



Annual Report 2024-2025

The Café has continued to provide a much-needed place for isolated elderly people to come to to socialise as well as to enjoy a warm welcome space to eat cooked breakfasts and home cooked community lunches.

The success of the Café is down to our Community Chef Annie Cleaver and her dedicated team of volunteer helpers who help to run the café and the community lunches. We have recruited and trained several new volunteers throughout the year to join our established team, and we continue to look for new volunteers to help with a variety of tasks, including delivering cooked lunches out to people in the community, who are unable to come in to the Centre due to health reasons.

We have been greatly helped in July 2024 by funding secured through an application to the National Lottery Awards for All scheme. We were awarded £20,000 over two years to help fund our Café Chef hours, running the kitchen, recruiting and supporting a team of volunteers, and advertising the Café and Community Lunches to elderly people in the local community.

We have continued to work in partnership with Cummins who provide us with a team of volunteers every other week to help with the community lunch, and who help us with fund-raising and DIY support too. We are hoping that a recent application submitted through the Cummins partnership with DDWF to cover refurbishment of the New Street kitchen will be successful.

We continue to open our doors to local organisations that are able to offer information and services to elderly people, and invite clubs to share the hall and run at the same time as the café is open, such as the Knit and Natter and Horizon Art and Crafts group.

I would like to take this opportunity to thank the Trustees for all they have done in helping support the Café, and in particular to Karen Whitcombe for examining our accounts.

Carella Davies Chair
November 2025



NOTES TO THE ACCOUNTS

2024 - 2025

General Overview

The accounts for the New Street Day Centre run from 1 April 2024 to 31 March 2025, were finalised in October 2025 ready for presentation to the AGM on 28th November 2025.

This year the café has benefitted from increased day to day sales as well as more income generated from lunches. However, we will need to review our charges regularly to ensure we cover these food and consumable cost creases.

Overall, the café ended the year with a surplus of £17,448, however it must be noted that this surplus was largely attributed to the £20,000 Community Grant awarded by the National Lottery. Should this not have been received, despite having higher income from café sales compared to the prior year, the café would have been in a deficit position.

Key Comments

The following comments should be viewed in line with the statement of accounts.

- The quality of the financial records continues to improve; both in maintaining receipts and tracking sales through the till, and the POS system for people paying by credit card. This allows for easier reconciliations and greater confidence in the results, thank you to all involved in this area.
- During 2024/25 a revised menu was introduced together with some increases to prices to help keep up with inflation costs. Despite minor price increases this doesn't appear to have been detrimental to the amount of usage the café has seen.
- The carry forward bank balance remains healthy thanks to the Awards for All funding from the National Lottery, with £23,750 on hand at the financial year end.

Recommendations

We will need to review menu prices in 2025-2026 to ensure we keep up with inflation costs and continue to monitor prices on an annual basis to ensure the café costs are being covered to ensure it remains self-funding.

We will need to explore new ways of fund-raising to increase our income during 2025-2026, including applying for grants where possible.

NEW STREET DAY CENTRE

STATEMENT OF ACCOUNT

Balance of Funds

As at 31 March 2025

	£	£
Bank - opening balance (adjusted)		6,302
Cash - opening balance		<u>6,302</u>
 Add: Income for the period	34,640	
Less: Accounts receivable		<u>34,640</u>
		40,941
 Less : Expensed for the period	- 17,191	
Add : Accrued expenses	<u>-</u>	<u>- 17,191</u>
		<u>23,750</u>
 Supported by:		
Bank - closing balance	23,750	
Less : Unpresented cheque	<u>-</u>	23,750
 Cash - closing balance		<u><u>23,750</u></u>

Accounts Prepared by:

Date:

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Karen Whitcombe (ACMA)

NEW STREET DAY CENTRE CAFÉ

STATEMENT OF ACCOUNT Income and Expenditure Summary

From 01/04/24 to 31/03/25

	2024/25	2023/24
	£	£
Income		
Sales/Takings	14,540	10,982
Donations	100	129
Grants	20,000	
Café lunches		728
Other Income		375
Total Income for the period	34,640	12,214
Expenditure		
Food & Consumables	1,341	3,381
Cleaning	23	
Bank Charges	95	
Gifts/Prizes	52	
Kitchen supplies		200
Management Fee	12,540	9,440
Rent	3,120	5,520
Travel		13
Other	21	248
Total Expenditure for the period	17,191	18,802
Net Surplus/(Deficit)	17,448 -	6,588

Accounts Prepared by:

Date:

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Karen Whitcombe (ACMA)