

HAMPTON SCHOOL PARENTS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2024

Registered Charity no: 1044756

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2024

The following people acted as charity trustees during the year ended 31 August 2024, and to the date of this Report:

To year-end 31.08.24

President:	Kevin Knibbs (ex officio)
Elected members of the Committee:	
Chair:	Susy Broekhuizen (resigned 24/01/2024)
Co-Chairs:	Felicity Barkus & Jane Hamilton (both appointed 24/01/2024)
Secretary:	Jo Love (resigned 31/08/2024)
Treasurer:	Andy Nendick (resigned 31/08/2024), Olga Pavlova
Publicity Officer:	Jane Hamilton
Parent/School Liaison Officer:	Sophie Ashdown Coady
Events Co-ordinator:	Sasha Pearce (appointed 24/01/2024)
Second Hand Uniform Co-ordinator:	Clare Mirza (appointed 24/01/2024)
Hampton Boat Club Liaison Officer:	Gill Warms (appointed 24/01/2024)

Honorary representative members of the Committee:

Old Hamptonians Staff	Polly Holmes (Assistant Head)
	Pippa Message (Deputy Head)
	Rupert Scarratt (Assistant Head)
	Jack Griffin (Events Manager)

Honorary representative members of the Committee are not Trustees of the Association.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2024 (continued)

Address: Hampton School
Hanworth Road
Hampton
Middlesex TW12 3HD

Bankers: Barclays Bank
Hampton Branch
Kingston upon Thames Business Centre
6 Clarence Street
Kingston upon Thames
Surrey KT1 1NY

Independent examiner: Kirstie Wood
19 Saxonbury Gardens
Long Ditton
Surbiton KT6 5HF

Structure, governance and management

The governing document of the Hampton School Parents' Association (HSPA) is its Constitution which was originally adopted by the members in October 1993 and amended in January 2023 to align with the Parentkind model constitution for use by Parent Teacher Associations (PTA's) and other home-school groups that are members of Parentkind in England & Wales. The Parentkind model constitution is considered "best practice" and has been pre-approved by the Charity Commission of England & Wales. There was a unanimous vote and a resolution passed for the HSPA to adopt the Parentkind model constitution at the Annual General Meeting of its members in January 2024. The Association is a registered charity, constituted as an unincorporated association. Its charity number is 1044756.

The Association is managed by a Committee, which meets at least once per school term. In addition, there are occasional Sub-Committee meetings prior to events, comprising of those Committee members most directly involved in the social or fundraising activity.

The members of the Committee are elected at the Annual General Meeting and hold office until the next Annual General Meeting.

Objectives and activities

The object of the Association is to advance the education of the pupils in the school in particular by:

1. Developing effective relationships between the staff, parents and others associated with the school.
2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2024 (continued)

The policies adopted in order to achieve these aims include arranging social and fundraising events, holding receptions specifically for new parents, arranging second-hand uniform sales, and facilitating a class representative network. In planning our activities for the year, the trustees have considered the Charity Commission's guidance on public benefit. They will continue to support Hampton School in its efforts to provide a wide range of public benefit locally, nationally, and internationally.

Funds raised are used either to provide the School's pupils with extras that do not fall within departmental budgets, or to support other worthwhile causes in which the pupils are involved at School. Items of equipment or funds are also donated to activities which either have no budgets, or those with very small budgets, such as some of the sports and other extra-curricular clubs. A full list of the items purchased and proposed is set out on page 9 of the accounts.

Achievements and performance

The HSPA ran two successful quiz nights and a comedy night which were well attended by new and existing parents at the school.

The Autumn quiz night sold 105 attendance tickets and raised £1,030 for the HSPA. A further £493 was raised for the Fitzwygram Foundation on the night by the ever-popular 'heads and tails' game (last person standing). The Winter quiz night was very popular and raised £2,752 with 186 tickets sold and a further £780 was raised for the Fitzwygram Foundation on the night.

In March, the HSPA ran the popular annual comedy night featuring star names from the Bearcat Comedy Club. This event raised £899 for the HSPA and £260 for the Fitzwygram Foundation.

Alongside the quiz night events, the HSPA ran two text raffles with hampers as prizes. The raffles raised £1,008 (Autumn quiz) and £966 (Winter quiz) which has been equally donated to the School Form Charities – The Jamal Edwards Self-Belief Trust, The Woodland Trust and Children at Risk in Asia.

The HSPA also ran its two second-hand uniform sales, which proved phenomenally popular. The total raised from these two sales was £14,829. Additionally, a jumble sale raised £165 for the Fitzwygram Foundation.

Finally, in June 2024 the HSPA funded a Summer Social / picnic event for students and parents to meet and socialise in the sunshine. It was a wonderful day and very well attended, particularly by new boys and their parents – who are keen to meet and connect with each other. The HSPA budgeted £5,000 for the event. The net costs were £3,161 and the remaining cost budget (£1,839) was donated equally to the three School Form Charities.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2024 (continued)

Financial review

Net funds increased by £17,237 this year. The standout achievement was the second-hand uniform sale, which alone raised a substantial sum. The quiz nights, comedy event, and raffles have not only provided entertainment but also significant funds for both the HSPA and the Fitzwygram Foundation.

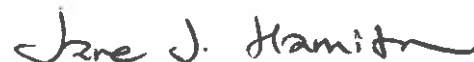
Total funds carried forward amount to £61,718 which includes an agreed £5,000 working capital buffer and £5,000 representing the estimated cost budget for the 2025 Summer Social / picnic.

