

**THE FRIENDS OF WALTHAM ABBEY CHURCH**  
**REPORT OF THE TRUSTEES**  
**FOR THE YEAR ENDED 31 DECEMBER 2021**

**Objectives and Activities**

The charity's objective is to maintain and enhance the fabric of Waltham Abbey Church, as a building of historical and architectural importance.

The charity raises income to further its purpose from members' annual subscriptions and from sales in the Visitor Centre that it operates in Waltham Abbey Church.

The income raised contributes to the public benefit by preserving and enhancing Waltham Abbey Church for the enjoyment of future generations.

Volunteers donate many hours in serving as Trustees and/or manning the Visitor Centre and we are very grateful to them for their willing service, especially in the difficult circumstances of this year.

**Achievements and Performance**

2021 was a difficult year for the charity because of the on-going effects of the Covid-19 pandemic, which made it impossible to predict patterns of on-going activity. Because of the closure of the Abbey Church, the Friends were unable to open the Visitor Centre until the relaxation of restrictions in May and then with reduced hours for the remainder of the year. However, within these limitations, the Friends have continued to accrue funds to promote the beauty and dignity of the church for its congregation and many visitors.

**Financial Review**

At 31 December 2021 the charity had £415,524.55 in the bank. This was because of unexpected and unprecedented bequest income of £390,366 received during the year. The bequest income was transferred to a Saver Plus account where it accrues interest and is restricted in use for the charity's purpose. The charity's Current Account stood at £25,118, the bulk of which came from membership subscriptions and sales in the Visitor Centre. Membership numbers have levelled out and a membership drive is planned for 2022 to increase income from that source. Reduced hours for the Visitor Centre continued into 2022 and could impact revenue from sales.

**Structure, Governance and Management**

The charity is controlled by its governing document, an amended constitution adopted on 16 August 1994, as amended on 7 May 2003 and 26 May 2010, and is an unincorporated association.

Trustees are elected or re-elected annually at the Annual General Meeting held in May. The District Church Council (DCC) of Waltham Abbey Church is entitled to appoint up to three additional trustees.

At 31<sup>st</sup> December 2021 the Trustees numbered eleven, comprising the Chair, Secretary, Treasurer and Vice-Chair, five (of six possible) elected trustees and two (of up to three) appointed by Waltham Abbey Church DCC.

The Trustees oversee the work and activities of The Friends and review sales in the Visitor Centre, finance and membership. Some of the Trustees also volunteer in the Visitor Centre and can reflect the views of the volunteers at the Trustees' meetings. The Trustees all work in a voluntary capacity and receive no remuneration from the charity.

The Trustees work in collaboration with the Parochial Church Council of Waltham Abbey Church, from whom it rents its space within the church, to fulfil its charitable purpose.

Membership of The Friends is open to all on payment of a minimum annual subscription of £5.

**Reference and Administrative Details**

**Charity Name**

The Friends of Waltham Abbey Church

**Registered charity number**

1044663

**Charity's principal address**

The Parish Office  
Abbey Church Centre  
Abbey Farmhouse  
Abbey Gardens  
Waltham Abbey  
Essex  
EN9 1XQ

**Names of the charity trustees who manage the charity**

Mr Frank MacNeill	Chair
Mrs Laura MacNeill	Secretary
Mrs Linda Murrell	Treasurer
Mr Richard Walters	Vice-Chair
Mrs Margaret Gillett	Also Membership Secretary from November 2021
Mrs Myra Purton	
Mr Richard Purton	
Mr Geoffrey Maidment	
Ms Beverley Watkins	
Mrs Linda Anderson	Appointed by Waltham Abbey DCC
Mrs Valerie Davis	Appointed by Waltham Abbey DCC, from September 2021
Mr Colin Anderson	Co-opted in June 2022

**Independent Examiner**

Mrs Dorothy Perkins  
13 Norman Close  
Waltham Abbey  
Essex  
EN9 1PY

The Trustees declare that they have approved the report above.

Signed on behalf of the charity's trustees:

Signature: 

Full name: Frank Wilfrid MacNeill

Position (e.g., Chair, Secretary) Chair

Date: 8th October 2022



CHARITY COMMISSION  
FOR ENGLAND AND WALES

The Friends of Waltham Abbey Church

1044663

## Receipts and payments accounts

CC16a

For the period  
from

01-Jan-21

To

31-Dec-21


### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Sales	3,687	-	-	3,687	1,390
Subscriptions	1,265	-	-	1,265	948
Donations	752	-	-	752	50
Legacy	390,240	-	-	390,240	-
Gift Aid refund	200	-	-	200	252
Interest Savings A/C	127	-	-	127	-
Miscellaneous	115	-	-	115	141
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>396,386</b>	<b>-</b>	<b>-</b>	<b>396,386</b>	<b>2,781</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>396,386</b>	<b>-</b>	<b>-</b>	<b>396,386</b>	<b>2,781</b>
<b>A3 Payments</b>					
Books, gifts etc for re-sale	1,310	-	-	1,310	1,232
Photocopying and postage	75	-	-	75	182
Rental - Waltham Abbey PCC	3,720	-	-	3,720	3,720
Insurance	751	-	-	751	688
Miscellaneous	187	-	-	187	55
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>6,043</b>	<b>-</b>	<b>-</b>	<b>6,043</b>	<b>5,877</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>6,043</b>	<b>-</b>	<b>-</b>	<b>6,043</b>	<b>5,877</b>
<b>Net of receipts/(payments)</b>	<b>390,343</b>	<b>-</b>	<b>-</b>	<b>390,343</b>	<b>- 3,096</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>25,181</b>	<b>-</b>	<b>-</b>	<b>25,181</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>415,524</b>	<b>-</b>	<b>-</b>	<b>415,524</b>	<b>- 3,096</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Curent Account	25,118	-	-
	Saver Plus Account	390,366	-	-
	Petty Cash	40	-	-
	<b>Total cash funds</b> (agree balances with receipts and payments account(s))	<b>415,524</b>	<b>-</b>	<b>-</b>
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
	Stock		-	10,030
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>		Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		RICHARD WAZZETTS	9/10/22