

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales · Charity number 1043793

Details

Other names	BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGISTS, B S T P
Status	Registered
Legal form	Other
Registered	1995-02-02
Register	View on the Charity Commission register

Contact

Address PO Box 43
95 Mortimer Street
London
W1W 7GB

Phone 02036271534

Email membership@bstp.org.uk

Website www.bstp.org.uk

Activities

Objects: TO FOSTER TRAINING AND ADVANCE EDUCATION IN TOXICOLOGICAL PATHOLOGY; TO ADVANCE PATHOLOGY FOR THE PUBLIC BENEFIT IN ALL ITS ASPECTS PERTAINING TO THE EFFECTS OF EXTRANEIOUS SUBSTANCES AND ENVIRONMENTAL AGENTS TO WHICH MAN OR OTHER SPECIES ARE EXPOSED BY DESIGN OR ADVENTITIOUSLY.

Activities: To educate and inform toxicologic pathologists and other relevant scientists of the changing scientific, business and regulatory issues impacting their discipline. Through the input of our members, we also seek to influence global guidance and practices to the highest scientific standards and thereby benefit the field of human safety assessment.

Classification

- **How:** Makes Grants To Individuals, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Other Defined Groups

Geography

- Northern Ireland
- Scotland

Finances

Period end	Income	Expenditure	Assets	Employees
2024-09-30	£104,139	£79,791	-	-
2023-09-30	£142,830	£92,947	-	-
2022-09-30	£84,665	£55,673	-	-
2021-09-30	£48,556	£42,714	-	-
2020-09-30	£53,766	£66,529	-	-

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales - Charity number 1043793

Accounts

The British Society of Toxicological Pathology

**Independent examination
for the year ended 30th September 2024**

Charity no: 1043793

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Financial statements

for the year ended 30th September 2024

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BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

BSTP Secretariat
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PO Box 819
Harrogate
North Yorkshire HG1 9XF

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Web Site <https://www.bstp.org.uk>



Trustees' Annual Report for the period 1st October 2023 to 30th September 2024

REFERENCE AND ADMINISTRATION DETAILS

Charity Name British Society of Toxicological Pathology
Other names charity is known by: BSTP
Registered Charity Number: 1043793
Charity's principal address: BSTP, PO Box 819, Harrogate, North Yorkshire, HG1 9XF, UK.

Names of charity trustees who managed the charity (from November 2023 to November 2024)

[REDACTED]

STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document: Constitution adopted 26th November 2021
How the charity is constituted: Association consisting of **195** members as of 30th September 2024
Trustee selection methods: Trustees are elected by members every two years and, in the case of the Chair(s) of the Education Subcommittee every 4 years, at the appropriate annual general meeting

ADDITIONAL GOVERNANCE ISSUES

All trustees give their time voluntarily and receive no remuneration or other benefits

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The two stated constitutional aims of the BSTP are.

1. To foster education and training in toxicological pathology
2. To advance pathology for the public benefit in all its aspects pertaining to the effects of extraneous substances and environmental agents to which man or other species are exposed by design or adventitiously.

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In order to achieve these aims, the society kept in mind the Charity Commission's guidance on public benefit at all Trustee (Council) meetings.

The Trustees (Council), together with a subcommittee comprised of approximately 12 other members of the society work together to organise and promote a programme of continuing education symposia (CES) and other events which are open to members of the society as well as non-members including students/residents and those at the start of their pathology career. These symposia also provide an opportunity for toxicological and discovery pathologists (and other scientists working with animal models), clinical pathologists and toxicologists, as well as non-clinical regulatory scientists to learn about recent scientific advances and enhance their continuing professional development.

Two CES are run each year with the BSTP providing at each event, at least one free place and also reduced registration fees to individuals working within an "early career" environment, for example stipendiary students/researchers studying/working within a relevant scientific field (e.g. PhD students), veterinary pathology residents and professional trainee pathologists working towards a professional qualification (residents) or gaining more experience within the field of toxicological pathology.

An Annual Scientific meeting is also organised (sometimes in conjunction with other societies or organisations) for attendees to learn about recent scientific advances and enhance their continuing professional development. Again, the BSTP aim to provide at least one free place and additionally reduced registration fees to individuals working within an "early career" environment at this event. The Annual Scientific Meeting also enables junior members of the profession to present posters or speak about their research in an informal setting. Other short scientific meetings may be organised on an occasional basis.

Additional details of objectives and activities

As part of the objectives stated above, the society holds meetings and promotes scientific research and publications relating to toxicological pathology.

In addition to the Trustees, the BSTP has an Education Subcommittee comprising approximately 12 volunteers who, using their expertise, encourage, help, and advise those new to the profession to organise events.

For all events, a volunteer is appointed as the Scientific Organiser and they (with help and advice from the Trustees and Education Subcommittee) organise the programme and liaise with all speakers and any other organisers.

Without the contribution of the volunteers, Trustees, and the Education Subcommittee, the BSTP would not be able to run these events which attract people to attend not just from the UK and Europe but also from the USA, India, North Africa, and Asia.

Whilst the aim for all events is to break even, any surplus funds achieved are used to offset any deficits and enable the BSTP to provide the free place and reduced registration fees at future events for those working within an "early career" environment. Additionally, the BSTP aims to provide bursaries (on request) to help towards the cost of registration and travel from interested members and non-members of the BSTP.

Summary of the main achievements of the charity during the year

The 38th Annual Scientific Meeting of the BSTP was held on Wednesday 15th – Thursday 16th November 2023 at Aptuit, an Evotec Company in Verona, Italy. The topic for the meeting was Pre-Clinical Translatability and Pathology of Cell Therapies.

In 2024 both CES were held as online events (via Zoom) - CES 9: Digestive System (February 2024) and CES 10: Urinary System (July 2024)

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Between October 2023 – September 2024, six webinars were held, either solely by the BSTP or in conjunction with other societies (all free of charge).

These were:

BSTP/STP Joint Webinar October 2023	Mouse Kidney Parvovirus: Discovery of a Novel Pathogen of Laboratory Mice and Characterization of Its Impact on Research Drs Sarah Santagostino and Sebastien Monette
BSTP Webinar December 2023	Neural Biomarkers Dr Ingrid Pardo
ESTP 10th Joint Webinar ESTP/SFPT/BSTP and ECVP/ESVP March 2024	From Toxicologic Pathologist to Project Toxicologist: Navigating Career Transitions Drs Kuno Wuersch, Bhanu Singh, Tim LaBranche, and Enrico Vezzali
BSTP/STP Joint Webinar March 2024	Assessment of molecular pathways associated with AAV-induced DRG toxicity in mice and monkeys offers opportunity for potential biomarker development. Drs Ingrid Pardo and Zachary Hawley
BSTP/IATP Joint Webinar May 2024	Translational considerations of non-clinical findings in AAV-Vector gene therapy. Drs Emily Meseck and Francis Tukov
ESTP 11th Joint Webinar ESTP/SFPT/BSTP and ECVP/ESVP September 2024	Digital Pathology in veterinary and toxicologic pathology Drs Aleks Zuraw, Lise Bertrand, and Elena Ricardi

BSTP trainee engagement

Due to the shortage of toxicological pathologists in the UK and Europe there is a perceived difficulty in filling vacancies in the industry. The BSTP is still working on a number of initiatives to engage with veterinary students/graduates and to provide opportunities for them to make a career in the industry. Different initiatives were carried out in 2024. Engagement activities continued in 2024 including several university career fairs. The trainee representative for the BSTP Education Subcommittee (Roy Wakefield) attended a careers day at Bristol Vet School where he gave a presentation on working in the field of toxicological pathology. Rebecca Terry also continues to be involved in promoting the BSTP through interactions with Cambridge Vet School and the Royal Veterinary College. The trainee representative will continue to serve as a point of contact for interested residents and informal conversations and will be reaching out to universities hosting residency programs in 2025 to try and further engage with veterinary pathology residents and discuss what the BSTP can offer. Trainee Industrial Placement Programs will be offered at GlaxoSmithKline in 2025, as well as internship placements for undergraduates being organised at the Labcorp facilities in Harrogate and Huntingdon this year, which are hoped will be of interest to students considering a career in toxicologic pathology.

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BSTP sponsored publications

Toxicologic Pathology continues to be the official journal of the BSTP. The BSTP Council reviewed and endorsed two articles in 2023/2024, both for the Scientific and Regulatory Policy Committee of the Society of Toxicologic Pathology.

Digital pathology strategy

This group has temporarily been disbanded due to work and time constraints; however, several key members remain available to the BSTP Council for advice and input as needed, including the incoming Junior Vice-President, [REDACTED].

New policies implemented

The BSTP Reserves Policy was reviewed again in early 2024 to ensure that the wording included therein was clear and consistent with the wording of the Trustees Report and will be reviewed annually in the future. Other policies implemented during 2022/2023 will be reviewed next year (2024/2025).

Interactions with other societies and professional bodies during 2023/2024

Royal College of Pathologists - the BSTP has formal representation on the Specialty Advisory Committee (SAC) for Toxicology [REDACTED]

Society of Toxicologic Pathology (STP) - The BSTP and STP have a memorandum of understanding to share educational material to help the STP develop educational events within the US, based on the BSTP model. The BSTP also provides volunteers as follows:

- BSTP Representatives on GESC of the INHAND initiative
- Journal Associate Editors, Editorial Board members, and reviewers
- Journal (SAGE) Liaison
- Podcast Manager for Editorial Board
- Members of the journal Steering Committee (jointly with the STP and ESTP)
- BSTP Representative on STP-SRPC and STP-TPF

In 2023/2024, the STP and BSTP continued to collaborate and jointly organise two educational webinars (see above in 'Summary of Main Achievements'). The BSTP organised educational content and the STP provided the information technology infrastructure

European Society of Toxicological Pathology (ESTP) – the BSTP has a volunteer observer on the ESTP Board ([REDACTED]) and also provides funding towards a sponsored award – the BSTP Chirukandath Gopinath Lecture Award. This was awarded at the 5th Cutting Edge Pathology Congress (ESVP/ECVP/ESTP/SEAPV joint congress) in August to Dr Deepa Rao. In 2023/2024, the BSTP contributed to the cost of running the two joint ESTP/BSTP webinars (see above in 'Summary of Main Achievements'), and it is expected that the BSTP will contribute to future webinars in 2024/2025

British Toxicology Society (BTS) – the BSTP has a volunteer member on the BTS Scientific Subcommittee ([REDACTED]), providing input into the organisation of the BTS Annual Scientific Meeting, and also leading the organisation of a BSTP-sponsored symposium at the BTS ASM in alternate years. The BSTP Education Subcommittee organised a symposium consisting of a 'Pot-Pourri of Pathology' at the 2024 BTS ASM

Other Interactions

During the last year, the President ([REDACTED]) has attended joint teleconferences with Presidents of other global toxicological pathology societies. The societies also maintain a shared spreadsheet containing

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all planned educational offerings provided globally.

Communication: Newsletter, Social Media, Journal, and Website

BSTP Newsletter – Two issues of the newsletter in standalone pdf format were published in December 2023 and July 2024, respectively, with individual contributions posted to the BSTP LinkedIn group and BSTP Twitter account.

BSTP Journal - *Toxicologic Pathology* (jointly with STP and ESTP) – two BSTP Council members worked with the publishers during 2023/2024: one Podcast editor (Elizabeth McInnes), and an Editorial Board member (██████████). In addition, an STP Associate Editor (Peter Hall) and several other Editorial Board members are also members of the BSTP. The BSTP continued to offer a preferential subscription rate for the journal to members in 2023/2024.

BSTP Website – Volunteer help ensures that the site is working well. However, the BSTP may, in the future, look to make the website more interactive and expand its use to include such options as membership applications/renewals, registration for events, and a link to access to the new website hosting the slide sets from the EPSR (Deciphex – see below).

EPSR – An agreement for Deciphex to host the BSTP virtual slide collection, at no charge to the Society, was agreed during 2024 and will be announced at the 2024 Annual Scientific Meeting in York.

Additional details of objectives and activities

The BSTP organised the following events in 2023/2024:

The 38th Annual Scientific Meeting of the BSTP was held on Wednesday 15th – Thursday 16th November 2023 at Aptuit (an Evotec Company) in Verona, Italy. The topic for the meeting was 'Pre-Clinical Translatability and Pathology of Cell Therapies'. Seventy-eight people attended, including 6 full bursary recipients (travel, accommodation, and free attendance). Since the ASM was not held in the UK, the Annual General Meeting was held virtually on 30th November 2023 instead.

Virtual Continuing Education Symposium 9: The Digestive System was held on 20th – 29th February 2024 on Tuesday, Wednesday, and Thursday from 13.00 – 16.30 (GMT/UCT). Sixty-four people attended including 3 free place bursary awards and 3 people accessing the reduced registration fee (for those working within an "early career" environment).

Virtual Continuing Education Symposium 10: The Urinary System. 9th – 18th July 2024; Tuesday, Wednesday, and Thursday from 13 00 – 17.00 (GMT+1/UCT+1). Sixty-six people attended including 1 free place bursary awards and 1 person accessing the reduced registration fee (for those working within an "early career" environment).

Approved by the Royal Society of Biology for the purposes of CPD, each symposium counted as approximately 66 credits. Approximately 21 5 hours of educational activity was recorded on Attendance Certificates

FINANCIAL REVIEW

Brief statement on the charity's policy on reserves

The BSTP has a Reserves Policy in line with Charity Commission Guidelines, the current reserve fund stands at £160,955, all of which is unrestricted funds. This fund is held to allow the Society to meet any unforeseen expenditure that may occur. As well, it is expected that the costs incurred in holding the CES and ASM will

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increase in the coming year(s) as the current Secretariat completes the handover of the administration related to these events to an external event management company: Hg3 Conferences Ltd. and then hands over the Secretariat administrative and financial duties to the Royal Society of Biology from the first quarter of 2025 (specific date to be determined) onwards.

The choice of the RSB as the new Secretariat was made after a rigorous investigation into the cost vs the quality and range of services the Society needs and expects. The RSB has an established track record in supporting learned societies, including some similar to the BSTP. An initial fee of £9600 will be paid to allow the necessary 'set-up' functions to be completed; thereafter, a monthly fee of £1110 is expected to provide sufficient time for our routine requirements (at a cap of 30 hours/month). The Trustees will meet regularly with the RSB throughout 2025 to closely monitor the performance of the RSB and ensure the BSTP is receiving value for money for the services provided. The RSB will provide dedicated personnel, use of their automated membership database ('Marvin') with automated renewal processes, accounting and financial support, website updates, and general administrative duties. The current Secretariat will remain available on contract to the BSTP (in a consultancy role only) until the transition to the RSB is completed, with the existing contract finally expiring at the end of September 2025.

A review of the Reserves Policy by the Trustees in March 2024 resulted in the view that the BSTP could still continue to meet its current obligations, i.e. charitable activities (excluding continuing education symposiums and meetings) and governance for at least 5 years, providing income from donations, subscriptions and activities for generating funds does not significantly reduce, and that, in the event that the funds fall to £30,000, immediate action will need to be taken to avoid the possibility of the Society incurring further deficits.

After communications with the Society's accountants last autumn, the Reserve Policy was reviewed in March 2024.

Details of any funds materially in deficit

None

Other financial review details

The BSTP's main source of income is membership subscription fees, and any surpluses achieved from the events organised. In addition to this, the BSTP receives a small amount of funding from website adverts, donations, and bank interest.

