



# Trustees' Annual Report for the period

Period start date		Period end date	
From	To		
Day 01	Month 09	Year 2021	Day 31
	Month 08	Year 2022	

## Section A Reference and administration details

Charity name **Little Explorers Pre-School**

Other names charity is known by

Registered charity number (if any) **1044412**

Charity's principal address **Station Road**

**Ditton Priors**

**Bridgnorth**

Postcode **WV16 6SS**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mrs S Allen	Chairperson		
2	Miss J Pinches	Treasurer		
3	Mrs M Heighway	Secretary		
4	Mrs E Beech		01/09/21-07/06/22	
5	Miss C Everton			
6	Mrs W Lloyd			
7	Mrs C Sanderson		01/09/21-07/06/22	
8	Mrs K James		28/09/21-31/08/22	
9	Miss R Cashmore		07/06/22-31/08/22	
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management****Description of the charity's trusts**

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Management

Trustee selection methods  
(eg. appointed by, elected by)

Elected

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The overall management and control of the pre-school rests with the members of the management committee.

Pre-school is a body in membership of the pre-school learning alliance.

The management committee, when elected, are provided with clear guidelines and information of responsibilities and roles.

**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

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**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

To provide early years care and education for children aged 2 years to school age.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

To enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

**Summary of the main achievements of the charity during the year**

Reaching out to more families in the local area – providing before and after school care to support working families.

Increased support to children of low income families by providing financial support.

Maintaining high staff ratio to provide extra support to children with specific needs.

Continuing staff professional development to support health and safeguarding within the setting.



## Section E Financial review

**Brief statement of the charity's policy on reserves**

Reserves set aside to ensure future of pre-school through times when numbers of children reduces.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Fundraising activities provide essential funds to provide the children with resources and activities.

Early years funding including 24U and EYPP funding – 30 hours entitlement.

Non funded sessions paid by parents.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

**Signed on behalf of the charity's trustees**

**Signature(s)**

*J Pinches*

**Full name(s)**

Julie Pinches

**Position (eg Secretary, Chair, etc)**

Treasurer

**Date**

29/06/23

**Accounts for the Year Ended 31 August 2022**

**for**

**Little Explorers Pre-School**

**Little Explorers Pre-School  
for the Year Ended 31 August 2022**

	Page
General information	1
Independent examiner's report	2
Receipts and payments accounts	3
Statement of assets and liabilities and trustees approval	4
Notes to the accounts	5
Schedule of equipment	6

**Little Explorers Pre-School  
for the Period Ended 31 August 2022**

**CHARITY NUMBER:** 1044412

<b>TRUSTEES:</b>	Mrs S Allen	Chairperson
	Miss J Pinches	Treasurer
	Mrs M Heighway	Secretary
	Mrs E Beech	resigned 07/06/22
	Miss C Everton	
	Mrs W Lloyd	
	Mrs C Sanderson	resigned 07/06/22
	Mrs K James	appointed 28/09/21
Miss R Cashmore	appointed 07/06/22	

