

Trustees' Annual Report for the period

| | | | | | | | |
|------|-------------------|------|------|----|-----------------|-----|------|
| From | Period start date | | | To | Period end date | | |
| | 1 | Sept | 2020 | | 31 | Aug | 2021 |

Section A Reference and administration details

Charity name **CHURCHILL PRE SCHOOL PLAYGROUP**

Other names charity is known by

Registered charity number (if any) **1044073**

Charity's principal address **Churchill Memorial Hall**

Ladymead Lane

Churchill, North Somerset

Postcode

BS25 5NH

Names of the charity trustees who manage the charity

| Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|--|-------------------|-----------------------------------|---|
| Current Trustees: | | | |
| F Yandell | Chair | | |
| K Betteridge | Secretary (joint) | From 4.11.19 | |
| A Ashman | | From 25.9.17 | |
| E Clausen | | From 25.9.17 | |
| S Tattum | | From 6.10.20 | |
| J Avery | | From 6.10.20 | |
| N Williams | | From 6.10.20 | |
| J Doherty | | From 19.10.21 | |
| C Robbins | Secretary (joint) | From 19.10.21 | |
| G Millard | | From 19.10.21 | |
| R Smith | | From 19.10.21 | |
| Other trustees who served during the year: | | | |
| C Osmond | | From 6.10.20 to 19.10.21 | |
| C Lawes | | To 6.10.20 | |
| J Doherty | | From 4.10.18 to 6.10.20 | |
| A Thomas | | From 4.10.18 to 6.10.20 | |
| R Easterbrook | | From 25.9.17 to 6.10.20 | |
| S Thorne | | To 6.10.20 | |
| K Tucker | | From 4.10.18 to 6.10.20 | |
| K Hassanally | | From 25.9.17 to 19.10.21 | |
| N Hirons | | From 6.10.20 to 19.10.21 | |
| E Fettus | | From 6.10.20 to 19.10.21 | |
| P Artus | | From 6.10.20 to 19.10.21 | |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name | Dates acted if not for whole year | | |
|------|-----------------------------------|--|--|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
| | | |
| | | |
| | | |
| | | |

Name of chief executive or names of senior staff members (Optional information)

| |
|--|
| |
|--|

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|---|
| Type of governing document (eg. trust deed, constitution) | Constitution |
| How the charity is constituted (eg. trust, association, company) | Association |
| Trustee selection methods (eg. appointed by, elected by) | Election by members, appointed by committee |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee continues to adopt a constitution which is based on the model constitution recommended by the Pre School Learning Alliance.

The Pre-School continues to welcome 2-year-old children and offers free pre-school education to children entitled to free early funded education, in order to benefit the community and reflect the inclusive approach adopted by the committee and staff of Churchill Pre-School.

The Pre-School maintains a set of policies, procedures and risk assessments and updates these to ensure that they reflect amendments to the Early Years Foundation Stage, and the latest evidence regarding the best possible educational environments for children. We have adopted a global risk assessment for the setting in line with the Pre-School Learning Alliance suggested format. All staff and trustees are aware of the policies and procedures of the Pre-School.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Provision of pre-school sessions (funded by local authority for children over 3 years, and for children 2 years and over who meet the relevant funding criteria; funded otherwise by parents) led by qualified staff.

At this important initial stage, we endeavour to give children a firm foundation for their lifetime of learning by:

- Providing a high quality caring environment which allows the pre-school child to develop physically, intellectually and socially,
- Engaging the child in learning through play by providing well planned and largely child-initiated activities with appropriate support, following the relevant Early Years requirements, guidelines and health and safety procedures.
- Working in mutual respect with parents ensuring that all children feel included, secure and valued, leaving no child excluded or disadvantaged.

The Trustees have policies and procedures in place to ensure that pre-school is accessible to all children aged between 2 and 5 years from all sections of the local community. The pre-school aims to have regard to DfE Code of Practice on the identification and assessment of special educational needs, and to provide a welcome, and appropriate learning opportunities for all children. Numbers are restricted to 26 children per session as required by Ofsted.

Where possible, the pre-school will fund/help fund sessions for children who would benefit from attendance at pre-school (as advised by a third party) where payment by the local authority/parent/carers is not possible.

The Trustees have paid due regard to the guidance concerning public benefit issued by the Charity Commission in deciding what activities the pre-school should undertake.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

The Pre School continued to run 10 sessions of 3 hours per week. We continued to provide 'outdoor Fridays' promoting outdoor learning and opportunities for adventure and teamwork. All sessions catered for up to 26 children at a time. At the end of the year there were 36 children attending (end of prior year – 12 – affected by Covid 19 closure).

The Pre School continues to offer 30 hours funded childcare, and Tax Free Childcare for all families eligible.

