

Annual Report of Community Bible Study International UK

for the year ended 31 August 2022

Registered charity numbers:

Charity Commission: 1044255, Office of the Scottish Charity Regulator: SC0037863

Structure and governance

- The charity is established by a trust deed and is governed by a board of trustees (listed below).
- The trustees are individuals appointed under the trust deed or subsequently by the board.
- The charity operates in the UK but had acted as charity sponsor for CBS Europe & MENA. CBS Europe & MENA become a separate registered charity and will produce reports and accounts independently with effect from 1 September 2021. CBS Europe & MENA's figures for the year ended 31 August 2021 are shown as restricted funds.

Operating name:

Community Bible Study UK

Contacts:

National office correspondence address: 6 Warren Lane, Witham St Hughs, Lincoln, LN6 9US.

Email: info@cbsuk.org

Other contact details are on the website at <https://uk.communitybiblestudy.org/>

Note the change in website address, the previously given telephone number is no longer valid.

Governance and management

Day to day management is in the hands of the National Coordinator and the National Servants Team (NST) which comprises:

Simon Baker - National Coordinator

Virginia Aspinall - Midlands Regional Coordinator and National Study Library Supervisor

Jane Hutchinson - Midlands Regional Coordinator

Simon Baker - Northern and Southern Regional Coordinator

Dinah Ball - Regional Coordinators for North West England

Paul Scrivner - Regional Coordinators for North West England

Keith and Natasha Doughty - Regional Coordinators for Wales and the Bristol area

Ann Baker - Children and Youth Supervisor

Bonnie Fletcher - Pastoral lead

Appointments and objectives

Trustee and National Coordinator appointments are reviewed for reappointment every three years. Trustees are recruited from within the CBS UK family and people recommended by them. They initially have discussions with the existing chair of trustees or National Coordinator before attending a trustee meeting as observer where they have chance to meet the other trustees and consideration can be made on both sides whether an appointment would be appropriate and useful.

All officers and staff are currently unpaid volunteers.

Although the charity is independent, it is associated with Community Bible Study International and uses study material under licence.

The objects of the charity are the advancement of the Christian Religion and the advancement of education by:

- developing and publishing study and devotional material of a religious nature and in particular Bible study notes and commentaries and other teaching materials pertaining to the Bible on the pattern established by Community Bible Study International.
- establishing training classes for Bible study class leaders utilising the materials referred to above.
- establishing and promoting Bible study classes utilising the said materials and conducting such classes in co-ordination and co-operation with Christians of all denominations.

Focus

The focus during this period has been on recovery from the pandemic and the formation of a clear growth strategy: See, Join, Stay. During the year the charity developed further the programme of online groups and study.

Leadership

The Board of Trustees met formally twice during the year (13 November 2021 and 26 March 2022 online). There were communications by email and telephone between meetings.

The NST met every 2 months. The Trustees are very grateful to the NST for all the work they have done in continuing the work of the charity.

An Annual General Meeting was held online on 14 May 2022.

Classes

There were more than 80 fully operative classes with 1408 participants. The pandemic hit us hard but new initiatives are showing early signs of growth. CBS UK has English, Russian, Welsh, Spanish and Arabic speaking groups and some Farsi speakers.

Classes are established and run by local volunteers with training, resources and support from the national organisation. We are increasingly referring to classes as groups.

Conference 2022

The year's conference was held online over Zoom. Participant numbers were excellent for this event and we were grateful to our speaker Johnny Dyer.

Europe

A grant based on 10% of the UK income is paid to support the European work in line with the Community Bible Study International licensing agreement.

Ambassadors

The Ambassador connection draws people experienced in the work of CBS to particular regions or countries to start new work or to extend existing work.

We are privileged to have a team working with us in Scotland, Wales and in Northern Ireland. Our ambassadors were not able to travel during the pandemic but have stayed in touch with the ministry online.

Additionally, several people from the UK serve God through CBS in Europe in a parallel role.

Training

All training this year was carried out successfully online and the curriculum adapted suitably.

Class Visitors

Class visiting has been patchy across the regions. Bonnie Fletcher has been appointed as pastoral care lead to make a review of our pastoral care arrangements and to see where we can improve our pastoral care.

Safeguarding

Safeguarding training is given to all leaders who have Adults with additional support needs or children in their groups either locally or online. Changes are implemented regularly updating the Policy Documents and manual and a system for obtaining DBS checks is in place, and a Safeguarding Coordinator is responsible for these actions. Notably we currently have no deputy Safeguarding coordinator.

Study materials

Studies are now available in printed format, spiral bound, electronic format (pdf). New study material became available this year.

Financial

The restricted funds held on behalf of Community Bible Study Europe and MENA were transferred to a new charity on 1 September 2021.

The trustees are pleased the UK income for the year has not fallen significantly despite the pandemic and the emerging cost of living crisis. The expenditure is higher this year but that is in line with expectations, largely through promoting the CBS Bible study material.

The charity's reserves policy is to maintain sufficient funds to continue to complete the current class studies if the income were to cease, to cover the advance costs of the annual conference and accrue for capital costs of irregular large projects (such as bulk folder purchasing done every few years).

