



Trustees' Annual Report

From 1st April 2022 to 31st March 2023

1 Reference and administration details

Charity name: 1st Yapton & Ford Scout Group
Registered charity number: 1044130
Charity's principal address: 1st Yapton & Ford Scout HQ
Drove Lane,
Yapton,
West Sussex
BN18 0EB

Trustees

Trustee Name	Office	Dates acted if not for whole year
Michael Scott	Chair	
Katrina McAnaspie	Deputy Chair/Secretary	
Clare Mossop	Treasurer	
Toby Hewson	Group Scout Leader	
Carl Monk	Explorer Leader	
Alison Scott	Scout Leader	
James Cobb	Cub Leader	
Deborah Deacon	Beaver Leader	

2 Structure, governance and management

Governing Document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

Group Scout Council

The Group is a trust established under its rules which are common to all Scouts. The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets every 3 months.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee. This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property.
- The raising of funds and the administration of Group finance.
- The insurance of persons, property and equipment.
- Group public occasions.
- Assisting in the recruitment of leaders and other adult support.
- Appointing any sub committees that may be required.
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

3 Objectives and activities

The Purpose of Scouting

Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.

The Values of Scouting

As Scouts we are guided by these values:

- Integrity - We act with integrity; we are honest, trustworthy and loyal.
- Respect - We have self-respect and respect for others.
- Care - We support others and take care of the world in which we live.
- Belief - We explore our faiths, beliefs and attitudes.

- Co-operation - We make a positive difference; we co-operate with others and make friends.

The Scout Method

Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and:

- Enjoy what they are doing and have fun
- Take part in activities indoors and outdoors
- Learn by doing
- Share in spiritual reflection
- Take responsibility and make choices
- Undertake new and challenging activities
- Make and live by their Promise.

1st Yapton & Ford Scout Group

All Sections undertake activities which are adventurous and exciting such as, camping, hiking, climbing, archery, shooting, and axe throwing. Other activities within Sections may be related to personal progress such as badge work and community service. Young people are encouraged to plan their own activities to encourage thought for others and self-awareness. Community activities include taking part in the village Remembrance Day parade, supporting the village fair and hosting the annual firework display in the village.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.

4 Achievements and performance

It has been busy year with all Sections having a programme of exciting Scouting activities for their young members. The Group organised a day of celebration for the late Queen's Platinum Jubilee which all Sections enjoyed together.

Beavers took part in "Go beavers" held at Blackland's farm. Beavers worked on their scout skills which included crafts, archery, grass sledging, orienteering, low ropes, circus skills, caving and much more.

Cubs have enjoyed the Bridger Challenge, a JOTT hike, shooting, grass sledging, sailing along with gaining numerous badges along the way. Summer camp was held at Lyndhurst which included zip wire, leap of faith, archery and climbing.

Scouts have been developing their map reading, orienteering and compass skills, pioneering and knotting skills, cooking, first aid and digital skills. They used a lot of these skills in a weekend expedition hike and camp as well as their summer camp at the Kent International Jamboree.

Along with the numerous badges earned by our young members, six Cubs achieved their Silver Chief Scout Award in the 12 month period and four of our Scouts achieved their Gold Chief Scout Award.

5 Financial Review

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 12 months running costs, circa £20,000 and a Building Repair Fund circa £20,000.

The Group held reserves of approximately £56,000 against this at year end. This is above the level required for operating expenses. However, the Group is entering into negotiations for the extension of our Lease with our Landlord. The funds will be used to secure another building if the negotiations are unsuccessful.

Details of funds materially in deficit: None

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature KUM, Cempio BMossop

Full name: Katrina McAnaspie

Clare Mossop

Position: Vice Chair & Group Secretary

Group Treasurer

Date: 7 Dec 23

7th Dec 2023

1st Yapton & Ford Scout Group (Charity no. 1044130)

Receipts and payments account

For the year from	01/04/2022	To	31/03/2023
-------------------	------------	----	------------

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	6,968.00	6,705.50
Less: Capitation paid to Scout Association	- 3,503.00	-3,559.50
Net membership subscriptions retained	3,465.00	3,146.00
Activities & Camp	2,951.78	5,316.04
Other similar income (Clothes sold)	-	20.00
Sub total	6,416.78	8,482.04
Grants		
Other grants	-	10,667.00
Sub total	-	10,667.00
Fundraising events (gross)		
Fundraising events (gross)	1,513.90	3,526.74
Sub total	1,513.90	3,526.74
Scout hut income		
Potter's House Pre-school	14,987.99	15,394.64
Explorers & Guides	1,742.00	2,472.00
Casual Lets	2,358.50	1,234.50
Sub total	19,088.49	19,101.14
Investment income		
Bank interest	-	0.00
Sub total	-	0.00
Total Gross Income	27,019.17	41,776.92
Asset and investment sales, etc.	-	0.00
Total receipts	27,019.17	41,776.92

1st Yapton & Ford Scout Group (Charity no: 1044130)
Receipts and payments account

