

OXENHOPE UNDER FIVES

England & Wales · Charity number 1044244

Details

Status Registered

Legal form Other

Registered 1995-02-16

Register [View on the Charity Commission register](#)

Contact

Address Po Box 433
Oxenhope Community Centre
Cross Lane
Oxenhope
Keighley
BD22 9LH

Phone 07851702283

Email INFO@OXENHOPEPRESCHOOL.ORG

Website www.oxenhopepreschool.org

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS

Activities: Provides pre-school and toddler facilities in Oxenhope

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- **Area of benefit:** WEST YORKSHIRE
- Bradford City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£139,073	£125,110	-	-
2024-07-31	£128,378	£136,707	-	-
2023-07-31	£117,668	£117,668	-	-
2022-07-31	£84,825	£120,512	-	-
2021-07-31	£97,142	£101,020	-	-
2020-07-31	£84,439	£90,966	-	-

Trustees

Name	Role	Appointed
Emily Hunter		2022-03-01
James Hunter		2025-05-28

OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts

Oxenhope Under-fives Trustee Report 2024/2025



Registered Charity Number: 1044244
Registration number: 301974
Address: Oxenhope community centre
Oxenhope, Keighley
West Yorkshire,
BD22 9LY
Contact number: 07851702283
Email Address: info@oxenhopepreschool.org

Bank – **Barclays** 1 Churchill Place, London, E14 5HP, GB

Governors - the committee consists of 3 members

Chair - **Grace Grayston** appointed February 2022

Emily hunter – secretary appointed February 2022

James Hunter – Treasurer 2024

Oxenhope pre-school is an OUTSTANDING (Ofsted – November 2024) setting that has been serving the local community for more than 40 years.

We pride ourselves in providing quality early years education to children aged 2- 4 years in a setting where children are valued, nurtured and happy. Our team are all highly qualified, experienced practitioners who have a real passion and drive for excellence in early care and education. We believe that children should have access to a range of stimulating, engaging activities which encourage, inspire and allow them to make progress in all areas of their learning.

Early child development sets the foundation for lifelong learning. The first five years of a child's life are extremely important. They are the foundation that shapes future health, happiness, growth, development and learning outcomes. We know that children learn best when they feel safe, secure and happy and we work tirelessly to create an environment where everybody can thrive and wonderful relationships and bonds are formed with children and their families.

Overview

This year we saw Ofsted enter our setting for the first time as mangers & we are beyond delighted that we received an outstanding and will remain outstanding after our previous success , this was no easy task in the early years sector and under the new framework ands we as a setting are unbelievably proud our children shone through that day and really showed the inspector what is was like to be a student at Oxenhope Pre- School.

“The Provision is outstanding in the quality of education, behaviour and attitudes, personal development and leadership and management”

Fundraising

Fundraising is an important part of Oxenhope Pre-school; however, we recognize that it is a lengthy process. We are also aware of the constant constraints involved in asking parents for input.

As a result, we have continued this year with our three favourite events. Our Christmas raffle is always a huge hit, alongside our Bunny Hop and our Gala Day.

Christmas raffle 2025 £465 always an amazing donation and ticket event we saw some great prizes we were able to put this into our charity fundraising account to go towards our outside space. Oxenhope Gala July 2025, Emily & Charlotte worked this year on the stall and raised £290, we used this to go towards the outgoing of our graduation which is always a memorable day.

Staffing

Sophie Linley – Manger/ DSL, level 5 NPQEYL

Charlotte Whitrick – Deputy manager, Lead SENCO, Deputy DSL

Emily Bridge Level 3 Early years

Helen Foster Level 3 Early years

Hannah Inman Level 3 Early years

This year, we have returned to a full team of five staff members. This change has significantly relieved the pressure of my previous room-leading duties, allowing me to focus more effectively on the management side of the setting. As a result, after-hours workload has also come to a close.

Having Hannah back on the team has made a huge impact on staff morale. We are all working exceptionally well together, and the entire team is feeling the benefits of her return. Additionally, I am pleased to share that Sophie has successfully completed her Level 5 NPQEYL. This achievement has further deepened her knowledge of maintaining a successful educational setting.

Emily & Helen.

They continue to strive to be amazing staff members, each taking on individual roles with great dedication. They are fantastic key workers, and the expertise and knowledge they bring to their work is a true credit to the setting.