Additionally, the current NST members use their homes as offices. Should there be a need in the future for an office, reserves might be needed to help cover such costs. The trustees did a detailed review in 2017 and it was clear that the reserves needed to be increased over the next couple of years to meet the policy. The trustees are satisfied that this aim has now been met and expect this to continue.

Special projects

We received a grant that enabled us to supply tablet devices to people, especially the isolated, to join groups studying the Bible. There remains a surplus and the trustees have not yet decided how to channel this.

Signed on behalf of the trustees:



Paul Hudson
27 April 2023

The Trustees of Community Bible Study International UK

The following served as trustees during the year and are appointed solely by the Board:

Richard Alvarez (appointed 26 March 2022)

Veronica Alvarez (Chair until 13 November 2021; retired 26 March 2022)

Alison Bagg (Chair from 13 November 2021)

Dr Simon Baker (National Coordinator)

Stuart Crossley

Paul Hudson (Treasurer)

Michelle Smith (appointed 26 March 2022)

Grace Wort (retired 26 March 2022)

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
COMMUNITY BIBLE STUDY INTERNATIONAL UK**
Charity Commission number 1044255,
Office of the Scottish Charity Regulator number SC0037863

I report on the accounts of the Association for the Year Ended to 31st AUGUST 2022, attached.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed. It is my responsibility to:-

- examine the accounts under section 145 of the Charities Act*
- to follow the procedures laid down in the General Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and*
- to state whether particular matters have come to my attention*

BASIS OF INDEPENDENT EXAMINER'S REPORT

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements*
- to keep accounting records in accordance with section 130 of the Charities Act and*
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act*
- have not been met, or*
- (2) to which, in my opinion, attention should be drawn, in order to enable a proper understanding of the accounts to be reached.*

DAVID R S WELCH FCA, DChA.
CHARTERED ACCOUNTANT
3 ALVINGTON GROVE, HAZEL GROVE,
STOCKPORT, CHESHIRE, SK7 5LS

David R S Welch

Date: 25th April 2023



Community Bible Study International UK

Charity Commission number 1044255, Office of the Scottish Charity Regulator number SC0037863

Receipts and payments account for the year ended 31 August 2022

	2022	2021		
	Unrestricted and Total Funds £	Unrestricted Funds £	Restricted Funds : CBS Europe & MENA	Total £
RECEIPTS				
Donations	5,600.98	7,234	22,648	29,882
Conference	-	475	-	475
Class Registration & Offerings	17,113.87	18,299	-	18,299
Gift Aid	3,557.48	-	-	-
Increase in Money with Classes	-	3,013	-	3,013
Interest Received	39.25	1	-	1
Study materials	50.00	-	-	-
CBS Europe - share of costs	113.40	-	-	-
Grants - CBSI US	-	-	153,501	153,501
Total Receipts	26,474.98	29,022	176,149	205,171
PAYMENTS				
Advertising & promotion	6,055.13	1,107	-	1,107
Donation: CBS Western Europe	4,443.40	-	-	-
Conference	7,566.87	5,429	-	5,429
Evangelical Alliance & subscriptions	1,447.81	1,192	-	1,192
Insurance	503.82	499	-	499
CCPAS costs	181.25	166	-	166
Office Costs / Administration	760.03	499	103,452	103,951
Telephone	-	-	4,317	4,317
Computer equipment/maintenance	-	-	8,631	8,631
Materials / Study booklets / class costs	12.98	968	-	968
Meetings: NST	976.65	-	-	-
Postage	-	-	318	318
Printing	-	-	397	397
Sundry	177.00	139	14,489	14,628
Training	-	100	-	100
Translation	-	-	27,079	27,079
Travel Expenses				
Class visits / Regional Directors	-	128	-	128
Youth and Children CBSI	-	476	-	476
Website	35.88	792	-	792
Bank charges	-	-	2,247	2,247
Profit & loss on exchange	-	-	3	3
Training and events	-	-	10,669	10,669
Decrease in money with classes	4,715.25	-	-	-
Total Payments	26,876.07	11,495	171,602	183,097
NET (PAYMENTS) / RECEIPTS	-401.09	17,527	4,547	22,074
Cash funds last year end	38,927.69	21,400	40,744	62,144
Cash funds this year end	£38,526.60	£38,927	£45,291	£84,218

Note: The restricted cash funds of £45,291 were transferred on 1 September 2021 to a new, charity formed for that purpose, Community Bible Study International Europe and MENA (Charity Commission number 1193171).

Community Bible Study International UK

Charity Commission number 1044255

Office of the Scottish Charity Regulator number SC0037863

Statement of assets and liabilities at 31 August 2022

	Unrestricted and Total Funds
	£
Cash Funds	
Current Account	17,016.77
CCLA COIF Charities Deposit Fund	14,628.21
Euro account	-
Deposit Account	-
Cash with classes	8,873.24
Less: cash held as agent	-1,991.62
Total Cash Funds	<u>£38,526.60</u>
Other monetary assets	<u>£-</u>
Investment assets	<u>£-</u>
Assets retained for the charity's own use	<u>£-</u>
Liabilities	
Donations received for CBS Europe	<u>£1,991.62</u>

Signed on behalf of all the trustees:



Paul Hudson, Trustee
25 April 2023