

Trustees' Annual Report

For the period

From (start date)

0 1 0 4 2 3

to end date

3 1 0 3 2 4

Section A

Reference and administration details

Charity name

South Leeds and Morley District Scout Council

Other names the charity is known by

Registered charity number (if any)

1 0 4 3 9 7 6

HQ registration number

1 0 0 0 1 7 6 0

Charity's principal address

Correspondence Address: 6 Woodkirk Gardens

Dewsbury

Postcode

W

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Names of the charity trustees who manage the charity

(These will be published in the annual report of the charity and the Charity Register if reporting for a Registered Charity with a charity regulator)

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Gareth Luby	District Commissioner	
2	Alison Fell	Trustee	
3	Andy Neil	Treasurer	
4	Hannah Leach	Trustee	
5	Andrew Hebden	Trustee	
6	Edwin Kirkwood	Chair	
7	Ken Grayson	Trustee	
8	Laura Morris	Distict Youth Commis.	
9	Emma Marhsal	Secretary	
10	John Fullerton	Trustee	
11			
12			
13			
14			
15			

Names and addresses of advisers (optional information but encouraged as best practice)

(These will be published in the annual report of the charity)

Type of advisor	Name	Address

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The District's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The District is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The District is managed by the District Trustees, the members of which are the 'Charity Trustees' of the Scout District which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:

- a) the induction and training of trustees;
- b) trustee consideration of major risks and the systems and procedures to manage them

Members of the Trustee Board complete 'Trustee Introduction' training within the first 5 months of joining the board.

This District Trustee Board exists to support the District Commissioner in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of District property;
- The raising of funds and the administration of District finance;
- The insurance of persons, property and equipment;
- District public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing District Administrators and Advisors other than those who are elected.

Section B	Structure, governance and management (continued)
	<p data-bbox="603 174 900 203">Risk and Internal Control</p> <p data-bbox="603 208 1302 367">The District Trustee Board has identified the major risks to which they believe the District is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:</p> <p data-bbox="603 405 1273 501">Damage to the building, property and equipment. The District has sufficient buildings and contents insurance in place to mitigate against permanent loss.</p> <p data-bbox="603 539 1297 663">Injury to leaders, helpers, supporters and members. The District through the capitation fees contributes to the Scout Associations national accident insurance policy. Risk Assessments are undertaken before all activities.</p> <p data-bbox="603 701 1318 927">Reduced income from fund raising. The District is primarily reliant upon income from subscriptions and fundraising. The District does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the District on an ongoing basis, either temporarily or permanently.</p> <p data-bbox="603 965 1310 1191">Reduction or loss of leaders. The District is totally reliant upon volunteers to run and administer the activities of the District. If there was a reduction in the number of leaders to can unacceptable level in a particular section or the District as a whole then there would have to be a contraction, consolidation or closure of an area of support provided. In the worst case scenario the complete closure of the District.</p> <p data-bbox="603 1229 1321 1420">Reduction or loss of members. The District provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the District as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the District.</p>

Section C	Objectives and activities
Summary of the objects of the charity set out in its governing document	<p>The Purpose of Scouting Scouting exists to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.</p> <p>The Values of Scouting As Scouts we are guided by these values: Integrity - We act with integrity; we are honest, trustworthy and loyal. Respect - We have self-respect and respect for others. Care - We support others and take care of the world in which we live. Belief - We explore our faiths, beliefs and attitudes. Co-operation - We make a positive difference; we co-operate with others and make friends.</p> <p>The Scout Method Scouting takes place when young people, in partnership with adults, work together based on the values of Scouting and: - enjoy what they are doing and have fun - take part in activities indoors and outdoors - learn by doing - share in spiritual reflection - take responsibility and make choices - undertake new and challenging activities - make and live by their Promise.</p>
Summary of the main activities in relation to these objects	
<p>Additional details of the objectives and activities (optional information but encouraged as best practice)</p> <p>You may choose to include further statements, where relevant, about:</p> <ul style="list-style-type: none"> • policy on grantmaking; • contribution made by volunteers; • policy on investments. 	
Public benefit statement	<p>The District meets the Charity Commission's public benefit criteria under both the advancement of education and the advancement of citizenship or community development headings.</p>

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

As a District, I am proud of the hard work of our adult volunteers to deliver fun, challenge and adventure to young people across the area. Our census shows that we have continued to grow, with a 5.2% growth in our membership. A particular highlight of the year was our attendance at Challenge 23; we had our largest District contingent for some time and experienced an unforgettable camp, despite the challenges with the weather. I am very grateful to the work of the District Team. 2023-4 launched our Cub International to Disneyland Paris, a trailblazing event for our 8-11 members and their fantastic adults. Similarly, we were proud to support members of the district at the South Korean Jamboree and we are looking forward to international trips by Scouts and Explorers to Kandersteg. Closer to home, we continue to have a strong diary of events and programme activities supported or led by the team.

