

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 1

to end date

3 1 0 3 2 2

Section A

Reference and administration details

Charity name

1st Yapton & Ford Scout Group

Other names the charity is known by

Registered charity number (if any)

1 0 4 4 1 3 0

HQ registration number

Charity's principal address

1st Yapton & Ford Scout HQ

Drove Lane, Yapton

Arundel, West Sussex

Postcode

B

N

1

8

0

E

B

Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Michael Scott	Chair	
2	Clare Mossop	Treasurer	
3	Katrina MacAnaspie	Deputy Chair/Secretary	
4	Toby Hewson	Group Scout Leader	
5	Carl Monk	Explorer Leader	
6	Alison Scott	Scout Leader	
7	Jamie Cobb	Cub Leader	
8	Deborah Deacon	Beaver Leader	
9			
10			
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address
Independent Examiner	Samantha Thompson	Halliford Drive, Bognor Regis, PO22 0AB

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a Trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues

Policies and procedures adopted for: a) the induction and training of trustees; b) trustee consideration of major risks and the systems and procedures to manage them

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders (if opted to take on the responsibility) and parent's representation and meets 6 times a year.

Members of the Executive Committee complete 'Essential Information for Executive Committee' training within the first 5 months of joining the committee.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and Internal Control

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and a comprehensive insurance policies to ensure that insurable risks are covered.

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	<p>With Covid restrictions easing and the return to face to face meetings, the Group has returned to a varied and exciting programme. All Sections undertake activities which are adventurous and exciting such as, camping, hiking, climbing, archery, shooting and axe throwing. Other activities within Sections may be related to personal progress, such as badge work and community service. Young people are encouraged to plan their own activities to encourage thought for others and self awareness. Community activities include taking part in the Remembrance Day parade, supporting the village fair and learning about charities such as RNLI.</p>
Contribution made by volunteers	<p>All Leaders, helpers and Executive Members are Volunteers and give their time and expertise free of charge. A large number of volunteers are needed to facilitate the work carried out and the Executive Committee and Team GSL are always actively seeking to enrol new volunteers to our Group.</p>
Public benefit statement	<p>The Group meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

With the return of face to face meetings and camps, this year has felt more normal for our young members. All sections have enjoyed being able to mix again and resume Scouting activities. Our Scouts enjoyed camping in Blean Medeval Woods, Kent, learning fire making, knife and axe skills, cooking and camping skills and 3 weekend camps with some finishing and gaining their Gold Chief Scout Awards. Our Cubs enjoyed their Summer camp. The Cubs and Beavers have also gained an impressive haul of activity badges through a diverse programme of with some finishing their Bronze and Silver Chief Scout awards.

Section E

Financial Review

Brief statement of the charity's policy on reserves

Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that, because the Group is reliant on income from letting the hall which is not guaranteed, the group should hold a sum equivalent to 24 months running costs circa £35,000.

The Group held reserves of approximately £55,000 against this at year end which is above the level required for operating expenses. However the Group will be entering negotiations for the extension of our Lease Agreement with our Landlord. The funds will be used to secure another building if the negotiations are unsuccessful.

Quantify and explain any designations

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

Investment policy and objectives;

Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Renew the Lease on the Headquarters.



Section G

Declaration

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

	
--	---

Full name(s)

Michael Scott	Clare Mossop
---------------	--------------

Position (eg Secretary, Chair)

Chair	Treasurer
-------	-----------

Date

0	9	1	2	2	2
---	---	---	---	---	---

1st Yapton and Ford Scout Group - Charity Number 1044130
Receipts and Payments Account for the Year Ended 31 March 2022

	2021 - 2022	2020 - 2021
	£	£
Income		
Membership subscriptions	6,705.50	1,606.10
Less paid to Scout Association	3,559.50	2,530.00
	<u>3,146.00</u>	<u>(923.90)</u>
Lettings:		
Potter's House Pre-school	15,394.64	9,408.01
Explorers & Guides	2,472.00	171.65
Casual	1,234.50	183.00
Grants & Donations	10,667.00	19,907.50
Fundraising	3,526.74	73.40
Clothes sold	20.00	15.00
Activities & Camp	5,316.04	(2,720.00)
	<u>41,776.92</u>	<u>26,114.66</u>
Expenditure		
Electricity	1,561.67	2,969.65
Insurance	1,057.83	1,697.52
Rates, water, rent	6,028.95	5,658.23
Cesspit	1,224.00	(1,275.00)
Housekeeping	234.78	685.33
Donations	50.00	50.00
Building maintenance	2,103.45	364.26
Camping & activities	6,878.79	169.48
Fundraising	1,216.39	11.00
Badges, awards, uniforms	2,336.05	1,195.64
Subscriptions/licenses	337.54	-
	<u>23,029.45</u>	<u>11,526.11</u>
Net Profit/(Loss)	<u>18,747.47</u>	<u>14,588.55</u>

1st Yapton and Ford Scout Group - Charity Number 1044130

Statement of Assets and Liabilities as at 31 March 2022

	2021 - 2022	2020 - 2021
	£	£
Total receipts	41,776.92	26,114.66
Total payments	23,029.45	11,526.11
Net Profit/(Loss)	<u>18,747.47</u>	<u>14,588.55</u>
Accumulated fund brought forward	36,344.43	21,755.88
Accumulated fund carried forward	<u>55,091.90</u>	<u>36,344.43</u>
Balance at bank	<u>55,091.90</u>	<u>36,344.43</u>

The above account is a true record of the finances of 1st Yapton & Ford Scout Group as at 31st March 2022

Signed  Date 11.5.22
Mike Scott - Chairman

Signed  Date 11-5-22
Clare Mossop - Treasurer

1st Yapton and Ford Scout Group - Charity Number 1044130

Independent Examiner's Report to the Trustees of 1st Yapton and Ford Scout Group

I report to the trustees on my examination of the accounts of 1st Yapton and Ford Scout Group (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


Samantha Thompson FCA
Independent Examiner
Samantha Thompson Limited
1 Halliford Drive
Bognor Regis
PO22 0AB

Date 12-5-2022