

REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023
FOR
THE COURTYARD ARTS AND COMMUNITY CENTRE

Company Number : 03044085

Registered Charity Number :1044469

THE COURTYARD ARTS AND COMMUNITY CENTRE

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FOR THE YEAR ENDED 31ST MARCH 2023

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THE COURTYARD ARTS AND COMMUNITY CENTRE

COMPANY INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2023

TRUSTEES/DIRECTORS :	Mr M. A. Robinson Mrs S.J. Pickup Mr J.A. Clark Mrs B.J. Hopkin Ms A Fuller Mrs D.M. Carolan
SECRETARY:	Mr M. A. Robinson
REGISTERED OFFICE:	The Stables Port Vale Hertford Hertfordshire SG14 3AA
REGISTERED NUMBER:	03044085 (England and Wales)
CHARITY NUMBER:	1044469
CHARITY WEBSITE:	www.courtyardarts.org.uk
INDEPENDENT EXAMINER:	R.J. Sears FCCA Hentons Stag House Old London Road Hertford, Herts SG13 7LA
BANKERS:	HSBC Bank plc 36 Fore Street Hertford Herts. SG14 1BS

THE COURTYARD ARTS AND COMMUNITY CENTRE
REPORT OF THE TRUSTEES

(For the purposes of part 8 of the Charities Act 2011 and Directors' Report for the purposes of section 417 of the Companies Act 2006)

FOR THE YEAR ENDED 31st MARCH 2023

The Trustees present their annual report and financial statements for the year ended 31st March 2023. The financial statements have been prepared in accordance with the accounting policies set out in the notes to the financial statements and comply with the Charity's Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and the charities Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland FRS 102) issued in October 2019.

PRINCIPAL ACTIVITY

The principal activity of the charitable company as stated in the Memorandum and Articles of Association is the provision, in the interests of social welfare, of the facilities for the study, appreciation of the arts for the inhabitants of Hertford and the surrounding area and the advancement of the education of the general public in the arts.

The Trustees, who are also directors of the company, and acted throughout the period, except where indicated, are:

Mr M. A. Robinson
Mrs S.J. Pickup
Mrs E. J. Radcliffe (Resigned 15 June 2022)
Mrs S. Webb (Resigned 10 November 2022)
Mrs M Ewer (Resigned 14 June 2022)
Mr J.A. Clark
Mrs B.J. Hopkin
Mr B Cox (Appointed 10 November 2022 and resigned 2 November 2023)
Ms A Fuller (Appointed 10 November 2022)
Mrs D.M. Carolan (Appointed 10 November 2022)

CONSTITUTION

The Courtyard Arts and Community Centre, company number 3044085, is a company limited by the guarantees of its members to a maximum of £10 each.

COMPANY INFORMATION

The company is a registered charity, number 1044469, and as such is a non-profit making organisation with solely charitable objectives. The company gained charitable status on 21st August 1995.

THE COURTYARD ARTS AND COMMUNITY CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2023
(CONTINUED)

FINANCIAL ACTIVITIES

As Covid support grants ceased while activity increased, during the year the charity's total income reduced to £131,076 (2022: £159,099). The level of expenditure in the year increased to £125,523 (2022: £120,279). Overall, the charity achieved a net surplus of £5,553 (2022: £38,820).

The principal sources of funding for the charity are income from studio rents, rent and sales from exhibitions, charges for classes and grants received towards specific educational projects.

ACHIEVEMENTS AND PERFORMANCE

Classes and workshops

All tutors are all highly experienced in their own fields across many disciplines and the majority hold formal teaching qualifications. Our teaching standards are high and compare very favourably with other providers in the area. All staff and tutors have the opportunity for an appraisal and are DBS checked.

Classes have continued to be highly popular with both adults and children. Most are full, with some classes having people on a waiting list. Particularly popular areas are ceramics and watercolour painting. We continue to run our home school class, which is a valuable resource to those parents who are home-schooling in our community.

