

HAMPTON SCHOOL PARENTS' ASSOCIATION

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 AUGUST 2022

Registered Charity no: 1044756

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2022

The following people acted as charity trustees during the year ended 31 August 2022, and to the date of this Report:

	To year end 31.08.21	To year end 31.08.22
President:	Kevin Knibbs (ex officio)	Kevin Knibbs (ex officio)
Elected members of the Committee:		
Chair:	Susy Broekhuizen	Susy Broekhuizen
Co-Chair:		
Secretary:	Mary Puczyniec	Mary Puczyniec
Treasurer:	Andy Nendick	Andy Nendick
Publicity Officer:	Jane Hamilton	Jane Hamilton
Parent/school		
Liaison Officer:	Susannah Reilly	Susannah Reilly
Events Co-Ordinator:	Helen Tarragano	Helen Tarragano
	Lynn Wilkinson	Gill Warms
	Kristina Cornish	Kristina Cornish
	Alexei Karpovich	Sophie Ashdown-Coady
		Jo Love

Representative members of the Committee:

Old Hamptonians	Frank Keenan	Anthony Hewitt
Staff	Nick Woods	Nick Woods
	Jack Griffin	Polly Holmes
		Pippa Message
		Rupert Scarratt
		Jack Griffin

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2022 (continued)

Address:	Hampton School Hanworth Road Hampton Middlesex TW12 3HD
Bankers:	Barclays Bank Hampton Branch Kingston upon Thames Business Centre 6 Clarence Street Kingston upon Thames, Surrey
Independent examiner:	Maria Bob 15 Beaconsfield Road London W5 5JE

Structure, governance and management

The governing document of the Hampton School Parents' Association (HSPA) is its Trust Deed or Constitution, originally adopted by the members in October 1993, and amended in October 2002, October 2008, October 2012, October 2016 and again in May 2021. The Association is a registered charity, constituted as an unincorporated association. Its charity number is 1044756.

The Association is managed by a Committee, which meets at least once per school term. In addition, there are occasional Sub-Committee meetings prior to events, comprising of those Committee members most directly involved in the activity.

The members of the Committee are elected at the Annual General Meeting. Committee members may serve a maximum of two terms, of four years each in any one office.

Objectives and activities

The object of the Association is to advance the education of the pupils at Hampton School. In furtherance of this object the Association may:

1. Develop more extended relationships between the staff, parents and others associated with the school.
2. Engage in activities which support the school and advance the education of the pupils attending it.
3. Provide and assist in the provision of facilities for education at the school (not normally provided by the school).
4. Provide a forum for discussion on topics of general interest to parents.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Annual Report of the Trustees for the year ended 31 August 2022 (continued)

The policies adopted in order to achieve these aims include arranging social and fundraising events, holding receptions specifically for new parents, arranging second hand uniform sales and facilitating a class representative network. In planning our activities for the year the trustees have considered the Charity Commission's guidance on public benefit. They will continue to support Hampton School in its efforts to provide a wide range of public benefit locally, nationally and internationally.

Funds raised are used either to provide the School's pupils with extras that do not fall within departmental budgets, or to support other worthwhile causes in which the pupils are involved at School. Items of equipment or funds are also donated to activities which either have no budgets, or those with very small budgets, such as some of the sports and other extra-curricular clubs. The HSPA aims to make sure its funds benefit the largest number of boys possible. A full list of the items purchased and proposed is set out on **page 8** of the accounts.

Achievements and performance

This financial year saw the relaxation of the government's pandemic response and the return to some semblance of normality.

The summer picnic held in early September was extremely well attended and offered a chance for the 2020 and 2021 intakes to socialise and experience the Hampton community.

The autumn term quiz night was as popular as ever with around 200 attendees. £2,295 was raised for the HSPA as well as £930 for the Fitzwygram Foundation.

The comedy night was also back to an in-person event, raising £3,049 for the HSPA and £913 for the Fitzwygram Foundation. The HSPA were also able to run another text raffle, again with hampers as prizes. The raffle raised £946 which was donated to a local Ukraine charity.

The HSPA was able to run two second-hand uniform sales which proved phenomenally popular, raising a total of £9,114.

The HSPA made donations to the school in line with its charitable purpose, these donations totalling £5,768.

Financial review

Net funds increased by £15,098 this year, primarily due to the return of fundraising events and the usual annual subscriptions.

Total funds carried forward amount to £29,720 which includes an agreed £5,000 working capital buffer and the approximate £5,000 cost of the 2022 summer social, which was due to happen in September 2022 but had to be postponed due to the unfortunate passing of Queen Elizabeth II.

Approved by the Committee on 17th December 2022, and signed on its behalf by:

Chair of the Trustees
Susy Broekhuizen



HAMPTON SCHOOL PARENTS' ASSOCIATION

Accounts for the year ended 31 August 2022

Independent Examiner's Report to the Trustees

I report on the accounts of the Hampton School Parents' Association for the year ended 31 August 2022 which are set out on pages 5 to 9.