The majority of income is applied to the BSTP's related activities (i.e. educational events, enabling bursaries or free attendance to those in the early stages of their careers, as well as part-time secretariat and financial help).

OTHER OPTIONAL INFORMATION

Future plans

The 2024 Annual Scientific Meeting will be held as a face-to-face meeting on 14th – 15th November in York, UK. The Annual General Meeting will also be held in person (with an option to attend virtually) at the ASM, on Thursday 14th November.

During 2025 the BSTP will continue to organise Continuing Educational Symposia, so that those who have previously attended have the opportunity to complete the full cycle of symposia. These events will continue to be held virtually (as Zoom meetings).

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Virtual Continuing Education Symposium 11: Endocrine System

4th – 13th February 2025 on Tuesday, Wednesday, and Thursday from 13.00 – 17.00 (GMT+0/UCT+0).
Registration for this virtual meeting will open after the Annual Scientific Meeting in November.

Virtual Continuing Education Symposium 12: Cardiovascular System

1st – 10th July 2025 on Tuesday, Wednesday, and Thursday from 13 00 – 17.00 (GMT+1/UCT+1).
Planning for the symposium is already well underway.

The 2025 Annual Scientific Meeting on the topic of 'Carcinogenicity in the 21st Century' will be held jointly with the European Society of Toxicologic Pathology on 23rd – 26th September 2025 in Manchester, UK. Two Scientific Organisers from the BSTP, plus several members of the organising committee, have already been appointed.

The BSTP would also like to try and reverse the historical trend of declining membership, considered to be largely due to an ageing workforce and fewer trainees as well as industry consolidation. To do this, the society hopes to reach out to those in experimental medicine or toxicology in order to establish their needs and if necessary, offer them the opportunity for relevant training. Additionally, by increasing collaboration with other societies for meetings, the BSTP will aim to provide relevant education for scientists in other disciplines

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DECLARATION

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees:

SIGNATURE:

A large black rectangular box redacting the signature of the trustee.

FULL NAME:

A black rectangular box redacting the full name of the trustee.

POSITION: *PRESIDENT 2022-2024*

DATE: *7 MARCH 25*

The British Society of Toxicological Pathology
(Charity number 1043793)

Independent Examiners Report

I report on the accounts of The British Society of Toxicological Pathology (charity number 1043793), for the year ended 30th September 2024, which are set out on pages 2 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ♦ examine the accounts under section 145 of the 2011 Act,
- ♦ to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- ♦ to state whether particular matters have come to my attention

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - ♦ to keep proper accounting records in accordance with section 130 of the 2011 Act, and
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met, or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date

17 March 2025

David Thomas ACA FCCA – Independent Examiner
The Barker Partnership Limited
24 High Street
Pateley Bridge, Harrogate
HG3 5JU

The British Society of Toxicological Pathology
(Charity number 1043793)

Statement of Financial Activities
for the year ended 30th September 2024

	Unrestricted	Restricted	Total Funds	Total Funds
	Note	Funds	Funds	2024
		£	£	2023
				£
Incoming and endowments from:				
Donations and legacies	5	253	-	253
Charitable activities	6	102,470	-	102,470
Investments	7	1,015	-	1,015
Other	8	400	-	400
Total		<u>104,139</u>	<u>-</u>	<u>104,139</u>
Expenditure on:				
Raising funds		-	-	-
Charitable activities	9	60,635	-	60,635
Other	10	19,156	-	19,156
Total		<u>79,791</u>	<u>-</u>	<u>79,791</u>
Net gains/(losses) on investments		-	-	-
Net income/ (expenditure)		<u>24,348</u>	<u>-</u>	<u>24,348</u>
Transfers between funds		-	-	-
Other recognised gains/(losses)		-	-	-
Gains/(losses) on revaluation of fixed assets		-	-	-
Actuarial gains/(losses) on defined contribution schemes		-	-	-
Other gains/(losses)		-	-	-
Net movements in funds		<u>24,348</u>	<u>-</u>	<u>24,348</u>
Reconciliation of funds				
Total funds brought forward		136,607	-	136,607
Total funds carried forward		<u>160,955</u>	<u>-</u>	<u>160,955</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The British Society of Toxicological Pathology
(Charity number 1043793)

Balance sheet
as at 30th September 2024

		2024		2023	
Note	£	£	£	£	£
Current Assets					
Debtors	11	2,475		180	
Cash at bank and in hand	12	161,049		139,540	
		163,524		139,720	
Creditors: amounts falling due within one year					
	13	(2,569)		(3,112)	
Net current assets			160,955		136,607
Total assets less current liabilities			160,955		136,607
The funds of the charity					
Restricted funds	15	-		-	
Unrestricted funds	15	160,955		136,607	
	16	160,955		136,607	

In approving these financial statements as trustees of the charity we hereby confirm:

that for the period stated above, the charity was entitled to the exemption conferred by section 144(2) of the Charities Act 2011 and that we acknowledge our responsibilities for ensuring that the charity keeps accounting records which comply with section 130 of the 2011 Act

These accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), effective 1st January 2015

Signed on behalf of all of the trustees on 28. NOV. 2024
(insert date)

Trustee 

Printed name CATHERINE L. ROSS . . .

Trustee 

Printed name STEPHEN J. DREW 28 Nov 2024

The notes on pages 4 to 10 form an integral part of these financial statements

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015, and with the Charities Act 2011.

1.2. Fund accounting

There are two different funds held by the charity, unrestricted and restricted. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives of the charity at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.3. Recognition of assets & income

Income is recognised in the Statement of Financial Activities (SoFA) when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities. Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Recognition of donations and legacies

Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met. In the case of a grant, evidence of entitlement usually exists when the formal offer of funding is communicated in writing to the charity. However, in the event that conditions are placed on the grant, those conditions must be met before income is recognised. In the case of a donation, entitlement arises immediately on its receipt.

Recognition of investment income

Income from interest is recognised when its receipt is probable and the amount receivable can be measured accurately.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

1.4. Recognition of resources expended

Expenditure is the amount of a charity's resources that have been spent or otherwise used in carrying out its activities. An expense results in either a decrease in a charity's assets or an increase in its liabilities. Liabilities and expenditure are only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Governance costs

These costs include the preparation and examination of the statutory accounts, the cost of trustees' meetings and the costs of any legal advice to the trustees on governance or constitutional matters

1.5. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions

1.7. Reserves Policy

The charity aims to achieve sufficient free reserves (unrestricted funds) which will enable them to continue to support the costs of the charity in line with the charity's objectives. As a guide, the trustees have agreed that the free reserves held by the charity should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the charity as at 30th September 2024

2. Employees

	2024	2023
Number of employees		
Average number of employees during the year were.	<u>-</u>	<u>-</u>
Employment costs		
Wages & salaries	<u>-</u>	<u>-</u>

3. Trustee remuneration & expenses

No trustees received a remuneration for services rendered, however, when incurred, trustees are reimbursed for out of pocket expenses. No trustee, or anyone connected with a trustee, has a material interest in any of the charity's transactions

	2024	2023
Trustee remuneration & benefits	<u>-</u>	<u>-</u>

4. Fees for independent examination of accounts

	2024	2023
Independent examination	<u>1,746</u>	<u>1,680</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

5. Donations & legacies	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations	<u>253</u>	<u>-</u>	<u>253</u>	<u>145</u>
6. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Subscriptions	14,061	-	14,061	14,638
Meetings (note 17)	<u>88,409</u>	<u>-</u>	<u>88,409</u>	<u>127,042</u>
	<u>102,470</u>	<u>-</u>	<u>102,470</u>	<u>141,680</u>
7. Investment income	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank & treasury interest received	<u>1,015</u>	<u>-</u>	<u>1,015</u>	<u>362</u>
8. Other trading activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Website advertising	<u>400</u>	<u>-</u>	<u>400</u>	<u>643</u>
9. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Meetings (note 17)	55,691	-	55,691	63,583
ESTP webinar contribution	-	-	-	1,793
Combined liability insurance	611	-	611	467
Bank fees	48	-	48	81
Sumup fees	328	-	328	267
Royal Society of Biology Subscription	770	-	770	770
Website costs	240	-	240	570
GoRemi costs	689	-	689	677
Journal of Toxicological Pathology	2,257	-	2,257	2,966
- Japanese issue (JSTP)	-	-	-	-
	<u>60,635</u>	<u>-</u>	<u>60,635</u>	<u>71,173</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

10. Other expenses	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Independent examiners fees	1,746	-	1,746	1,680
Secretarial expenses (see below)	16,530	-	16,530	19,970
Misc. expenses	66	-	66	41
Zero Smart	-	-	-	48
Zoom Pro Package	779	-	779	-
Data protection registration	35	-	35	35
	<u>19,156</u>	<u>-</u>	<u>19,156</u>	<u>21,774</u>
Secretarial expenses				
Courier & postage	440	-	440	396
Printing and stationery	-	-	-	44
Telephone & internet	152	-	152	140
Secretarial & bookkeeping costs	15,938	-	15,938	19,390
	<u>16,530</u>	<u>-</u>	<u>16,530</u>	<u>19,970</u>
11. Debtors	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
CES 9	-	-	-	40
CES 11	65	-	65	-
CES 12	23	-	23	-
BSTP 2023 ASM	-	-	-	140
BSTP 2024 ASM	2,388	-	2,388	-
	<u>2,475</u>	<u>-</u>	<u>2,475</u>	<u>180</u>
12. Cash at bank and in hand	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank deposit account	81,652	-	81,652	80,637
Bank current account	79,397	-	79,397	58,903
	<u>161,049</u>	<u>-</u>	<u>161,049</u>	<u>139,540</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

13. Creditors: amounts falling due within one year	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Accruals	2,569	-	2,569	3,112
Income received in advance	-	-	-	-
	<u>2,569</u>	<u>-</u>	<u>2,569</u>	<u>3,112</u>

14. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 2010. Accordingly, there is no taxation charge in these accounts.

15. Analysis of net assets between funds	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fund balances at 30th September 2024 represented by:				
Current assets	163,524	-	163,524	139,720
Current liabilities	<u>(2,569)</u>	<u>-</u>	<u>(2,569)</u>	<u>(3,112)</u>
	<u>160,955</u>	<u>-</u>	<u>160,955</u>	<u>136,607</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2024

16. Movements in funds

	As at 1 Oct 2023 £	Incoming resources £	Outgoing resources £	Transfers £	As at 30 Sep 24 £
Unrestricted funds	136,607	104,139	(79,791)	-	160,955
Restricted funds	-	-	-	-	-
Total funds	<u>136,607</u>	<u>104,139</u>	<u>(79,791)</u>	<u>-</u>	<u>160,955</u>

17. Individual activity performance

Income received from activities organised by the Society is recognised in the Statement of Financial Activities gross of any expenditure. However, in the opinion of the Council, it is more important to reflect the contribution made by individual activities towards the Society's resources than to show total income and expenditure. Therefore, as part of the accounts, the detail below has been produced that demonstrates each activities' income and expenditure to show the net result and the contribution made to the Society.

Meetings	Incoming resources £	Outgoing resources £	2024 surplus/ (loss) £	2023 surplus/ (loss) £
BSTP Annual Scientific Meeting 2022	-	-	-	11,593
BSTP Annual Scientific Meeting 2023	35,922	34,068	1,855	-
CES 7	-	-	-	9,373
CES 8	-	-	-	42,493
CES 9	27,000	11,136	15,864	-
CES 10	25,487	10,487	15,000	-
	<u>88,409</u>	<u>55,691</u>	<u>32,719</u>	<u>63,459</u>

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales - Charity number 1043793

Accounts

The British Society of Toxicological Pathology

**Independent examination
for the year ended 30th September 2023**

Charity no: 1043793

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Financial statements

for the year ended 30th September 2023

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Notes to the financial statements	4 - 9

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY



BSTP Secretariat
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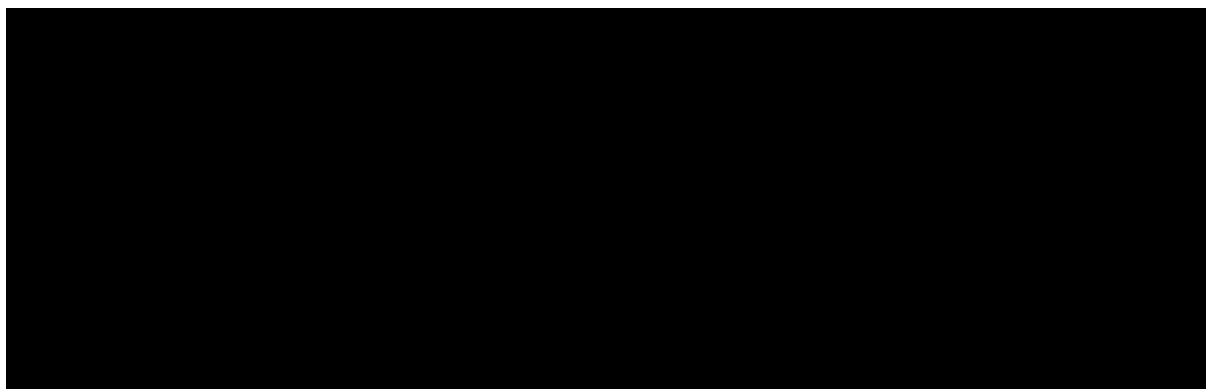
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Email: bstpsecretariat@gmail.com
Web Site: <https://www.bstp.org.uk>

Trustees' Annual Report for the period 1st October 2022 to 30th September 2023

REFERENCE AND ADMINISTRATION DETAILS

Charity Name	British Society of Toxicological Pathology
Other names charity is known by:	BSTP
Registered Charity Number:	1043793
Charity's principal address:	BSTP, PO Box 819, Harrogate, North Yorkshire, HG1 9XF, UK.

Names of charity trustees who managed the charity (from November 2022 to November 2023)



STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document:	Constitution adopted 26th November 2021
How the charity is constituted:	Association consisting of 189 members as of 30th September 2023
Trustee selection methods:	Trustees are elected by members every two years and, in the case of the Chair(s) of the Education Subcommittee every 4 years, at the appropriate annual general meeting.

ADDITIONAL GOVERNANCE ISSUES

All trustees give their time voluntary and receive no remuneration or other benefits

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The two stated constitutional aims of the BSTP are:

1. To foster education and training in toxicological pathology.
2. To advance pathology for the public benefit in all its aspects pertaining to the effects of extraneous substances and environmental agents to which man or other species are exposed by design or adventitiously.

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In order to achieve these aims, the society kept in mind the Charity Commission's guidance on public benefit at all Trustee (Council) meetings.

The Trustees (Council), together with a subcommittee comprised of approximately 12 other members of the society work together to organise and promote a programme of continuing education symposia (CES) and other events which are open to members of the society as well as non-members including students/residents and those at the start of their pathology career. These symposia also provide an opportunity for toxicological and discovery pathologists (and other scientists working with animal models), clinical pathologists and toxicologists, as well as non-clinical regulatory scientists to learn about recent scientific advances and enhance their continuing professional development.

Two CES are run each year with the BSTP providing at each event, at least one free place and also reduced registration fees to individuals working within an "early career" environment, for example stipendiary students/researchers studying/working within a relevant scientific field (e.g. PhD students), veterinary pathology residents and professional trainee pathologists working towards a professional qualification (residents) or gaining more experience within the field of toxicological pathology.

