

**Morley Memorial Primary School Association  
(Friends of Morley)  
Registered charity 1043583**

**Trustees' Annual Report**

**1<sup>st</sup> September 2024 to 31<sup>st</sup> August 2025**

**Registered address**

Morley Memorial Primary School  
91 Blinco Grove  
Cambridge  
CB1 7TX

**Trustees @ 03 November 2025**

Rebecca Sims-Williams (Co-chair)

Lisa Hellier (Co-chair)

Martin Dwyer (Treasurer)

Emilie Eve

Olivia Bays

Pamela Gaillard

Flora Daley

**Charity description**

The charity constitution was adopted on 20<sup>th</sup> October 1994 and the charity registered with the Charity Commission on 24<sup>th</sup> January 1995.

Morley Memorial Primary School Association or Friends of Morley (FoM) is run by parents of children at the school. Money is raised through donations and fund raising events. The money raised supports the cost of extra activities and equipment to enrich the learning environment of the school.

**Statement of public benefit**

Purpose 1: To provide an enriched learning environment for the pupils and staff of the school. The benefit which flows from this purpose includes the potential for improved welfare and increased educational progress of pupils in the school and links built with the local community. This is demonstrated through pupils having access to resources, events, activities and links with the local community that are not available through direct school funding.

Purpose 2: To improve relationships between home and school. The benefit of this purpose includes links built with the local community and is demonstrated through having an active PTA that works in partnership with the school and engages parental support.

No harm arises from either purpose.

The charity's beneficiaries are primarily children at the school as well as staff and families with children at the school and the local community. Charity trustees (and other FoM committee members) are usually also parents of children at the school and hence gain benefit in the same way as all other beneficiaries. This benefit is incidental and necessary to ensure the benefit is provided to all beneficiaries.

## Chairs' Report: 2024/25 review

### Events/Fundraising

- New Families Welcome Picnic
- International food event
- Christmas Cards
- Merry Mingle
- Wreath Making
- Morley Christmas Trees
- Christmas carols at Rock Road Library
- Valentines day flowers
- KS2 Disco
- Bingo night
- Mothers and others gift bags
- Dads and Lads treat bags
- KS1 Easter Egg Hunt
- Plant sale
- Summer Fete
- Class Art Raffles and postcards
- Frozen Friday

Valentines\_day\_flowers  
Plant\_sale  
Summer\_Fete  
KS1\_Easter\_Egg\_Hunt  
Dads\_and\_Lads\_treat\_bags  
New\_Families\_Welcome\_Picnic  
Mothers\_and\_others\_gift\_bags  
International\_food\_event  
Morley\_Christmas\_Trees  
KS2\_Disco  
Frozen\_Friday  
Class\_Art\_Raffles\_and\_postcards  
Merry\_Mingle  
Christmas\_Cards  
Wreath\_Making  
Christmas\_carols\_at\_Rock\_Road\_Library

### Spending on enrichment (not exhaustive)

- Large speakers in school hall
- 30 new Chromebooks (laptops)
- KS2 theatre trip
- Christmas goody bags and activities
- Megson music concert
- Shakespeare performance

## 2024/2025 Events - Welcome picnic



- Every September for Families new to Morley
- Squash/Biscuits

## 2024/2025 Events - International food festival



## 2024/2025 Fundraising – Christmas Cards

- Printed Christmas cards designed by our children





## 2024/2025 Events – Merry Mingle and Christmas tree sale!

- Combined tree collection with an opportunity for the community to come together and raise money for FoM



## 2024/2025 Events - Wreath making



## 2024/2025 Events - KS2 school disco

Y3-6 had a blast dancing the evening away in the school hall. We provided snacks and a proper DJ!



## 2024/2025 Events - KS1 Easter Egg Hunt

Early Years, Y1 and Y2 had fun solving clues and working out riddles to win an Easter Prize





## 2024/2025 Events - Plant Sale



## 2024/2025 Events - Summer fete

Bouncy castle, BBQ, games, ice cream, etc.  
Collaborations with EACH & FRRL



## 2024/2025 Events - Class Art Raffle and Post cards



## 2024/2025 Events - Frozen Friday





## 2024/2025 Events - Mothers'&others/Dads'&Lads' days



## 2024/2025 Events - BINGO



## 2024/2025 Events - Valentines flowers



## 2024/2025 spending - KS2 outing to the Junction



## 2024/2025 spending - Christmas

- Goodie bag for each child:
  - Chocolate coin
  - Orange
  - Popcorn
  - Christmas hat and joke
- Christmas crackers for the Christmas dinner at school
- Class gifts





## 2024/2025 spending - Megson concert



- Whole school concert by local band Megson

## 2024/2025 spending – Shakespeare at the junction



## Financial Review

### Fund Raising

The tables below show a more detailed breakdown of the accounts figures submitted to the Charity Commission. Please note the following in comparison to those figures -

Donations and Gift aid are listed separately here while they are combined and recorded solely as 'Donations' in the submitted accounts.

All fundraising listed below shows costs, income and a net fund raising figure while the submitted accounts only show gross totals of income and costs.