Gallery

The gallery has exhibited high quality exhibitions throughout the year, with visitors not just from the local area but from much further afield too. The gallery is fully booked through until most of 2025. Our Courtyard Open was once again very well received with a varied and interesting selection of work exhibited.

Art Trail

The 2022 Hertford Art Trail had been successfully operated by Courtyard Arts in partnership with the Town Council. Courtyard Arts took over the running of the entire event for 2023 and engaged with over 30 venues, some of which had never taken part before and paired them all with local artists. Our first Members' Project also coincided with the Art Trail. Members were asked to transform a wooden paint palette. The wonderful array of designs were placed in shops across the town who could not accommodate an artist but wanted to still be part of the Art Trail.

We were asked to assist Helen Fleming and The Friends of Bengoe in their Children's Art Day for the Church of St. Leonard's which was met with great enthusiasm by the children.

THE COURTYARD ARTS AND COMMUNITY CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2022
(CONTINUED)

ACHIEVEMENTS AND PERFORMANCE - continued

We once again won an award in the 2022 Hertford in Bloom Competition, taking first Prize in the Best Community Group Category.

We continue to be a safe space for those coping with Alzheimer's. We also worked with the University of Hertfordshire BA Architecture course. They have used the Centre as the starting point of a project they will look to develop.

RESERVES

It is the policy of the charity to maintain unrestricted funds, which are the free reserves of the charity, at a level which enables the charity to meet its management and administration costs as they fall due. The Trustees have assessed the level of net current assets required in the form of unrestricted funds to be £10,000. They have therefore set up a Development Fund to hold the balance of the net current assets, amounting to £23,558 at 31 March 2023 (2022: £16,791). The charity also holds a legacy of £10,000 received during the previous year, which is included in designated funds as a Legacy Fund.

RISK MANAGEMENT

The trustees are aware of the requirements under SORP 2005 to identify and mitigate major risks faced by the organisation and are adopting appropriate policies to reduce exposure to those risks.

ASSETS AND OBLIGATIONS

The net assets of the company are available and adequate to fulfil its obligations.

INVESTMENT POWERS

Under the memorandum and articles of association, the charity has the power to make any investments, which the trustees see fit

THE COURTYARD ARTS AND COMMUNITY CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2023
(CONTINUED)

ORGANISATION

The board of trustees, which can have up to 8 members, administers the charity. The board meet monthly and individual trustees are responsible for specific areas i.e. Finance, Development, Marketing and Education. The management/administration team includes the Centre Director and Assistant Director, plus 15 tutors and 45 Volunteers who assist in the day to day operation of the Centre.

APPOINTMENT OF TRUSTEES

The board has established procedures for recruiting and appointing board members, including the initial identification of potential candidates, informal visits or discussions, consideration by the board and finally election by a majority of votes.

TRUSTEE INDUCTION AND TRAINING

New trustees undergo induction to brief them on their legal obligations under charity and company law, the content of the Memorandum and Articles of Association and the committee and decision making process.

PUBLIC BENEFIT

In planning the charity's activities for the year the trustees have been mindful of the Charity Commission's guidance on public benefit. In particular, the charity welcomes all people to participate in its activities regardless of personal background, faith, gender or personal circumstances. This includes Outreach in schools, care homes and other settings as well as classes at the centre for specific groups.

POLICIES

All necessary policies (including those required by law) are in place and reviewed at least annually.

PLANS FOR FUTURE PERIODS

The charity continues to invest in improvements to its facilities and the trustees are considering a number of further development opportunities, including a major expansion of the existing premises. To date, £32,515 has been expended on professional fees and other charges relating to this possible expansion. Planning permission has been obtained, detailed specifications have been prepared and tenders have been received, £26,595 was spent on a new boiler, kitchen and other improvements which form part of the planned development.