An Annual Scientific meeting is also organised (sometimes in conjunction with other societies or organisations) for attendees to learn about recent scientific advances and enhance their continuing professional development. Again, the BSTP aim to provide at least one free place and additionally reduced registration fees to individuals working within an "early career" environment at this event. The Annual Scientific Meeting also enables junior members of the profession to present posters or speak about their research in an informal setting. Other short scientific meetings may be organised on an occasional basis.

Additional details of objectives and activities

As part of the objectives stated above, the society holds meetings and promotes scientific research and publications relating to toxicological pathology.

In addition to the Trustees, the BSTP has an Education Subcommittee comprising approximately 12 volunteers who, using their expertise, encourage, help, and advise those new to the profession to organise events.

For all events, a volunteer is appointed as the Scientific Organiser and they (with help and advice from the Trustees and Education Subcommittee) organise the programme and liaise with all speakers and any other organisers.

Without the contribution of the volunteers, Trustees, and the Education Subcommittee, the BSTP would not be able to run these events which attract people to attend not just from the UK and Europe but also from the USA, India, North Africa, and Asia

Whilst the aim for all events is to break even, any surplus funds achieved are used to offset any deficits and enable the BSTP to provide the free place and reduced registration fees at future events for those working within an "early career" environment. Additionally, the BSTP aims to provide bursaries (on request) to help towards the cost of registration and travel from interested members and non-members of the BSTP.

Summary of the main achievements of the charity during the year

The 37th Annual Scientific Meeting of the BSTP was held on Thursday 10th – Friday 11th November 2022 at the Cedar Court Hotel, Harrogate, UK. The topic for the meeting was Digital Pathology and Mouse Pathology Workshop.

In 2023 both CES were held as online events (via Zoom) - CES 7: *Infectious Diseases of Laboratory Animals* (March 2023) and CES 8: *Nervous System and Special Senses Organs* (July 2023)

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During October 2022 – September 2023, three webinars were held in conjunction with other societies (all free of charge).

These were:

BSTP/STP Webinar December 2022	"Overview and de-risking of findings associated with the intrathecal administration of antisense oligonucleotides in non-human primates" Dr Annette Romeike and Dr Martin Lamb
ESTP 9th Joint Webinar ESTP/SFPT/BSTP and ECVF/ESVP May 2023	"Pathology-relevant Mass Spectrometry Imaging: label-free detection of biochemical molecules" Presented by members of the Pathology 2.0 working group of the ESTP. Rita Deuchande co-organised on behalf of BSTP
BSTP/STP Joint Webinar September 2023	"Anatomy, Physiology & Pathology of the Auditory System" Prof Dan Jagger and Dr. Brad Njaa

BSTP trainee engagement – Due to the shortage of toxicological pathologists in the UK and Europe there is a perceived difficulty in filling vacancies in the industry. The BSTP is still working on a number of initiatives to engage with veterinary students/graduates and to provide opportunities for them to make a career in the industry. Different initiatives were carried out in 2023. Engagement activities continued in 2023 including several university career fairs. The trainee representative for the BSTP Education Subcommittee (Roy Wakefield) attended a careers day at Bristol Vet School where he gave a presentation on working in the field of toxicological pathology and has been invited to the same event in 2024. He gave a similar presentation at the Royal College of Pathologists residents training day, for those preparing to sit the RCPATH examinations. Rebecca Terry continues to be involved in engagement activities and presented at a careers day at the University of Cambridge. The trainee representative will continue to serve as a point of contact for interested residents and informal conversations and will be reaching out to universities hosting residency programs in 2024 to try and further engage with veterinary pathology residents and discuss what the BSTP can offer. Trainee Industrial Placement Programs will be offered at GlaxoSmithKline in 2024 (for up to 4 residents), for which 2 Royal Veterinary College residents have already applied.

BSTP sponsored publications

Toxicologic Pathology continues to be the official journal of the BSTP. The BSTP Council reviewed and/or endorsed two articles in 2023, including one for the Scientific and Regulatory Policy Committee of the Society of Toxicologic Pathology.

Digital pathology strategy

This group has temporarily been disbanded due to work and time constraints, however, several key members remain available to the BSTP Council for advice and input as needed

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New policies implemented

All BSTP policies were reviewed and adopted between 1 October 2022 and 30 September 2023:

- Diversity and Inclusion Policy (Previously known as the Equal Opportunities Policy)
- Anti-bribery and Corruption Policy
- Cookies Policy
- Financial Risk Assessment Policy
- GDPR Policy
- Expense Claim Policy
- Reserves Policy

Interactions with other societies and professional bodies during 2022/2023

Royal College of Pathologists - the BSTP has formal representation on the Specialty Advisory Committee (SAC) for Toxicology (Catherine Ross).

Society of Toxicologic Pathology (STP) - The BSTP and STP have a memorandum of understanding to share educational material to help the STP develop educational events within the US, based on the BSTP model. The BSTP also provide volunteers as follows:

- BSTP Representative on GESC of the INHAND initiative
- Journal Associate Editors, Editorial Board members, and reviewers
- Journal (SAGE) Liaison
- Podcast Manager for Editorial Board
- Members of the journal Steering Committee (jointly with the STP and ESTP)
- BSTP Representative on STP-SRPC and STP-TPF

In 2022/2023, the STP and BSTP continued to collaborate and jointly organise three educational webinars (see above in 'Summary of Main Achievements'). The BSTP organised educational content and the STP provided the information technology infrastructure.

European Society of Toxicological Pathology (ESTP) - the BSTP has a volunteer observer on the ESTP Board [REDACTED] and also provides funding towards a sponsored award - the BSTP Chirukandath Gopinath Lecture Award. This was awarded at the 2023 ESTP meeting in September to Thomas Nolte. In 2022/2023, the BSTP contributed to the cost of running the one joint ESTP/BSTP webinar (see above in 'Summary of Main Achievements'), and it is expected that the BSTP will contribute to future webinars in 2023/2024

British Toxicology Society (BTS) - the BSTP has a volunteer member on the BTS Scientific Subcommittee (Catherine Ross), providing input into the organisation of the BTS Annual Scientific Meeting, and also leading the organisation of a BSTP-sponsored symposium at the BTS ASM in alternate years. The BSTP will be organising a symposium at the 2024 BTS ASM.

Other Interactions

During the last year, the President [REDACTED] has attended joint teleconferences with Presidents of other global toxicological pathology societies. The societies also maintain a shared spreadsheet containing all planned educational offerings provided globally.

Communication: Newsletter, Social Media, Journal, and Website

BSTP Newsletter - Two issues of the newsletter in standalone pdf format were published in December 2022 and July 2023, with individual contributions posted to the BSTP LinkedIn group and BSTP Twitter account.

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BSTP Journal - *Toxicologic Pathology* (jointly with STP) – two BSTP Council members worked with the publishers during 2022/2023: one Podcast editor [REDACTED] and an Editorial Board member [REDACTED]. In addition, an STP Associate Editor (Peter Hall) and several other Editorial Board members are also members of the BSTP. The BSTP continued to offer a preferential subscription rate for the journal to members in 2022/2023. The BSTP also updated its Memorandum of Understanding with the STP in 2023, regarding the journal.

BSTP Website – Volunteer help ensures that the site is working well. However, the BSTP may, in the future, look to make the website more interactive and expand it's use to include such options as membership applications/renewals, registration for events and access to slide sets from the EPSR.

Additional details of objectives and activities

The BSTP organised the following events in 2022/2023:

The 37th Annual Scientific Meeting of the BSTP was held on Thursday 10th – Friday 11th November 2022 at the Cedar Court Hotel, Harrogate, UK. The topic for the meeting was Digital Pathology and the Mouse Pathology Workshop was held at the same time. Ninety-six people attended, including 5 full bursary recipients (travel, accommodation, and free attendance), and 5 people who were awarded attendance-only bursaries.

Virtual Continuing Education Symposium 7: Infectious Diseases of Laboratory Animals 14th – 23rd March 2023 Tuesday, Wednesday, and Thursday from 13.00 – 18.00 (GMT+0/UCT+0)

38 People attended including 2 free place bursary awards and 6 people accessing the reduced registration fees (for those working within an "early career" environment).

Virtual Continuing Education Symposium 8: Nervous System and Special Senses Organs 11th – 20th July 2023

Tuesday, Wednesday, and Thursday from 13.00 – 17.00 (GMT+1/UCT+1)

122 people attended including 4 free place bursary awards and 6 people accessing the reduced registration fees for those working within an "early career" environment.

Approved by the Royal Society of Biology for the purposes of CPD, each event counted as approximately 66 credits. Approximately 21.5 hours of educational activity was recorded on Attendance Certificates.

FINANCIAL REVIEW

Brief statement on the charity's policy on reserves

The BSTP has a Reserves Policy in line with Charity Commission Guidelines and the current reserve fund stands at £136,607, all of which is unrestricted funds. This fund is held to allow the Society to meet any unforeseen expenditure that may occur. As well, it is expected that the costs incurred in holding the CES and ASM will increase in the coming year(s) as the current Secretariat completes the handover of the administration related to these events to an external event management company: Hg3 Conferences Ltd.

A review of the Reserves Policy by the Trustees in August 2023 resulted in the view that the BSTP could still continue to meet its current obligations, i.e. charitable activities (excluding continuing education symposiums and meetings) and governance for at least 5 years, providing income from donations, subscriptions and activities for generating funds does not significantly reduce, and that, in the event that the funds fall to £30,000, immediate action will need to be taken to avoid the possibility of the Society incurring further deficits.

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After communications with the Society's accountants, the Reserve Policy will be reviewed in the first quarter of 2024.

Details of any funds materially in deficit

None

Other financial review details

The BSTP's main source of income is membership subscription fees and any surpluses achieved from the events organised. In addition to this, the BSTP receives a small amount of funding from website adverts, donations, and bank interest.

The majority of income is applied to the BSTP's related activities (i.e. educational events, enabling bursaries or free attendance to those in the early stages of their careers, as well as part-time secretariat and financial help).

OTHER OPTIONAL INFORMATION

Future plans

During 2024 the BSTP will continue to organise educational events, so that those who have previously attended have the opportunity to complete the full cycle of symposia. These events will continue to be held virtually (as Zoom meetings).

The 2023 Annual Scientific Meeting will be held as a face-to-face meeting on 15th – 16th November in Verona. The Annual General Meeting will be held over Zoom on 30th November.

Virtual Continuing Education Symposium 9: Digestive System
20th – 29th February 2024
Tuesday, Wednesday, and Thursday from 13.00 – 16.30 (GMT+0/UCT+0)
Registration opens on 30th November 2023.

Virtual Continuing Education Symposium 10: Urinary System
9th – 18th July 2024
Tuesday, Wednesday, and Thursday from 13.00 – 16.30 (GMT+1/UCT+1)
Planning for the symposium is already well underway.

The 2024 Annual Scientific Meeting on the topic of Developmental Pathology and Toxicology will be held in November 2024 and two Scientific Organisers have already been appointed.

The BSTP would also like to try and reverse the historical trend of declining membership, considered to be largely due to an ageing workforce and fewer trainees as well as industry consolidation. To do this, the society hopes to reach out to those in experimental medicine or toxicology in order to establish their needs and if necessary, offer them the opportunity for relevant training. Additionally, by increasing collaboration with other societies for meetings, the BSTP will aim to provide relevant education for scientists in other disciplines.

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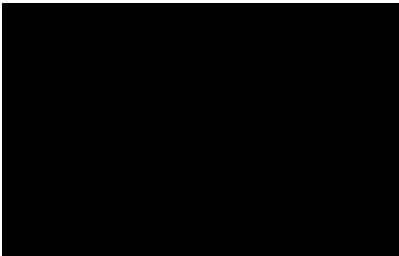
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Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees:

Signature



Full Name

Position: *PRESIDENT, BSTP 2022-2024*

Date: *27 FEB 2024*

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Independent Examiners Report

I report on the accounts of The British Society of Toxicological Pathology (charity number 1043793), for the year ended 30th September 2023, which are set out on pages 2 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ♦ examine the accounts under section 145 of the 2011 Act,
- ♦ to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- ♦ to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - ♦ to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....*S Lawson*.....

Date:*29.12.2024*.....

Sarah Lawson ACA FCCA CTA – Independent Examiner
The Barker Partnership Limited
24 High Street
Pateley Bridge, Harrogate
HG3 5JU

The British Society of Toxicological Pathology
(Charity number 1043793)

Statement of Financial Activities
for the year ended 30th September 2023

	Unrestricted Note Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Incoming and endowments from:				
Donations and legacies	5 145	-	145	1,460
Charitable activities	6 141,680	-	141,680	81,359
Investments	7 362	-	362	8
Other	8 643	-	643	1,838
Total	<u>142,830</u>	<u>-</u>	<u>142,830</u>	<u>84,665</u>
Expenditure on:				
Raising funds	-	-	-	-
Charitable activities	9 71,173	-	71,173	36,097
Other	10 21,774	-	21,774	19,575
Total	<u>92,947</u>	<u>-</u>	<u>92,947</u>	<u>55,672</u>
Net gains/(losses) on investments	-	-	-	-
Net income/ (expenditure)	<u>49,882</u>	<u>-</u>	<u>49,882</u>	<u>28,993</u>
Transfers between funds	-	-	-	-
Other recognised gains/(losses)	-	-	-	-
Gains/(losses) on revaluation of fixed assets	-	-	-	-
Actuarial gains/(losses) on defined contribution schemes	-	-	-	-
Other gains/(losses)	-	-	-	-
Net movements in funds	<u>49,882</u>	<u>-</u>	<u>49,882</u>	<u>28,993</u>
Reconciliation of funds				
Total funds brought forward	86,725	-	86,725	57,732
Total funds carried forward	<u>136,607</u>	<u>-</u>	<u>136,607</u>	<u>86,725</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The British Society of Toxicological Pathology
(Charity number 1043793)

Balance sheet
as at 30th September 2023

		2023		2022	
	Note	£	£	£	£
Current Assets					
Debtors	11	180		5,497	
Cash at bank and in hand	12	139,540		88,055	
		139,720		93,552	
Creditors: amounts falling due within one year					
	13	(3,112)		(6,827)	
Net current assets			136,607		86,725
Total assets less current liabilities			136,607		86,725
The funds of the charity					
Restricted funds	15		-		-
Unrestricted funds	15		136,607		86,725
	16		136,607		86,725

In approving these financial statements as trustees of the charity we hereby confirm:

that for the period stated above, the charity was entitled to the exemption conferred by section 144(2) of the Charities Act 2011 and that we acknowledge our responsibilities for ensuring that the charity keeps accounting records which comply with section 130 of the 2011 Act.

These accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), effective 1st January 2015.

Signed on behalf of all of the trustees on 3 Jan 2024
(insert date)

Trustee		Printed name		DEC 2023
Trustee		Printed name		

The notes on pages 4 to 10 form an integral part of these financial statements

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2023**

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015, and with the Charities Act 2011.

1.2. Fund accounting

There are two different funds held by the charity; unrestricted and restricted. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives of the charity at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.3. Recognition of assets & income

Income is recognised in the Statement of Financial Activities (SoFA) when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities. Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Recognition of donations and legacies

Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met. In the case of a grant, evidence of entitlement usually exists when the formal offer of funding is communicated in writing to the charity. However, in the event that conditions are placed on the grant, those conditions must be met before income is recognised. In the case of a donation, entitlement arises immediately on its receipt.

