

TRUSTEES REPORT 2021-22

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We took on a stand at the Norfolk Show for the first time this year to inform visitors of our work.

Special thanks to our Ambassador, Claire Brooks, landlady of the Walnut Tree Shades for promoting the work of our charity and raising funds through a Music event, Quiz nights and a collecting tin.

We took part in several events over the year, including for the first time one at Brundall Coop, Sprowston Fete and several Christmas Fayres.

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Thank you to Chris Jay for preparing our accounts and Kim Mayfield for auditing the accounts.

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Patricia Brickley

Patricia Brickley
Chairperson

8th March 2023

NORFOLK SEN NETWORK

Membership @ 31.10.22 : 65 supported members
 68 free email members

Ambassador: Claire Brooks of the Walnut Tree
Shades

Trustees: Pat Brickley (Chair)
 Jane Merrett (resigned October
22)
 Chris Jay (Treasurer)
 Annika Musgrave (resigned
October 22)
 Jonathan Rackham

Employees: Nichola Corcoran
 Development Worker
 Claire Cumberlidge Development
Worker
 Karla Cooper Development
Worker
 Danielle Cann
Administrator/Helpline

Bankers: Barclay's plc, St. Stephens Branch,
Norwich

- ❖ Norfolk SEN Network has been supporting parents of children with special educational needs throughout Norfolk since 1987. Since the introduction of the Children & Families Act 2014, we now support young people themselves (16 to 25) who have special educational needs to find the right educational provision.

- ❖ Our Committee is elected in accordance with our constitution from our Membership each year at our Annual General Meeting

Our aims: are to help *all* parents of children with special educational needs to find the education which is right for their child and to support young people 16 to 25 to find the right provision to meet their needs.



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Norfolk SEN Network

On accounts for the year
ended

31 October 2022

Charity no
(if any)

1044353

Set out on pages

One to three

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/10/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

K Mayfield

Date:

7 MARCH 2023

Name:

Mr Kim Mayfield

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

10 Hillside

Chedgrave

Norwich

NORFOLK SEN NETWORK

Receipts and Payments Account

12 months ended 31 October 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds £	Last Year 2021 £
Receipts					
Subscriptions		1,045	0	1,045	860
Tribunal fees		0	810	810	885
Delegate fees		0	0	0	0
Donations	1	11,286	4,000	15,286	24,761
Fundraising and other income	2	8,045	0	8,045	3,300
Interest received		5	0	5	2
Total receipts		20,381	4,810	25,191	29,808
Payments					
Wages and payroll fees		0	20,818	20,818	19,380
Commission		275	200	475	1,009
Professional fees		1,277	0	1,277	1,897
Fundraising costs		2,082	0	2,082	1,672
Insurance		0	354	354	537
Subscriptions & membership		70	0	70	268
Books and leaflets		1,194	0	1,194	27
Telephone		0	1,224	1,224	1,283
Postage		20	16	36	146
Stationery & printing		2,266	363	2,629	2,583
Travel		42	985	1,027	519
Office rent		3,750	0	3,750	3,475
Training & food		144	1,465	1,609	2,824
Sundry		1,255	75	1,330	258
Sub total		12,375	25,500	37,875	35,878
Asset and investment purchases					
Printers		128		128	407
Mobile phone				0	109
Gazebo				0	260
Flags				0	599
Sub total		128	0	128	1,375
Total payments		12,503	25,500	38,003	37,253
Net receipts/(payments)		7,878	(20,690)	(12,811)	(7,445)
Transfers between funds		(19,084)	19,084	0	0
Cash funds last year end		14,304	1,919	16,223	23,667
Cash funds this year end		3,098	313	3,411	16,222

NORFOLK SEN NETWORK

Notes to Receipts and Payments Account
31st October 2022

1. Donations

Coop
Yapp Charitable Trust
Norfolk Freemasons
A Musgrave prize donation
Masonic Charitable Trust
K Quinton-Hicks
Anonymous Trust
Paul Banham CT
Collection tins
Lottery and Just Giving

Other

Unrestricted Funds	Restricted Funds	Total
£	£	£

1376		1376
3000		3000
2500		2500
250		250
2500		2500
258		258
0	2000	2000
0	2000	2000
113		113
766		766
0		0
0		0
0		0
	0	0
524	0	524
11286	4000	15286

2. Fundraising and Other Income

Beer Festival
Book sales
Thorpe Xmas Fayre
Fine City Chorus

Other

7337		7337
65		65
175		175
130		130
		0
338		338
8045	0	8045

NORFOLK SEN NETWORK

Statement of Assets and Liabilities as at 31 October 2022

		Unrestricted Funds	Restricted Funds	Total
Cash Funds	Bank Accounts	3,098	313	3,411
	Total cash funds	3,098	313	3,411

Assets retained for the charity's own use At cost

Laptop and printers	1,505	657	2,162
Website	329	0	329
Flags	599		599
Gazebo	260		260
Total assets retained for own use	2,693	657	3,350

Current Assets

Debtors	0	0	0
Total debtors	0	0	0

Liabilities

Expenses	0	0	0
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Patricia Brickley, Chairperson

8th March 2023

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