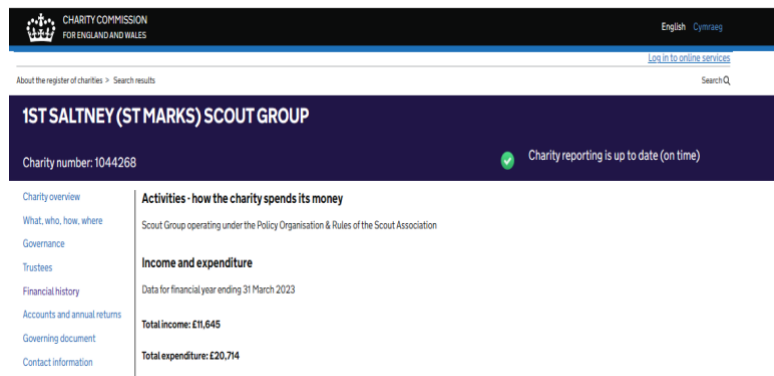


1 St Saltney (St Marks) Scout group Trustees Annual Report for 1/4/2023 to 31/3/2024

Section A

Charity Name 1 st Saltney
(St Marks) Scout group – Charity
number 1044268
HQ registration number

Charity Address
Scout Hut St Marks Church, St
Marks Road Chester CH4 8DE



The screenshot shows the Charity Commission for England and Wales website. The header includes the logo and language options (English, Cymraeg). A search bar is present. The main content area is for the charity '1ST SALTNEY (ST MARKS) SCOUT GROUP' with charity number 1044268. It indicates that charity reporting is up to date (on time). A sidebar on the left lists navigation links: Charity overview, What, who, how, where, Governance, Trustees, Financial history, Accounts and annual returns, Governing document, and Contact information. The main content area is divided into sections: 'Activities - how the charity spends its money' (Scout Group operating under the Policy Organisation & Rules of the Scout Association), 'Income and expenditure' (Data for financial year ending 31 March 2023), and financial figures: Total income: £11,845 and Total expenditure: £20,714.

Trustees -1 st Saltney currently has 13 Trustees registered on the Charity Commission website.

Scouting is currently migrating from Exec Committee to Trustees boards. So, we will be updating this after the AGM.

Section B

Type of Governing Document: The Groups Governing Documents are those of the Scout Association. They consist of a Royal Charter which in turn gives authority to the Bye Laws of the Association and the Policy, Organisation and Rules of the Scout Association

How is the group constituted: The Group is a trust established under its rules which are common to all Scouts?

How are the Trustees appointed: The Trustees are appointed in accordance with the Policy Organisation and Rules of the Scout Association. Note the Trustees were appointed on a volunteer basis at the 2023 AGM.

Trustee / Group Management: The group is managed by the Trustee Board, the members of which are registered on the Charity Commission.

The Trustee board are primarily responsible for the Governance issues and ensuring compliance and good practice and compliance to requirements applicable to Charities.

We are responsible for Proper accounts.