Recognition of investment income

Income from interest is recognised when its receipt is probable and the amount receivable can be measured accurately.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2023**

1.4. Recognition of resources expended

Expenditure is the amount of a charity's resources that have been spent or otherwise used in carrying out its activities. An expense results in either a decrease in a charity's assets or an increase in its liabilities. Liabilities and expenditure are only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Governance costs

These costs include the preparation and examination of the statutory accounts, the cost of trustees' meetings and the costs of any legal advice to the trustees on governance or constitutional matters.

1.5. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions.

1.7. Reserves Policy

The charity aims to achieve sufficient free reserves (unrestricted funds) which will enable them to continue to support the costs of the charity in line with the charity's objectives. As a guide, the trustees have agreed that the free reserves held by the charity should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the charity as at 30th September 2023.

2. Employees

	2023	2022
Number of employees		
Average number of employees during the year were:	<u>-</u>	<u>-</u>
Employment costs		
Wages & salaries	<u>-</u>	<u>-</u>

3. Trustee remuneration & expenses

No trustees received a remuneration for services rendered, however, when incurred, trustees are reimbursed for out of pocket expenses. No trustee, or anyone connected with a trustee, has a material interest in any of the charity's transactions.

	2023	2022
Trustee remuneration & benefits	<u>-</u>	<u>-</u>

4. Fees for independent examination of accounts

	2023	2022
Independent examination	<u>1,680</u>	<u>1,620</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2023

5. Donations & legacies	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Donations	145	-	145	1,460
6. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Subscriptions	14,638	-	14,638	13,750
Meetings (note 17)	127,042	-	127,042	67,609
	<u>141,680</u>	<u>-</u>	<u>141,680</u>	<u>81,359</u>
7. Investment income	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank & treasury interest received	362	-	362	8
8. Other trading activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Website advertising	643	-	643	1,838
9. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Meetings (note 17)	63,583	-	63,583	29,889
ESTP webinar contribution	1,793	-	1,793	-
Combined liability insurance	467	-	467	467
Bank fees	81	-	81	86
Sumup fees	267	-	267	378
Royal Society of Biology Subscription	770	-	770	700
Website costs	570	-	570	180
GoReni costs	677	-	677	666
Journal of Toxicological Pathology	2,966	-	2,966	2,710
- Japanese issue (JSTP)	-	-	-	1,022
	<u>71,173</u>	<u>-</u>	<u>71,173</u>	<u>36,097</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2023

10. Other expenses	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Independent examiners fees	1,680	-	1,680	1,620
Secretarial expenses (see below)	19,970	-	19,970	17,853
Misc. expenses	41	-	41	38
Zero Smart	48	-	48	30
Data protection registration	35	-	35	35
	<u>21,774</u>	<u>-</u>	<u>21,774</u>	<u>19,576</u>
Secretarial expenses				
Courier & postage	396	-	396	598
Printing and stationery	44	-	44	16
Telephone & internet	140	-	140	127
Secretarial & bookkeeping costs	19,390	-	19,390	17,111
	<u>19,970</u>	<u>-</u>	<u>19,970</u>	<u>17,853</u>
11. Debtors	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
CES 7	-	-	-	256
CES 8	-	-	-	256
BSTP 2022 ASM	-	-	-	4,985
CES 9	40	-	40	-
BSTP 2023 ASM	140	-	140	-
	<u>180</u>	<u>-</u>	<u>180</u>	<u>5,497</u>
12. Cash at bank and in hand	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Bank deposit account	80,637	-	80,637	50,275
Bank current account	58,903	-	58,903	37,780
	<u>139,540</u>	<u>-</u>	<u>139,540</u>	<u>88,055</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2023

13. Creditors: amounts falling due within one year	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Accruals	3,112	-	3,112	3,327
Income received in advance	-	-	-	3,500
	<u>3,112</u>	<u>-</u>	<u>3,112</u>	<u>6,827</u>

14. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

15. Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Fund balances at 30th September 2023 represented by:				
Current assets	139,720	-	139,720	93,552
Current liabilities	<u>(3,112)</u>	<u>-</u>	<u>(3,112)</u>	<u>(6,827)</u>
	<u>136,607</u>	<u>-</u>	<u>136,607</u>	<u>86,725</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2023

16. Movements in funds

	As at 1 Oct 2022 £	Incoming resources £	Outgoing resources £	Transfers £	As at 30 Sep 23 £
Unrestricted funds	86,725	142,830	(92,947)	-	136,607
Restricted funds	-	-	-	-	-
Total funds	<u>86,725</u>	<u>142,830</u>	<u>(92,947)</u>	<u>-</u>	<u>136,607</u>

17. Individual activity performance

Income received from activities organised by the Society is recognised in the Statement of Financial Activities gross of any expenditure. However, in the opinion of the Council, it is more important to reflect the contribution made by individual activities towards the Society's resources than to show total income and expenditure. Therefore, as part of the accounts, the detail below has been produced that demonstrates each activities' income and expenditure to show the net result and the contribution made to the Society.

Meetings	Incoming resources £	Outgoing resources £	2023 surplus/ (loss) £	2022 surplus/ (loss) £
BSTP Annual Scientific Meeting 2021	-		-	4,408
BSTP Annual Scientific Meeting 2022	49,329	37,736	11,593	-
CES 5	-		-	13,021
CES 6	-		-	20,291
CES 7	17,500	8,127	9,373	-
CES 8	60,213	17,720	42,493	-
	<u>127,042</u>	<u>63,583</u>	<u>63,459</u>	<u>37,720</u>

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales - Charity number 1043793

Accounts

The British Society of Toxicological Pathology

**Independent examination
for the year ended 30th September 2022**

Charity no: 1043793

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

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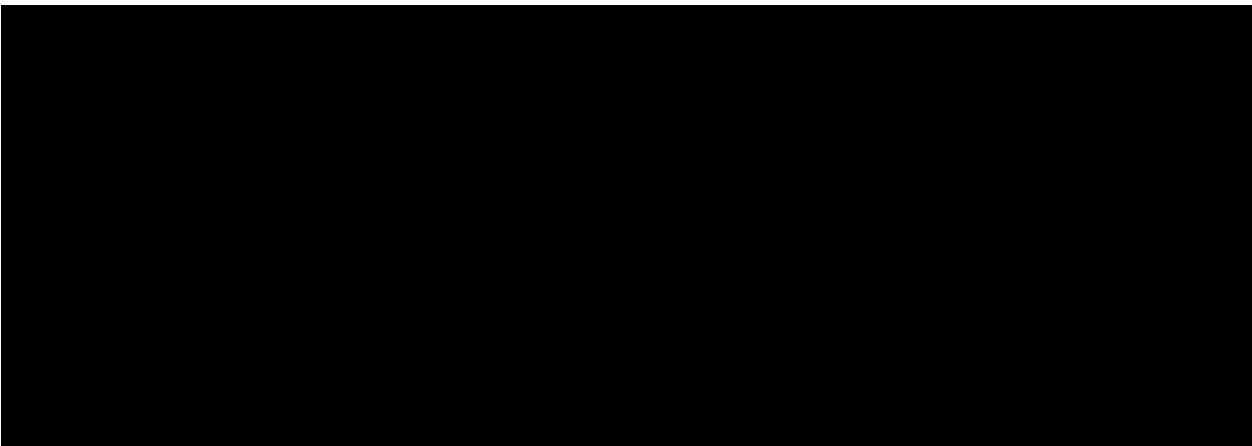


Trustees' Annual Report for the period 1st October 2021 to 30th September 2022

REFERENCE AND ADMINISTRATION DETAILS

Charity Name	British Society of Toxicological Pathology
Other names charity is known by:	BSTP
Registered Charity Number:	1043793
Charity's principal address:	BSTP, PO Box 819, Harrogate HG1 9XF, North Yorkshire, UK

Names of charity trustees who managed the charity (from November 2021 to November 2022)



STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document:	Constitution adopted 26th November 2021
How the charity is constituted:	Association consisting of 190 members as of 30th November 2022
Trustee selection methods:	Trustees are elected by members every two years and, in the case of the Chair of the Education Subcommittee every 4 years, at the appropriate annual general meeting.

ADDITIONAL GOVERNANCE ISSUES

All trustees give their time voluntary and receive no remuneration or other benefits.

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The two stated constitutional aims of the BSTP are:

1. To foster education and training in toxicological pathology.
2. To advance pathology for the public benefit in all its aspects pertaining to the effects of extraneous substances and environmental agents to which man or other species are exposed by design or adventitiously.

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In order to achieve these aims, the society kept in mind the Charity Commission's guidance on public benefit at all Trustee (Council) meetings.

The Trustees (Council), together with a subcommittee comprised of approximately 13 other members of the society work together to organise and promote a programme of continuing education symposia (CES) and other events which are open to members of the society and also non-members including students/residents and those at the start of their pathology career. These symposia also provide an opportunity for toxicological and discovery pathologists (and other scientists working with animal models), clinical pathologists and toxicologists, as well as non-clinical regulatory scientists to learn about recent scientific advances and enhance their continuing professional development.

Two CES are run each year with the BSTP providing at each event, at least one free place and also reduced registration fees to individuals working within an "early career" environment, for example stipendiary students/researchers studying/working within a relevant scientific field (e.g. PhD students), veterinary pathology residents and professional trainee pathologists working towards a professional qualification (residents) or gaining more experience within the field of toxicological pathology.

An Annual Scientific meeting is also organised (sometimes in conjunction with other societies or organisations) in order for attendees to learn about recent scientific advances and enhance their continuing professional development. Again, the BSTP are able to provide at least one free place and additionally reduced registration fees to individuals working within an "early career" environment at this event. The Annual Scientific Meeting also enables junior members of the profession to present posters or speak about their research in an informal setting. Other short scientific meetings may be organised on an occasional basis.

Additional details of objectives and activities

As part of the objectives stated above, the society holds meetings and promotes scientific research and publications relating to toxicological pathology.

In addition to the Trustees, the BSTP has an Education Subcommittee comprising approximately 13 volunteers who, using their expertise, are able to encourage, help, and advise those new to the profession to organise events.

For all events, a volunteer is appointed as the Scientific Organiser and they (with help and advice from the Trustees and Education Subcommittee) organise the programme and liaise with all speakers and any other organisers.

Without the contribution of the volunteers, Trustees, and the Education Subcommittee, the BSTP would not be able to run these events which attract people to attend not just from the UK and Europe but also from the USA, India, North Africa, and Asia.

Whilst the aim for all events is to break even, any surplus funds achieved are used to offset any deficits and enable the BSTP to provide the free place and reduced registration fees at future events for those working within an "early career" environment. Additionally, the BSTP is able to provide bursaries (on request) to help towards the cost of registration and travel from interested members and non-members of the BSTP.

Summary of the main achievements of the charity during the year

In 2022 both CES were held as online events (via Zoom) - CES 5: Female reproductive System (March 2022) and CES 6: Male Reproductive System (July 2022).

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The 2021 Annual Scientific Meeting on the Pathology of Mice with Human Immune Systems was held virtually on 10th -12th November, in association with the Pathological Society of Great Britain and Ireland. The BSTP 2021 Annual General Meeting was held virtually on 26th November, 2021.

During October 2021 – September 2022, five webinars were held in conjunction with other societies (all free of charge).

These were:

BSTP/STP Webinar November 2021 Prof Alessio Ciulli Dr Kevin Moreau Dr Clare Hoover	Proteolysis-Targeting Chimeras (PROTAC): Drug Development and Safety Perspectives
6th Joint Webinar ESTP/SFPT/BSTP and ECVP/ESVP April 2022 Dr Julia Sehl-Ewert ESTP Pathology 2.0 Spatial-omics working group	Hot topics in Veterinary and Toxicologic Pathology Rita Deuchande co-organising on behalf of BSTP
BSTP/STP Webinar May 2022 Dr Eric Jacquinet	Preclinical safety strategy for the development of mRNA Lipid Nano Particle-based vaccines
7th Joint Webinar ESTP/SFPT/BSTP and ECVP/ESVP June 2022 Prof Nicola Mason Prof Rani Sellers	The hunt for correlative biomarkers of immunotherapeutic response, Coronavirus vaccine development – science and safety Rita Deuchande co-organising on behalf of BSTP
BSTP/STP Webinar September 2022 D [REDACTED] Dr Michaela Sharpe	The Risk-Based Approach to Nonclinical Development of Cellular Therapies

BSTP trainee engagement – Due to the shortage of toxicological pathologists in the UK and Europe there is a perceived difficulty in filling vacancies in the industry. The BSTP is still working on a number of initiatives to engage with veterinary students/graduates and to provide opportunities for them to make a career in the industry. Different initiatives were carried out in 2021 and 2022. Trainee Industrial Placement Programmes offered at GlaxoSmithKline and Charles River Laboratories were postponed until 2023. Engagement activities continued in 2022 including several university careers fairs. The 2021-2022 BSTP Council trainee representative ([REDACTED], [REDACTED]) sits on the University of Surrey "Diverse Careers" panel. The trainee representative will continue to serve as a point of contact for interested residents and informal conversations. In addition, the trainee representative for the BSTP Education Subcommittee (Roy Wakefield) has updated the trainee list and utilised the online trainee register at the Royal College of Pathologists.

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BSTP sponsored publications

Toxicologic Pathology continues to be the official journal of the BSTP. The BSTP Council reviewed and/or endorsed eight articles in 2022, including one for the Scientific and Regulatory Policy Committee of the Society of Toxicologic Pathology. Most of these have now been published in *Toxicologic Pathology*.

Digital pathology strategy

This group has temporarily been disbanded due to work and time constraints; however, several key members remain available to the BSTP Council for advice and input as needed.

New policies implemented

No new policies were adopted from 1 October, 2021 to 30 September, 2022.

Interactions with other societies and professional bodies during 2021 - 2022

Royal College of Pathologists - the BSTP has had formal representation on the Specialty Advisory Committee (SAC) for Toxicology (██████ h ██████).

Society of Toxicologic Pathology (STP) - The BSTP and STP have a memorandum of understanding to share educational material to help the STP develop educational events within the US, based on the BSTP model. The BSTP also provide volunteers as follows:

- BSTP Representative on GESC of the INHAND initiative
- Journal Associate Editors and reviewers
- Journal (SAGE) Liaison
- Podcast Manager for Editorial Board

In 2021/2022, the STP and BSTP continued to collaborate and jointly organise three educational webinars (see above in 'Summary of Main Achievements'). The BSTP organised educational content and the STP provided the information technology infrastructure.

European Society of Toxicological Pathology (ESTP) - the BSTP has a volunteer observer on the ESTP Board (Zuhal Dincer) and also provides funding towards a sponsored award - the BSTP Chirukandath Gopinath Lecture Award. This was awarded at the 2022 ESTP meeting in September to Christine Ruehl-Fehlert. In 2020/2021, the BSTP contributed to the cost of running the two joint ESTP/BSTP webinars (see above in 'Summary of Main Achievements'). Although no contribution was requested in 2021/2022, it is expected that the BSTP will contribute to future webinars in 2022/2023.

British Toxicology Society (BTS) - the BSTP has a volunteer member on the BTS Scientific Subcommittee (Catherine Ross), providing input into the organisation of the BTS Annual Scientific Meeting, and also leading the organisation of a BSTP-sponsored symposium at the BTS ASM in alternate years.

