



Trustees' Annual Report for the period

From

Period start date

To

Period end date

Section A

Reference and administration details

Charity name

CHURCHILL PRE SCHOOL PLAYGROUP

Other names charity is known by

Registered charity number (if any)

1044073

Charity's principal address

Churchill Memorial Hall

Ladymead Lane

Churchill, North Somerset

Postcode

BS25 5NH

Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Current Trustees:			
F Yandell	Chair		
A Ashman	Treasurer	From 25.9.17	
C Robbins	Secretary	From 19.10.21	
J Avery		From 6.10.20	
N Williams		From 6.10.20	
Sasha		From 18.10.22	
Katie		From 18.10.22	
Emily		From 18.10.22	
Michael		From 18.10.22	
Other trustees who served during the year:			
J Doherty		From 19.10.21 to 18.10.22	
S Tattum		From 6.10.20 to 18.10.22	
R Smith		From 19.10.21 to 18.10.22	
E Clausen		From 25.9.17 to 18.10.22	
K Betteridge		From 4.11.19 to 18.10.22	
G Millard		From 19.10.21 to 18.10.22	
C Osmond		From 6.10.20 to 19.10.21	

K Hassanally	From 25.9.17 to 19.10.21
N Hirons	From 6.10.20 to 19.10.21
E Fettus	From 6.10.20 to 19.10.21
P Artus	From 6.10.20 to 19.10.21

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year	

Names and addresses of advisers (Optional information)		
Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management	
Description of the charity's trusts	
Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Trustees are appointed annually at the Annual General Meeting held in September or October
Additional governance issues (Optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; 	<p>The Committee continues to adopt a constitution which is based on the model constitution recommended by the Pre School Learning Alliance.</p> <p>The Pre-School continues to welcome 2-year-old children and offers free pre-school education to children entitled to free early funded education, in order to benefit the community and reflect the inclusive approach adopted by the committee</p>

<ul style="list-style-type: none"> • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>and staff of Churchill Pre-School.</p> <p>The Pre-School maintains a set of policies, procedures and risk assessments and updates these to ensure that they reflect amendments to the Early Years Foundation Stage, and the latest evidence regarding the best possible educational environments for children. We have adopted a global risk assessment for the setting in line with the Pre-School Learning Alliance suggested format. All staff and trustees are aware of the policies and procedures of the Pre-School.</p>
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Section C Objectives and activities	
Summary of the objects of the charity set out in its governing document	To enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)	<p>Provision of pre-school sessions (funded by local authority for children over 3 years, and for children 2 years and over who meet the relevant funding criteria; funded otherwise by parents) led by qualified staff.</p> <p>At this important initial stage, we endeavour to give children a firm foundation for their lifetime of learning by:</p> <ul style="list-style-type: none"> - Providing a high quality caring environment which allows the pre-school child to develop physically, intellectually and socially, - Engaging the child in learning through play by providing well planned and largely child-initiated activities with appropriate support, following the relevant Early Years requirements, guidelines and health and safety procedures. - Working in mutual respect with parents ensuring that all children feel included, secure and valued, leaving no child excluded or disadvantaged. <p>The Trustees have policies and procedures in place to ensure that pre-school is accessible to all children aged between 2 and 5 years from all sections of the local community. The pre-school aims to have regard to DfE Code of Practice on the identification and assessment of special educational needs, and to provide a welcome, and appropriate learning opportunities for all children. Numbers are restricted to 26 children per session as required by Ofsted.</p> <p>Where possible, the pre-school will fund/help fund sessions for children who would benefit from attendance at pre-school (as advised by a third party) where payment by the local authority/parent/carer is not possible.</p> <p>The Trustees have paid due regard to the guidance concerning public benefit issued by the Charity Commission in deciding what activities the pre-school should undertake.</p>
Additional details of objectives and activities (Optional information)	
You may choose to include further statements, where relevant, about:	


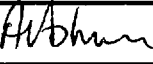
<ul style="list-style-type: none"> • policy on grantmaking; • policy programme related investment; • contribution made by volunteers. 	
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Section D Achievements and performance	
Summary of the main achievements of the charity during the year	<p>The daily running of the pre-school has settled down post pandemic and has returned to running normal sessions. Some of the measures adopted during the pandemic surrounding dropping off and collection have remained as these have benefitted the children.</p> <p>Forest Fridays continue to be a big success with the children and has seen increased attendance on this day. Otherwise, numbers have been extremely healthy and an increase in the size of the team is required to provide availability for more children to attend with a mix of 2-4 year olds.</p> <p>Staffing levels remain low and there is a need for new staff including a deputy manager. In the meantime, options such as bank staff and agency staff are being considered.</p> <p>The pre-school continues to run from the village hall. Rent is paid via a longstanding agreement between the hall and pre-school. However, the aim is for the pre-school to move to a permanent owned premises and this option will be pursued over the next year.</p>

Section E Financial review	
	The Pre School continued to run 10 sessions per week predominantly at

