

# **THE FRIENDS OF WALTHAM ABBEY CHURCH**

## **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2024**

### **Objectives and Activities**

The charity's objective is to maintain and enhance the fabric of Waltham Abbey Church, as a building of historical and architectural importance.

The charity raises income to further its purpose from members' annual subscriptions and from sales in the Visitor Centre that it operates in Waltham Abbey Church.

The income raised contributes to the public benefit by preserving and enhancing Waltham Abbey Church for the enjoyment of future generations.

A number of volunteers donate many hours in serving as Trustees and/or manning the Visitor Centre and we are very grateful to them for their willing service.

### **Achievements and Performance**

The Abbey Church continues to be open only on Wednesdays, Fridays, Saturdays, Sundays and Bank Holidays, and so the Visitor Centre is only able to be open on those days. However, within these limitations, the Friends have continued to accrue substantial funds to promote the beauty and dignity of the church for its congregation and many visitors.

### **Financial Review**

At 31 December 2024 the charity had £421,408.74 in the bank. The Friends were grateful to receive a generous bequest of £22,772 during 2024. The bequest income was transferred to a Saver Plus account where it accrues interest and is restricted in use for the charity's purpose. The charity's Current Account stood at £26,023, the bulk of which came from membership subscriptions and sales in the Visitor Centre. Membership of The Friends is open to all on payment of a minimum annual subscription of £5. A membership event during the year resulted in five new members being recruited.

During 2024 the Trustees undertook a review of the charity's financial controls and also produced policies on Investment and Reserves. The Trustees also agreed to adopt the Safeguarding policy and procedures of The Church of England, "Promoting a safer church", and to have due regard to the Church of England's five standards for safeguarding.

### **Structure, Governance and Management**

The charity is controlled by its governing document, an amended constitution adopted on 16 August 1994, as amended on 7 May 2003 and 26 May 2010, and is an unincorporated association.

Trustees are elected or re-elected annually at the Annual General Meeting held in May. The District Church Council (DCC) of Waltham Abbey Church is entitled to appoint up to three additional trustees.

At 31<sup>st</sup> December 2024 the Trustees numbered twelve, comprising the Chair, Secretary, Treasurer and Vice-Chair, five (of six possible) elected trustees and three appointed by Waltham Abbey Church DCC.

The Trustees oversee the work and activities of The Friends and review sales in the Visitor Centre, finance and membership. Some of the Trustees also volunteer in the Visitor Centre and can reflect the views of the volunteers at the Trustees' meetings. The Trustees all work in a voluntary capacity and receive no remuneration from the charity.

The Trustees work in collaboration with the Parochial Church Council of Waltham Abbey Church, from whom it rents its space within the church, to fulfil its charitable purpose.

**Reference and Administrative Details**

**Charity Name**

The Friends of Waltham Abbey Church

**Registered charity number**

1044663

**Charity's principal address**

The Parish Office  
Abbey Church Centre  
Abbey Farmhouse  
Abbey Gardens  
Waltham Abbey  
Essex  
EN9 1XQ

**Names of the charity trustees who manage the charity**

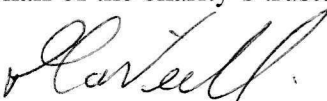
Mrs Laura MacNeill	Chair
Mr Colin Anderson	Vice-Chair
Mrs Linda Murrell	Treasurer
Mr Richard Walters	Secretary
Mrs Margaret Gillett	Membership Secretary
Mrs Valerie Davis	
Mrs Myra Purton	
Mr Geoffrey Maidment	
Mrs Caroline Moores	
Mr Chris Theokli	
Mrs Linda Anderson	Appointed by Waltham Abbey DCC
Mrs Jane Hudson	Appointed by Waltham Abbey DCC
Mrs Lynda Beggs	Appointed by Waltham Abbey DCC

**Independent Examiner**

Mrs Dorothy Perkins  
13 Norman Close  
Waltham Abbey  
Essex  
EN9 1PY

The Trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signature: 

Full name: LAURA MACNEILL

Position (e.g., Chair, Secretary): CHAIR. Date: 1st October 2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Friends of Waltham Abbey Church

1044663

## Receipts and payments accounts

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For the period from	01-Jan-24	To	31-Dec-24
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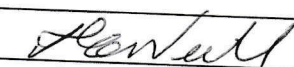