Section E	Financial Review
Brief statement of the charity's policy on reserves	<p>Reserves Policy</p> <p>The District's policy on reserves is to hold sufficient resources to continue the charitable activities of the District should income and fundraising activities fall short.</p> <p>The District held reserves of approximately £65 000 against this at year end. This is above the level required for operating expenses. However this can be explained by money reserved for payment on a new lease on the campsite with LCC, currently ongoing; expected costs incurred with planning for a new building on the campsite; and planned development and maintaince work.</p>
Quantify and explain any designations	
Details of any funds materially in deficit (circumstances plus steps to eliminate)	
Further financial review details (optional information)	
<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • the charity's principal sources of funds (including any fundraising); • how expenditure has supported the key objectives of the charity; • investment policy and objectives; 	<p>Investment Policy</p>

District cash assets, where appropriate, are debosited in appropriate interest bearing savings accounts.

Section F

Other Optional Information

Plans for future periods (details of any significant activities planned to achieve them)

Section G**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

GJLuby

Full name(s)

Gareth Luby

Position (eg Secretary, Chair)

District Commissioner

Date

09/09/24

South Leeds and Morley Scout District Scout Council

(charity number 1043976)

Receipts and payments account

For the year from	01/04/2023	To	31/03/2024
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Receipts and payments

	2022-23	2023-24
	£	£
Receipts		
Donations, legacies and similar income		
Annual Membership Fees & Explorer Subs Received (incl County & National)	43,380	50,012
incl. District Membership Fees from Groups	7071	7440
incl. District Membership from ESUs	-	420
Less Money Collected for County and National	- 36,309	- 39,750
Membership fees for previous years		540
Donations	31	2,115
Un-Collected County & National Membership Fees		- 384
Gift Aid		
Explorer Subscriptions	-	
Less Money Collected for County and National		
Mongoose Youth Activities	2,148	
Sand Vipers Youth Activities	5,840	
Meerkat Youth Activities	789	
Key Deposits	-	60
Other similar income		572
Sub total	15,879	13,165
Grants		
Grants from MTC	-	12,500
Grants to Beavers		
Explorer Grants	1,650	
Other grants		
Sub total	1,650	12,500
Fundraising events (gross)		
General Activities		2,392
Detail 2		
Detail 3		
Other fundraising activities		
Sub total	-	2,392
Hire and Activities		
Phoenix Hire	6,844	9,443
Tingley Hire	4,000	4,657
International	72,969	77,188
Event Expenses, Deposit returns etc.	11,185	26,825
Activity Fees	-	4,282
Tuck Sales	-	32
Badge Sales / Clothing	1,064	2,841
Un-Recognised (Historic) Cash Funds (Note 1)	-	2,151
Sub total	96,062	127,420
Investment income		
Bank interest	-	1,894
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Other investment income	-	-
Sub total	-	1,894

Total Gross Income

113,591

157,371

Asset and investment sales, etc.

-

-

Total receipts

113,591

157,371

South Leeds and Morley Scout District Scout Council

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2023	To	31/03/2024

Receipts and payments

2022-23

2023-24

£

£

Payments

Charitable Payments		
Youth programme and activities	10,744	7,458 ✓
Camping & Events	-	29,970 ✓
Youth programme and activities - Mongoose ESU	2,354	
Youth programme and activities - Sand Vipers ESU	4,136	
Youth programme and activities - Meerkat ESU	1,478	
Assistance & Scholarships	-	500 ✓
Rent to LCC (Phoenix Campsite)	1,500	1,500 ✓
Online Scout Manager for Groups + Software	1,080	1,404 ✓
Water and Sewerage	1,105	162 ✓
(Of which Phoenix Campsite)	(943.42)	
(Of which Tingley Scout HQ)	(162)	
Electricity and Gas	5,338	3,909 ✓
(Of which Phoenix Campsite)	(607.41)	
(Of which Tingley Scout HQ)	(4730.72)	
Insurance	1,838	2,193 ✓
(Of which Phoenix Campsite)	(1459.90)	
(Of which Tingley Scout HQ)	(378.40)	
Maintenance	1,184	2,509 ✓
(Of which Phoenix Campsite)	(231.75)	(1977.34) ✓
(Of which Tingley Scout HQ)	(952.07)	(531.94) ✓
Development	16,310	13,124 ✓
(Of which Phoenix Campsite)	(4700.33)	(10357.58) ✓
(Of which Tingley Scout HQ)	(11609.31)	(2766.39) ✓
Business Rates	227	97 ✓
(Of which Phoenix Campsite)	(140.8)	
(Of which Tingley Scout HQ)	(85.76)	
Telephone & Internet	-	165 ✓
Printing and photocopying		56 ✓
Explorer Equipment	-	467 ✓
Badge/Clothing Purchases	569	3,988 ✓
Activity Supplies & Consumables	-	846 ✓
Development	120	
General Expenses	-	745 ✓
Bank Fees	-	34 ✓
Legal Expenses	-	50 ✓
Cost of Goods Sold	-	75 ✓
Misc Expenses		
Leader Expenses	188	
Leader Expenses		
Misc Expenses	27	
International (Combined)		25,620 ✓
International (Explorers)	1,004	
International (Main Account)	24,601	
International - Scout Section Account	9,126	
Sub total	82,928	94,873
Fundraising expenses		
Lloyds Match Funding Gildersome	-	-
Detail 3	-	-
Other fundraising costs	-	-
LT700002 (July 2021) Sub total	-	-

