

Trustees' Annual Report

For the period

From (start date)

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 to end date

3	1	0	3	2	5
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Section A Reference and administration details

Charity name	<table border="1"><tr><td colspan="10">12th Morley Scouts Group</td></tr></table>	12th Morley Scouts Group																																								
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Other names the charity is known by	<table border="1"><tr><td colspan="10"></td></tr></table>																																									
Registered charity number (if any)	<table border="1"><tr><td>1</td><td>0</td><td>4</td><td>4</td><td>1</td><td>8</td><td>4</td></tr></table>	1	0	4	4	1	8	4																																		
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HQ registration number	<table border="1"><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table>																																									
Charity's principal address	<table border="1"><tr><td colspan="10">Correspondence address: 44 Harwill Approach,</td></tr><tr><td colspan="10">Churwell, Morley</td></tr><tr><td colspan="10"></td></tr><tr><td colspan="5">Postcode</td><td>L</td><td>S</td><td>2</td><td>7</td><td>7Q</td><td>W</td></tr></table>	Correspondence address: 44 Harwill Approach,										Churwell, Morley																				Postcode					L	S	2	7	7Q	W
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Names of the charity trustees who manage the charity
(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Rachel Barton-Kennedy	Chair	
2	Kathryn Harrington	Secretary	
3	Vicky Bailey	Trustee	
4	Christine Ackroyd	Trustee	
5	Claire Green	Trustee	
6	Gillian Perry	Trustee	
7	Sarah Crossland	Trustee	
8	Leanne Walsh	Trustee	
9	Natalie Brock	Trustee	
10	Rebecca Jackson	Treasurer	Feb-25
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)
(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Accountant	Rachel Querishi	

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Trustee Board, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee' consideration of major risks and the systems and procedures to manage them

The Trustee Board consists of the Chair, Treasurer and 8 Trustees (including 2 co-opted Trustees) and meets every 3 months.

Members of the Trustee Board complete Being a Scouts Trustee learning within the first 6 months of joining the Board.

This Group Trustee Board exists to make sure the charity is well-managed, risks are assessed and mitigated, buildings and equipment are in good working order, and everyone follows legal requirements and the organisation's policies and rules. Their support helps other volunteers run high-quality and safe programmes that gives young people skills for life.

Section B

Structure, governance and management (continued)

Risk and Internal Control

The Group Trustee Board has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Board could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p>

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- enjoy what they are doing and have fun
- take part in activities indoors and outdoors
- learn by doing
- share in spiritual reflection
- take responsibility and make choices
- undertake new and challenging activities
- make and live by their Promise.

Summary of the main activities in relation to these objects

Activities:

Trust-building exercises to foster honesty and reliability. Such as crate building and climbing. This supports collaboration and listening to others, ensuring that every voice is heard and valued.

Community service projects and environmental initiatives where Scouts volunteer with transparency, following through on commitments and keeping promises. Litter pick in the local community and supporting local events such as Morley 10k.

Cultural exchange events where Scouts learn about different traditions, fostering mutual respect and understanding. An example of these celebration are Christmas, Chinese New year and Diwali.

Conflict resolution workshops where Scouts learn how to handle disagreements respectfully.

First aid training and emergency preparedness activities that equip Scouts with skills to care for others in need.

Mentorship roles, where older Scouts help guide younger members, promoting care and support within the group. 12th Morley promotes this with the support of young leaders, leaders and assistants in all sections.

Personal growth activities, where Scouts reflect on their values, beliefs, and attitudes, often during camping trips or outdoor adventures.

Team challenges and cooperative games (e.g., group hikes, orienteering, scavenger hunts) that encourage working together toward a common goal.

Group projects (e.g., constructing a camp shelter), requiring Scouts to share skills and ideas to accomplish something as a team.

Problem-solving activities where Scouts must communicate, negotiate, and find solutions together, enhancing cooperative skills.

Be fun and enjoyable, ensuring that Scouts have a memorable and engaging experience. Incorporate both indoor and outdoor activities, allowing Scouts to experience a diverse range of challenges and environments. Learn by doing, with Scouts actively participating in hands-on tasks like building shelters, cooking meals, or learning new skills.

Encourage responsibility, where Scouts make their own choices, lead projects, and take responsibility for their actions. Embrace new challenges, such as outdoor adventures that push Scouts out of their comfort zones and build resilience. Live by their Promise, reinforcing the commitment to the values and principles of Scouting in everyday life.

By linking these activities with the values, Scouting ensures that young people grow in a holistic and balanced way—developing not just practical skills, but also strong moral character, social responsibility, and a deeper understanding of their world.