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Sales	11,147	-	-	11,147	9,385
Subscriptions	1,383	-	-	1,383	1,353
Donations	956	-	-	956	506
Legacy	-	22,772	-	22,772	-
Gift Aid Refund	271	-	-	271	259
Interest Savings A/C	6,083	-	-	6,083	3,924
Miscellaneous	129	-	-	129	134
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>19,969</b>	<b>22,772</b>	<b>-</b>	<b>42,741</b>	<b>15,561</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>19,969</b>	<b>22,772</b>	<b>-</b>	<b>42,741</b>	<b>15,561</b>
<b>A3 Payments</b>					
Books, gifts etc for re-sale	7,525	-	-	7,525	4,941
Photocopying/postage/stationery	144	-	-	144	176
Waltham Abbey PCC	8,643	-	-	8,643	4,160
Insurance	917	-	-	917	865
Miscellaneous	183	-	-	183	83
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>17,412</b>	<b>-</b>	<b>-</b>	<b>17,412</b>	<b>10,225</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>17,412</b>	<b>-</b>	<b>-</b>	<b>17,412</b>	<b>10,225</b>
<b>Net of receipts/(payments)</b>	<b>2,557</b>	<b>22,772</b>	<b>-</b>	<b>25,329</b>	<b>5,336</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>2,557</b>	<b>22,772</b>	<b>-</b>	<b>25,329</b>	<b>5,336</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £																																				
<b>B1 Cash funds</b>	<table border="1"> <tr><td>Current Account</td><td>26,023</td><td>-</td><td>-</td></tr> <tr><td>Saver Plus Account</td><td>-</td><td>421,409</td><td>-</td></tr> <tr><td>Petty Cash</td><td>40</td><td>-</td><td>-</td></tr> <tr><td><b>Total cash funds</b></td><td><b>26,063</b></td><td><b>421,409</b></td><td><b>-</b></td></tr> </table> <p>(agree balances with receipts and payments account(s))</p>	Current Account	26,023	-	-	Saver Plus Account	-	421,409	-	Petty Cash	40	-	-	<b>Total cash funds</b>	<b>26,063</b>	<b>421,409</b>	<b>-</b>	Agreement Error	Agreement Error	OK																				
Current Account	26,023	-	-																																					
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Petty Cash	40	-	-																																					
<b>Total cash funds</b>	<b>26,063</b>	<b>421,409</b>	<b>-</b>																																					
<b>B2 Other monetary assets</b>	<table border="1"> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> <tr><td></td><td>-</td><td>-</td><td>-</td></tr> </table>		-	-	-		-	-	-		-	-	-		-	-	-		-	-	-		-	-	-															
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<b>B3 Investment assets</b>	<table border="1"> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>																					Fund to which asset belongs	Cost (optional)	Current value (optional)																
<b>B4 Assets retained for the charity's own use</b>	<table border="1"> <tr><td>Stock</td><td></td><td>-</td><td>10,855</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> <tr><td></td><td></td><td>-</td><td>-</td></tr> </table>	Stock		-	10,855			-	-			-	-			-	-			-	-			-	-			-	-			-	-			-	-	Fund to which asset belongs	Cost (optional)	Current value (optional)
Stock		-	10,855																																					
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<b>B5 Liabilities</b>	<table border="1"> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> <tr><td></td><td></td><td></td><td></td></tr> </table>																					Fund to which liability relates	Amount due (optional)	When due (optional)																

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	LAURA MACNEIL	1st Oct 2025
	LINDA MURRELL	01/10/25



# **Independent examiner's report on the accounts**

**Report to the trustees/members of The Friends of Waltham Abbey Church  
Charity no: 1044663**

**On the Accounts for the year ended 31<sup>st</sup> December 2024**

I report to the trustees on my examination of the accounts for the year ended  
31<sup>st</sup> December 2024

As the charity trustees of the Trust, you are responsible for the preparation of the accounts  
in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trusts's accounts carried out under Charity  
Commission guidelines.

I have completed my examination and I confirm that no material matters have come to my  
attention in connection with the examination which give me cause to believe that in any  
material respect accounting records were not kept in accordance with section 130 of the  
Act.

I have no concerns and have come across no matters in connection with the examination to  
which attention should be drawn in order to enable a proper understanding of the accounts  
to be reached.

Signed: 

Date: 17 April 2025

Dorothy Elizabeth May Perkins  
13 Norman Close  
Waltham Abbey  
Essex EN9 1PY