THE COURTYARD ARTS AND COMMUNITY CENTRE

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31st MARCH 2023

(CONTINUED)

TRUSTEES RESPONSIBILITIES

The trustees (who are also directors of The Courtyard Arts & Community Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice)

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

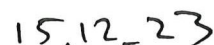
The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

ON BEHALF OF THE BOARD:



Mr M. A. Robinson – SECRETARY



Date

THE COURTYARD ARTS AND COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE COURTYARD ARTS AND COMMUNITY CENTRE

I report to the trustees (who are also Directors for the purpose of company law) on my examination of the financial statements of The Courtyard Arts and Community Centre ('the charitable company') for the year ended 31st March 2023 which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the charity's trustees, as a body, in accordance with section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the trustees of charitable company you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the financial statements of the charitable company are not required to be audited under Part 16 of the Act and are eligible for independent examination, I report in respect of my examination of the charitable company's financial statements carried out under section 145 of the Charities Act 2011 ('the 2011 Act') and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

THE COURTYARD ARTS AND COMMUNITY CENTRE

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
THE COURTYARD ARTS AND COMMUNITY CENTRE

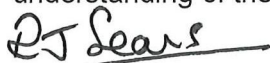
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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the charitable company as required by section 386 of the 2006 Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the financial statements give a 'true and fair view which is not a matter considered as part of an independent examination; or
- the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



R.J. Sears FCCA
Henton & Co LLP
Chartered Accountants
Stag House
Old London Road
Hertford, Herts
SG13 7LA

Date: 18 DECEMBER 2023

THE COURTYARD ARTS AND COMMUNITY CENTRE

STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating the Income and Expenditure account)

FOR THE YEAR ENDED 31st MARCH 2023

		Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
INCOME	Notes	£	£	£	£	£
<i>Income from charitable activities:</i>						
Operation of Arts and Community centre:						
Studio Income		108,463	-	-	108,463	111,389
Gallery Income		12,490	-	-	12,490	7,181
Fundraising (net)		7,193	-	-	7,193	8,573
Grants and donations:	2	2,055	-	780	2,835	31,593
<i>Investment income:</i>						
Bank interest received:		95	-	-	95	3
Total income		130,296	-	780	131,076	159,099
EXPENDITURE						
<i>Expenditure on charitable activities:</i>						
Operation of Arts and Community Centre:						
		124,743	-	780	125,523	120,279
Total expenditure	3	124,743	-	780	125,523	120,279
Net income for the year		5,553	-	-	5,553	38,820
Gross transfers between funds		(6,378)	6,767	(389)	-	-
Net movement in funds		(825)	6,767	(389)	5,553	38,820
Reconciliation of funds:						
Balances brought forward 1 April 2022		66,750	26,791	778	94,319	55,499
Balances carried forward as at 31 March 2023		65,925	33,558	389	99,872	94,319

None of the company's activities were acquired or discontinued during the current or previous year.

There are no recognised gains or losses other than the profit or loss that has been presented and dealt with in the statement of financial activities.

THE COURTYARD ARTS AND COMMUNITY CENTRE

(Company number 3044085, Registered charity number 1044469)


BALANCE SHEET

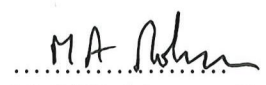
AS AT 31st MARCH 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSETS					
Tangible assets	7		56,314		57,528
CURRENT ASSETS					
Debtors	8	8,909		2,156	
Cash at bank and in hand		<u>82,006</u>		<u>66,869</u>	
		90,915		69,025	
CREDITORS Amounts falling due within one year	9	<u>47,357</u>		<u>32,234</u>	
NET CURRENT ASSETS			43,558		36,791
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>99,872</u>		<u>94,319</u>
RESERVES					
Unrestricted funds			65,925		66,750
Designated Fund	13		33,558		26,791
Restricted funds	14		<u>389</u>		<u>778</u>
TOTAL CHARITY FUNDS			<u>99,872</u>		<u>94,319</u>

- (a) For the year ended 31 March 2023, the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.
- (b) Members have not required the company to obtain an audit in accordance with section 476.
- (c) The directors acknowledge their responsibility for ensuring that the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006 and preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year and of its profit or loss for each financial year in accordance with Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the company.