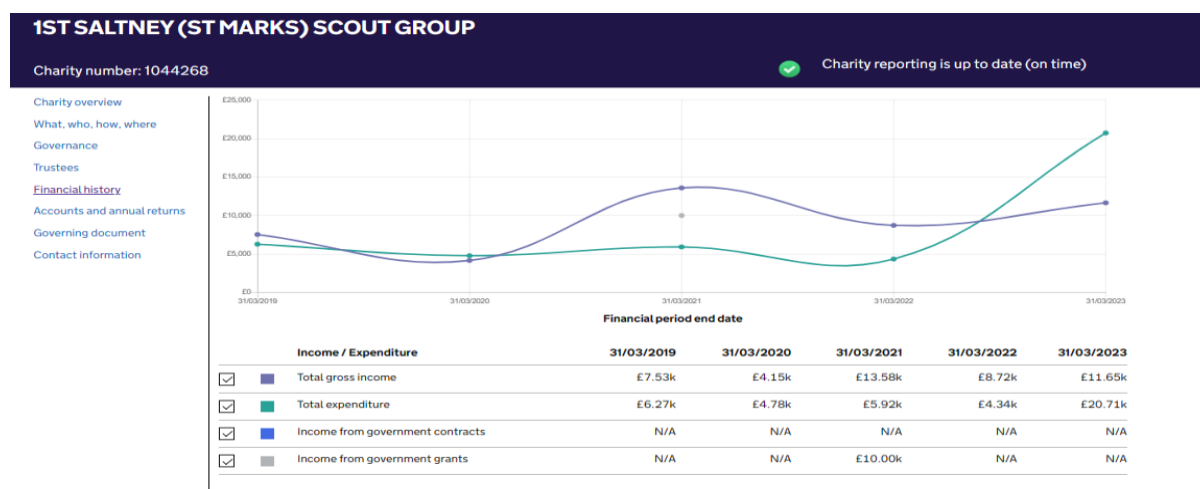
The Trustees are Chair, Treasurer, Secretary, Group Scout Leaders and 3-4 Trustees. It meets once a term.

The Group Scout Leader manages the sections and support requirements to enable the programme, activities, plans for the year, equipment, fabric of the building.

Financials

1 st Saltney (St Marks) Scouts accounts Summary 2023 2024

History published on Charity Commission records.



Background

Income is up as subs went up to £13 from last year.

Everyone is now paying into the Lloyds accounts, not Santander.

We are now using a Camp account for payments for camps & activities.

We are pretty well cash less which makes our accounts more auditable.

Income

Income is £20031.52 (11.6K for 2022-23) & (8.7K for 2021-22)

This includes Subs and camps and activities.

Increased numbers and increased activities such as during 23-24 has help increase the figures.

We still have not completed the tax reclaim which should get us another 2K approximately.

Fixed Costs (Hut Costs/ insurance/ gas electricity / cleaner etc)

Fixed costs are £8414.35 K. Some of this is one of costs to kit out the new hut and kitchen. Increases include costs for gas due to the poor insulation, hence the building improvement project including insulation. Insurance premium increased after we had the hut revalued to £328K and with the increase in activity, we have commenced using a person to clean the hut once a month especially toilets and kitchen area.

Programme

We have commenced a budgeting process to support leaders, which includes activity costs for weekly programmes and badges as well as camp costs and food.

The programme Costs are 3267.59. Camps and Activities are £7197.29 Total costs are £18811.01. We are keen to ensure the focus of our money is on our young people's programmes.

Building improvement Fund

We received £28054.74 on 12/04/2023 from CWAC. This was added by a 15K grant from Ursula Keyes foundation and £5K from another Charitable donation. This totalled £48.054.74.

Building Improvement

The building has been improved over the last year. The key elements were.

- Hall Insulation including additional wall insulation.
- Storage boxes / benches
- Splitting the small store and adding a small admin area to the kitchen
- A new Kitchen including 2 ovens, a new Fridge Freezer, a 5 ring gas stove and a dishwasher.
- A new boarded out area above the garage for low use items.
- Insulation above the kitchen
- A new electrical distribution board
- Build Control has approved the improvements.

1st Saltney Scout Building Improvement Project



Key is a new 3 m timber ceiling structure between steel beams which is insulated the latest standards & plaster boarded
Reduces height and prevents major heat loss through ceiling
Reduces major energy costs to Group
Plaster board walls for improved image



My bills

Reference	Type	From	To	Created	Amount	Balance	
4090175	BA	26 Dec 2022	26 Jan 2023	1 Feb 2023	£276.52	£437.97	Download PDF
4090271	BA	26 Nov 2022	27 Dec 2022	1 Feb 2023	£261.45	£261.45	Download PDF

1st Saltney Scout Building Improvement Project



New Kitchen to replace 25 year old
2 ovens supporting cooking activities
Helps support family social events
Wash hand basin – food hygiene
New floor
New door to back admin area for records



Total Income for the year was 68086.26 and Total expenditure was 45895.65.