**ADDRESS:** Station Road  
Ditton Priors  
Bridgnorth  
Shropshire  
WV16 6SS

**INDEPENDENT EXAMINER:** Bennett Williams & Co  
24 Bennett Street  
Kidderminster  
Worcestershire  
DY11 6XU





**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
**Little Explorers Pre-School**

**On accounts for the year  
ended**

**31 August 2022**

**Charity no  
(if any)**

**1044412**

**Set out on pages**

**3 – 7**

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Signed:**

*Bennett Williams & Co*

**Date:**

*29/6/2023*

**Name:**

**Bennett Williams & Co**

**Relevant professional  
qualification(s) or body  
(if any):**

**Address:**

**24 Bennett Street, Kidderminster,  
Worcestershire, DY11 6XU**



# Receipts and payments accounts

CC16a

For the period  
from

1st September  
2021

To

31st August  
2022

## Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funded places	62,477	-	-	62,477	57,347
Fees	18,765	-	-	18,765	20,509
Grants	4,308	-	-	4,308	1,500
Fundraising and donations	2,852	-	-	2,852	3,346
Uniforms	140	-	-	140	110
Bank interest received	-	-	-	-	6
Job Retention Scheme	-	-	-	-	3,794
<b>Sub total (Gross income for AR)</b>	<b>88,542</b>	<b>-</b>	<b>-</b>	<b>88,542</b>	<b>86,612</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>88,542</b>	<b>-</b>	<b>-</b>	<b>88,542</b>	<b>86,612</b>
<b>A3 Payments</b>					
	Notes				
Staff costs	1	71,929	-	71,929	77,616
Premises costs	2	2,044	-	2,044	1,403
Consumables	3	2,425	-	2,425	3,158
Administration costs	4	3,248	-	3,248	3,272
Insurance		1,335	-	1,335	1,318
Cleaning		2,500	-	2,500	2,070
Miscellaneous	5	515	-	515	413
		-	-	-	-
<b>Sub total</b>		<b>83,996</b>	<b>-</b>	<b>83,996</b>	<b>89,250</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Equipment		306	-	306	75
Property		9,000	-	9,000	53,105
<b>Sub total</b>		<b>9,306</b>	<b>-</b>	<b>9,306</b>	<b>53,180</b>
<b>Total payments</b>		<b>93,302</b>	<b>-</b>	<b>93,302</b>	<b>142,430</b>
<b>Net of receipts/(payments)</b>		<b>(4,760)</b>	<b>-</b>	<b>(4,760)</b>	<b>(55,818)</b>
A5 Transfers between funds		-	-	-	-
A6 Cash funds last year end		36,405	-	36,405	92,223
<b>Cash funds this year end</b>		<b>31,645</b>	<b>-</b>	<b>31,645</b>	<b>36,405</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Current Account	30,339	-	-
	Deposit Account	869	-	-
	Petty Cash Account	437	-	-
	<b>Total cash funds</b>	<b>31,645</b>	<b>-</b>	<b>-</b>


	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>	Equipment		10,801	-
	Property		63,732	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	

Signed by one or two trustees  
on behalf of all the trustees

Signature	Print Name	Date of approval
	J E PINCHES	29/06/23

# Notes

	Unrestricted funds £	Restricted funds £	Endowment funds £	Total funds £	Last year £
<b>1. Staff costs</b>					
Salaries	70,578	-	-	70,578	75,722
Staff pension costs	830	-	-	830	961
Training and travelling expenses	474	-	-	474	933
DBS	47	-	-	47	-
	-	-	-	-	-
<b>Sub total</b>	<b>71,929</b>	<b>-</b>	<b>-</b>	<b>71,929</b>	<b>77,616</b>
<b>2. Premises costs</b>					
Electricity	1,117	-	-	1,117	933
Maintenance	345	-	-	345	470
Waste removal	582	-	-	582	-
	-	-	-	-	-
<b>Sub total</b>	<b>2,044</b>	<b>-</b>	<b>-</b>	<b>2,044</b>	<b>1,403</b>
<b>3. Consumables</b>					
Paint, clay and paper etc	1,254	-	-	1,254	2,003
Food and drink	617	-	-	617	817
Toys, games and small items	554	-	-	554	338
	-	-	-	-	-
<b>Sub total</b>	<b>2,425</b>	<b>-</b>	<b>-</b>	<b>2,425</b>	<b>3,158</b>
<b>4. Administration costs</b>					
Postage and stationery	224	-	-	224	542
OFSTED registration	35	-	-	35	70
Telephone and broadband	924	-	-	924	866
Preparation of accounts and salaries	360	-	-	360	765
Lease of photocopier	1,705	-	-	1,705	1,029
	-	-	-	-	-
<b>Sub total</b>	<b>3,248</b>	<b>-</b>	<b>-</b>	<b>3,248</b>	<b>3,272</b>
<b>5. Miscellaneous</b>					
Uniforms	122	-	-	122	199
Sundries	393	-	-	393	214
	-	-	-	-	-
<b>Sub total</b>	<b>515</b>	<b>-</b>	<b>-</b>	<b>515</b>	<b>413</b>