ON BEHALF OF THE BOARD


Ms S Pickup - Trustee


Mr M Robinson - Trustee

Date: 15.12.23

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

1. ACCOUNTING POLICIES

Basis of preparation and assessment of going concern

The financial statements are prepared under the historical cost convention and are in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The charity constitutes a public charity as defined by FRS 102.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

No significant judgements have had to be made by management in preparing these financial statements.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments that are readily convertible to known amounts of cash and are subject to an insignificant risk to changes in value.

Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial instruments

The Charitable Company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

1. ACCOUNTING POLICIES- continued

Expenditure and Irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the loan can be measured reliably. Expenditure on charitable activities include expenditure associated with art exhibitions and educational programs and their associated support costs.

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

Tangible fixed assets

Individual fixed assets costing £250 or more are capitalised at cost. Any asset acquired for a value of less than £250 will be written off as expenditure in the period in which the expenditure was incurred.

Depreciation is provided, but not in the year of addition, at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures, fittings & equipment	-10% or 25% on cost
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Premises improvements	-2.5% on cost.
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Where improvements have been financed wholly or partly by grants received the net book value of these improvements should be reduced by the amount of the grant receivable. Leasehold improvements are shown in the Balance sheet net of Building grants received. The landlord (EHDC) have agreed in principle to a new 40 year lease which will be finalised once the proposed new development is underway, in line with which the existing leasehold improvements are now being written off over 40 years.

Limited by guarantee

The company is limited without share capital. In the event of the company being wound up, each member is liable to contribute to the payment of debts and liabilities of the company as may be required, not exceeding £10.

Operating leases

The charity classifies the lease of its property as an operating lease and the title to the property remains with the lessor. Rental payments under operating leases are charged as expenditure as incurred over the term of the lease.

Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities.

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

1 ACCOUNTING POLICIES - continued

Fund Accounting

Funds held by the charity are either:

Unrestricted general funds- These are funds, which can be used in accordance with the charitable objectives at the discretion of the Trustees. The Trustees have now set up a Development Fund within the unrestricted general funds.

Designated funds – These are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds- These are funds which can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for a particular restricted purpose.

Income recognition

Income is recognised when the charity has entitlement to the funds, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or revenue grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Income received in advance for art classes or provision of other specified service is deferred until the conditions for income recognition are met.

Pension costs

The charity operates a defined contribution pension scheme. Contributions payable to the pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. SOURCES OF MATERIAL GRANTS AND DONATIONS

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Covid Job Retention Scheme	-	-	-	3,412
Covid Small Business Grant	-	-	-	12,226
HCC Locality Budget	-	480	480	1,300
Mind in Mid Herts	-	-	-	180
Art Reach Grant	-	-	-	500
Hertford Art Society	-	300	300	-
Waitrose Community Grant	-	-	-	333
Brandles	-	-	-	385
Groundwork	-	-	-	500
Croudace Homes	-	-	-	500
Legacy	-	-	-	10,000
Other donations	2,055	-	2,055	2,617
	<u>2,055</u>	<u>780</u>	<u>2,835</u>	<u>31,953</u>

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

3. EXPENDITURE ON CHARITABLE ACTIVITIES

<i>Operation of Arts and Community Centre:</i>	2023	2022
	£	£
Costs directly allocated to activities		
Artists sales and materials	12,012	8,544
Tutor fees	47,213	45,251
Project costs	780	3,698
Insurance	2,431	2,003
Depreciation	3,523	3,552
Governance costs		
Administration costs	500	500
Independent examiners fees	3,800	3,590
Support costs allocated to activities		
Rent	5,000	5,100
Rates	1,155	764
Light and heat	3,517	3,261
Cleaning	1,450	1,638
Repairs and renewals, .	2,478	2,955
Legal and professional	-	1,847
Postage, printing, stationery and marketing	7,171	10,860
Telephone & internet	2,088	2,606
Administration costs	31,838	23,791
Refuse collection	567	319
	<u>125,523</u>	<u>120,279</u>

The total amount of support costs incurred in the period relating to the operation of the Arts and Community Centre amounted to £55,264 (2022: £53,141) and for governance costs were £4,300 (2021: £4,090).