Other Interactions

During the last year, the President (██████ h ██████) has held joint teleconferences with Presidents of other global toxicological pathology societies.

Communication: Newsletter, Social Media, Journal and Website

BSTP Newsletter - Two issues of the newsletter in standalone pdf format were published in December 2021 and July 2022 with individual contributions posted to the BSTP LinkedIn group and BSTP Twitter account.

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BSTP Journal - *Toxicologic Pathology* (jointly with STP) – two BSTP Council members worked with the publishers during 2020/2021: one Podcast editor (███████n ████████), and an Editorial Board member (Catherine Ross). In addition, an STP Associate Editor (Peter Hall) and several other Editorial Board members are also members of the BSTP. The BSTP continued to offer a preferential subscription rate for the journal to members in 2021/2022.

BSTP Website – Volunteer help ensures that the site is working well. However, the BSTP may, in the future, look to expand the use of the website to include access to slide sets from the EPSR.

Additional details of objectives and activities

The BSTP organised the following events in 2022:

Virtual Continuing Education Symposium 5: Female Reproductive System
8th – 17th March 2022
Tuesday, Wednesday, and Thursday from 13.00 – 16.30 (GMT+0/UCT+0)

Virtual Continuing Education Symposium 6: Male Reproductive System
5th – 14th July 2022
Tuesday, Wednesday, and Thursday from 13.00 – 16.30 (GMT+1/UCT+1)

Approved by the Royal Society of Biology for the purposes of CPD, each event counted as approximately 53 credits. Approximately 17.5 hours of educational activity was recorded on Attendance Certificates.

FINANCIAL REVIEW

Brief statement on the charity's policy on reserves

The BSTP has a reserves policy in line with Charity Commission Guidelines and the current reserve fund stands at £86,725, all of which is unrestricted funds. This fund is held to allow the Society to meet any unforeseen expenditure that may occur. A review of the reserves policy in November 2020 by the Trustees resulted in the view that the BSTP could still continue to meet its current obligations for a period of approximately 2 years; and that, in the event that the funds fall to £30,000, immediate action will need to be taken to avoid the possibility of the society incurring further deficits. The next review is due before 30th September 2023.

Details of any funds materially in deficit

None

Other financial review details

The BSTP's main source of income is membership subscription fees and any surpluses achieved from the events organised. In addition to this, the BSTP receives a small amount of funding from website adverts, donations, and bank interest.

The majority of income is applied to the BSTP's related activities (i.e. educational events, enabling bursaries or free attendance to those in the early stages of their careers, as well as part-time secretariat and financial help).

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OTHER OPTIONAL INFORMATION

Future plans

During 2023 the BSTP will continue to organise educational events, so that those who have previously attended have the opportunity to complete the full cycle of symposia. These events will continue to be held virtually (as Zoom meetings).

The 2022 Annual Scientific Meeting will be held as a face-to-face meeting and include the Annual General Meeting. In the event that this meeting is successful, providing there are no unforeseen circumstances, the BSTP intends to hold future ASM/AGM meetings as face-to-face events. Events in 2023 include: CES 7 on infectious diseases of laboratory animals (March, 2023); and CES 8 on the nervous system and special senses organs (July, 2023). Planning for both of these symposia is already well underway.

The BSTP would also like to try and reverse the historical trend of declining membership, considered to be largely due to an ageing workforce and fewer trainees as well as industry consolidation. To do this, the society hopes to reach out to those in experimental medicine or toxicology in order to establish their needs and if necessary, offer them the opportunity for relevant training. Additionally, by increasing collaboration with other societies for meetings, the BSTP will aim to provide relevant education for scientists in other disciplines.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees:

Signature

Full Name

Position:

BSTP PRESIDENT

Date:

24 FEBRUARY 2023

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Financial statements

for the year ended 30th September 2022

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Balance sheet	3
Notes to the financial statements	4 - 9

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Independent Examiners Report

I report on the accounts of The British Society of Toxicological Pathology (charity number 1043793), for the year ended 30th September 2022, which are set out on pages 2 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ♦ examine the accounts under section 145 of the 2011 Act,
- ♦ to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- ♦ to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - ♦ to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 14.02.2023

Sarah Lawson ACA FCCA CTA – Independent Examiner
The Barker Partnership Limited
24 High Street
Pateley Bridge, Harrogate
HG3 5JU

The British Society of Toxicological Pathology
(Charity number 1043793)

Statement of Financial Activities
for the year ended 30th September 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Incoming and endowments from:					
Donations and legacies	5	1,460	-	1,460	131
Charitable activities	6	81,359	-	81,359	47,620
Investments	7	8	-	8	5
Other	8	1,838	-	1,838	800
Total		<u>84,665</u>	<u>-</u>	<u>84,665</u>	<u>48,556</u>
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	9	36,097	-	36,097	23,365
Other	10	19,576	-	19,576	19,348
Total		<u>55,673</u>	<u>-</u>	<u>55,673</u>	<u>42,714</u>
Net gains/(losses) on investments		-	-	-	-
Net income/ (expenditure)		<u>28,993</u>	<u>-</u>	<u>28,993</u>	<u>5,843</u>
Transfers between funds		-	-	-	-
Other recognised gains/(losses)		-	-	-	-
Gains/(losses) on revaluation of fixed assets		-	-	-	-
Actuarial gains/(losses) on defined contribution schemes		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movements in funds		<u>28,993</u>	<u>-</u>	<u>28,993</u>	<u>5,843</u>
Reconciliation of funds					
Total funds brought forward		57,732	-	57,732	51,889
Total funds carried forward		<u>86,725</u>	<u>-</u>	<u>86,725</u>	<u>57,732</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The British Society of Toxicological Pathology
(Charity number 1043793)

Balance sheet
as at 30th September 2022

		2022		2021	
	Note	£	£	£	£
Current Assets					
Debtors	11	5,497		386	
Cash at bank and in hand	12	88,055		70,848	
		93,552		71,234	
Creditors: amounts falling due within one year					
	13	(6,827)		(13,501)	
Net current assets			86,725		57,732
Total assets less current liabilities			86,725		57,732
The funds of the charity					
Restricted funds	15	-		-	
Unrestricted funds	15	86,725		57,732	
	16	86,725		57,732	

In approving these financial statements as trustees of the charity we hereby confirm:

that for the period stated above, the charity was entitled to the exemption conferred by section 144(2) of the Charities Act 2011 and that we acknowledge our responsibilities for ensuring that the charity keeps accounting records which comply with section 130 of the 2011 Act.

These accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), effective 1st January 2015.

Signed on behalf of all of the trustees on 26/11/23
(insert date)

Trustee

Printed name

Trustee

Printed name

The notes on pages 4 to 10 form an integral part of these financial statements

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2022

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015, and with the Charities Act 2011.

1.2. Fund accounting

There are two different funds held by the charity; unrestricted and restricted. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives of the charity at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.3. Recognition of assets & income

Income is recognised in the Statement of Financial Activities (SoFA) when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities. Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Recognition of donations and legacies

Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met. In the case of a grant, evidence of entitlement usually exists when the formal offer of funding is communicated in writing to the charity. However, in the event that conditions are placed on the grant, those conditions must be met before income is recognised. In the case of a donation, entitlement arises immediately on its receipt.

Recognition of investment income

Income from interest is recognised when its receipt is probable and the amount receivable can be measured accurately.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2022**

1.4. Recognition of resources expended

Expenditure is the amount of a charity's resources that have been spent or otherwise used in carrying out its activities. An expense results in either a decrease in a charity's assets or an increase in its liabilities. Liabilities and expenditure are only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Governance costs

These costs include the preparation and examination of the statutory accounts, the cost of trustees' meetings and the costs of any legal advice to the trustees on governance or constitutional matters.

1.5. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions.

1.7. Reserves Policy

The charity aims to achieve sufficient free reserves (unrestricted funds) which will enable them to continue to support the costs of the charity in line with the charity's objectives. As a guide, the trustees have agreed that the free reserves held by the charity should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the charity as at 30th September 2022.

2. Employees

	2022	2021
Number of employees		
Average number of employees during the year were:	<u>-</u>	<u>-</u>
Employment costs		
Wages & salaries	<u>-</u>	<u>-</u>

3. Trustee remuneration & expenses

No trustees received a remuneration for services rendered, however, when incurred, trustees are reimbursed for out of pocket expenses. No trustee, or anyone connected with a trustee, has a material interest in any of the charity's transactions.

	2022	2021
Trustee remuneration & benefits	<u>-</u>	<u>-</u>

4. Fees for independent examination of accounts

	2022	2021
Independent examination	<u>1,620</u>	<u>1,548</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2022

5. Donations & legacies	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Donations	<u>1,460</u>	<u>-</u>	<u>1,460</u>	<u>131</u>
6. Charitable activities	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Subscriptions	13,750	-	13,750	13,229
Meetings (note 17)	<u>67,609</u>	<u>-</u>	<u>67,609</u>	<u>34,391</u>
	<u>81,359</u>	<u>-</u>	<u>81,359</u>	<u>47,620</u>
7. Investment income	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Bank & treasury interest received	<u>8</u>	<u>-</u>	<u>8</u>	<u>5</u>
8. Other trading activities	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Website advertising	<u>1,838</u>	<u>-</u>	<u>1,838</u>	<u>800</u>
9. Charitable activities	Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
	£	£	£	£
Meetings (note 17)	29,889	-	29,889	14,680
ESTP webinar contribution	-	-	-	1,392
Combined liability insurance	467	-	467	439
Bank fees	86	-	86	86
Sumup fees	378	-	378	25
Royal Society of Biology Subscription	700	-	700	700
Website costs	180	-	180	485
GoReni costs	666	-	666	3,002
Journal of Toxicological Pathology	2,710	-	2,710	2,557
- Japanese issue (JSTP)	<u>1,022</u>	<u>-</u>	<u>1,022</u>	<u>-</u>
	<u>36,097</u>	<u>-</u>	<u>36,097</u>	<u>23,365</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2022

10. Other expenses	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Independent examiners fees	1,620	-	1,620	1,548
Secretarial expenses (see below)	17,853	-	17,853	17,468
Misc. expenses	38	-	38	297
Zero Smart	30	-	30	-
Data protection registration	35	-	35	35
	<u>19,576</u>	<u>-</u>	<u>19,576</u>	<u>19,348</u>
Secretarial expenses				
Courier & postage	598	-	598	374
Printing and stationery	16	-	16	85
Telephone & internet	127	-	127	164
Secretarial & bookkeeping costs	17,111	-	17,111	16,845
	<u>17,853</u>	<u>-</u>	<u>17,853</u>	<u>17,468</u>
11. Debtors	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
CES 5	-	-	-	52
CES 6	-	-	-	52
BSTP 2021 ASM	-	-	-	282
CES 7	256	-	256	-
CES 8	256	-	256	-
BSTP 2022 ASM	4,985	-	4,985	-
	<u>5,497</u>	<u>-</u>	<u>5,497</u>	<u>386</u>
12. Cash at bank and in hand	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank deposit account	50,275	-	50,275	50,267
Bank current account	37,780	-	37,780	20,582
	<u>88,055</u>	<u>-</u>	<u>88,055</u>	<u>70,848</u>

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2022**

13. Creditors: amounts falling due within one year	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Accruals	3,327	-	3,327	2,507
Repayments to be made	-	-	-	1,300
Income received in advance	3,500	-	3,500	9,694
	<u>6,827</u>	<u>-</u>	<u>6,827</u>	<u>13,501</u>

14. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

15. Analysis of net assets between funds	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fund balances at 30th September 2022 represented by:				
Current assets	93,552	-	93,552	71,234
Current liabilities	(6,827)	-	(6,827)	(13,501)
	<u>86,725</u>	<u>-</u>	<u>86,725</u>	<u>57,732</u>

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2022**

16. Movements in funds

	As at 1 Oct 2021 £	Incoming resources £	Outgoing resources £	Transfers £	As at 30 Sep 22 £
Unrestricted funds	57,732	84,665	(55,673)	-	86,725
Restricted funds	-	-	-	-	-
Total funds	<u>57,732</u>	<u>84,665</u>	<u>(55,673)</u>	<u>-</u>	<u>86,725</u>

17. Individual activity performance

Income received from activities organised by the Society is recognised in the Statement of Financial Activities gross of any expenditure. However, in the opinion of the Council, it is more important to reflect the contribution made by individual activities towards the Society's resources than to show total income and expenditure. Therefore, as part of the accounts, the detail below has been produced that demonstrates each activities' income and expenditure to show the net result and the contribution made to the Society.

Meetings	Incoming resources £	Outgoing resources £	2022 surplus/ (loss) £	2021 surplus/ (loss) £
BSTP Annual Scientific Meeting 2021	14,138	9,730	4,408	-
BSTP Annual Scientific Meeting 2022	-	-	-	-
CES 3	-	-	-	12,713
CES 4	-	-	-	6,999
CES 5	22,300	9,279	13,021	-
CES 6	31,171	10,880	20,291	-
	<u>67,609</u>	<u>29,889</u>	<u>37,720</u>	<u>19,712</u>

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales - Charity number 1043793

Accounts

The British Society of Toxicological Pathology

**Independent examination
for the year ended 30th September 2021**

Charity no: 1043793

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

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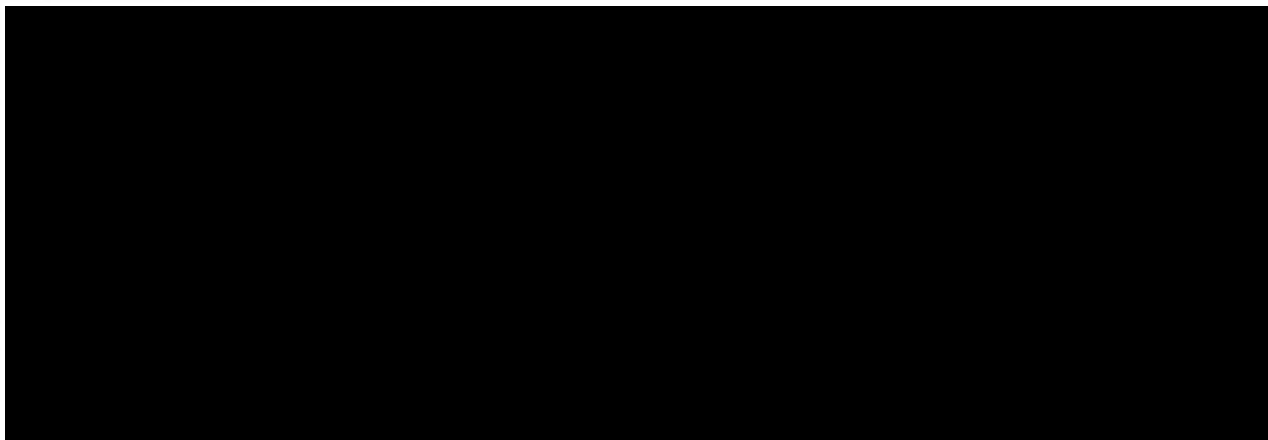


Trustees' Annual Report for the period 1st October 2020 to 30th September 2021

REFERENCE AND ADMINISTRATION DETAILS

Charity Name British Society of Toxicological Pathology
Other names charity is known by: BSTP
Registered Charity Number: 1043793
Charity's principal address: BSTP, PO Box 819, Harrogate HG1 9XF, North Yorkshire, UK

Names of charity trustees who manage the charity (from November 2020 to November 2021)



STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document: Constitution adopted 16th November 2017
How the charity is constituted: Association consisting of 179 members as of 30th September 2021
Trustee selection methods: Trustees are elected by members every two years and in the case of the Chair of the Education Subcommittee, every 4 years at the appropriate annual general meeting.