Due to COVID-19 the Pre School closed on the 20 March 2020 and reopened two days a week in June 2020 for keyworker families. We started back in September 2020 with less resources out, windows open and enhanced cleaning. From January 2021 the schools were closed, however, we remained open but had smaller numbers as families with school children kept their Pre-schoolers home too. We provided some online activities for those children, for example, bird watching, valentine love bugs, playdough recipe and finger gym activities. On the 9 March 2021 schools re-opened and we were back to full numbers.

We spent a substantial amount of money replacing our garden fence this year (£650) and we received some kind donations (£1,300) as well as organising fundraising events that were COVID friendly.

There was lots of Government guidance to follow regarding COVID 19 and a new education inspection framework was published this year. The Early Years Foundation Stage was also updated and came into force in September 2021.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves at 31 August 2020 were £63,968 (prior year £60,124).

The Pre School is considering moving premises in the future and hence higher reserves are being held to help cover the cost of such a move.

Details of any funds materially in deficit

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.


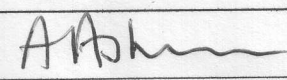
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

| | |
|---|---|
|  |  |
| FRANCES YANDELL | AMY ASHMAN |
| CHAIR | TREASURER |

15/06/2022.



CHARITY COMMISSION
FOR ENGLAND AND WALES

CHURCHILL PRE SCHOOL PLAYGROUP

No 1044073

Receipts and payments accounts

CC16a

For the period
from

01-Sep-20

To

31-Aug-21

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|---|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Fees from parents | 21,649 | - | - | 21,649 | 16,793 |
| Fees from Local Authority | 53,965 | - | - | 53,965 | 68,820 |
| Fundraising income | 2,273 | - | - | 2,273 | 4,026 |
| Other income | 1,270 | - | - | 1,270 | 645 |
| | - | - | - | - | - |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total (Gross income for AR) | 79,157 | - | - | 79,157 | 90,284 |
| A2 Asset and investment sales, (see table). | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total receipts | 79,157 | - | - | 79,157 | 90,284 |
| A3 Payments | | | | | |
| Fundraising expenditure | 493 | - | - | 493 | 514 |
| Consumables | 2,308 | - | - | 2,308 | 976 |
| Equipment | 1,733 | - | - | 1,733 | 775 |
| Staff wages | 53,377 | - | - | 53,377 | 54,390 |
| Hall hire | 9,062 | - | - | 9,062 | 6,334 |
| Administration | 2,039 | - | - | 2,039 | 1,495 |
| Insurance | 784 | - | - | 784 | 810 |
| Other inc training | 3,646 | - | - | 3,646 | 1,341 |
| Professional fees | 1,871 | - | - | 1,871 | 1,508 |
| Sub total | 75,313 | - | - | 75,313 | 68,143 |
| A4 Asset and investment purchases. (see table) | | | | | |
| | - | - | - | - | - |
| | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 75,313 | - | - | 75,313 | 68,143 |
| Net of receipts/(payments) | 3,844 | - | - | 3,844 | 22,141 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 60,124 | - | - | 60,124 | - |
| Cash funds this year end | 63,968 | - | - | 63,968 | 22,141 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|----------------------|--|---------------------------------|-------------------------------|------------------------------|
| B1 Cash funds | Treasurers Account | 32,678 | - | - |
| | Fundraising Account | 31,290 | - | - |
| | | - | - | - |
| | Total cash funds | 63,968 | - | - |
| | (agree balances with receipts and payments account(s)) | OK | OK | OK |


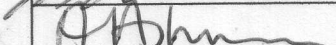
| | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---------------------------------|---------|---------------------------------|-------------------------------|------------------------------|
| B2 Other monetary assets | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |
| | | - | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|-----------------------------|---------|-----------------------------|-----------------|--------------------------|
| B3 Investment assets | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---|---------|-----------------------------|-----------------|--------------------------|
| B4 Assets retained for the charity's own use | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |
| | | | - | - |

| | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|-----------------------|---------|---------------------------------|-----------------------|---------------------|
| B5 Liabilities | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

Signed by one or two trustees on behalf of all the trustees

| Signature | Print Name | Date of approval |
|---|-----------------|------------------|
|  | FRANCES XANDELL | 15/06/22 |
|  | AMY ASHMAN | 16/06/22 |



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

CHURCHILL PRE SCHOOL PLAYGROUP

On accounts for the year
ended

31/8/21

Charity no
(if any)

1044073

Set out on pages

1 and 2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/8/21.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/05/2022

Name:

Mr James E Boyles

Relevant professional
qualification(s) or body

BSc Q.S & member of RICS

(if any):

Address:

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.