Year and date		Year and date	
For the year from	01/04/2022	To	31/03/2023

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	6,915.34	6,878.79
Adult support and training	-	0.00
Rent	6,726.00	5,891.00
Water and Sewerage	1,435.85	1,341.89
Electricity	2,897.16	1,561.67
Insurance	1,139.64	1,057.83
Building Maintenance	516.24	2,103.45
Housekeeping	954.75	234.78
Contribution to camp costs	-	0.00
Uniforms, Badges & AGM Awards	1,950.94	2,336.05
Equipment Purchased	2,593.20	
Subscriptions, Donations & Business Rates	405.44	407.60
Sub total	25,534.56	21,813.06
Fundraising expenses		
Bonfire Expenses	455.93	1,216.39
Other fundraising costs	-	0.00
Sub total	455.93	1,216.39
Total Gross Expenditure	25,990.49	23,029.45
Asset and investment purchases, etc.	-	0.00
Total payments	25,990.49	23,029.45
Net of receipts/(payments)	1,028.68	18,747.47
Cash funds last year end	55,091.90	36,344.43
Cash funds this year end	56,120.58	55,091.90

1st Yapton & Ford Scout Group (Charity no: 1044130)

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2022	To	31/03/2023

Statement of assets and liabilities at the end of the year

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	56,120.58	£ 55,091.90
The Scout Association Short Term Investment Service	-	£ -
Cash/Floats	-	£ -
Total cash funds	56,120.58	£ 55,091.90
(agree balances with receipts and payments account)	ok	ok
Total net assets	56,120.58	£ 55,091.90

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th April 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Katrina McAnaspie (Acting Chair)

Clare Mossop (Group Treasurer)

1st Yapton and Ford Scout Group - Charity Number 1044130

Independent Examiner's Report to the Trustees of 1st Yapton and Ford Scout Group

I report to the trustees on my examination of the accounts of 1st Yapton and Ford Scout Group (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Samantha Thompson FCA
Independent Examiner
Samantha Thompson Limited
1 Halliford Drive
Bognor Regis
PO22 0AB

Date : 28 April 2023

1st Yapton & Ford Scout Group (Charity no. 1044130)

Receipts and payments account

For the year from	01/04/2022	To	31/03/2023
-------------------	------------	----	------------

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Receipts		
Donations, legacies and similar income		
Membership subscriptions	6,968.00	6,705.50
Less: Capitation paid to Scout Association	- 3,503.00	-3,559.50
Net membership subscriptions retained	3,465.00	3,146.00
Activities & Camp	2,951.78	5,316.04
Other similar income (Clothes sold)	-	20.00
Sub total	6,416.78	8,482.04
Grants		
Other grants	-	10,667.00
Sub total	-	10,667.00
Fundraising events (gross)		
Fundraising events (gross)	1,513.90	3,526.74
Sub total	1,513.90	3,526.74
Scout hut income		
Potter's House Pre-school	14,987.99	15,394.64
Explorers & Guides	1,742.00	2,472.00
Casual Lets	2,358.50	1,234.50
Sub total	19,088.49	19,101.14
Investment income		
Bank interest	-	0.00
Sub total	-	0.00
Total Gross Income	27,019.17	41,776.92
Asset and investment sales, etc.	-	0.00
Total receipts	27,019.17	41,776.92

1st Yapton & Ford Scout Group (Charity no: 1044130)
Receipts and payments account

For the year from	01/04/2022	To	31/03/2023
-------------------	------------	----	------------

Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Payments		
Charitable Payments		
Youth programme and activities	6,915.34	6,878.79
Adult support and training	-	0.00
Rent	6,726.00	5,891.00
Water and Sewerage	1,435.85	1,341.89
Electricity	2,897.16	1,561.67
Insurance	1,139.64	1,057.83
Building Maintenance	516.24	2,103.45
Housekeeping	954.75	234.78
Contribution to camp costs	-	0.00
Uniforms, Badges & AGM Awards	1,950.94	2,336.05
Equipment Purchased	2,593.20	
Subscriptions, Donations & Business Rates	405.44	407.60
Sub total	25,534.56	21,813.06
Fundraising expenses		
Bonfire Expenses	455.93	1,216.39
Other fundraising costs	-	0.00
Sub total	455.93	1,216.39
Total Gross Expenditure	25,990.49	23,029.45
Asset and investment purchases, etc.	-	0.00
Total payments	25,990.49	23,029.45
Net of receipts/(payments)	1,028.68	18,747.47
Cash funds last year end	55,091.90	36,344.43
Cash funds this year end	56,120.58	55,091.90

1st Yapton & Ford Scout Group (Charity no: 1044130)

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2022	To	31/03/2023

Statement of assets and liabilities at the end of the year

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
Cash funds		
Bank current account	56,120.58	£ 55,091.90
The Scout Association Short Term Investment Service	-	£ -
Cash/Floats	-	£ -
Total cash funds	56,120.58	£ 55,091.90
(agree balances with receipts and payments account)	ok	ok
Total net assets	56,120.58	£ 55,091.90

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 24th April 2023 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Katrina McAnaspie (Acting Chair)

Clare Mossop (Group Treasurer)

1st Yapton and Ford Scout Group - Charity Number 1044130

Independent Examiner's Report to the Trustees of 1st Yapton and Ford Scout Group

I report to the trustees on my examination of the accounts of 1st Yapton and Ford Scout Group (the charity) for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Samantha Thompson FCA
Independent Examiner
Samantha Thompson Limited
1 Halliford Drive
Bognor Regis
PO22 0AB

Date : 28 April 2023