

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales · Charity number 1043499

Details

Other names UGBOROUGH UNDER FIVES

Status Registered

Legal form Other

Registered 1995-01-19

Register [View on the Charity Commission register](#)

Contact

Address The Village Hall
The Square
Ugborough
Ivybridge
Devon
PL21 0NT

Phone 07763215455

Email ADMIN@UGBOROUGHANDBITTAFORDPRE-SCHOOL.ORG.UK

Website www.ugboroughandbittafordpreschool.org.uk

Activities

Objects: TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;(B) ENCOURAGING THE STUDY OF THE NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE

Activities: Pre-school education from 2 years to school age.Before and After School Clubs aged 2 - 11 year oldsSchool Holiday Clubs (occasional) 2 - 11 year olds

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Devon

Finances

Period end	Income	Expenditure	Assets	Employees
2025-08-31	£117,973	£104,383	-	-
2024-08-31	£89,220	£99,417	-	-
2023-08-31	£114,415	£114,415	-	-
2022-08-31	£101,235	£91,379	-	-
2021-08-31	£93,728	£82,469	-	-

Trustees

Name	Role	Appointed
Charlotte Walliker	Chair	2022-04-01
Charlotte Hobbs		2021-09-01
Edward Hobbs		2021-09-01
Rachel Evelyn Heaver		2022-11-14

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales - Charity number 1043499

Accounts



Trustee's Annual Report 2024-2025

Name of Charity: Ugborough and Bittaford Preschool

Charity Registration Number: 1043499

Principle Address:

The Village Hall
Ugborough
PL21 0NT

Names of Charity Trustees (holding office between 21st October 2024 to 4th November 2025):

(Chairperson) Charlotte Walliker
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Trustees appointed on 4th November 2025:

(Chairperson) Charlotte Walliker
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Governing Documents: Ugborough & Bittaford Pre-School is governed by its policies, prospectus and the adoption annually of the Pre-School Learning Alliance Constitution 2011.

Recruitment and Appointment of Trustees: All members of the Pre-school are invited and encouraged on a regular basis to participate in the running of the Pre-school and to attend meetings. Trustees are elected for one year at the AGM, being unable to serve for more than six consecutive years. The trustees of Ugborough and Bittaford Preschool have all adopted and work within the guidance issued by the Charity Commission on public benefit when deciding what activities the charity will undertake

Objectives:

To enhance the development and education of children under statutory school age in a community based setting, providing quality care and attention for children with qualified staff and volunteer parent helpers.

To provide a safe and fun space for preschool and statutory education aged children outside of school hours within a before and after school club.

Main Activities:

The charity runs a preschool within a small village for children aged two until statutory school age. The children have access to a wide range of activities both inside and outside. The staff provide structured activities within the day with plenty of opportunities for child led play throughout the day.

The preschool aims to provide quality individualised child care meeting the standards set by OFSTED and within guidelines for the Early Years Foundation Framework.

Ugborough and Bittaford preschool have close links with the local primary school and share resources with preschool children able to use the primary school's playground and sports fields. The older preschool children join the foundation class for an hour weekly in preparation for their transition.

There is a weekly forest school which takes place within the local primary school - this is well attended and a highlight for the children.

Ugborough and Bittaford Preschool host and deliver an extended hours service to the local community. a breakfast club running for 8am - 8.45 for children aged 2-11 offering a wide selection of healthy food. We also provide after school provision within the village hall until 6pm - offering a healthy high tea to children still attending after 4.30pm.

Quiet space is available for completing homework, but mostly it is a playful environment to allow the attendees to socialise and relax with friends whilst trying out new activities and hobbies.

Objectives:

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To provide a safe and fun space for preschool and statutory education aged children outside of school hours within a before and after school club.

Main Achievements during the Year:

The past year has seen continued support from parents and their children as well as our volunteer committee, Ugborough Primary school and the local community.

Despite Pre-school numbers being lower, the high breakfast club and afterschool club numbers helped to keep us afloat.

The beginning of December saw the Pre-school once again achieve another fantastic 'good' rating in our Ofsted Inspection. This great result was due to the incredibly hard work of our dedicated team of

very experienced staff and the valued effort and contribution of the voluntary committee, parents and their children.