Respective responsibilities of Trustees and Examiner

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act
- to follow the procedures laid down in the general Directions given by the commission under section 145(5)(b) of the 2011 Act
- to state whether particular matters have come to my attention

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act and
 - to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Acthave not been met or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached



Mrs. Maria Bob
15 Beaconsfield Road
London
W5 5JE

17th December 2022

HAMPTON SCHOOL PARENTS' ASSOCIATION

Statement of Financial Activities for the year ended 31 August 2022

	NOTES	2022	2021
		£	£
Incoming resources			
Subscription and donations	2	7,262	7,755
Functions	3	13,531	2,060
Second hand uniform sales income		9,114	233
Raffles and other activities		3,654	
Bank interest		13	2
Total incoming resources		<u>£33,574</u>	<u>£10,050</u>
Resources expended			
Functions	3	(9,028)	(1,688)
Raffles and other activities		(203)	
Total incoming resources less resources expended on generating funds		<u>24,343</u>	<u>8,362</u>
Charitable expenditure			
Grants of equipment and funds to Hampton School	4	(8,558)	(3,114)
Sundry expenses		(687)	(204)
Total charitable expenditure		<u>(9,245)</u>	<u>(3,318)</u>
Net (outgoing)/incoming resources		<u>15,098</u>	<u>5,044</u>
Total funds at 1 September 2021		14,622	9,578
Total funds at 31 August 2022		<u>29,720</u>	<u>14,622</u>

The notes on pages 7 to 9 form part of these accounts.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Balance Sheet at 31 August 2022

		NOTES	2022	2021
			£	£
Current Assets				
	Bank balances		32,215	19,817
	Cash in Hand			
	Bar stock		327	0
	Debtors and Prepayments	5	2,388	1,983
			<u>34,930</u>	<u>21,800</u>
Liabilities: amounts falling due within one year				
	Creditors and accruals	6	5,210	7,178
Net Current Assets			<u>29,720</u>	<u>14,622</u>
Funds				
	General funds		<u>29,720</u>	<u>14,622</u>

The notes on pages 7 to 9 form part of these accounts.

Approved by the Trustees on 17th December 2022 and signed on their behalf by:



Susy Broekhuizen

Trustee

Hampton School Parents' Association is a registered charity number 1044756.

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2022

1. Accounting policies

The accounts have been prepared under the historical cost convention, and in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice Charities (SORP) 2005, and applicable accounting standards.

General funds are unrestricted funds which are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

All incoming resources are included in the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

All expenditure is accounted for on an accruals basis.

2. Subscriptions and donations		2022	2021
		£	£
	Subscriptions from new parents	5,880	6,420
	Tax recovered under Gift Aid	1,230	1,230
	Sundry income	152	105
		<u>7,262</u>	<u>7,755</u>

3. Surplus from functions					
		Quiz Night	Comedy Night	Picnic	Total
		£	£	£	£
2022	Income	4,292	5,435	3,804	13,531
	Expenses	1,997	2,386	4,645	9,028
		<u>2,295</u>	<u>3,049</u>	<u>(841)</u>	<u>4,503</u>
2021	Income		2,060		2,060
	Expenses		1,688		1,688
			<u>372</u>		<u>372</u>

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2022 (continued)

4. Grants of equipment and Funds to Hampton School	2022	2021
	£	£
Project80Twenty*		
Shell Eco Marathon*		
Architecture Club (write back)	(383)	
Plants for quiet room (write back)	(50)	
Metal Detectors*		
Board Games Club*	375	
Writers' Room*	3,700	
Gardening Club	319	
Coding Club	840	
Adventure Society*	787	
Buzzers for Quizzes	180	
Donation to Fitzwygram Foundation	1,844	3,114
Donation to Ukraine Appeal	946	
	<u>8,558</u>	<u>3,114</u>

*Of these amounts a total of £5,210 (2021: £7,178) had not been paid over to the School at the end of the financial year. See note 6

HAMPTON SCHOOL PARENTS' ASSOCIATION

Notes to the accounts for the year ended 31 August 2022 (continued)

5. Debtors and Prepayments		2022	2021
		£	£
Flexitent for Summer Picnic		2,220	1,815
Games for Summer Picnic		168	168
		<u>2,388</u>	<u>1,983</u>

6. Creditors and accruals		2022	2021
		£	£
Provision for equipment and funds for Hampton School:			
	Granted 2015	159	159
	Granted 2016		
	Granted 2017		
	Granted 2018		
	Granted 2019	1,725	2,108
	Granted 2020	1,085	4,911
	Granted 2021		
	Granted 2022	2,241	
		<u>5,210</u>	<u>7,178</u>