Charlotte's performance and her contributions to the team continually provides the management team with a clear structure for our daily routine and significantly strengthens the ethos within the setting. Furthermore, when Sophie is in meetings or away for training, Charlotte delivers the setting with ease and ensures everything runs smoothly.

We truly appreciate her dedication and the support she provides to the leadership team.

Aspirations for the next financial year.

some positive news regarding our financial status. Our new model of ramping up admissions for September is working well, and we are finally becoming more stable financially.

This is great news, as it means we can soon begin to invest in new resources. While we are still a little way off from where we want to be, this progress provides us with one less stress to worry about. We plan to continue working with this admissions model moving forward.

Aspirations for our next academic year

our recent Ofsted inspection went amazingly well. We could not have asked for a better outcome, as we have officially been rated as "Outstanding."

Achieving this rating as a new management team is truly exceptional, and I am incredibly proud of what we have accomplished together. We remain fully committed to providing outstanding education to all of our children for many more years to come.

OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts



Section A

Independent Examiner's Report

Report to the trustees

Charity Name Oxenhope Preschool

On accounts for the year
ended

31st July 2024

Charity no
(if any)

1044577

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30.5.25

Name:

P IREDALE

Relevant professional
qualification(s) or body

ACCA

(if any):

--

Address:

28 Canberra Drive

Crossroads, Keighley

BD22 9DG

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

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OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts



Independent examiner's report on the accounts

Report to the trustees

Charity Name: OXENHOPE PRESCHOOL

On accounts for the year ended

31st JULY 2023 Charity no (if any): 1044577

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 13/11/23

Name: MARK IREDALE

Relevant professional qualification(s) or body (if any):

HMRC - AMIS - XYML00000128503

Address:

28 Canberra Drive
Crossroads Keighley
BD22 9DQ

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts



Trustees' Annual Report for the period

From

Period start date

Day
01

Month
08

Year
2021

To

Period end date

Day
31

Month
07

Year
2022

Charity name

OXENHOPE UNDER FIVES

Other names charity is known by

OXENHOPE PRE-SCHOOL

Registered charity number (if any)

1044244

Charity's principal address

PO BOX 433

OXENHOPE COMMUNITY CENTRE

CROSS LANE, OXENHOPE, KEIGHLEY

Postcode

BD22 9LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Grace Grayston	Chairperson		
2	Tony Neary	Treasurer		
3	Emily Hunter	Secretary		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Sophie Linley – Oxenhope Under Fives Manager



Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	Pre-School Learning Alliance Model Pre-School Constitution
How the charity is constituted <i>(eg. trust, association, company)</i>	Charitable Association
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually held in October or November time. In the event of a death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the committee. If additional expertise or trustees are required they may be appointed between AGM's. Parents wishing to join the committee between AGM's may approach current members and offer their services.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.



Summary of the objects of the charity set out in its governing document

The objective of Oxenhope Pre-School is to provide a pre-school setting to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of children through community groups and by:

(a) offering appropriate play facilities, together with the opportunity for parents to take responsibility for and to become involved in the activities of such groups.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oxenhope Pre-School is a long standing and well-respected community group within the village of Oxenhope, Keighley, which we believe has enhanced the quality of life and education of children and their parents. We do this through encouraging and supporting a broad array of learning and development to help prepare children for their transition to primary school.

In managing the pre-school, the trustees consider the Charity Commission guidance on public benefit.

Oxenhope Pre-School provides the local community with affordable fees for childcare in a central village location.

Our pre-school is welcoming and an inclusive environment who welcomes all children and their families. We value children's individual needs and work hard to meet these.

During 2021 -2022 we employed five employees who were all from the local area.

Additional details of objectives and activities (Optional information)

Emily joined us in - and became one of our volunteers before becoming a full time staff member.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Summary of the main achievements of the charity during the year

Autumn –

Claire left as the manager and Jess temporarily took over. We welcomed in our new children who have settled in wonderfully. During this term we learnt about managing our feelings and also people who help us. We invited a local policeman in to talk about the job and also road safety. Towards the end of the year we organised our nativity. This was the first time parents were allowed back into the setting and everyone enjoyed this experience. Fundraising we saw the christmas raffle raise a whopping £500. During this term we spent a substantial amount of money on new resources and furniture.