ADDITIONAL GOVERNANCE ISSUES

All trustees give their time voluntary and receive no remuneration or other benefits.

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The two stated constitutional aims of the BSTP are:

1. To foster education and training in toxicological pathology.
2. To advance pathology for the public benefit in all its aspects pertaining to the effects of extraneous substances and environmental agents to which man or other species are exposed by design or adventitiously.

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In order to achieve these aims, the society kept in mind the Charity Commission's guidance on public benefit at all Trustee (Council) meetings.

The Trustees (Council), together with a subcommittee comprised of 13 other members of the society work together to organise and promote a programme of continuing education symposia (CES) and other events which are open to members of the society and also non-members including students/residents and those at the start of their pathology career. These symposia also provide an opportunity for toxicological and discovery pathologists (and other scientists working with animal models), clinical pathologists and toxicologists as well as non-clinical regulatory scientists to learn about recent scientific advances and enhance their continuing professional development.

Two CES are run each year with the BSTP providing at each event, at least one free place and also reduced registration fees to individuals working within an "early career" environment, for example stipendiary students/researchers studying/working within a relevant scientific field (e.g. PhD students), veterinary pathology residents and professional trainee pathologists working towards a professional qualification (residents) or gaining more experience within the field of toxicological pathology.

An Annual Scientific meeting is also organised (sometimes in conjunction with other societies or organisations) in order for attendees to learn about recent scientific advances and enhance their continuing professional development. Again, the BSTP are able to provide at least one free place and additionally reduced registration fees to individuals working within an "early career" environment at this event. The Annual Scientific Meeting also enables junior members of the profession to present posters or speak about their research in an informal setting. Other short scientific meetings may be organised on an occasional basis.

Additional details of objectives and activities

As part of the objectives stated above, the society holds meetings and promotes scientific research and publications relating to toxicological pathology.

In addition to the Trustees, the BSTP has an Education Subcommittee comprising approximately 13 volunteers, who, using their expertise, are able to encourage, help and advise those new to the profession to organise events.

For all events, a volunteer is appointed as the Scientific Organiser and they (with help and advice from the Trustees and Education Subcommittee) organise the programme and liaise with all speakers and any other organisers.

Without the contribution of the volunteers, Trustees and the Education Subcommittee, the BSTP would not be able to run these events, which attract people to attend, not just from the UK and Europe, but also from the USA and Asia.

While the aim for all events is to break even, any surplus funds achieved are used to offset any deficits and enable the BSTP to provide the free place and reduced registration fees at future events for those working within an "early career" environment. Additionally, the BSTP is able to provide bursaries (on request) to help towards the cost of registration and travel from interested members and non-members of the BSTP.

Summary of the main achievements of the charity during the year

In 2021, due to Covid-19 restrictions, both CES were held as online events (via Zoom) i.e. CES 3: Carcinogenesis (March 2021) and CES 4: Respiratory System (July 2021).

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The 2020 Annual Scientific Meeting which was postponed in 2020, was instead held online in November 2021. The BSTP 2021 AGM was held online on 26 November, 2021.

During 2021, six webinars were held in conjunction with other societies (all free of charge). These were:

BSTP/STP Webinar December 2020 Dr Laura Janke Dr Kourosh Saeb-Parsy	Pathology of Mice with Humanised Immune Systems (Teaser for 2020 ASM, postponed to 2021)
BSTP/STP Webinar May 2021 Dr Elizabeth Neyens	The Fog Dissipates: Insight Into Pulmonary Effects of Vaping
ESTP/SFPT/BSTP and ECVP/ESVP 4th Joint Webinar June 2021 Dr Helen Booler Dr Ken Schafer Dr Elizabeth Neyens	Ocular Pathology Rita Deuchande co-organising on behalf of BSTP
BSTP/STP Webinar September 2021 Dr Arlin Rogers Dr Wendell Davis	A Pathologist Perspective on the Non-Clinical Safety Assessment of GalNAc-conjugated RNAi Therapeutics
ESTP/BSTP/SFPT and ECVP/ESVP 5th Joint Webinar October 2021 Prof Andreas Beineke Dr Henning Hvid Prof Jerome Abadie Dr Thierry Flandre	Translational Animal Models of Disease Rita Deuchande co-organising on behalf of BSTP
BSTP/STP Webinar November 2021 Prof Alessio Ciulli Dr Kevin Moreau Dr Clare Hoover	Proteolysis-Targeting Chimeras (PROTAC): Drug Development and Safety Perspectives

BSTP trainee engagement – Due to the shortage of toxicological pathologists in the UK and Europe there is a perceived difficulty in filling vacancies in the industry. The BSTP is still working on a number of initiatives to engage with veterinary students/graduates and to provide opportunities for them to make a career in the industry. Different initiatives were carried out in 2020 and 2021. Trainee Industrial Placement Programmes offered at GlaxoSmithKline and Charles River were postponed until 2022. Despite Covid-19, engagement activities continued in 2021 including "Roadshows"/careers talks at the University of Bristol (careers event for 3rd year veterinary students) and Clinical club talk (final year veterinary students). The BSTP Council trainee representative (Rebecca Terry) has also been invited to sit on the University of Surrey "Diverse Careers" panel in 2022. The trainee representative is in discussions with *The Veterinary Record* about a 'Vet Futures' article on toxicological pathology and continues to serve as a point of contact for interested residents and informal conversations. In addition, the trainee representative for the BSTP Education Subcommittee (Roy Wakefield) has updated the trainee list and utilised the online trainee register at the Royal College of Pathologists.

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BSTP sponsored publications

Toxicologic Pathology continues to be the official journal of the BSTP. The BSTP White Paper review on inhaled biologics was published in *Toxicologic Pathology* in February, 2021. In addition, the BSTP Council reviewed and endorsed six "Points to Consider" publications for the Scientific and Regulatory Policy Committee of the Society of Toxicologic Pathology, most of which have now been published in *Toxicologic Pathology*.

Digital pathology strategy

Due to the Covid pandemic, the digital strategy group did not meet to report back to the BSTP Council meetings during 2020/2021.

New policies implemented

No new policies were adopted from 1 October, 2020 to 30 September, 2021.

Interactions with other societies and professional bodies during 2019 - 2020

Royal College of Pathologists - the BSTP has had formal representation on the Speciality Advisory Committee (SAC) for Toxicology ([REDACTED]).

Society of Toxicologic Pathology (STP) - The BSTP and STP have a memorandum of understanding to share educational material to help the STP develop educational events within the US, based on the BSTP model. The BSTP also provide volunteers as follows:

- BSTP Representative on GESC of the INHAND initiative
- Journal Associate Editors and reviewers
- Journal (SAGE) Liaison
- Podcast Manager for Editorial Board

In 2020/2021, the STP and BSTP continued to collaborate and jointly organise four educational webinars (see above). The BSTP organised educational content and the STP provided the information technology infrastructure.

European Society of Toxicological Pathology (ESTP) - the BSTP has a volunteer observer on the ESTP Board (Zuhail Dincer) and also provides funding towards a sponsored award - the Gopinath Lecture Award. This was not awarded in 2021 due to the online presentation of the ESTP meeting in September 2021. The BSTP donated £1391.87 (EUR 1600 euros) to the ESTP to finance joint ESTP/BSTP webinars during 2020/2021.

Other Interactions

During the last year, the President [REDACTED] has held joint teleconferences with Presidents of other global toxicological pathology societies.

Communication: Newsletter, Social Media, Journal and Website

BSTP Newsletter - Two issues of the newsletter in standalone pdf format were published in December 2020 and July 2021 with individual contributions posted to the BSTP LinkedIn group.

BSTP Journal - *Toxicologic Pathology* (joint with STP) - two BSTP Council members worked with the publishers and the STP as Associate editor (Peter Hall) and Podcast editor [REDACTED] respectively, during 2020/2021. There are also approximately five members of the Editorial Board, who, coincidentally

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are also members of the BSTP. The BSTP continued to offer a preferential subscription rate for the journal to members in 2020/2021.

BSTP Website – Volunteer help ensures that the site is working well. However, the BSTP may, in the future, look to expand the use of the website to include access to slide sets from the EPSR.

Additional details of objectives and activities

The BSTP organised the following events in 2021:

Virtual Continuing Education Symposium 3: Carcinogenesis
2nd – 11th March 2021
Tuesday, Wednesday, and Thursday
13.00 – 16.30 (GMT+0/UCT+0)

Approved by the Royal Society of Biology for the purposes of CPD, this event counted as approximately 54 credits.
Approximately 17.5 hours of educational activity was recorded on Attendance Certificates.

Virtual Continuing Education Symposium 4: Respiratory System
6th – 15th July 2021
Tuesday, Wednesday, and Thursday
13.00 – 16.30 (GMT+1/UCT+1)

Approved by the Royal Society of Biology for the purposes of CPD, counted as approximately 54 credits.
Approximately 17.5 hours of educational activity was recorded on Attendance Certificates.

FINANCIAL REVIEW

Brief statement on the charity's policy on reserves

The BSTP has a reserves policy in line with Charity Commission Guidelines and the current reserve fund stands at £57,732, all of which is unrestricted funds. This fund is held to allow the Society to meet any unforeseen expenditure that may occur. A review of the reserves policy in November 2020 by the Trustees resulted in the view that the BSTP could still continue to meet its current obligations for a period of approximately 2 years; and that, in the event that the funds fall to £30,000, immediate action will need to be taken to avoid the possibility of the society incurring further deficits. The next review is due before 30th September 2023.

Details of any funds materially in deficit

None

Other financial review details

The BSTP's main source of income is membership subscription fees and any surpluses achieved from the events organised. In addition to this, the BSTP receives a small amount of funding from website adverts, donations and bank interest.

The majority of income is applied to the BSTP's related activities i.e. educational events, enabling bursaries or free attendance to those in the early stages of their careers, as well as part-time secretariat and financial help.

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OTHER OPTIONAL INFORMATION

Future plans

During 2022 the BSTP will continue to organise educational events, so that those who have previously attended have the opportunity to complete the full cycle of symposia.

These events will be held virtually (as Zoom meetings) with the aim that in 2023, Council can consider whether some or all of these events can be organised as face-to-face events. The events in 2022 include CES 5 on the female productive system (March, 2022) and CES 6 on the male reproductive system (July, 2022)

The BSTP would also like to try and reverse the historical trend of declining membership, considered largely due to an ageing workforce, fewer trainees as well as industry consolidation. To do this, the society hopes to reach out to those in experimental medicine or toxicology in order to establish their needs and if necessary, offer them the opportunity for relevant training. Additionally, by increasing collaboration with other societies for meetings, the BSTP will aim to provide relevant education for scientists in other disciplines.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the Trustees:

Signature:

Full Name:

Position:

Date:

14/2/22

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Financial statements

for the year ended 30th September 2021

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Balance sheet	3
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**The British Society of Toxicological Pathology
(Charity number 1043793)**

Independent Examiners Report

I report on the accounts of The British Society of Toxicological Pathology (charity number 1043793), for the year ended 30th September 2021, which are set out on pages 2 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ♦ examine the accounts under section 145 of the 2011 Act,
- ♦ to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- ♦ to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - ♦ to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - ♦ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Date: 15th February 2022

.....
Sarah Lawson ACA FCCA CTA – Independent Examiner
The Barker Partnership Limited
24 High Street
Pateley Bridge, Harrogate
HG3 5JU

The British Society of Toxicological Pathology
(Charity number 1043793)

Statement of Financial Activities
for the year ended 30th September 2021

	Unrestricted	Restricted	Total Funds	Total Funds
	Note	Funds	Funds	2021
		£	£	£
				2020
				£
Incoming and endowments from:				
Donations and legacies	5	131	-	131
Charitable activities	6	47,620	-	47,620
Investments	7	5	-	5
Other	8	800	-	800
Total		<u>48,556</u>	<u>-</u>	<u>48,556</u>
Expenditure on:				
Raising funds		-	-	-
Charitable activities	9	23,365	-	23,365
Other	10	19,348	-	19,348
Total		<u>42,714</u>	<u>-</u>	<u>42,714</u>
Net gains/(losses) on investments		-	-	-
Net income/ (expenditure)		<u>5,843</u>	<u>-</u>	<u>5,843</u>
Transfers between funds		-	-	-
Other recognised gains/(losses)		-	-	-
Gains/(losses) on revaluation of fixed assets		-	-	-
Actuarial gains/(losses) on defined contribution schemes		-	-	-
Other gains/(losses)		-	-	-
Net movements in funds		<u>5,843</u>	<u>-</u>	<u>5,843</u>
Reconciliation of funds				
Total funds brought forward		51,889	-	51,889
Total funds carried forward		<u>57,732</u>	<u>-</u>	<u>57,732</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Balance sheet
as at 30th September 2021**

		2021		2020	
	Note	£	£	£	£
Current Assets					
Debtors	11	386		-	
Cash at bank and in hand	12	70,848		59,799	
		71,234		59,799	
Creditors: amounts falling due within one year					
	13	(13,501)		(7,910)	
Net current assets			57,732		51,889
Total assets less current liabilities			57,732		51,889
The funds of the charity					
Restricted funds	15		-		-
Unrestricted funds	15		57,732		51,889
	16		57,732		51,889

In approving these financial statements as trustees of the charity we hereby confirm:

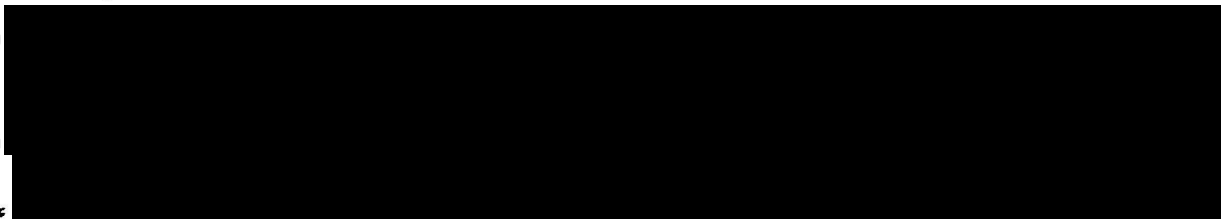
that for the period stated above, the charity was entitled to the exemption conferred by section 144(2) of the Charities Act 2011 and that we acknowledge our responsibilities for ensuring that the charity keeps accounting records which comply with section 130 of the 2011 Act.

These accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015.

Signed on behalf of all of the trustees on 08 DEC 2021.....
(insert date)

Trustee

Trustee



The notes on pages 4 to 10 form an integral part of these financial statements

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2021

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015, and with the Charities Act 2011.

1.2. Fund accounting

There are two different funds held by the charity; unrestricted and restricted. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives of the charity at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.3. Recognition of assets & income

Income is recognised in the Statement of Financial Activities (SoFA) when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities. Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Recognition of donations and legacies

Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met. In the case of a grant, evidence of entitlement usually exists when the formal offer of funding is communicated in writing to the charity. However, in the event that conditions are placed on the grant, those conditions must be met before income is recognised. In the case of a donation, entitlement arises immediately on its receipt.