4. OPERATING SURPLUS

	2023	2022
	£	£
The operating surplus is stated after charging:		
Depreciation – owned assets	5,517	3,552
Independent examiners fees	3,800	3,590
Rentals payable under operating leases	5,000	5,100

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

5. TAXATION

No liability to UK corporation tax arose on ordinary activities for the year ended 31st March 2023 nor for the preceding year ended 31st March 2022.

The company has a charitable status which exempts it from corporation tax on the income it has received and the company is not registered for VAT purposes.

6. STAFF COSTS

The costs of employing staff which are included within Charitable activities in Note 3 were:

	2023	2022
	£	£
Wages and salaries	48,680	22,665
Social security costs	-	404
Pension contributions	1,480	572
	<u>50,160</u>	<u>23,641</u>

The average monthly number of employees during the year for administration and tutor fees was 7 (in 2022 there were 8). No employee's emoluments exceeded £60,000 during the year.

7. TANGIBLE FIXED ASSETS

	Short Leasehold property & improvements	Fixtures, fittings & equipment	Total
	£	£	£
Cost			
At 1st April 2022	55,416	34,799	90,215
Additions	-	2,309	2,309
At 31 st March 2023	<u>55,416</u>	<u>37,108</u>	<u>92,524</u>
Depreciation			
At 1st April 2022	2,160	30,527	32,687
Charge for year	1,385	2,138	3,523
At 31 st March 2023	<u>3,545</u>	<u>32,665</u>	<u>36,210</u>
Net Book Values			
At 31 st March 2023	<u>51,871</u>	<u>4,443</u>	<u>56,314</u>
At 31 st March 2022	<u>53,256</u>	<u>4,272</u>	<u>57,528</u>

The original cost of the leasehold improvements amounted to £78,821 and a Building grant of £50,000 was received against these costs.

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31st MARCH 2023

8. DEBTORS

	2023 £	2022 £
Other debtors	8,909	2,156
	<u>8,909</u>	<u>2,156</u>

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Deferred income (Note 10)	28,890	18,209
Trade creditors	8,888	6,226
Other taxes and social security costs	1,533	252
Accruals	8,046	7,547
	<u>47,357</u>	<u>32,234</u>

10. DEFERRED INCOME

	2023 £	2022 £
At 1 April 2022	18,209	14,351
Amount released to incoming resources	(18,209)	(14,351)
Amount deferred in the year	28,890	18,209
At 31 March 2023	<u>28,890</u>	<u>18,209</u>

Deferred income relates to income received for class fees and grants in advance.

11. ULTIMATE CONTROLLING PARTY

The company has no ultimate controlling party during the current or preceding year.

12. RELATED PARTY TRANSACTIONS

During the year, no trustee received tutor fees (2022: one trustee, £1,025). No trustees received reimbursement of incidental expenses (2021: three trustees- £389).

THE COURTYARD ARTS AND COMMUNITY CENTRE

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st MARCH 2023

13. ANALYSIS OF DESIGNATED FUNDS

	Balance at 01/04/2022	Incoming Resources	Utilised/ Released	Balance at 31/03/2023
	£	£	£	£
Development Fund	16,791	-	6,767	23,558
Legacy Fund	10,000	-	-	10,000
	<u>26,791</u>	<u>-</u>	<u>6,767</u>	<u>33,558</u>

ANALYSIS OF DESIGNATED FUNDS – PREVIOUS YEAR

	Balance at 01/04/2021	Incoming Resources	Utilised/ Released	Balance at 31/03/2022
	£	£	£	£
Development Fund	11,014	-	5,777	16,791
Legacy Fund	-	-	10,000	10,000
	<u>11,014</u>	<u>-</u>	<u>15,777</u>	<u>26,791</u>

The Development Fund was set up by the Trustees in 2011 to build a fund which can be utilised in future years on opportunities identified by Trustees to expand the charity.