Spring –

The preschool saw a few changes to staffing firstly with me. In January I took over as manager. I worked alongside Jess who was the previous deputy manager. I began to shadow for around 6 months before she left to become an ofsted inspector. During my first few weeks I trained as the Safeguarding lead to ensure the safety and wellbeing of all our children. I also attended my first aid training with children and adults.

Sanya Who was the deputy manager, left in February and we appointed Charlotte as the new deputy manager. During this term we had some wonderful topics. Some of these exciting teachable moments included growing some vegetables and flowers for our outdoor area. The children loved seeing all their hard work grow.

We did quite a lot of fundraising in spring this includes:

Valentines raffle - £56.00

Easter raffle - £186

Bunny hop - £570

We used this money to go towards outside companies who provide extra curricular activities that were spread out throughout the year.

Summer –

Emily Joined our team as a volunteer in the summer. Numbers increased dramatically during this term as we have as many new starters as we can for when our leavers leave in July. Charlotte completed her deputy safeguarding lead early summer. Using some of our fundraising money we were able to subsidise the end of year school trip to PBS which went successfully and All children and parents had a great time. We also welcomed mini boffins to our setting who fully immersed all the children into the wonderful world of science. We used our fundraising money to pay for the wonderful experience.

We finished the year with our first leavers presentation since covid it was a wonderful opportunity for the parents to experience.

Main Fundraising Events –

As above our fundraising events.

Bunny Hop

Easter Raffle

Valentines raffle

Christmas raffle

Grants – N/A

Other –

Donations made by various people & businesses –

Parents and carers kindly donated prizes for our Christmas Fair as did some local businesses including M's Custom Clean, Branshaw Golf Club, Mcvities factory and local hair salons.

Brief statement of the charity's policy on reserves

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and a surplus to cater for any unexpected events.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Subscription fees and the NEF are the principal sources of funding for the pre-school.

Oxenhope Pre-School's main source of income during 2021/2022 were as follows:

NEF Funding –
Fees from parents –

During 2020/2021 our main expenditures were as follows:

Wages –
Rent –
Equipment -

Section F

Other optional information

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) _____

Full name(s) Grace Grayston Tony Neary

Position (eg Secretary, Chair, etc) Chairperson Treasurer

Date _____

Oxenhope Preschool-1044577
Reciepts and Payments Account
Year Ending 31st July 2022

<u>Account</u>	<u>Open Balances</u>	<u>Closing Balances</u>	<u>Differences</u>
Current	£44,790.00	£15,710.42	(£29,079.58)
Savings	£3,311.25	£1,608.16	(£1,703.09)
Reserve	£45,125.50	£40,220.67	(£4,904.83)
	£93,226.75	£57,539.25	(£35,687.50)

<u>Reciepts</u>	<u>2022</u>	<u>Payments</u>	<u>2022</u>
Fees (Parent/carer)	£15,587.00	Salaries/NI/Tax	£88,129.50
Fees (vouchers)		Rent	£18,558.00
Fees (NEF)	£66,855.00	Equipment	£2,183.00
Fundraising/Donations	£2,378.00	Consumables	£3,224.00
Grants & Other		Food & Drink	£1,093.00
Bank Interest	£5.00	Office Costs	£6,975.00
		Other	£350.00
Defercit for Year	£35,687.50	Surplus for Year	£0.00
	£120,512.50		£120,512.50

<u>Fundraising</u>		Surplus Brought Forward	£93,226.75
Spooky Disc		Surplus /(Defercit) for year	(£35,687.50)
Xmass fair			
Easter Disco		Surplus Carried Forward	£57,539.25
Bunny Hop	£583.17		
Snack Donations	£912.00	Cash in Current account	£15,710.42
Interest		Cash in Savings account	£1,608.16
Uniforms		Cash in reserve account	£40,220.67
Other	£882.83		
	£2,378.00		£57,539.25

<u>Grants & Other</u>	
Job Retention	£0.00
	£0.00



Section A Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Oxenhope Preschool

On accounts for the year
ended

31st July 2022

Charity no
(if any)

1044577

Set out on pages

3 pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/07/2022**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

Date:

09/02/2023

Name:

Mark Iredale

Relevant professional
qualification(s) or body

Qualified by experience under the supervision of HMRC AML
XM007287445697

OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2020		Day 31	Month 07	Year 2021

Section A Reference and administration details

Charity name	OXENHOPE UNDER FIVES
Other names charity is known by	OXENHOPE PRE-SCHOOL
Registered charity number (if any)	1044244
Charity's principal address	PO BOX 433 OXENHOPE COMMUNITY CENTRE CROSS LANE, OXENHOPE, KEIGHLEY Postcode BD22 9LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Cockroft	Chairperson		
2	Tony Neary	Treasurer		
3	Tamsin Foxon	Secretary		
4				
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Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Clare Wild – Oxenhope Under Fives Manager

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Pre-School Learning Alliance Model Pre-School Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually held in October or November time.

In the event of a death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the committee. If additional expertise or trustees are required they may be appointed between AGM's.

Parents wishing to join the committee between AGM's may approach current members and offer their services.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Oxenhope Pre-School is to provide a pre-school setting to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of children through community groups and by:

(a) offering appropriate play facilities, together with the opportunity for parents to take responsibility for and to become involved in the activities of such groups.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oxenhope Pre-School is a long standing and well-respected community group within the village of Oxenhope, Keighley, which we believe has enhanced the quality of life and education of children and their parents. We do this through encouraging and supporting a broad array of learning and development to help prepare children for their transition to primary school.

In managing the pre-school, the trustees consider the Charity Commission guidance on public benefit.

Oxenhope Pre-School provides the local community with affordable fees for childcare in a central village location.

Our pre-school is welcoming and an inclusive environment who welcomes all children and their families. We value children's individual needs and work hard to meet these.

During 2020 -2021 we employed six employees who were all from the local area.

Additional details of objectives and activities (Optional information)

We had no volunteers during the 2020 – 2021 year.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year**Autumn –**

We welcomed the children and their families back to pre-school after a prolonged closure due to COVID. In September we employed a new early years practitioner, Chloe who was to cover for Hannah's maternity leave. The Deputy Manager went on Early Years Safeguarding Lead training to ensure the safety and well-being of all children in our care. A parent very kindly donated some resources for the outdoor area including a bird box, picnic bench and mud kitchen. We began organising our Christmas Raffle which was very well supported by parents and businesses, and we got 30 prizes to raffle.

Spring –

We celebrated lots of different celebrations at pre-school such as Chinese New Year. Unfortunately, we had some vandalism in our outdoor area which meant we had to replace some resources. We reported this to the police and the community were very supportive. We had a long waiting list, particularly for two year olds and closed our admissions until September 2022. The children enjoyed celebrating Earth Day 2021 and went out litter picking in the community. We also took part in the Green Tree Schools Award with the Woodland Trust.

Summer –

We began to recruit for a temporary Early Years practitioner to cover Beth's maternity leave. We advertised our September 2021 places with a virtual tour video on our website and social media sites. Numbers of children looked very good for September 2022. We ended the year with a very exciting Seaside day where we had donkeys, swimming and an ice cream van! The children loved this. The Deputy Manager handed in her notice and left in July 2021.

Main Fundraising Events –

Christmas Raffle - £642

Grants –**Other –****Donations made by various people & businesses –**

Parents and carers kindly donated prizes for our Christmas Fair as did some local businesses including M's Custom Clean, Branshaw Golf Club, Headley Venue, Keel ham Farm Shop.

Brief statement of the charity's policy on reserves

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and a surplus to cater for any unexpected events.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Subscription fees and the NEF are the principal sources of funding for the pre-school.

Oxenhope Pre-School's main source of income during 2020/2021 were as follows:

NEF Funding –
Fees from parents –

During 2020/2021 our main expenditures were as follows:

Wages –
Rent –
Equipment -

Section F Other optional information

Empty box for optional information.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Cockroft	Tony Neary
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date		



Section A Independent Examiner's Report

Report to the trustees/ members of

OXENHOPE UNDER FIVES

On accounts for the year ended

Aug 2020 to July 2021 Charity no (if any)

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
the accounts did not accord with the accounting records; or
the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

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* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 8/6/2022

Name: MARK IREDALE - Bronte Bookkeeping Ltd.