Recognition of investment income

Income from interest is recognised when its receipt is probable and the amount receivable can be measured accurately.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**The British Society of Toxicological Pathology
(Charity number 1043793)**

**Notes to the financial statements
for the year ended 30th September 2021**

1.4. Recognition of resources expended

Expenditure is the amount of a charity's resources that have been spent or otherwise used in carrying out its activities. An expense results in either a decrease in a charity's assets or an increase in its liabilities. Liabilities and expenditure are only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Governance costs

These costs include the preparation and examination of the statutory accounts, the cost of trustees' meetings and the costs of any legal advice to the trustees on governance or constitutional matters.

1.5. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions.

1.7. Reserves Policy

The charity aims to achieve sufficient free reserves (unrestricted funds) which will enable them to continue to support the costs of the charity in line with the charity's objectives. As a guide, the trustees have agreed that the free reserves held by the charity should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the charity as at 30th September 2018.

2. Employees

	2021	2020
Number of employees		
Average number of employees during the year were:	<u>-</u>	<u>-</u>
Employment costs		
Wages & salaries	<u>-</u>	<u>-</u>

3. Trustee remuneration & expenses

No trustees received a remuneration for services rendered, however, when incurred, trustees are reimbursed for out of pocket expenses. No trustee, or anyone connected with a trustee, has a material interest in any of the charity's transactions.

	2021	2020
Trustee remuneration & benefits	<u>-</u>	<u>-</u>

4. Fees for independent examination of accounts

	2021	2020
Independent examination	<u>1,548</u>	<u>1,530</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2021

5. Donations & legacies	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Donations	<u>131</u>	<u>-</u>	<u>131</u>	<u>3,095</u>
6. Charitable activities	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Subscriptions	13,229	-	13,229	13,994
Meetings (note 17)	<u>34,391</u>	<u>-</u>	<u>34,391</u>	<u>35,528</u>
	<u>47,620</u>	<u>-</u>	<u>47,620</u>	<u>49,522</u>
7. Investment income	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Bank & treasury interest received	<u>5</u>	<u>-</u>	<u>5</u>	<u>23</u>
8. Other trading activities	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Website advertising	<u>800</u>	<u>-</u>	<u>800</u>	<u>1,126</u>
9. Charitable activities	Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
	£	£	£	£
Meetings (note 17)	14,680	-	14,680	40,596
Sponsorship of 2019 ASM	-	-	-	1,228
ESTP webinar contribution	1,392	-	1,392	-
Combined liability insurance	439	-	439	419
Bank fees	86	-	86	161
Regonline fees	-	-	-	1,269
Sumup fees	25	-	25	-
Royal Society of Biology Subscription	700	-	700	700
Website costs	485	-	485	72
GoReni costs	3,002	-	3,002	-
Journal of Toxicological Pathology	<u>2,557</u>	<u>-</u>	<u>2,557</u>	<u>2,872</u>
	<u>23,365</u>	<u>-</u>	<u>23,365</u>	<u>47,317</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2021

10. Other expenses	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Independent examiners fees	1,548	-	1,548	1,530
Secretarial expenses (see below)	17,468	-	17,468	17,199
Council & EduSubCom meeting	-	-	-	-
Treasurers expenses	-	-	-	-
Misc. expenses	297	-	297	448
Data protection registration	35	-	35	35
	<u>19,348</u>	<u>-</u>	<u>19,348</u>	<u>19,212</u>
Secretarial expenses				
Courier & postage	374	-	374	383
Printing and stationery	85	-	85	153
Telephone & internet	164	-	164	196
Secretarial - CPD Seminar May 2020	-	-	-	672
Secretarial & bookkeeping costs	16,845	-	16,845	15,795
	<u>17,468</u>	<u>-</u>	<u>17,468</u>	<u>17,199</u>
11. Debtors	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
CES 5	52	-	52	-
CES 6	52	-	52	-
BSTP 2021 ASM	282	-	282	-
	<u>386</u>	<u>-</u>	<u>386</u>	<u>-</u>
12. Cash at bank and in hand	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Bank deposit account	50,267	-	50,267	50,262
Bank current account	20,581	-	20,581	9,537
	<u>70,848</u>	<u>-</u>	<u>70,848</u>	<u>59,799</u>

Page 7
The British Society of Toxicological Pathology
 (Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2021

13. Creditors: amounts falling due within one year	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Accruals	2,507	-	2,507	3,410
Repayments to be made	1,300	-	1,300	4,500
Income received in advance	9,694	-	9,694	-
	<u>13,501</u>	<u>-</u>	<u>13,501</u>	<u>7,910</u>

14. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

15. Analysis of net assets between funds	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Fund balances at 30th September 2021 represented by:				
Current assets	71,234	-	71,234	59,799
Current liabilities	(13,501)	-	(13,501)	(7,910)
	<u>57,732</u>	<u>-</u>	<u>57,732</u>	<u>51,889</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2021

16. Movements in funds

	As at 1 Oct 2020 £	Incoming resources £	Outgoing resources £	Transfers £	As at 30 Sep 21 £
Unrestricted funds	51,889	48,556	(42,714)	-	57,732
Restricted funds	-	-	-	-	-
Total funds	<u><u>51,889</u></u>	<u><u>48,556</u></u>	<u><u>(42,714)</u></u>	<u><u>-</u></u>	<u><u>57,732</u></u>

17. Individual activity performance

Income received from activities organised by the Society is recognised in the Statement of Financial Activities gross of any expenditure. However, in the opinion of the Council, it is more important to reflect the contribution made by individual activities towards the Society's resources than to show total income and expenditure. Therefore, as part of the accounts, the detail below has been produced that demonstrates each activities' income and expenditure to show the net result and the contribution made to the Society.

Meetings	Incoming resources £	Outgoing resources £	2021 surplus/ (loss) £	2020 surplus/ (loss) £
BSTP Annual Scientific Meeting 2019			-	23,446
BSTP Annual Scientific Meeting 2020			-	-
CES 3	20,312	7,599	12,713	12,082
CES 4	14,080	7,081	6,999	-
	<u><u>34,391</u></u>	<u><u>14,680</u></u>	<u><u>19,712</u></u>	<u><u>35,528</u></u>

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

England & Wales - Charity number 1043793

Accounts

The Society of Toxicological Pathology

Trustees' Annual Report

And

Unaudited Financial Statements

For the year ended 30th September 2020

Charity number 1043793

BRITISH SOCIETY OF TOXICOLOGICAL PATHOLOGY

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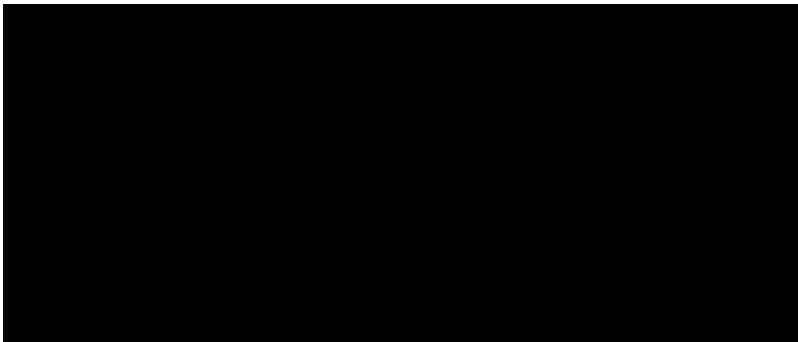


Trustees' Annual Report for the period 1st October 2019 to 30th September 2020

REFERENCE AND ADMINISTRATION DETAILS

Charity Name British Society of Toxicological Pathology
Other names charity is known by: BSTP
Registered Charity Number: 1043793
Charity's principal address: BSTP, PO Box 819, Harrogate HG1 9XF, North Yorkshire, UK

Names of charity trustees who manage the charity (from November 2019 to November 2020)



STRUCTURE, GOVERNANCE AND MANAGEMENT

Type of governing document: Constitution adopted 16th November 2017
How the charity is constituted: Association consisting of 189 members
Trustee selection methods: Trustees are elected by members every two years and in the case of the Chair of the Education Subcommittee, every 4 years at the appropriate annual general meeting.

ADDITIONAL GOVERNANCE ISSUES

All trustees give their time voluntary and receive no remuneration or other benefits.

OBJECTIVES AND ACTIVITIES

Summary of the objectives of the charity set out in its governing document

The two stated constitutional aims of the BSTP are:

1. To foster education and training in toxicological pathology.
2. To advance pathology for the public benefit in all its aspects pertaining to the effects of extraneous substances and environmental agents to which man or other species are exposed by design or adventitiously.

In order to achieve these aims, the society kept in mind the Charity Commission's guidance on public benefit at all Trustee (Council) meetings.

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The Trustees (Council), together with a subcommittee comprised of 12 other members of the society work together to organise and promote a programme of continuing education symposiums (CES) and other events which are open to members of the society and also non-members including students/residents and those at the start of their pathology career. These symposia also provide an opportunity for toxicological and discovery pathologists (and other scientists working with animal models), clinical pathologists and toxicologists as well as non-clinical regulatory scientists to learn about recent scientific advances and enhance their continuing professional development.

Two CES are run each year with the BSTP providing at each event, one free place and also reduced registration fees to individuals working within an "early career" environment, for example stipendiary students/researchers studying/working within a relevant scientific field, veterinary pathology residents and professional trainee pathologists working towards a professional qualification or gaining more experience within the field of toxicological pathology.

An Annual Scientific meeting is also organised (sometimes in conjunction with other societies or organisations) in order for attendees to learn about recent scientific advances and enhance their continuing professional development. Again, the BSTP are able to provide at least one free place and additionally reduced registration fees to individuals working within an "early career" environment at this event. The Annual Scientific Meeting also enables junior members of the profession to present posters or speak about their research in an informal setting. Other short scientific meetings may be organised on an occasional basis.

Additional details of objectives and activities

As part of the objectives stated above, the society holds meetings and promotes scientific research and publications relating to toxicological pathology.

In addition to the Trustees, the BSTP have an Education Subcommittee comprising of approximately 12 volunteers, who, using their expertise, are able to encourage, help and advice those new to the profession to organise events.

For all events, a volunteer is appointed as the Scientific Organiser and they (with help and advice from the Trustees and Education Subcommittee) organise the programme and liaise with all speakers and any other organisers.

Without the contribution of the volunteers, Trustees and the Education Subcommittee, the BSTP would not be able to run these events, which attract people to attend, not just from the UK and Europe, but also from the USA and Asia.

Whilst the aim is for all events is to break even, any surplus funds achieved are used to offset any deficits and enable the BSTP to provide the free place and reduced registration fees at future events for those working within an "early career" environment. Additionally, the BSTP is able to provide bursaries (on request) to help towards the cost of registration and travel from interested members and non-members of the BSTP.

Summary of the main achievements of the charity during the year

In 2020, due to Covid-19 restrictions, the BSTP Council took the decision to postpone CES 3: Carcinogenesis (due to be held in March 2020) and CES 4: Respiratory System (due to be held in July 2020) and reorganise them as virtual (Zoom) events in 2021.

The planned seminar on Digital Pathology due to take place in May 2020 was cancelled.

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During 2020, the BSTP Council and Education Subcommittee also took the decision to postpone the 2020 ASM which was due to be held in November 2020 and to reorganise the Annual Scientific Meeting as a virtual (Zoom) meeting in November 2021.

Due to the postponement of the two CES and the Annual Scientific Meeting in 2020 the BSTP did not receive any income from continuing professional development events during 2020.

However, during 2020, five webinars were held in conjunction with the BSTP (all free of charge). These were:

21st October 2020 - CLD/BSTP/BSVP Webinar - Productive veterinary pathology examination preparation: Reflections of recently qualified graduates

27th October 2020 - BSTP/STP Webinar: Carcinogenesis

4th November 2020 - ESTP/BSTP/SFTP/ECVP/ESVP Webinar: Testicular staging in rats; Otter liver and gallbladder pathology; Stem Cell pathology.

10th November 2020 - BSTP/STP Webinar: Respiratory System

13th November 2020 - BSTP Webinar – Annual General Meeting and talk on highlights of the journal Toxicologic Pathology from the past year and talk about the future ahead (47 people attended)

26th November 2020 - ESTP/BSTP/SFTP/ECVP/ESVP: Lung Lesions in a NHP during an inhalation study - differentials of pulmonary inflammation; A preclinical model of immune mediated glomerulonephritis in NHP to investigate new translational biomarkers of glomerular diseases in the Transbioline Consortium; Lesions in SD rats (CAR/PXR double knock out).

8th December 2020 - BSTP/STP Webinar: Pathology of Mice with Humanised Immune Systems

BSTP trainee engagement – Due to the shortage of toxicological pathologists in the UK and Europe there is a perceived difficulty in filling some of the vacancies in the industry. The BSTP is still working on a number of initiatives to engage with veterinary students/graduates and provide opportunities for them to make a career in industry. Different initiatives were carried out in 2019/2020. Trainee Industrial Placement Programmes were offered at GlaxoSmithKline and Charles River were postponed until August 2020 (GSK) and until December 2020 (Charles River). Talks for residents and undergraduates to build bridges with the next generation were delivered at Bristol and Dublin veterinary medicine schools before the lockdown in March 2020. [REDACTED] working with Rebecca Terry, were responsible for all trainee matters, including lectures at the RVC (intercalated BSc). Attendance at a careers fair at Bristol by the Junior Vice President online will occur in the first quarter of 2021. An online Residents' Day was organised by [REDACTED] at the RCPATH.

BSTP sponsored publications

Toxicologic Pathology is the official journal of the BSTP. In 2020 the BSTP council established an SOP to endorse publications initiated by other societies and to submit manuscripts to Toxicologic Pathology sponsored by BSTP. The council has adopted a target of one sponsored publication per year.

The BSTP review of inhaled biologics will be published in 2021.

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Digital pathology strategy

Due to the pandemic, the digital strategy group did not meet to report back to the BSTP Council meetings during 2020.

New policies implemented

No new policies were reviewed in 2020

Interactions with other societies and professional bodies during 2019 - 2020

Royal College of Pathologists - the BSTP has had formal representation on the Speciality Advisory Committees (SACs) for Veterinary Pathology (██████████ on examinations committee), and Toxicology (██████████). The BSTP participated in a careers meeting held on 9 November 2019 and a RCPATH Residents' Day in 2020.

Society of Toxicologic Pathology (STP) - The BSTP and STP have a memorandum of understanding to share educational material to help the STP develop educational events within the US, based on the BSTP model. The BSTP also provide volunteers as follows:

- BSTP Representative on GESC of the INHAND initiative
- Associate Journal Editor Peter Hall (2020 to 2022), Adam Hargreaves (demitting end 2020) and Catherine Ross (2021)
- Journal (SAGE) Liaison
- Editorial Board (██████████)

In 2019, the STP and BSTP renewed their agreement to collaborate and jointly organise of up to five educational webinars. Ultimately, only two occasions were realised (see above), with the BSTP organising educational content and the STP providing the information technology infrastructure.

European Society of Toxicological Pathology (ESTP) - the BSTP has a volunteer observer on the ESTP Board and also provides funding towards a sponsored award - the Gopinath Lecture Award. This was not awarded in 2020 due to the postponement of the ESTP meeting in September until 2021.

