



Trustees' Annual Report for the period

From	Period start date	To	Period end date
1	Sept	2022	31 Aug 2023

Charity name **CHURCHILL PRE SCHOOL PLAYGROUP**

Other names charity is known by

Registered charity number (if any) **1044073**

Charity's principal address **Churchill Memorial Hall**

Ladymead Lane

Churchill, North Somerset

Postcode

BS25 5NH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name o
Current Trustees:			
F Yandell	Chair	From 31.1.13	
A Ashman	Treasurer	From 25.9.17	
C Robbins	Secretary	From 19.10.21	
J Avery		From 12.10.20	
N Williams		From 6.11.20	
S Robinson		From 18.10.22	
M Parsons		From 18.10.22	
Beth Ross		From 17.10.23	
S Zanetti		From 17.10.23	

Other trustees who served during the year:

J Doherty	From 19.10.21 to 18.10.22
S Tattum	From 6.10.20 to 18.10.22
R Smith	From 19.10.21 to 18.10.22
E Clausen	From 25.9.17 to 18.10.22
K Betteridge	From 4.11.19 to 18.10.22
G Millard	From 19.10.21 to 18.10.22
K Tucker	From 18.10.22 to 17.10.23
E Stead	From 18.10.22 to 17.10.23

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed annually at the Annual General Meeting held in September or October

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;

The Committee continues to adopt a constitution which is based on the model constitution recommended by the Pre School Learning Alliance.

The Pre-School continues to welcome 2-year-old children and offers free pre-school education to children entitled to free early funded education, in order to benefit the community and reflect the inclusive approach adopted by the committee and staff of Churchill Pre-School.

The Pre-School maintains a set of policies, procedures and risk assessments and updates these to ensure that they reflect amendments to the Early Years Foundation Stage, and the latest evidence regarding

- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

the best possible educational environments for children. We have adopted a global risk assessment for the setting in line with the Pre-School Learning Alliance suggested format. All staff and trustees are aware of the policies and procedures of the Pre-School.

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of pre-school sessions (funded by local authority for children over 3 years, and for children 2 years and over who meet the relevant funding criteria; funded otherwise by parents) led by qualified staff.

At this important initial stage, we endeavour to give children a firm foundation for their lifetime of learning by:

- Providing a high quality caring environment which allows the pre-school child to develop physically, intellectually and socially,
- Engaging the child in learning through play by providing well planned and largely child-initiated activities with appropriate support, following the relevant Early Years requirements, guidelines and health and safety procedures.
- Working in mutual respect with parents ensuring that all children feel included, secure and valued, leaving no child excluded or disadvantaged.

The Trustees have policies and procedures in place to ensure that pre-school is accessible to all children aged between 2 and 5 years from all sections of the local community. The pre-school aims to have regard to DfE Code of Practice on the identification and assessment of special educational needs, and to provide a welcome, and appropriate learning opportunities for all children. Numbers are restricted to 26 children per session as required by Ofsted.

Where possible, the pre-school will fund/help fund sessions for children who would benefit from attendance at pre-school (as advised by a third party) where payment by the local authority/parent/carer is not possible.

The Trustees have paid due regard to the guidance concerning public benefit issued by the Charity Commission in deciding what activities the pre-school should undertake.

Additional details of objectives and activities (Optional information)

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You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The staff team is running smoothly at present with no changes within the team since gaining a new Early Years Practitioner in January 2023. Due to ongoing recruitment difficulties in the sector, there are currently no bank staff members.

'Little Kickers' football coach is still coming into the preschool once a fortnight and remains extremely popular with the children. He also did a fantastic job running our Sports Day in the summer term, which was enjoyed by all who took part.

Outdoor Friday sessions started a little quieter at the beginning of the academic year but the number of children attending increased steadily throughout the year.

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March 2012

**Brief statement of the
charity's policy on reserves**

Income is derived from local authority funding and fees billed directly to parents. At the end of July 2023 there were 27 children (prior year 46) on the roll attending 152 sessions per week (prior year 235). The level of local authority funding received from North Somerset Council amounted to £70,859 (2022 - £96,762). This included all 3 year old, 2 year old funding and top up funding.