Relevant professional qualification(s) or body

Qualified by experience supervised by HMRC Member N-XYMH00000128503

(if any):

Address:

Section B

Disclosure

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Oxenhope Preschool - 1044244
 Receipts and Payments Account
 Year Ending 31 July 2021

Account	Opening Balances	Closing Balances	Differences	
Current	£45,955.07	£44,790.00	(£1,165.07)	
Savings	£3,309.16	£3,311.25	£2.09	
Reserve	£41,616.45	£45,125.50	£3,509.05	2021
Cash in Hand	£85.33	£0.00	(£85.33)	
	£90,966.01	£93,226.75	£2,260.74	

Receipts	2021
Fees(parent/carer)	£14,673.50
Fees (vouchers)	£0.00
Fees (NEF)	£77,529.69
Fundraising/Donations	£3,638.15
Grants & Other	£1,289.52
Bank interest	£11.14
	£97,142.00

Payments	2021
Salaries/NI/Tax	£85,576.75
Rent	£1,988.00
Equipment	£3,784.87
Consumables	£65.00
Food & Drink	£1,465.71
Office Cost	£5,078.73
Other	£800.50
Surplus for year	£2,260.74
Adj	£0.00
	£101,020.30

Fundraising	
Spooky Disco	£0.00
Xmas fair	£115.00
Easter Disco	£0.00
Bunny Hop	£0.00
Snack Donations	£1,205.69
Interest	£0.00
Uniform	£43.96
Other	£2,273.50
	£3,638.15

Surplus brought forward	£90,966.01
Surplus for year	£2,260.74
Surplus carried forward	£93,226.75
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Grants & Other	
Univeristy Money	£0.00
Co-op	£0.00
Payroll Refund	£0.00
Job Retention	£1,289.52
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Section A Independent Examiner's Report

Report to the trustees/ members of

OXENHOPE UNDER FIVES

On accounts for the year ended

AUG 2020 TO JULY 2021

Charity no (if any)

Set out on pages

ONE

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

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* Please delete the words in the brackets if they do not apply.

Signed:

[Signature]

Date:

8/6/2022

Name:

MARK IREDALE - Bronte Bookkeeping Ltd.

Relevant professional qualification(s) or body

Qualified by experience supervised by HMRC Member N-XYMH00000128503

(if any):

Address:

Section B

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Payroll Refund	£0.00
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	£1,289.52

OXENHOPE UNDER FIVES

England & Wales - Charity number 1044244

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 08	Year 2019		Day 31	Month 07	Year 2020

Section A Reference and administration details

Charity name	OXENHOPE UNDER FIVES
Other names charity is known by	OXENHOPE PRE-SCHOOL
Registered charity number (if any)	1044244
Charity's principal address	PO BOX 433 OXENHOPE COMMUNITY CENTRE CROSS LANE, OXENHOPE, KEIGHLEY Postcode BD22 9LH

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Laura Cockroft	Chairperson		
2	Tony Neary	Treasurer		
3	Charlotte Gill	Secretary		
4	Tamsin Foxon			
5	Laura Duckworth			
6	Hilary Ellis			
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Clare Wild – Oxenhope Under Fives Manager

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Pre-School Learning Alliance Model Pre-School Constitution

How the charity is constituted
(eg. trust, association, company)

Charitable Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed annually at the Annual General Meeting (AGM) usually held in October or November time.

In the event of a death or resignation of an elected trustee, the vacancy shall be filled until the next AGM by a member appointed by the committee. If additional expertise or trustees are required they may be appointed between AGM's.

Parents wishing to join the committee between AGM's may approach current members and offer their services.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of Oxenhope Pre-School is to provide a pre-school setting to enhance the development and education of children under statutory school age by encouraging parents to understand and provide for the needs of children through community groups and by:

(a) offering appropriate play facilities, together with the opportunity for parents to take responsibility for and to become involved in the activities of such groups.

(b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Oxenhope Pre-School is a long standing and well-respected community group within the village of Oxenhope, Keighley, which we believe has enhanced the quality of life and education of children and their parents. We do this through encouraging and supporting a broad array of learning and development to help prepare children for their transition to primary school.

In managing the pre-school, the trustees consider the Charity Commission guidance on public benefit.

Oxenhope Pre-School provides the local community with affordable fees for childcare in a central village location.

Our pre-school is welcoming and an inclusive environment who welcomes all children and their families. We value children's individual needs and work hard to meet these.

