

## INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS

Report to the trustees of: The Forest School Fund  
Registered charity number: 1044157  
On Accounts for the period: 01 September 2021 – 31 August 2022

### **Respective responsibilities of the Trustees and Examiner:**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

### **Basis of independent examiner's report:**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1, which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the 2011 Act

have not been met; or

2, to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

26 June 2023 .

Name: Paul Butler

Relevant professional qualification or body (if any): ICAEW

Address: Flat 3, 74 Leeds Road, Harrogate HG2 8BG

## **THE FOREST SCHOOL FUND**

### **Annual Report for the year ended 31 August 2022**

The Forest School Fund is governed by a set of rules adopted 17<sup>th</sup> October 1994 and amended 17<sup>th</sup> June 2015 and is a registered charity No.1044157. Its address is The Forest School, Park Lane, Knaresborough HG5 ODQ. The charity trustees during this period were the Governors of the school, namely: -

- Mr T Mottram - Chair of governors and finance
- Mrs M Farr - Headteacher/Treasurer (resigned 31 December 2021)
- Mrs A Going
- Mrs M Uden
- Mr S McInerney (resigned 23 September 2021)

The object of the School Fund is to advance the education of the pupils of the school by providing or assisting the provision of education, recreational and other charitable facilities in augmentation of such facilities financed by Wellspring Academy Trust.

We have made further applications to a broad range of grant making organisations to help finance the playground and sports facilities project. Details of the grants made direct to the School Fund are shown below in addition to other grants/donations received for other reasons.

### **Phase 2 - The Main Playground Completed November 2021**

The redevelopment of the main playground area commenced in August, and was completed on 8th November 2021. Further grants towards Phase 2 were received during this financial year:-

- ✓ • Percy Bilton Trust £5000
- ✓ • Johnson Mukharjee Trust £4000
- ✓ • Co-op Community Fund - £989.18

### **Phase 3 - The Multi Use Games Area**

Grants from the following organisations have been received towards phase 3 of the project which will commence during 2023.

- ✓ • Persimmon Homes - £5000
- ✓ • Pebble Grant - Rank Foundation - £3900

✓ A £30,000 grant from Garfield Weston remains lodged in the account from the previous financial year pending phase 3 of our playground development.

✓ A further £1000 from Persimmon Charitable Foundation Building Futures Campaign remains lodged in the school fund from the previous year for phase 3.

✓ We received donations of £250 from the Harrogate Round Table and £160 from Barlby United Charities, both to support pupils going on residential visits.

✓ We have held Christmas and Easter Raffles, and sponsored events such as the Nidderdale Walk, Trek to the North Pole and the Knaresborough Bed Race.

The 3 Peaks Sponsored walk was organised by staff to raise funds to buy a memorial bench, planter and plaque for our sensory garden in memory of a member of staff who very sadly passed away in March 2021.

✓ We continue to receive regular credits from the sale of Local Lottery tickets, 'Give as You Live' and 'Amazon Smile' shopping commission and 'Bags 2 Schools' termly textile collections.

As part of Wellspring Academy Trust, our central finance department deals with the ordering of goods and payment of invoices. We therefore transfer funds from the School Fund account to Wellspring Academy Trust to cover the invoices paid centrally when payment is due.

A handwritten signature in dark ink, appearing to read 'T. Mottram', with a long horizontal flourish extending to the right.