<p>Brief statement of the charity's policy on reserves</p>	<p>Churchill memorial Hall combined with some 'outdoor Fridays' which promotes outdoor learning and opportunities for adventure and teamwork. All sessions catered for up to 26 children at a time. The Pre School offers 30 hours funded childcare, and Tax-Free Childcare for all families eligible. Any additional hours booked outside of this eligibility is billed separately.</p> <p>Income is derived from local authority funding and fees billed directly to parents. At the end of July 2022 there were 46 children (prior year 36) on the roll attending 235 sessions per week (prior year 168). The level of local authority funding received from North Somerset Council amounted to £96,762 (2021 - £53,965). This included all 3 year old, 2 year old funding and top up funding.</p> <p>The amount of fees billed to parents (ie under 3's and for those exceeding their funding) amounted to £29,235 (2021 - £21,649). The pre-school continues to charge funded children for non funded hours (£2 per 15 mins) and asks them to pay a £5 weekly supplement to cover extra costs (eg sun cream, multi sports, snacks etc). There have been no fee increases this year.</p> <p>A total of £1,758 (net of expenses) was raised through fundraising activities, the most notable being the Christmas raffle which raised £734 and Easter raffle £1,266. Other income is a £100 donation from Iceland.</p> <p>Wages continue to account for the majority of expenses at £71,293 (2021 £53,377). A review of wages was performed in the spring with pay rises taking effect from April 2022. The Pre School continues to offer a workplace pension scheme. Hall hire comprises the hall hire of Churchill Memorial Hall and Little Orchard (for outdoor Fridays). Consumables consists of craft materials, snacks, play sand, bark for the garden etc. Administrative expenses comprise printing costs, postage, stationery, telephone, website fees etc. The Pre School continues to use the Pre School Learning Alliance for insurance. Professional fees include the monthly fees paid to our bookkeeper and payroll services. Other expenses comprise training costs, trips, staff uniforms, payments for sports sessions, PAT testing and miscellaneous expenditure. Equipment consists of resources purchased during the year including ICAN Communication resources £520.</p> <p>The final result shows a surplus of £37,813 for the year (2021 surplus £3,844). At the end of the year the Pre School held total funds of £101,781 (2021 £63,968) across two accounts with Lloyds Bank.</p> <p>Reserves are unrestricted and broadly designated as follows:</p> <p>£20,000 dissolution fund being the costs of dissolution should the charity be unable to continue and comprises mainly redundancy costs.</p> <p>£10,000 is held to cover unexpected costs relating to premises etc</p> <p>£10,000 is held to cover fluctuations in income due to changes in the number of children attending preschool in any given year</p> <p>£60,000 accumulated fundraising reserves. The Trustees intend to move to permanent premises in the future and are holding these reserves for this purpose.</p>
<p>Details of any funds materially in deficit</p>	
<p>Further financial review details (Optional information)</p>	
<p>You may choose to include additional information, where relevant about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives including any ethical investment policy adopted. 	

Section F	Other optional information
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Section G Declaration		
The trustees declare that they have approved the trustees' report above.		
Signed on behalf of the charity's trustees		
Signature(s)		
Full name(s)	FRANCES YANDELL	AMY ASHMAN
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
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Date 26/07/2023		



Receipts and payments accounts

CC16a

For the period from

1-Sep-21

To

31-Aug-22

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Fees from parents	29,236	0	0	29,236	21,649
Fees from Local Authority	96,762	0	0	96,762	63,966
Fundraising income	2,361	0	0	2,361	2,273
Other income	100	0	0	100	1,270
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
	0	0	0	0	0
Sub total(Gross income for AR)	128,458	0	0	128,458	79,167
A2 Asset and investment sales, (see table).					
	0	0	0	0	
	0	0	0	0	0
Sub total	0	0	0	0	0
Total receipts	128,458	0	0	128,458	79,167
A3 Payments					
Fundraising expenditure	603	0	0	603	493
Consumables	2,296	0	0	2,296	2,308
Equipment	1,002	0	0	1,002	1,733
Staff wages	71,293	0	0	71,293	63,377
Hall hire	8,782	0	0	8,782	9,062
Administration	1,761	0	0	1,761	2,039
Insurance	798	0	0	798	784
Other inc training	1,948	0	0	1,948	3,646
Professional fees	2,173	0	0	2,173	1,871
Sub total	90,646	0	0	90,646	76,313
A4 Asset and investment purchases, (see table)					
	0	0	0	0	
	0	0	0	0	
Sub total	0	0	0	0	0
Total payments	90,646	0	0	90,646	76,313
Net of receipts/(payments)	37,813	0	0	37,813	3,844
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	63,968	0	0	63,968	0
Cash funds this year end	101,781	0	0	101,781	3,844

Section B Statement of assets and liabilities at the end of the period

B1 Cash funds

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
Treasurers Account	70,067	0	0
Fundraising Account	31,714	0	0
	0	0	0
Total cash funds	101,781	0	0

(agree balances with receipts and payments account(s))

OK

Unrestricted funds
to nearest £

OK

Restricted funds
to nearest £

OK

Endowment funds
to nearest £

B2 Other monetary assets

	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0
	0	0	0

B3 Investment assets

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0

B4 Assets retained for the charity's own use

Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0
		0	0

B5 Liabilities


Details	Fund to which liability relates	Amount due (optional)	When due (optional)
		0	
		0	
		0	
		0	
		0	

Signed by one or two trustees on behalf of
all the trustees

Signature

Print Name

Date of approval


A AstmanF.D. YANDELL 26/07/2023
A ASTMAN 26/7/2023



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Churchill Preschool Playgroup

**On accounts for the year
ended**

31 August 2022

**Charity no
(if any)**

1044073

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/08/2022.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

E. Knight

Date:

28.07.2023

Name:

ELIZABETH KNIGHT

**Relevant professional
qualification(s) or body
(if any):**

ACA (The Institute of Chartered Accountants in England and Wales)

Address:

Brooking Ruse

2 Stafford Place, Weston-super-Mare, Somerset, BS23 2QZ

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.