Approved by the Committee on 13th November 2024, and signed on its behalf by:



Felicity Barkus

Co-chair of the Trustees



Jane Hamilton

Co-chair of the Trustees

HAMPTON SCHOOL PARENTS' ASSOCIATION

Accounts for the year ended 31 August 2024

Independent Examiner's Report to the Trustees

I report on the accounts of the Hampton School Parents' Association for the year ended 31 August 2024 which are set out on pages 6 to 10.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mrs. Kirstie Wood
19 Saxonbury Gardens
Long Ditton
Surbiton KT6 5HF



20 Dec 2024

HAMPTON SCHOOL PARENTS' ASSOCIATION

Statement of Financial Activities for the year ended 31 August 2024

	NOTES	2024	2023
		£	£
Incoming resources			
Subscription and donations	2	7,145	7,420
Functions	3	12,604	8,484
Second hand uniform sales income		14,893	8,930
Raffles and other activities		4,112	3,831
Bank interest		766	347
Total incoming resources		<u>39,520</u>	<u>29,012</u>
Resources expended			
Functions	3	(11,084)	(4,355)
Raffles and other activities		(359)	(322)
Total incoming resources less resources expended on generating funds		<u>28,077</u>	<u>24,335</u>
Charitable expenditure			
Grants of equipment and funds to Hampton School	4	(10,324)	(9,123)
Sundry expenses		(516)	(451)
Total charitable expenditure		<u>(10,840)</u>	<u>(9,574)</u>
Net incoming resources		<u>17,237</u>	<u>14,761</u>
Total funds on 1 September 2023		44,481	29,720
Total funds on 31 August 2024		<u>61,718</u>	<u>44,481</u>

The notes on pages 8 to 10 form part of these accounts.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Balance Sheet as at 31 August 2024

		NOTES	2024	2023
			£	£
Current Assets				
	Bank balances		62,366	43,644
	Cash in Hand		-	-
	Bar stock		383	123
	Debtors and Prepayments	5	-	2,663
			<u>62,749</u>	<u>46,430</u>
Liabilities: amounts falling due within one year				
	Creditors and accruals	6	1,031	1,949
Net Current Assets			<u>61,718</u>	<u>44,481</u>
Funds				
	General funds		<u>61,718</u>	<u>44,481</u>

The notes on pages 8 to 10 form part of these accounts.

Approved by the Trustees on 13th November 2024 and signed on their behalf by:



Felicity Barkus



Jane Hamilton

Co-chairs & Trustees

Hampton School Parents' Association is a registered charity number 1044756.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2024

1. Accounting policies

The accounts have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice Charities (SORP) 2005, and applicable accounting standards.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

All expenditure is accounted for on an accruals basis.

2. Subscriptions and donations		2024	2023
		£	£
	Subscriptions from new parents	6,030	6,120
	Tax recovered under Gift Aid	1,095	1,200
	Sundry income	20	100
		<u>7,145</u>	<u>7,420</u>

3. Surplus from functions					
		Quiz Night	Comedy Night	Summer Social	Total
		£	£	£	£
2024	Income	7,410	2,774	2,420	12,604
	Expenses	3,628	1,875	5,581	11,084
		<u>3,782</u>	<u>899</u>	<u>(3,161)</u>	<u>1,520</u>
2023	Income	4,085	4,399	-	8,484
	Expenses	1,973	2,240	142	4,355
		<u>2,112</u>	<u>2,159</u>	<u>(142)</u>	<u>4,129</u>

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2024 (continued)

4. Grants of equipment and Funds to Hampton School	2024	2023
	£	£
Project80Twenty*	998	291
Library – subscription to PressReader	1,435	-
Learning Support – Sensory Room	574	-
Arts Award for Third Year*	97	-
Cricket bowling machine	408	-
Board Games Club*	4	-
Strength and Conditioning Wallbars	284	-
Electronic Scoreboard	1,919	-
Robotics Club - BitBots*	460	-
Adventure Society*(write back)	(99)	360
MUN - gavel and props*	50	-
Beekeeping Club	-	192
Gym Timer	-	337
Book Club*(write back)	(25)	1,000
Lego Architecture Club	-	151
ESFA Final	-	945
Plants for Quiet Room	247	-
Creative Writing (write back)	(192)	-
Metal Detectors (write back)	(279)	-
Interform Trophy and Art prizes	-	267
Donation to Fitzwygram Foundation	1,698	5,037
Donations to School Form Charities	2,745	-
Donation to Turkish Earthquake Appeal (WLTv)		543
	<u>10,324</u>	<u>9,123</u>

*Of these amounts a total of £1,031 (2023: £1,949) had not been paid to the school at the end of the financial year. See note 6

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2024 (continued)

5. Debtors and Prepayments		2024	2023
		£	£
Flexitent for Summer Social / picnic		-	2,220
Catering deposit		-	275
Games for Summer Social / picnic		-	168
		-	<u>2,663</u>

6. Creditors and accruals		2024	2023
		£	£
Provision for equipment and funds for Hampton School:			
	Granted 2020	-	279
	Granted 2021	-	-
	Granted 2022	-	670
	Granted 2023	-	1,000
	Granted 2024	1,031	-
		<u>1,031</u>	<u>1,949</u>