**Little Explorers Pre-School  
for the Period Ended 31 August 2022**

**Schedule of Property and Equipment**

Date	Description	£ Disposals	£ Additions	£ Cost
<b>Property</b>				
	2020 Architect fees			1,140.00
	2020 Shropshire council planning fees			487.00
	2021 Architect fees			650.00
	2021 Building regulations			277.20
	2021 Construction of classroom			51,000.00
	2022 Construction of classroom		9,000.00	9,000.00
	2021 Flooring			1,178.00
		-	9,000.00	63,732.20
<b>Equipment</b>				
	2000 Brio equipment			58.16
	Various wooden toys			409.30
	Portable playbox			469.94
	2001 Superlight mats			137.99
14/05/02	Various letter/toy sets			132.54
10/09/02	Curricular trolley			281.94
	2 chairs, size 3, red			15.86
	2 tables, blue - 1100x550x500			116.15
	2 tables, red - 1100x550x500			107.98
	Circular table, blue	70.44		-
	circular table, red	70.44		-
	2 shallow tote tray saver packs			35.13
02/10/04	3 chairs, size A, 28cm green			35.78
	3 chairs, size A, 28cm yellow			35.78
11/10/04	3 chairs, size A, 28cm blue			35.78
	3 chairs, size A, 28cm red			35.78
25/10/04	4 low level, easy access units			657.77
17/07/07	2 active world trays			33.10
04/09/07	Holding band			64.57
05/10/07	Little hands multi-cultural set	69.91		-
30/11/07	Double tote storage unit			176.19
18/12/07	3 6 tray-low level storage units			528.57
10/01/08	2 trapezoidal nursery tables			104.11
29/01/08	Titan size 6 chairs - 6 red and 6 blue			169.20
18/03/08	Rhyming object pieces set			34.06
27/08/08	Compost bin			24.99
	Water butt			29.99
07/10/08	Picnic bench			100.00
26/01/09	Digital camera			84.11
09/03/09	6 bay multi colour kinder box			174.80
10/05/09	20 waterproof suits			85.00
20/08/10	Outdoor story chair			150.00
	2 active world trays and 2 stands			276.96
15/07/11	Nilfisk pressure washer	51.02		-
21/11/11	Dark den			73.08
30/04/12	Computer			1,120.00
	c/f	261.81	-	5,794.61



**Little Explorers Pre-School  
for the Period Ended 31 August 2022**

**Schedule of Property and Equipment**

<b>Date</b>	<b>Description</b>	<b>£ Disposals</b>	<b>£ Additions</b>	<b>£ Cost</b>
		b/f		
		261.81	-	5,794.61
31/05/12	Jumbo outdoor chalkboard	97.08		-
29/09/13	Garden game tower			29.99
14/04/14	Leaflet holders			137.98
14/10/14	CD listening centre			103.19
30/12/14	Dru tub vacuum			163.19
12/02/15	Chanding shelf			372.00
03/04/15	Shed			590.00
30/11/15	Reading pod			380.39
12/03/18	Outlast nursery intro set			804.00
08/02/18	Eamplest camcorder			44.89
13/03/18	Fire tablet	79.99		-
15/01/19	Ikea play kitchen			60.00
01/02/19	Ikea stuva storage			90.00
28/02/19	6 First wheel bikes			540.00
28/02/19	1 ELS sand roller set	36.00		36.00
28/02/19	10 Magnepad tablets			120.00
28/02/19	ELS fun mags set 100pcs			180.00
24/04/19	Rafiki Arch			200.94
29/10/19	Changing table			400.00
22/06/20	2 Velaze recycling bins 12l	53.98		-
04/08/20	Ikea filing cabinet			95.33
04/08/20	Ikea trofast storage			126.91
04/08/20	Ikea book display			20.26
21/08/20	Laptop			436.60
03/02/21	Nappy bin			74.99
01/09/21	2 Tub Chairs green		67.18	67.18
01/09/21	2 Tub Chairs yellow		67.18	67.18
01/09/21	Ikea Outdoor Children's Table blue		72.00	72.00
31/01/22	Dishwasher		50.00	50.00
31/03/22	Shopping cart		50.00	50.00
		<b>528.86</b>	<b>306.36</b>	<b>10,801.27</b>
		<b>528.86</b>	<b>9,306.36</b>	<b>74,533.47</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
**Little Explorers Pre-School**

On accounts for the year  
ended

31 August 2022

Charity no  
(if any)

1044412

Set out on pages

3 – 7

(remember to include the page numbers of additional sheets)

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Responsibilities and  
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- the accounts do not accord with the accounting records

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Signed:

*Bennett Williams & Co*

Date:

29/6/2023

Name:

Bennett Williams & Co

Relevant professional  
qualification(s) or body  
(if any):

Address:

24 Bennett Street, Kidderminster,  
Worcestershire, DY11 6XU