Looking at annual income and expenditure they are £20K and spend of 19K. This excludes capital and grants. (see annexe 1 for details)

Annual Expenditure	18811.1		Subs & Camps	20031.52		Profit or loss	1220.44
Project Spend	27084.57		grants	48054.74		Capital	20970.17
total expenditure	45895.67		Total	68086.26		Total	22190.61

Risk and Internal Control

Damage to Building, property and equipment.

The Scout group equipment is insured with the Scout Association Insurer. During the last year, the building was revalued with our Insurer to £328000. the equipment is stored in racks in the garage and little used kit is stored above the garage now.

The building is built of Brick and Blocks and materials that do not support combustion,

Mitigation: If we had a major loss of building the Scout Group would discuss the possibility of using Church Premises as an alternative location. If we lost equipment, we would consult with other groups to see if we could borrow other groups equipment.

Injury to Leaders, helpers, supporters, and members. The group through its Capitation fees contributes to the scout Association national accident insurance Policy.

Risk assessments are completed by Leaders prior to activities. For major events risk assessments require to be submitted to District in advance.

Finance

Loss of Income

The scout group has grown significantly over the last few years. Increased numbers of members along with the increase in fees to £13 a month payment has increased income. We track costs closely.

In 2023 -24 the Trustee board planned to set up a Reserves Policy, which was a decision to hold £5K in general reserves for major building costs and £5K for running costs.

Camps and Activities have a separate account to keep in and out expenses for camps separate from annual costs.

Budgets are set annually and tracked through the year with periodic meetings to monitor progress.

The group benefited from 48K grants in 2023-2024 for the Building Improvements.

There is currently some dialogue with St Marks Preschool who wish to expand their hours for 4 days a week. This means there is the potential for additional income, but the trade-off is less access to the Hut as a resource.

People

Reduction or Loss of leaders

The group is reliant on volunteers to run and administer the group.

Loss of leaders would potentially lead to a contraction of sections. The Group Scout Leader monitors the sections with regular meetings. In addition, all sections are encouraged to rotate the leading of evening programmes so there is back up in the skills to run the section.

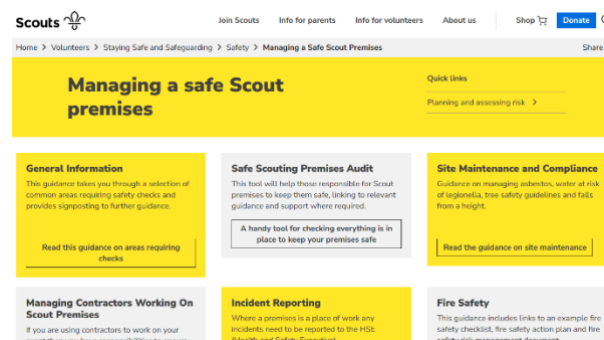
Reduction or loss of members

This is not considered likely, as the organisation has waiting list. Scouting is popular currently and when the scout group was in the papers we had a number of enquiries.

Health and Safety

Safe Premises

The Group has reviewed the Scout Association Safe premises document. This includes items such as Fixed Wire Inspections, Gas Safety checks, fire checks, PAT checks, Fire risk Assessment etc, The Hut is compliant with a few small items to be closed out.



Accidents

1 st Saltney treats any member sustaining an injury at scouting. Looking at the records many of these are during games. We maintain records of all accidents that take place. (see annexe 4)

Scouting requires leaders to have first aid training.

No Scouting accidents were reported to Head Quarters during 2023-2024, however a couple of parents children were treated who had injuries on Scout premises. These required a precautionary check at Hospital and were reported to Scout Headquarters as per procedures.

Risk assessment.

Scouting is increasing their focus on Safety.

All major activity requires risk assessments to be submitted in advance for verification.

Safeguarding

Scouting aims to provide a safe and supportive and caring culture for all who participate in Scouting Activity.