TIM MOTTRAM  
Chair of Governors & Finance

On behalf of the Board of Governors

Date 25 January 2023

# THE FOREST SCHOOL FUND YEAR ENDED 31/8/22

## SUMMARY OF RECEIPTS

<u>2020/21</u>			<u>2021/22</u>	<u>2021/22</u>
	Code	<u>VOLUNTARY SOURCES</u>		
£763.20	101	General Donations	£0.00	
£1,330.00	102	Residential Fundraising/Donations	£510.00	
£180.00	103	Knaresborough Bed Race	£717.84	
£119.09	104	Give As You Live Commission/IIC	£43.83	
£113.79	105	Amazon Smile	£155.36	
£618.00	106	Gift Aid	£67.58	
£368.70	107	Bags2School	£174.00	
£146.82	108	Sundry Income	£555.38	
£0.00	111	Donation for Gardening Equipment	£605.00	
£1,107.88	120	Brave the Shave	£0.00	
£2,727.59 ✓	121	Captain Tom 100 Sponsorship	£0.00	£2,828.99 ✓
		<u>TRADING ACTIVITIES</u>		
£500.20	109	Easter & Summer Fayres	£552.11	
£3,283.78	110	Christmas Raffle/Auction/Cards/Decs	£2,522.81	
£2,702.20	112	Donations for iPads	£0.00	
£175,083.97 **	113	Donations for Playground Project	£21,110.82	
£220.00	114	Uniform Income	£0.00	
£0.00	115	School Photograph Commission	£111.88	
£2,250.00	116	Local Lotto	£1,359.00	
£0.00	119	Photography Club Income	£447.99	
£3,000.00	122	Donations for Food Tech Cafe	£0.00	£26,104.61 ✓
		<u>INCOME FROM ASSETTS</u>		
£0.00	123	Bank Interest	£102.29	£102.29 ✓
		<u>MISCELLANEOUS RECEIPTS</u>		
£1,250.00	118	Staff Wellbeing/Gift Contributions	£0.00	£0.00
<u>£195,765.22 ✓</u>		<b>TOTAL RECEIPTS</b>	<u>£29,035.89 ✓</u>	

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## THE FOREST SCHOOL FUND YEAR ENDED 31/8/22

### SUMMARY OF PAYMENTS

#### VOLUNTARY SOURCES

£2,640.91	201	Transfer to Forest Wellspring	£220.15	
£0.00	202	Knaresborough Bed Race Costs	£234.61	
£0.00	203	Gardening Equipment/Supplies	£67.00	£521.76 ✓

#### TRADING ACTIVITIES

£930.32	*	204	Christmas Raffle/Auction/Cards/Decs Costs	£783.45	
£208.00		206	Uniform Costs	£0.00	
£54,665.17		207	Playground Project (Phases 1-2)	£111,472.84	
£142.23		208	Easter & Summer Fayre Costs	£138.96	
£150.00		209	Residential Costs	£2,190.00	
£0.00		212	Food Tech Cafe Expenses	£1,666.61	
£0.00		213	School Photography Club Expenses	£171.29	
£0.00		214	All Terrain Wheelchair	£378.00	£116,801.15 c

#### MISCELLANEOUS PAYMENTS

£232.86	210	Gifts & Staff Wellbeing Costs	£55.24	
£70.00	211	Sundries	£234.99	£290.23 ✓

£59,039.49

#### **TOTAL PAYMENTS**

£117,613.14 c

**£136,725.73**

#### **NET RECEIPTS / (PAYMENTS)**

**-£88,577.25** c



## THE FOREST SCHOOL FUND YEAR ENDED 31/8/22

### SUMMARY OF RECEIPTS AND PAYMENTS CONTINUED

<u>2020/21</u>		<u>2021/22</u>
£32,576.87	SCHOOL FUND as at 31/8/21	£169,302.60 ✓
£136,725.73	NET RECEIPTS / (PAYMENTS)	-£88,577.25 ✓
<u>£169,302.60</u>	SCHOOL FUND as at 31/8/22	<u>£80,725.35</u> ✓

### STATEMENT OF ASSETS AND LIABILITIES

<u>2020/21</u>		<u>2021/22</u>
£169,302.60	Bank Balance as at 31/8/22	£80,738.30 ✓
£0.00	less unrepresented cheques (cheq/no 1731)	£12.95 ✓
£0.00	add outstanding lodgement	£0.00
<u>£169,302.60</u>		<u>£80,725.35</u> ✓

### NOTES

\* NB Christmas costs not split between Christmas Fayre and class costs

\*\* Comprising the following grants for the Playground Project (Phase 2):

£5000.00 Percy Bilton Trust

£ 989.18 Co-op Local Community Fund noted

£4000.00 Johnson Mukharjee Trust

\*\* Comprising the following grants for the Playground Project (Phase 3):

£5000.00 Permisson Homes Building Futures Grant

£3900.00 Pebble Grant from the Rank Foundation noted.