The amount of fees billed to parents (ie under 3's and for those exceeding their funding) amounted to £19,127 (2022 - £29,235). The pre-school continued to charge funded children for non funded hours (£2 per 15 mins) and asks them to pay a £5 weekly supplement to cover extra costs (eg sun cream, multi sports, snacks etc). These charges were laid out more clearly from February 2023 in line with local authority guidance. Sessions were charged at £16 (3 year olds) and £17 (2 year olds).

A total of £398 was raised through fundraising activities, the most notable being the Christmas raffle £115, coronation raffle £116 and uniform sales of £109.

Other income is a £1000 donation from a parent.

Wages continue to account for the majority of expenses at £77,267 (2022 £71,293). A review of wages was performed in the spring with pay rises taking effect from April 2023. The Pre School continues to offer a workplace pension scheme.

Hall hire comprises the hall hire of Churchill Memorial Hall and Little Orchard (for outdoor Fridays).

Fundraising expenditure is purchases of uniform stock.
Consumables consists of craft materials, snacks, play sand, bark for the garden etc.

Administrative expenses comprise printing costs, Tapestry fees, stationery, telephone, website fees etc.

The Pre School continues to use the Pre School Learning Alliance for insurance.

Professional fees include the monthly fees paid to our bookkeeper, payroll services to GS Verde, the NOW Pensions admin fee and Brooking Ruse who audited the 2022 accounts.

Other expenses comprise training costs, trips, staff uniforms, payments to Little Kickers, other staff expenses and miscellaneous expenditure. Equipment consists of resources purchased during the year including a storage unit £275.

The final result shows a loss of £6,966 for the year (2022 surplus £37,813). At the end of the year the Pre School held total funds of £94,815 (2022 £101,781) across two accounts with Lloyds Bank.

Reserves are unrestricted and broadly designated as follows:

£20,000 dissolution fund being the costs of dissolution should the charity be unable to continue and comprises mainly redundancy costs.

£10,000 is held to cover unexpected costs relating to premises etc

£10,000 is held to cover fluctuations in income due to changes in the number of children attending preschool in any given year

£55,000 accumulated fundraising reserves. The Trustees intend to move to permanent premises in the future and are holding these reserves for this purpose.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

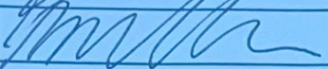
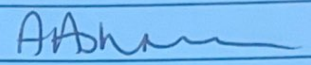
Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	
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Full name(s)

FRANCES YANDELL	AMY ASHMAN
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Position (eg Secretary, Chair, etc)

CHAIR	TREASURER
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Date

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CHARITY COMMISSION
FOR ENGLAND AND WALES

CHURCHILL PRE SCHOOL PLAYGROUP

No 1044073

Receipts and payments accounts

CC16a

For the period
from

1-Sep-22

To

31-Aug-23

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Fees from parents	19,127	-	-	19,127	29,235
Fees from Local Authority	70,859	-	-	70,859	96,762
Fundraising income	398	-	-	398	2,361
Other income	1,000	-	-	1,000	100
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	91,384	-	-	91,384	128,458
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	91,384	-	-	91,384	128,458
A3 Payments					
Fundraising expenditure	278	-	-	278	603
Consumables	1,674	-	-	1,674	2,295
Equipment	672	-	-	672	1,002
Staff wages	77,267	-	-	77,267	71,293
Hall hire	11,137	-	-	11,137	8,782
Administration	1,643	-	-	1,643	1,751
Insurance	822	-	-	822	798
Other inc training	2,033	-	-	2,033	1,948
Professional fees	2,824	-	-	2,824	2,173
Sub total	98,350	-	-	98,350	90,645
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	98,350	-	-	98,350	90,645
Net of receipts/(payments)	- 6,966	-	-	- 6,966	37,813
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	101,781	-	-	101,781	63,968
Cash funds this year end	94,815	-	-	94,815	101,781

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Treasurers Account	57,165	-	-
	Fundraising Account	37,650	-	-
		-	-	-
	Total cash funds	94,815	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details	-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/ members of	CHURCHILL PRE SCHOOL PLAYGROUP		
On accounts for the year ended	31 AUGUST 2023	Charity no (if any)	1044073
Set out on pages	1 and 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2023.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

12/06/24

Name:

REBEKAH SMITH

Relevant professional
qualification(s) or body
(if any):

Address:

MERRYMEAD, FRONT STREET, CHURCHILL
BS25 5NB

Section B**Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.