Other Interactions

During the last year, the President has held joint teleconferences with Presidents of other toxicological pathology societies and the BSTP has participated in joint written responses to regulatory agencies on important issues.

Communication: Newsletter, Social Media, Journal and Website

BSTP Newsletter - Two issues of the newsletter in standalone pdf format were published in December 2019 and July 2020 with individual contributions posted to the BSTP LinkedIn group.

BSTP Journal - Toxicologic Pathology (joint with STP) - two BSTP Council members work with the publishers and the STP as Associate editors (Peter Hall and Adam Hargreaves) during 2019/2020; there are also 10 members of the Editorial Board, who, coincidentally are also members of the BSTP. The BSTP are able to offer a preferential subscription rate for the journal to members.

BSTP Web-site - Volunteer help ensures that the site is working well; however, the BSTP may, in the future look to expand the use of the website to include access to slide sets from the EPSR.

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Additional details of objectives and activities

The BSTP will organise the following events in 2020/2021:

Virtual Continuing Education Symposium 3: Carcinogenesis
2nd – 11th March 2021
Tuesday, Wednesday, and Thursday
13.00 – 16.30 (GMT+0/UCT+0)

Approved by the Royal Society of Biology for the purposes of CPD, this event may be counted as approximately 54 credits
Approximately 17.5 hours of educational activity will be recorded on Attendance Certificates

Virtual Continuing Education Symposium 4: Respiratory System
6th – 15th July 2021
Tuesday, Wednesday, and Thursday
13.00 – 16.30 (GMT+1/UCT+1)

Approved by the Royal Society of Biology for the purposes of CPD, this event may be counted as approximately 54 credits
Approximately 17.5 hours of educational activity will be recorded on Attendance Certificates

FINANCIAL REVIEW

Brief statement on the charity's policy on reserves

The BSTP has a reserves policy in line with Charity Commission Guidelines and the current reserve fund stands at £51,889, all of which is unrestricted funds. This fund is held to allow the Society to meet any unforeseen expenditure that may occur. A review of the reserves policy in November 2020 by the Trustees resulted in the view that the BSTP could still continue to meet its current obligations for a period of approximately 2 years; and that in the event that the funds fall to £30,000 immediate action will need to be taken to avoid the possibility of the society incurring further deficits. The next review is due before 30th September 2021.

Details of any funds materially in deficit

None

Other financial review details

The BSTP's main source of income is membership fees and any surpluses achieved from the events organised. In addition to this, the BSTP receives a small amount of funding from website adverts, donations and bank interest.

The majority of income is applied to the BSTP's related activities i.e. educational events, enabling bursaries or free attendance to those in the early stages of their careers, as well as part-time secretariat and financial help.

During the 2019/2020 financial year, because events were cancelled and some costs could not be recovered, the society had a deficit of funds, however, due to measures taken by the BSTP Council early on in the year to mitigate losses, there was no requirement to move any funds from the savings account.

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OTHER OPTIONAL INFORMATION

Future plans

During 2021 the BSTP will continue to organise educational events, so that those who have previously attended have the opportunity to complete the full cycle of symposia.

These events will be held virtually (as Zoom meetings) with the aim that in 2022, Council can consider whether some or all of these events can be organised as face-to-face events.

The BSTP would also like to try and reverse the historical trend of declining membership, considered largely due to an ageing workforce, fewer trainees as well as industry economics. To do this, the society hopes to reach out to those in experimental medicine or toxicology in order to establish their needs and if necessary, offer them the opportunity for relevant training. Additionally, by increasing collaboration with other societies for meetings the BSTP will aim to provide relevant education for scientists in other disciplines.

Declaration

The Trustees declare that they have approved the Trustees' report above.

Signed on behalf of the charity's Trustees

Signature:

Full Name:

Position:

Date:

PRESIDENT BSTP, 2020-2022
16/2/21

**The British Society of Toxicological Pathology
(Charity number 1043793)**

Financial statements

for the year ended 30th September 2020

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Statement of financial activities	2
Balance sheet	3
Notes to the financial statements	4 - 9

The British Society of Toxicological Pathology
(Charity number 1043793)

Independent Examiners Report

I report on the accounts of The British Society of Toxicological Pathology (charity number 1043793), for the year ended 30th September 2020, which are set out on pages 2 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- ◆ examine the accounts under section 145 of the 2011 Act,
- ◆ to follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act, and
- ◆ to state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioner. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - ◆ to keep proper accounting records in accordance with section 130 of the 2011 Act; and
 - ◆ to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stuart Strike

Date: *18th February 2021*

Stuart Strike ATT – Independent Examiner
The Barker Partnership Limited
24 High Street
Pateley Bridge, Harrogate
HG3 5JU

The British Society of Toxicological Pathology
(Charity number 1043793)

Statement of Financial Activities
for the year ended 30th September 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Incoming and endowments from:					
Donations and legacies	5	3,095	-	3,095	215
Charitable activities	6	49,522	-	49,522	82,660
Investments	7	23	-	23	25
Other	8	1,126	-	1,126	1,550
Total		<u>53,766</u>	<u>-</u>	<u>53,766</u>	<u>84,450</u>
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	9	47,317	-	47,317	51,875
Other	10	19,212	-	19,212	21,084
Total		<u>66,529</u>	<u>-</u>	<u>66,529</u>	<u>72,959</u>
Net gains/(losses) on investments		-	-	-	-
Net income/ (expenditure)		<u>(12,763)</u>	<u>-</u>	<u>(12,763)</u>	<u>11,491</u>
Transfers between funds		-	-	-	-
Other recognised gains/(losses)		-	-	-	-
Gains/(losses) on revaluation of fixed assets		-	-	-	-
Actuarial gains/(losses) on defined contribution schemes		-	-	-	-
Other gains/(losses)		-	-	-	-
Net movements in funds		<u>(12,763)</u>	<u>-</u>	<u>(12,763)</u>	<u>11,491</u>
Reconciliation of funds					
Total funds brought forward		64,652	-	64,652	53,161
Total funds carried forward		<u>51,889</u>	<u>-</u>	<u>51,889</u>	<u>64,652</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

The British Society of Toxicological Pathology
(Charity number 1043793)

Balance sheet
as at 30th September 2020

		2020		2019	
Note	£	£	£	£	£
Current Assets					
Debtors	11	-		1,287	
Cash at bank and in hand	12	59,799		74,987	
		59,799		76,274	
Creditors: amounts falling due within one year					
	13	(7,910)		(11,622)	
Net current assets			51,889		64,652
Total assets less current liabilities			51,889		64,652
The funds of the charity					
Restricted funds	15	-		-	
Unrestricted funds	15	51,889		64,652	
	16	51,889		64,652	

In approving these financial statements as trustees of the charity we hereby confirm:

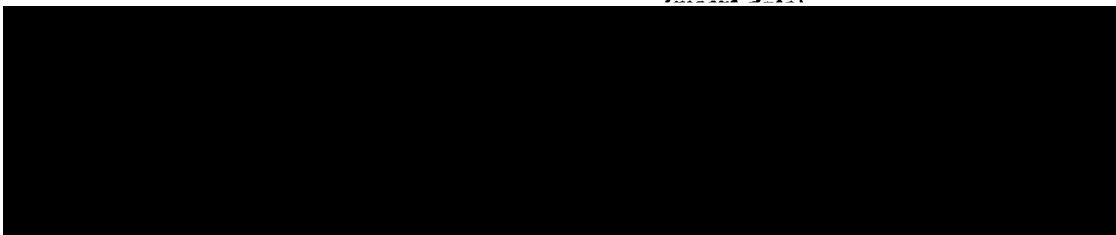
that for the period stated above, the charity was entitled to the exemption conferred by section 144(2) of the Charities Act 2011 and that we acknowledge our responsibilities for ensuring that the charity keeps accounting records which comply with section 130 of the 2011 Act.

These accounts have been prepared in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102), effective 1st January 2015.

Signed on behalf of all of the trustees on ... 10 DEC 2020

Trustee ...

Trustee ...



The notes on pages 4 to 10 form an integral part of these financial statements

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

1. Accounting policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and the preceding year.

1.1. Basis of accounting

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), effective 1st January 2015, and with the Charities Act 2011.

1.2. Fund accounting

There are two different funds held by the charity; unrestricted and restricted. Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

Unrestricted funds

These are funds which can be used in accordance with the charitable objectives of the charity at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objectives of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

1.3. Recognition of assets & income

Income is recognised in the Statement of Financial Activities (SoFA) when a transaction or other event results in an increase in the charity's assets or a reduction in its liabilities. Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Recognition of donations and legacies

Income is only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met. In the case of a grant, evidence of entitlement usually exists when the formal offer of funding is communicated in writing to the charity. However, in the event that conditions are placed on the grant, those conditions must be met before income is recognised. In the case of a donation, entitlement arises immediately on its receipt.

Recognition of investment income

Income from interest is recognised when its receipt is probable and the amount receivable can be measured accurately.

Volunteer help

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

1.4. Recognition of resources expended

Expenditure is the amount of a charity's resources that have been spent or otherwise used in carrying out its activities. An expense results in either a decrease in a charity's assets or an increase in its liabilities. Liabilities and expenditure are only recognised in the accounts when all of the criteria regarding entitlement, probable and measurement are met.

Governance costs

These costs include the preparation and examination of the statutory accounts, the cost of trustees' meetings and the costs of any legal advice to the trustees on governance or constitutional matters.

1.5. Foreign currencies

Monetary assets and liabilities denominated in foreign currencies are translated into sterling at the rates of exchange prevailing at the accounting date. Transactions in foreign currencies are recorded at the date of the transactions.

1.7. Reserves Policy

The charity aims to achieve sufficient free reserves (unrestricted funds) which will enable them to continue to support the costs of the charity in line with the charity's objectives. As a guide, the trustees have agreed that the free reserves held by the charity should be equivalent to approximately 6 months budgeted expenditure of unrestricted funds and this criteria was fully met by the accounts of the charity as at 30th September 2018.

2. Employees

	2020	2019
Number of employees		
Average number of employees during the year were:	<u>-</u>	<u>-</u>
Employment costs		
Wages & salaries	<u>-</u>	<u>-</u>

3. Trustee remuneration & expenses

No trustees received a remuneration for services rendered, however, when incurred, trustees are reimbursed for out of pocket expenses. No trustee, or anyone connected with a trustee, has a material interest in any of the charity's transactions.

	2020	2019
Trustee remuneration & benefits	<u>-</u>	<u>-</u>

4. Fees for independent examination of accounts

	2020	2019
Independent examination	<u>1,530</u>	<u>1,530</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

5. Donations & legacies	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Donations	<u>3,095</u>	<u>-</u>	<u>3,095</u>	<u>215</u>
6. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Subscriptions	13,994	-	13,994	16,113
Meetings (note 17)	<u>35,528</u>	<u>-</u>	<u>35,528</u>	<u>66,547</u>
	<u>49,522</u>	<u>-</u>	<u>49,522</u>	<u>82,660</u>
7. Investment income	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Bank & treasury interest received	<u>23</u>	<u>-</u>	<u>23</u>	<u>25</u>
8. Other trading activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Website advertising	<u>1,126</u>	<u>-</u>	<u>1,126</u>	<u>1,550</u>
9. Charitable activities	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Meetings (note 17)	40,596	-	40,596	43,098
Sponsorship of 2019 ASM	1,228	-	1,228	-
Combined liability insurance	419	-	419	419
Bank & cardnet fees	161	-	161	249
Regonline & Cvent fees	1,269	-	1,269	1,737
Royal Society of Biology Subscription	700	-	700	690
Website costs	72	-	72	-
GoReni costs	-	-	-	2,880
Journal of Toxicological Pathology	<u>2,872</u>	<u>-</u>	<u>2,872</u>	<u>2,802</u>
	<u>47,317</u>	<u>-</u>	<u>47,317</u>	<u>51,875</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

10. Other expenses	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
Independent examiners fees	1,530	-	1,530	1,530
Secretarial expenses (see below)	17,199	-	17,199	19,194
Council & EduSubCom meeting	-	-	-	-
Treasurers expenses	-	-	-	90
Misc. expenses	448	-	448	235
Data protection registration	35	-	35	35
	<u>19,212</u>	<u>-</u>	<u>19,212</u>	<u>21,084</u>
Secretarial expenses				
Courier & postage	383	-	383	389
Printing and stationery	153	-	153	92
Telephone & internet	196	-	196	235
Secretarial - CPD Seminar May 2020	672	-	672	-
Secretarial & bookkeeping costs	15,795	-	15,795	18,478
	<u>17,199</u>	<u>-</u>	<u>17,199</u>	<u>19,194</u>
11. Debtors	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £	Total Funds 2019 £
BSTP 2018 ASM	-	-	-	-
BSTP 2019 ASM	-	-	-	1,287
	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,287</u>
12. Cash at bank and in hand	Unrestricted Funds £	Restricted Funds £	Total Funds 2019 £	Total Funds 2018 £
Bank deposit account	50,262	-	50,262	50,239
Bank current account	9,537	-	9,537	24,748
	<u>59,799</u>	<u>-</u>	<u>59,799</u>	<u>74,987</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

13. Creditors: amounts falling due within one year	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Accruals	3,410	-	3,410	2,372
Repayments to be made	4,500	-	4,500	-
Income received in advance	-	-	-	9,250
	<u>7,910</u>	<u>-</u>	<u>7,910</u>	<u>11,622</u>

14. Taxation

The charity's activities fall within the exemptions afforded by the provisions of the Income and Corporation Taxes Act 1988. Accordingly, there is no taxation charge in these accounts.

15. Analysis of net assets between funds	Unrestricted Funds	Restricted Funds	Total Funds 2020	Total Funds 2019
	£	£	£	£
Fund balances at 30th September 2019 represented by:				
Current assets	59,799	-	59,799	76,274
Current liabilities	(7,910)	-	(7,910)	(11,622)
	<u>51,889</u>	<u>-</u>	<u>51,889</u>	<u>64,652</u>

The British Society of Toxicological Pathology
(Charity number 1043793)

Notes to the financial statements
for the year ended 30th September 2020

16. Movements in funds

	As at 1 Oct 2019 £	Incoming resources £	Outgoing resources £	Transfers £	As at 30 Sep 20 £
Unrestricted funds	64,652	53,766	(66,529)	-	51,889
Restricted funds	-	-	-	-	-
Total funds	<u>64,652</u>	<u>53,766</u>	<u>(66,529)</u>	<u>-</u>	<u>51,889</u>

17. Individual activity performance

Income received from activities organised by the Society is recognised in the Statement of Financial Activities gross of any expenditure. However, in the opinion of the Council, it is more important to reflect the contribution made by individual activities towards the Society's resources than to show total income and expenditure. Therefore, as part of the accounts, the detail below has been produced that demonstrates each activities' income and expenditure to show the net result and the contribution made to the Society.

Meetings	Incoming resources £	Outgoing resources £	2020 surplus/ (loss) £	2019 surplus/ (loss) £
BSTP Annual Scientific Meeting 2018	-	-	-	21,146
BSTP Annual Scientific Meeting 2019	23,446	23,440	6	-
CES 1	-	-	-	6,195
CES 2	-	-	-	(3,892)
CES 3	12,082	17,149	(5,067)	-
CES 4	-	7	(7)	-
	<u>35,528</u>	<u>40,596</u>	<u>(5,068)</u>	<u>23,449</u>