566</u>	<u>1,117,510</u>	<u>(1,612,867)</u>	<u>511,537</u>	<u>883,746</u>
<b>Total of funds</b>	<u><u>3,498,915</u></u>	<u><u>2,823,194</u></u>	<u><u>(2,896,876)</u></u>	<u><u>-</u></u>	<u><u>3,425,233</u></u>

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**STATEMENT OF FUNDS (CONTINUED)**

The **Bishop Auckland Hospice** fund operates to raise funds for the day to day running of a hospice at Bishop Auckland. A transfer has been made from this into general to fund the core team which is essential to ensure compliance and the safe provision of services.

The **Stockton on Tees Hospice** fund operates to raise funds for the day to day running of a hospice at Stockton on Tees. This is the largest cost and one of the primary charitable activities and income raised from unrestricted events and donations made without restrictions helps to fund this area.

The **Children's Hospice** fund operates to raise funds for the day to day running of the children's hospice at Stockton on Tees. This is partially funded by a grant from NHS England. A transfer has been made from unrestricted funds to help fund this area.

The **Dignity in Care** and **Outpatient Supportive Services** funds represent grants provided by the Department of Health to help fund improvements to the hospices. Fixed asset expenditure when incurred and depreciation of those assets is charged to the appropriate fund over the life of the asset.

The **Endowment fund** was created through the gift of the original hospice building. This was subsequently sold and the proceeds and related gains have been reinvested in the existing hospice premises.

**22. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - CURRENT PERIOD**

	Unrestricted funds 2024 £	Restricted funds 2024 £	Endowment funds 2024 £	Total funds 2024 £
Tangible fixed assets	1,498,233	788,533	50,961	2,337,727
Fixed asset investments	4,626	-	-	4,626
Current assets	1,245,670	10,843	-	1,256,513
Creditors due within one year	(863,553)	(9,720)	-	(873,273)
Creditors due in more than one year	(65,757)	-	-	(65,757)
<b>TOTAL</b>	<b>1,819,219</b>	<b>789,656</b>	<b>50,961</b>	<b>2,659,836</b>

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**22. ANALYSIS OF NET ASSETS BETWEEN FUNDS (CONTINUED)**

**ANALYSIS OF NET ASSETS BETWEEN FUNDS - PRIOR PERIOD**

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Endowment funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	1,559,252	823,051	50,961	2,433,264
Fixed asset investments	4,626	-	-	4,626
Current assets	1,290,564	80,466	-	1,371,030
Creditors due within one year	(250,194)	(19,771)	-	(269,965)
Creditors due in more than one year	(113,722)	-	-	(113,722)
<b>TOTAL</b>	<b>2,490,526</b>	<b>883,746</b>	<b>50,961</b>	<b>3,425,233</b>

**23. RECONCILIATION OF NET MOVEMENT IN FUNDS TO NET CASH FLOW FROM OPERATING ACTIVITIES**

	<i>Group 2024 £</i>	<i>Group 2023 £</i>
Net expenditure for the period (as per Statement of Financial Activities)	<b>(765,397)</b>	<b>(73,682)</b>
<b>Adjustments for:</b>		
Depreciation charges	<b>117,073</b>	<b>111,405</b>
Dividends, interests and rents from investments	<b>(30)</b>	<b>(5)</b>
Loss on the sale of fixed assets	<b>5,624</b>	<b>-</b>
Decrease/(increase) in stocks	<b>(2,447)</b>	<b>2,308</b>
Decrease/(increase) in debtors	<b>50,400</b>	<b>(3,046)</b>
Increase in creditors	<b>603,308</b>	<b>13,848</b>
Receipts from joint venture	<b>(28,052)</b>	<b>(51,413)</b>
Joint venture debtor movement	<b>-</b>	<b>15,136</b>
<b>Net cash provided by/(used in) operating activities</b>	<b>(19,521)</b>	<b>14,551</b>

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**24. ANALYSIS OF CASH AND CASH EQUIVALENTS**

	<b>Group 2024 £</b>	<i>Group 2023 £</i>
Cash in hand	<b>932,267</b>	998,831
<b>Total cash and cash equivalents</b>	<b>932,267</b>	998,831

**25. ANALYSIS OF CHANGES IN NET DEBT**

	<b>At 1 April 2023 £</b>	<b>Cash flows £</b>	<b>At 31 March 2024 £</b>
Cash at bank and in hand	998,831	(66,564)	932,267
Bank loan within 1 year	(50,000)	-	(50,000)
Bank loan over 1 year	(113,722)	47,965	(65,757)
	<b>835,109</b>	<b>(18,599)</b>	<b>816,510</b>

**26. CAPITAL COMMITMENTS**

	<b>Group 2024 £</b>	<i>Group 2023 £</i>	<b>Charity 2024 £</b>	<i>Charity 2023 £</i>
<b>Contracted for but not provided in these financial statements</b>				
Acquisition of intangible assets	-	6,363	-	6,363

**27. PENSION COMMITMENTS**

The group contributes to a defined contribution pension scheme. The assets of the scheme are held separately from those of the group in an independently administered fund.

Some clinical staff are members of the NHS Pension Scheme and contributions are determined by the government actuary. The NHS Pension Scheme is an unfunded occupational scheme backed by the Exchequer.

The pension cost charge represents contributions payable by the group to the fund and amounted to £110,349 (2023 - £68,315). Contributions totalling £13,893 (2023- £14,261) payable to the fund at the balance sheet date and are included in creditors.



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**NOTES TO THE FINANCIAL STATEMENTS**  
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**28. RELATED PARTY TRANSACTIONS**

During the year Butterwick Lotteries Limited provided management services amounting to £nil (2023 - £18,225) to North East Hospices Lottery Limited on an arms length commercial basis.

At 31 March 2024, £nil (2023 - £625) was due to Butterwick Limited from Eastern Ravens Trust, a company with a director in common.