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

12th Morley Scout group follows the Scouts associations policy and guidance for Grantmaking. (5f.7. Grants and

<ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	5f.7.1.1 Policy and 5f.7.2 Applications for grants or loans) 12th Morley is proud of the positive contribution all our volunteers provide to ensure the groups are able to run and continue for years to come. They commit their time, skills, and energy into actions that benefit others and society as a whole. 12th Morley follows our Investment Policy as the Group is a part of the Scout Association in the UK and as such is required to comply with the Policy Organisation and Rules of the Scout Association (POR). The Group is also required to comply with the current Charities Acts.
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Public benefit statement	The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.
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Section D	Achievements and performance
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Summary of the main achievements of the charity during the year	<p>We are incredibly proud of all our volunteers and young people across all sections. Here is a breif overview of the opporunties that 12th have offered throughout the year.</p> <p>Weekly meetings for all sections</p> <p>Scout camp at Phoenix</p> <p>Children across all sections have been provided with 100s of badges</p> <p>3 scouts received their chief scout award</p> <p>Jambowlree</p> <p>Silly Chilly camp</p> <p>Rememberance and St.George's day parade</p> <p>Visitors to camp - bee keeper, police, guide dogs,</p> <p>Expedition camp</p> <p>Trips for all sections in the local community - train station, ice skating, ice hockey, library, crank studios</p> <p>Fish and chip shop, heritage walk and the farm.</p>
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Section E	Financial Review
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Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Trustee Board considers that the group should hold a sum equivalent to at least 1 months running costs, circa £2000.</p> <p>The Group held reserves of approximately £15000 against this at year end. This is above the level required for operating expenses. However this can be explained by the groups future plans. As the previous treasurer stepped down during the financial year we are unsure how this amount was due to be spent. The Trustees are working together to make a clear plan that will benefit all sections. This on the agenda for the committee to work on and agree this upcoming financial year.</p>
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Details of any funds materially in deficit (circumstances plus steps to eliminate)	N/A
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Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives;

Investment Policy

The Group's Income and Expenditure is very small and as a consequence does not have sufficient funds to invest in longer-term investments such as stocks and shares. The Group has therefore adopted a low risk strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

The Group Trustee Board regularly monitors the levels of bank balances and the interest rates received to ensure the group obtains maximum value and income from its banking arrangements. Occasionally this may involve using an account that requires a period of notice before funds may be withdrawn, before doing so the Group Trustee Board considers the cash flow requirements.

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Section F	Other Optional Information
Plans for future periods (details of any significant activities planned to achieve them)	<p>12th has events planned for 2025-26.</p> <p>This includes trustees reviewing the groups procedures and policies.</p> <p>Scouts Jamboree on the internet - where Scouts from different countries collaborate and make friends across borders.</p> <p>Slamfest 2025</p> <p>Hardish fund committee - Chair to agree Hardship sub-committee.</p> <p>Policy and application to be agreed. Information to be shared with trustees then parents.</p> <p>Trustees to renew Investment policy</p> <p>Use OSM accountancy tool and upload receipts</p> <p>Continue to check and update resources where possible</p> <p>Sign up to Challenge 2026</p> <p>District carol concert</p> <p>Scouting competition camp</p> <p>Pantomime - all sections</p> <p>Christmas party all sections</p> <p>9-12 Camp</p> <p>Adwark Camp</p> <p>Manchester Monopoly, Morley Monopoly</p>

Section G Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)	Kathryn Harrington					
Full name(s)	Kathryn Harrington					
Position (eg Secretary, Chair)	Secretary					
Date	1	9	0	1	2	6



Receipts and payments- 1st April 2024 - 31st March 2025

Charity number - 1044184

2024-2025

Income

12th Uniform	1,710.27
Bank Interest	257.52
Donation	95.36
Donation	380.60
Events	647.90
Events - Beavers	2,550.51
Events - Cubs	2,347.50
Events - Scouts	3,600.50
Fundraising	114.36
Gift Aid	1,913.35
Grant	1,000.00
Membership	2,502.00
Membership Fees	8,442.28
Refund	46.73

Expense

Activity Equipment	778.59
Admin	39.59
Badges	1,675.43
Bank Fees	679.23
Camping Equipment	1,774.31
Donations	57.50
Events	7,690.50
Events - Beavers	1,647.63
Events - Cubs	644.34
Events - Scouts	2,725.12
Insurance	322.50
Meetings	15.00
Meetings - Beavers	1,298.51
Meetings - Cubs	381.65
Meetings - Scouts	462.60
Membership Costs	38.43
Refund	413.50
Rent	413.75
Software	261.59
Training	0.00
Uniform	1,675.11
Utilities	66.00
Venue Maintenance	288.00
Volunteer gift	20.00

Account balances

Lloyds	9,282.16
Saving Account	15,257.52

Summary

Account balance brought forward	22,299.68
Total income	25,608.88
Total expenditure	23,368.88
Net income	2,240.00
Account balance carried forward	24,539.68

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees and signed on their behalf by

Signature

K L Harrington

R.Jackson

Print Name

Kathryn Harrington - Secretary

Rebecca Jackson
Treasurer

Independent examiner's report to the trustees of South Leeds and Morley District Scout Council

I report on the accounts of the South Leeds and Morley District Scout Council for the year ended April 2025

Independent examiner's qualified statement

In connection with my examination, no matter has come to my attention other than that disclosed below:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 63 of the Charities Act 2008, and,
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2008 have not been met or,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: Rachel Qureshi

Signature R.Qureshi