Total Gross Expenditure	82,928	94,873
Asset and investment purchases, etc.	-	-
Total payments	82,928	94,873
Net of receipts/(payments)	30,663	62,498
Cash funds last year end (Note 2)	124,089	154,731.62
(of which SLAM 1 Account)	72,014	74,865 ✓
(of which Tingley Account)	29,364	16,544 ✓
(of which Badge Account)	983	1,343
(of which Scout Section Account)	10,534	37,099 ✓
(of which Cub Section Account)	1,337	1,477
(of which Beavers Account)	1,076	1,576
(of which Sand Vipers ESU account)	2,796	13,927
(of which Meerkat ESU account)	775	87 ✓
(of which Mongoose ESU International account)	1,825	2,917 ✓
(of which Mongoose ESU account)	3,386	3,180 ✓
Cash Phoenix		1,697 ✓
Cash Tingley		20 ✓
Cash funds this year end	154,752	217,229

South Leeds and Morley Scout District Scout Council

Receipts and payments account

For the year from	01/04/2023	To	31/03/2024
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Statement of assets and liabilities at the end of the year

2022-23

2023-24

	£	£
Cash funds		
No 1 Account (District)	74,865	4,581
No 2 Account (Tingley)	16,544	5,651
District Savings Account	-	45,356
District Notice Account	-	50,548
Equals Money	-	21
Badge Account	1,478	843
Scout Section Account	37,099	6,339
Scout Instant Savings	-	10,283
Scout Notice Account	-	65,708
Cubs Section Account	1,337	-
Beavers Section Account	1,076	-
Mongoose ESU Account	3,180	2,476
Mongoose ESU International Account	2,917	5,047
Sand Viper ESU Account	14,453	18,587
Meerkat ESU	87	138
Cash Phoenix	1,697	-
Cash Tingley	20	-
Cash In Hand (GL)	-	20
Cash In Hand	-	404
Cash In Hand (Aldwark)	-	1,027
Cash In Hand (Badge)	-	201
Unpresented Cheques	-	-
Total cash funds	154,752	217,229
(agree balances with receipts and payments account)		ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	70,000	70,000
Motor vehicles	-	-
Scouting equipment, furniture etc	10,200	10,200
Other	-	-
Sub total	80,200	80,200
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities (Note 3)	-	-
LT700002 (July 2021)	-	60

Sub total

60

Total net assets

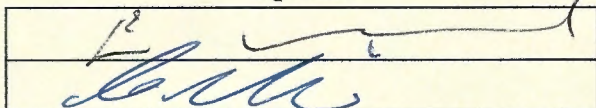
297,489

Notes on Accounts:

- (1) Cash now recognised on the accounts is made up of £1527.45 from annual Aldwark district event; previously accounted for in cash, plus £623.48 of transactions that were not accounted for in the Meerkat ESU accounts previously supplied.
- (2) Balances have been amended from previous annual accounts to reflect actual location of cash funds at that time.
- (3) These are key deposits held for Tingley HQ

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees and signed on their behalf by

Signature



Print Name

Mr. JAMES KILWOOD	Chair
ANDREW G W NEIL	Treasurer

Independent examiner's report to the trustees of South Leeds and Morley District Scout Council

I report on the accounts of the South Leeds and Morley District Scout Council for the year ended April 2024

Independent examiner's qualified statement

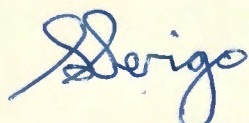
In connection with my examination, no matter has come to my attention other than that disclosed below:

1. which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 63 of the Charities Act 2008, and,
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2008 have not been met or,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

STEVEN PERIGO

Signature


23/9/2024

South Leeds and Morley Scout District Scout Council

(charity number 1043976)

Receipts and payments account

Year start date		Year end date	
For the year from	01/04/2023	To	31/03/2024

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South Leeds and Morley Scout District Scout Council

Receipts and payments account

For the year from	Year start date 01/04/2023	To	Year end date 31/03/2024
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Statement of assets and liabilities at the end of the year

2022-23

2023-24

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(agree balances with receipts and payments account)		ok
Other monetary assets		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
Sub total	-	-
Investment assets		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
Sub total	-	-
Non monetary assets for charity's own use		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	70,000	70,000
Motor vehicles	-	-
Scouting equipment, furniture etc	10,200	10,200
Other	-	-
Sub total	80,200	80,200
Liabilities		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities (Note 3)	-	-
LT700002 (July 2021)	-	60

Sub total

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Total net assets

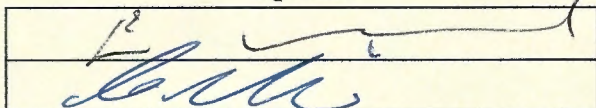
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ANDREW G W NEIL	Treasurer

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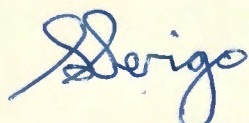
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 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act 2008 have not been met or,
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name:

STEVEN PERIGO

Signature


23/9/2024