



# Trustees' Annual Report for the period

Period start date		Period end date		
From	1	Sept	2019	To 31 Aug 2020

## Section A Reference and administration details

Charity name **CHURCHILL PRE SCHOOL PLAYGROUP**

Other names charity is known by

Registered charity number (if any) **1044073**

Charity's principal address **Churchill Memorial Hall**

**Ladymead Lane**

**Churchill, North Somerset**

Postcode

**BS25 5NH**

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Current Trustees:			
F Yandell	Chair		
K Betteridge	Secretary	From 4.11.19	
A Ashman		From 25.9.17	
K Hassanally		From 25.9.17	
E Clausen		From 25.9.17	
N Hirons		From 12.10.20	
P Artus		From 12.10.20	
S Tattum		From 12.10.20	
E Fettus		From 12.10.20	
J Avery		From 12.10.20	
Other trustees who served during the year:			
S Connolly		From 4.10.18 to 7.10.19	
S Bostock	Secretary	From 4.10.18 to 7.10.19	
C Lawes		To 12.10.20	
J Doherty		From 4.10.18 to 12.10.20	
A Thomas		From 4.10.18 to 12.10.20	
R Easterbrook		From 25.9.17 to 12.10.20	
S Thorne		To 12.10.20	
K Tucker		From 4.10.18 to 12.10.20	
K Hignell		From 4.11.19 to 3.3.20	



**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

<b>Name</b>	<b>Dates acted if not for whole year</b>		

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Election by members, appointed by committee

**Additional governance issues (Optional information)**



You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Committee continues to adopt a constitution which is based on the model constitution recommended by the Pre School Learning Alliance.

The Pre-School continues to welcome 2-year-old children and offers free pre-school education to children entitled to free early funded education, in order to benefit the community and reflect the inclusive approach adopted by the committee and staff of Churchill Pre-School.

The Pre-School maintains a set of policies, procedures and risk assessments and updates these to ensure that they reflect amendments to the Early Years Foundation Stage, and the latest evidence regarding the best possible educational environments for children. We have adopted a global risk assessment for the setting in line with the Pre-School Learning Alliance suggested format. All staff and trustees are aware of the policies and procedures of the Pre-School.

## Section C

## Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children under the statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.



**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Provision of pre-school sessions (funded by local authority for children over 3 years, and for children 2 years and over who meet the relevant funding criteria; funded otherwise by parents) led by qualified staff.

At this important initial stage, we endeavour to give children a firm foundation for their lifetime of learning by:

- Providing a high quality caring environment which allows the pre-school child to develop physically, intellectually and socially,
- Engaging the child in learning through play by providing well planned and largely child-initiated activities with appropriate support, following the relevant Early Years requirements, guidelines and health and safety procedures.
- Working in mutual respect with parents ensuring that all children feel included, secure and valued, leaving no child excluded or disadvantaged.

The Trustees have policies and procedures in place to ensure that pre-school is accessible to all children aged between 2 and 5 years from all sections of the local community. The pre-school aims to have regard to DfE Code of Practice on the identification and assessment of special educational needs, and to provide a welcome, and appropriate learning opportunities for all children. Numbers are restricted to 26 children per session as required by Ofsted.

Where possible, the pre-school will fund/help fund sessions for children who would benefit from attendance at pre-school (as advised by a third party) where payment by the local authority/parent/carer is not possible.

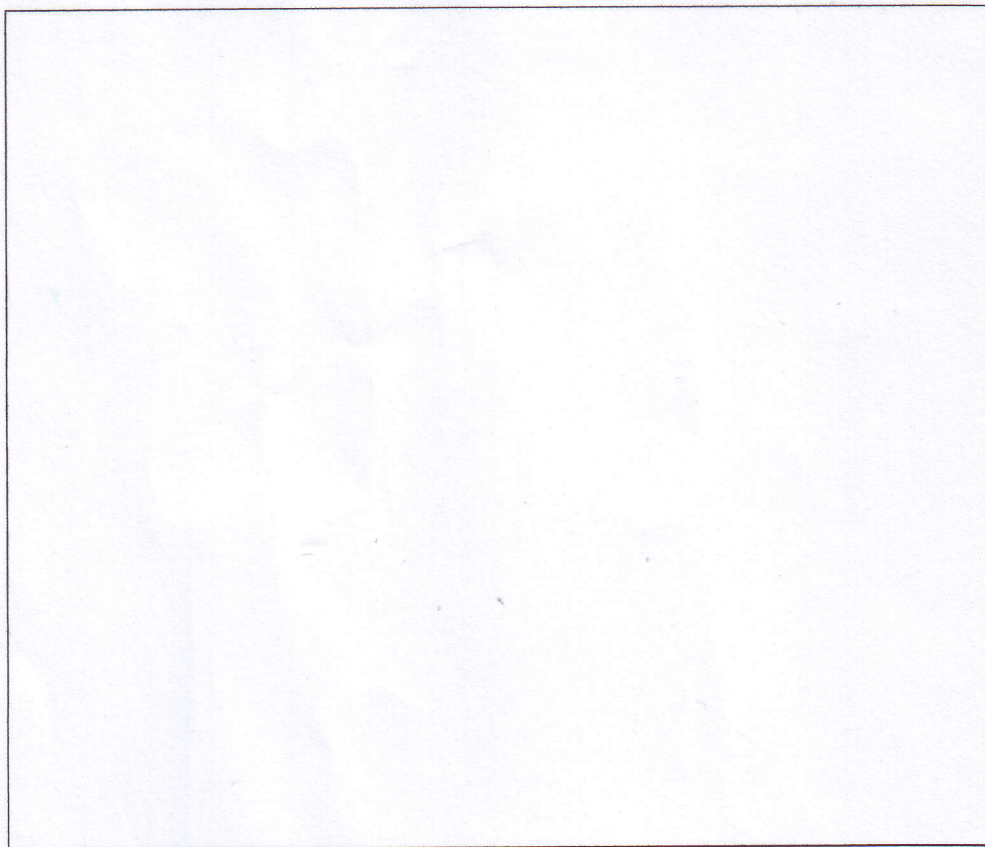
The Trustees have paid due regard to the guidance concerning public benefit issued by the Charity Commission in deciding what activities the pre-school should undertake.