It takes Safeguarding seriously and all volunteers undertake mandatory training which requires regular refreshment.

For camps, all attendees are required to be DBS cleared.

No Formal Safeguarding investigations took place in 2022.

The group had one safeguarding enquiry. Following an investigation no further action was required.

No requests were made for advice to District.

GDPR

Annex1 Accounts

April 23 to March 24 Charity Commision format for reciepts and payments CC16	
Receipts and payments	2023-24 Actual
A1 Receipts	
Total subs & Activity Payments	20031.52
Gift Aid @ 19% of Membership incom	0
Other income	
Grants	48054.74
Bank Interest	0
Total	68086.26
A3 Payments	
Capitation	4370
Adult Support & Training	
Rent (Ground Rent St Marks)	25
energy combined	1234.04
Insurance Building	1227.6
Trailer	389.91
Repairs and Renewals (HQ)	
Maintenace/ Fire Prevention	31.2
Church Cleaner	314.23
maintenance costs	0
Printing / Photocopying	0
IT support package(OSM)	136.89
AGM & Trustee expenses	50
Kitchen equipment	635.48
fixed costs	8414.35
Misc	359.44
Badges	400.52
Squirrels Uniform / badges/ scout sho	28.5
Beavers Uniform / badges/ scout shop	
Cubs Uniform / badges/ scout shop	
Scouts Uniform / badges/ scout shop	
Neckers	67.69
Scout shop	9.37
Programme activities	616.72
Expenses	1388.1
Squirrel Programme materials	71.93
Beavers Programme materials	76.99
cubs Programme materials	0
scouts Programme materials	114.71
Camping kit reapiers and renewals	
hoodies	87.62
refunds	46
Section costs	3267.59
Camps and activities	7129.07
Gross Expenditure	18811.01
Building improvement costs 23-24	27084.57
Total Payments	45895.58

Annexe 2 Balance Sheet

Balance sheet		
B1 Cash funds Cash)	0	
B1 Cash funds (Banks account general)	18834.01	
B1 Cash funds (Banks account)- camps	3841.41	
B1 Cash funds (Banks account)- santander	1435.86	
B2 Other monetary assets		
B3 Investment Assets		
B4 Assets retained for charities use		
Building (estimate)	385000	revaluation
Camping equipment in Store	12739	2023 valuation (see spreadsh
B5 Liabilities	0	
Total	421850.28	

Annexe 3 St Mark's Church by Cat Stinson – St Mark's Church Youth Worker

Since starting my role as youth worker at St Mark's, one of the key areas I have enjoyed investing my time in has been the links we have with you at 1st Saltney St Mark's Scout Group. For me it is a beautiful moment where my own experience as a Cub leader elsewhere and being St Mark's Church youth worker collide, to work out how we can strengthen our relationship and support you with your badges and activities as well as your links with St Mark's Church.

It has been brilliant seeing these links in action. Most noticeably seen on Parade Sundays when you fill the Church with your brightly coloured uniforms and flags. For me, it was particularly lovely to join with you and your families at Harvest for breakfast, Harvest Service, and activities outside. I also enjoyed taking part in one of your Squirrels sessions earlier this year and I am looking forward to taking up the invitation from Beavers to join you for a session in May.

I look forward to building on these relationships as we continue to work together. Please know that you are always welcome to join us on a Sunday and the other activities that we run throughout the year, we will continue to keep you updated with these as we organise them.