During 2019 – 2020 we employed five part time staff who were all from the local area.

Additional details of objectives and activities (Optional information)

We had no volunteers during the 2019 – 2020 year.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Autumn –

We held a stay and play in October 2019 where our children and their families could attend to learn all about the benefits of messy play. The children enjoyed lots of physical play activities such as using real tools and extensive trips to the local areas such as the park, Rose Garden and nature areas. Our AGM took place on 12th November, 2019 at 8pm.

Spring –

We closed pre-school on 23rd March 2020 due to COVID-19. Due to national restrictions, we remained closed as none of our families needed us to provide childcare. We provided weekly fun sessions outdoors for our families where children took part in treasure hunts, sports days etc. We encouraged children to learn at home and shared information with parents about how they can support this on social media. We kept in touch with all families over the phone for safeguarding and welfare reasons.

Summer –

Closed due to COVID. Information as above. The trustees of the charity met, restrictions permitting, outdoors whilst adhering to social distancing guidelines to discuss plans moving forward. It was decided that the setting would remain closed till September 2020.

Main Fundraising Events –

Christmas Fair held on Saturday 30th November, 2019 – raised £1007.00

Grants –

Other –

We raised £64.00 for Crackerjacks Children's Trust by holding a sponsored pyjama week.

We raised £57.96 for Macmillan Cancer Support in September 2019.

We raised £18 for Children in Need.

Donations made by various people & businesses –

Parents and carers kindly donated prizes for our Christmas Fair tombolas and raffles. Businesses who made donations included MW Tree Services, Bradford City FC, Waggon & Horses Inn, Keighley Worth Valley Railway, Soul Tree Yoga, Turtle Tots, The Dog & Gun Public House, Cobbles & Clay, Baby College, Robertshaw's Farm Shop, Pennine Plus, Caterpillar Catering. Food was donated from the Co-op Oxenhope and Morrisons.

Section E

Financial review

Brief statement of the charity's policy on reserves

The pre-school aims to hold sufficient reserves to maintain effective ongoing operation and a surplus to cater for any unexpected events.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Subscription fees and the NEF are the principal sources of funding for the pre-school.

Oxenhope Pre-School's main source of income during 2019/2020 were as follows:

NEF Funding –
Fees from parents –

During 2019/2020 our main expenditures were as follows:

Wages –
Rent –
Equipment -

Section F Other optional information

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Laura Cockroft	Tony Neary
Position (eg Secretary, Chair, etc)	Chairperson	Treasurer
Date		



Section A

Independent Examiner's Report

Report to the trustees/ members of

OxenhoPE Under Fives

On accounts for the year ended

Aug 2019 to July 2020

Charity no (if any)

Set out on pages

one

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Independent examiner's statement

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Date: 8/6/2022

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Relevant professional qualification(s) or body

Qualified by experience supervised by AMRC Member No XYML00000128503

(if any):

Address:

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Cash in Hand	£280.68	£85.33	(£195.35)	
	£78,414.30	£90,966.01	£12,551.71	

Reciepts	2020	Payments	2020
Fees(parent/carer)	£10,276.53	Salaries	£63,299.99
Fees (vouchers)	£0.00	Rent	£2,144.00
Fees (NEF)	£65,432.00	Equipment	£1,403.24
Fundraising/Donations	£3,670.50	Consumables	£1,286.74
Grants & Other	£4,984.44	Food & Drink	£255.78
Bank interesrest	£75.50	Office Cost	£3,798.74
		Other	£1,366.40
		Surplus for year	£12,551.71
	£84,438.97		£86,106.60

Fundraising		Surplus brought forward	£78,414.30
Spooky Disco	£0.00	Surplus for year	£12,551.71
Xmas fair	£950.95	Surplus carried forward	£90,966.01
Easter Disco	£0.00	Cash in current account	£45,955.07
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Snack Donations	£310.89	Cash in reserve account	£41,616.45
90's Noght	£0.00	Cash in hand	£85.33
Uniform	£234.00		
Other	£2,174.66		
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Grants & Other	
Univeristy Money	£0.00
Co-op	£0.00
Payroll Refund	£0.00
Job Retention	£4,984.44
	£4,984.44



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

OxenhoPE Under Fives

On accounts for the year ended

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