**Additional details of objectives and activities (Optional information)**



You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance



**Summary of the main achievements of the charity during the year**

The pre-school continued to run 10 sessions of 3 hours per week until March 2020. These catered for up to 26 children at a time. In March 2020, due to the Covid 19 pandemic, the pre-school closed temporarily. The Local Authority continued to provide funding during this time and hence the pre-school did not require any further financial assistance. Following Government Guidance, it reopened on 9 June 2020 for 2 days a week until the end of the academic year. There were 12 children attending at this time aged between 2 and 4 (end of prior year – 44).

The Pre School continues to offer 30 hours funded childcare, and Tax Free Childcare for all families eligible.



## Section E

## Financial review

### Brief statement of the charity's policy on reserves

Reserves at 31 August 2020 were £60,124 (prior year £37,983).

The pre school is considering moving premises in the future and hence higher reserves are being held to help cover the cost of such a move.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

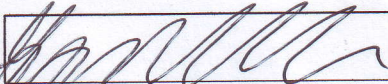
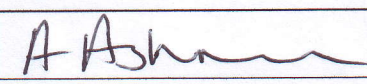
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

	
FRANCES YANDELL	AMY ASHMAN
CHAIR	TREASURER

Date

16<sup>th</sup> June 2021





CHARITY COMMISSION  
FOR ENGLAND AND WALES

CHURCHILL PRE SCHOOL PLAYGROUP

No 1044073

## Receipts and payments accounts

CC16a

For the period  
from

01-Sep-19

To

31-Aug-20

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Fees from parents	16,793	-	-	16,793	32,181
Fees from Local Authority	68,820	-	-	68,820	65,165
Fundraising income	4,026	-	-	4,026	2,598
Other income	645	-	-	645	750
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>90,284</b>	<b>-</b>	<b>-</b>	<b>90,284</b>	<b>100,694</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>90,284</b>	<b>-</b>	<b>-</b>	<b>90,284</b>	<b>100,694</b>
<b>A3 Payments</b>					
Fundraising expenditure	514	-	-	514	596
Consumables	976	-	-	976	1,708
Equipment	775	-	-	775	916
Staff wages	54,390	-	-	54,390	58,506
Hall hire	6,334	-	-	6,334	7,408
Administration	1,495	-	-	1,495	1,810
Insurance	810	-	-	810	802
Other inc training	1,341	-	-	1,341	1,338
Professional fees	1,508	-	-	1,508	1,577
<b>Sub total</b>	<b>68,143</b>	<b>-</b>	<b>-</b>	<b>68,143</b>	<b>74,661</b>
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>68,143</b>	<b>-</b>	<b>-</b>	<b>68,143</b>	<b>74,661</b>
<b>Net of receipts/(payments)</b>	<b>22,141</b>	<b>-</b>	<b>-</b>	<b>22,141</b>	<b>26,033</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>37,983</b>	<b>-</b>	<b>-</b>	<b>37,983</b>	<b>-</b>
<b>Cash funds this year end</b>	<b>60,124</b>	<b>-</b>	<b>-</b>	<b>60,124</b>	<b>26,033</b>



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Treasurers Account	31,757	-	-
	Fundraising Account	28,367	-	-
		-	-	-
	<b>Total cash funds</b>	<b>60,124</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK


	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	FRANCES VANDELL	
	AMY ASHMAN	





CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

CHURCHILL PRE SCHOOL PLAYGROUP

On accounts for the year  
ended

31-8-20

Charity no  
(if any)

1044073

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. *Delete [ ] if not applicable.*

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

11.6.21

Name:

JAMES BOYLES

Relevant professional  
qualification(s) or body

R.I.C.S Member.



(if any):

Address:

28 Rowan Way

Langford.

Somerset BS40 5HE.

## Section B

## Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.