Some dates to highlight are:

October: Harvest Breakfast, Service and Activities

November: Remembrance Sunday

December: Christingle and Christmas Services

February: Founders Day

April: Easter Sunday Breakfast and Service

Annexe 4 Accident reports 2023- 2024

Record number	Date	Location	First Aider	Section	Detail of accident and cause	Action Taken
1/24	13/05/2023	Family camp	Mel	Cubs	kicked during a football to the right side of cheek	cold compress applied and paracetamol administered
1/25	09/06/2023	Westminster park	Sian	Beavers	fell over running around and another member ended up on top	cold compress applied for 5 minutes
1/26	23/06/2023	Chester zoon	Sian	Beavers	headburted by another member which caused a split lip	cleaned wound and gave beaver tissue to stop the bleeding
1/27	01/07/2023	District Camp	First aider @ camp	Cubs	sat on the edge of the bungee run, was pushed off my another child and fell on their right arm	cold compress given
1/28	01/07/2023	District Camp	First aider @ camp	Scouts	on bungee run, was elbowed by accident by another member in shoulder, paid got worse as time went on and Scout informed leader	cold compress given, arm put in sling, waited a further hour then paracetamol was administered
1/29	01/07/2023	District Camp	Sian	Cubs	fell over guy ropes on mess tent and hurt left ankle	cold compress applied and ankle elevated
1/30	22/07/2023	Exploration	Sian	Cubs	stepped on broken glass in the kitchen	cleaned wound and dressed and paracetamol administered
1/31	22/07/2023	Exploration	Sian	Scouts	splinter from wooden floor	Scout removed the splinter, cold compress given and plaster applied
1/32	22/07/2023	Exploration	Sian	Scouts	another scout whipped her wit plastic strings used to make bracelets	ice pack applied
1/33	06/10/2023	Scout Hut	Sian	Beavers	Beaver cut finger while cutting fruit	elevanted finger, cleaned and plaster applied
1/34	27/10/2023	Scout Hut	Sian	Cubs	playing a game, was banged into by another cub, fell over and hurt left knee	checked for graze, no evidence of graze or bruising, cold compress applied for 5 minutes
1/35	02/11/2023	Scout Hut	Sian	Scouts	2 scouts when for the same chair one pulled the chair up and bange scout in the nose causing nose bleed	supported on how to stop the nose bleed
1/36	23/11/2023	Scout Hut	Sian	Scouts	slipped while running and hurt ankle	elevated ankle and applied cold compress for 10 minutes
1/37	12/01/2024	Scout Hut	Sian/parent	sibling	jumping at their dad, dad didn't catch them and they fell backwards and banged head and split open	cleaned and checked wound - went to hospital for possible stitches
1/38	18/01/2024	Scout Hut	Sian	Scouts	playing a game, hit above left eye by plastic hockey stick	ice pack applied and sat out for the rest of the game
1/39	29/02/2024	Scout Hut	Sian	Scouts	playing a running game, banged into another scout and hit them with his head	cold compress applied and told to sit out of the next game
1/40	08/03/2024	Scout Hut	Sian	Cubs	fell over the crash mats and scraped right knee	cleaned wound - not bleeding applied bandage as plasters were too small
1/41	15/03/2024	Scout Hut	Sian	Cubs	playing a game, chairs were being lifted and was hit in the left ear with chair leg	ice pack applied for 5 mins
1/42	21/03/2024	Scout Hut	Mark	Scouts	small cut on finger from sand paper	sterile wipe and plaster

Annexe 5 Scrutineers Report

LT700005 – Scrutineer's Report to the Trustees (July 2024)

Template for the scrutineer's report to the trustees

Scrutineer's Report to the Trustees of the 1st Saltney (St Mark's) Scout Council

I report on the accounts of the Group/District for the year ended 31 March 2024.

Respective responsibilities of Trustees and Scrutineer

As the Group's/District's trustees you are responsible for the preparation of the accounts; you consider that neither the audit nor independent examination requirements of the Charities Act 2011 apply. It is my responsibility without carrying out an audit or independent examination to scrutinise the accounts and to report to you.

Basis of Scrutineer's Statement

In accordance with the directions given in the Group's/District's constitution, I have scrutinised the records and the accounts set out on tabs 1 to 2.

Scrutineer's Statement

In my opinion the accounts are in accordance with the records produced to me and comply with the constitution.

Name: Amie Tanner
Address:
39 Allendale
York
YO24 2SF

Date: 25/01/2025