Administration costs are recorded as a separate payment within the submitted accounts.

Donations included a one off donation of £10,000 from a single donor (a past pupil of the school who left many years ago). The charity will place this donation into savings for future spending.

### Fund raising breakdown 1/3



			Funds Raised
Administration			-£435
Summer Fete 2024 (Carried over)			£2
Donations (97% gift aided)			£15,464
Commission			£825
Gift aid			£407
Interest			£1,599

## Fund raising breakdown 2/3

	Costs	Income	Funds Raised
International Food Event	£76	£488	£412
Christmas Trees	£3,783	£6,355	£2,572
Wreath Making	£125	£414	£289
KS1 Christmas performance raffle		£132	£132
Merry Mingle	£551	£4,127	£3,577

## Fund raising breakdown 3/3

	Costs	Income	Funds Raised
KS2 Disco	£315	£567	£251
Valentines flowers	£92	£215	£123
Bingo Night	£807	£1,230	£424
Mothers Day / Fathers Day bags	£384	£644	£261
Eid food sale	£44	£106	£62
Frozen Friday	£49	£250	£201
Clothes & Plants sale	£46	£348	£303
Summer Fete	£1,379	£6,639	£5,259

### Charitable Spending

All charitable spending relating to the 2024/25 year is shown below, however some invoices (including chromebooks, redecoration and some trips and visits) were only received and paid in September 2025, after the end of the reporting period. These are not included in the submitted accounts figures.



There was a large spend in September 2024 to contribute to building works which took place in the school over the summer of 2024. A project was undertaken to improve and increase the teaching spaces in the central part of the school which provided more teaching, intervention and meeting spaces. A contribution of £42,400 was taken from the charity's existing savings fund.

Other spending of the previous year's fundraising is detailed below.

## Spending breakdown



Hall speakers	£3,701
Shakespeare in Schools	£2,324
KS 2 Junction trip	£2,140
Other school performances	£1,055
Christmas celebrations	£680
Other events	£168
Year 6 Leavers gifts	£341
Support of clubs and trips	£1,072
Community Room re-decoration	£501
Chromebooks (carried over Sept 25)	£9,994

## Summary of Accounts Totals

	Main Account	Savings
1 September 2024	£15,229	£90,874
Income	£29,813	£10,000
Costs (incl administration)	£8,085	
Charitable Spending	£9,889	£42,400
31 August 2025	£27,068	£58,473
Charitable spending carried over to September 2025	£12,087	
Remaining balance	£14,981	£58,473

## Plans for 2025/26

Spend money raised in 2024/25	£21,728	
Regular annual spending:	£8,500	
Specific requests:		
Library book replenishment	£1,000	
Contribution to school budget for teaching resources	£2,000	
Chromebook replacement	£3,500	
Balance for new projects	£6,728	

During the academic year 2025/26 the school is planning a refresh of the outdoor space which will involve new equipment for outdoor play and learning, new outdoor seating and provision of shade. The charity will contribute towards these items with the expectation of spending all of the remaining £6,728 above and some further spending from the savings balance of £58,473.

### Plans for future years and Reserves Policy

In further academic years, the charity has committed to making contributions towards school budgets of £10,000 per year and setting aside £3,500 per year for a rolling program of chromebook replacement (30 new chromebooks required every 3 years). This is in addition to the normal contributions towards equipment and activities that we have usually made in previous years, this regular annual spending is approximately £8,500.

Meanwhile the charity will attempt to fund raise a similar amount each year as in previous years. Therefore it is expected that spending will be higher than income by £2,000 - £5,000 for several years with the deficit being drawn from savings. The eventual aim is to stabilise at a reserve level of £10,000 and then match spending to income.



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Morley Memorial Primary School Association

1043583

## Receipts and payments accounts

CC16a

For the period  
from

9/1/24

To

8/31/25

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	15,871	-	-	15,871	-
Fundraising events	22,343	-	-	22,343	-
Interest on deposit account	1,599	-	-	1,599	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	39,813	-	-	39,813	-
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	39,813	-	-	39,813	-
<b>A3 Payments</b>					
Cost of fundraising events	7,650	-	-	7,650	-
Charitable spending	52,289	-	-	52,289	-
Administration (banking, insurance)	435	-	-	435	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	60,374	-	-	60,374	-
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	60,374	-	-	60,374	-
<b>Net of receipts/(payments)</b>	-20,561	-	-	-20,561	-
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	106,102	-	-	106,102	-
<b>Cash funds this year end</b>	85,541	-	-	85,541	-



## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Held at CAF Bank	85,541	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	85,541	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Martin Dwyer	10/22/25	



# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Morley Memorial Primary School Association

On accounts for the year  
ended

31/08/2025

Charity no  
(if any) 1043583

Set out on pages

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date: 04/03/2026

Name:

John Soares Winter

Relevant professional  
qualification(s) or body  
(if any):

Chartered Accountant (Member of the Institute of Chartered Accountants of Scotland)

Address:

7 Morland Terrace  
Brooklands Avenue  
Cambridge CB2 8DE

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.