The Legacy Fund relates to a £10,000 legacy received in the year. The Trustees intend to ensure that this sum is spent specifically to enhance and develop the operation of the Centre

14. ANALYSIS OF MOVEMENT IN RESTRICTED FUNDS

	Balance at 01/04/2022	Movement in funds		Balance at 31/03/2023
	£	Incoming Resources £	Utilised/ Released £	£
Kiln fund	778		(389)	389
Outreach Fund	-	780	(780)	-
	<u>778</u>	<u>780</u>	<u>(1,169)</u>	<u>389</u>

ANALYSIS OF MOVEMENT IN RESTRICTED FUNDS – PREVIOUS YEAR

	Balance at 01/04/2021	Movement in funds		Balance at 31/03/2022
	£	Incoming Resources £	Utilised/ Released £	£
Kiln fund	1,167	-	(389)	778
Outreach Fund	-	3,698	(3,698)	-
	<u>1,861</u>	<u>3,698</u>	<u>(4,781)</u>	<u>778</u>

THE COURTYARD ARTS AND COMMUNITY CENTRE

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14. ANALYSIS OF MOVEMENT IN RESTRICTED FUNDS - continued

The Outreach Fund relates to project work undertaken and completed by the charity during the year.

As at 31st March 2023 the following restricted funds had not been utilised:

Kiln Fund

In a previous year grants and donations were received as a contribution towards the cost of a new kiln and the remaining balance of £389 is available to be offset against future depreciation.

The capital element of grants received will be released to the unrestricted general funds over a time period in line with the depreciation policy of the assets which have been capitalised and will be included within the transfer between funds.

15. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible Fixed Assets £	Net Current Liabilities £	Cash at Bank £	Total £
Restricted Funds	389	-	-	389
Development Fund	-	-	33,558	33,558
Unrestricted Funds	55,925	(38,448)	48,448	65,925
	<u>56,314</u>	<u>(38,448)</u>	<u>82,006</u>	<u>99,872</u>

ANALYSIS OF NET ASSETS BETWEEN FUNDS – PREVIOUS YEAR

	Tangible Fixed Assets £	Net Current Liabilities £	Cash at Bank £	Total £
Restricted Funds	778	-	-	778
Development Fund	-	-	26,791	26,791
Unrestricted Funds	56,750	(30,078)	40,078	66,750
	<u>57,528</u>	<u>(30,078)</u>	<u>66,869</u>	<u>94,319</u>

THE COURTYARD ARTS AND COMMUNITY CENTRE

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16. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted Funds	Designated Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£	£
INCOME					
<i>Income from charitable activities:</i>					
Operation of Arts and Community centre:					
Studio Income	111,389	-	-	111,389	38,511
Gallery Income	7,181	-	-	7,181	2,697
Fundraising (net)	8,573	-	-	8,573	(244)
Grants and donations:	28,255	-	3,698	31,953	62,362
<i>Investment income:</i>					
Bank interest received:	3	-	-	3	7
Total income	<u>155,401</u>	<u>-</u>	<u>3,698</u>	<u>159,099</u>	<u>103,333</u>
EXPENDITURE					
<i>Expenditure on charitable activities:</i>					
Operation of Arts and Community Centre:	116,581	-	3,698	120,279	106,030
Total expenditure	<u>116,581</u>	<u>-</u>	<u>3,698</u>	<u>120,279</u>	<u>106,030</u>
Net expenditure for the year	38,820	-	-	38,820	(2,697)
Gross transfers between funds	(14,694)	15,777	(1,083)	-	-
Net movement in funds	<u>24,126</u>	<u>15,777</u>	<u>(1,083)</u>	<u>38,820</u>	<u>(2,697)</u>
Reconciliation of funds:					
Balances brought forward 1 April 2021	42,624	11,014	1,861	55,499	58,196
Balances carried forward as at 31 March 2022	<u>66,750</u>	<u>26,791</u>	<u>778</u>	<u>94,319</u>	<u>55,499</u>