Training saw us update our Child protection and Safeguarding qualifications and First aid training. In October 2024, Tania and I attended the Early Years Conference in Exeter.

A few Pre-school trips were organized such as a fun visit to a local farm in Avonwick and an enjoyable adventure to Plymouth Aquarium. Weekly Forest school and music sessions continued to be part of our provision.

Children and staff were amazing (as always) adapting quickly when we had to move to school site whilst Ugborough Drama Group needed the Village Hall for their performance.

Jenny was great (as always) working tirelessly revamping the website.

Earlier this year we sadly said 'goodbye' to Catherine and Danni, two of our After-school club members of staff who moved on to pastures new.

We were delighted to welcome Claire in April as an apprentice, and she quickly slotted in as a valuable member of our team.

At the end of summer term children, parents and staff had lots of fun at our annual Sports Day. We invited 'Emazdad' a local children's entertainer, as a special treat for all the children.

I want to say it has been an absolute privilege to work with such a fantastic, enthusiastic and dedicated team for many years. A big 'Thank you' to all the voluntary committee members past and present, who without their support Pre-school wouldn't have survived for as long as it has.

Financial Position:

The Ugborough and Bittaford Preschool and AS/BC financial year to 31st August 2025 was marred by challenges of shortages in staff resourcing and struggled to recruit for various posts.

The total income for the year was **£117,972.83**.

Grants: We received a total of £950 in grant funding/donations.

Fees: The total of fees received was £68,882.63 (including lunches).

Summer Holiday Club: Unfortunately, we were unable to offer this successful service to the community this year due to issues with the school venue not being available.

Total expenditure for the year was **£104,382.93**

Equipment: A total of £2,025.91 was spent on materials and cleaning.

Trips: The total cost of trips and workshops totalled £612.

Wages: Wages were 66% of fees/funding.

Total excess for the year was **£13,589.90**. Funds in hand at year end are £100,211.91 which includes £26,273 in the reserve account of Restricted Redundancy Funds. However, we are now aware that this redundancy figure

wasn't close to enough to cover the staff, the amount also hasn't changed since last year, despite us losing the centre manager.

It is worth noting that as a charity we do not need to make money. However, any running down of funds would come out of the reserve account.

Many thanks to Samantha Andrew for acting as the independent examiner of the accounts.

Policy on Reserves: A restricted reserve fund account is held to enable the Pre-School to maintain its sustainability in planning for the future, together with any possible staff redundancy payments and closure costs covering a six-week period

Signed: Rachel Heaver
Secretary

Dated: 4th November 2025

**UGBOROUGH & BITTAFORD PRE-SCHOOL, BREAKFAST AND
AFTER SCHOOL CLUB**

ANNUAL ACCOUNTS

YEAR ENDED 31st AUGUST 2025



Registered Charity: 1043499

**UGBOROUGH & BITTAFORD PRE-SCHOOL, BREAKFAST AND AFTER SCHOOL CLUB
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

FUNDS STATEMENT

Funds as at 31st August 2024	£	Funds as at 31st August 2025	£
Current Account	7443.64	Current Account	20044.93
Reserve Account	79178.37	Reserve Account	80166.98
Excess for Year	13,589.90		
Total	£ 100,211.91	Total	£ 100,211.91

**UGBOROUGH & BITTAFORD PRE-SCHOOL, BREAKFAST AND AFTER SCHOOL CLUB
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

RECEIPTS AND PAYMENTS ACCOUNT

INCOME	£	EXPENDITURE	£
DCC Funding	47151.59	Wages	78584.34
Fees (inc lunches)	68882.63	Pension	2834.15
		Training	729.76
Fundraising:		Rent	8742.50
		Food & Drink	3149.74
Fundraising	0.00	Equipment/Cleaning	2025.91
Donations	950.00		
		Ofsted	85.00
		PLA Fee and Insurance	2125.22
Bank Interest	988.61	ICO	47.00
		PPL	135.22
		Office Costs & Phone	1739.58
		Payroll Fees/Accounts	200.00
		Adverts	421.00
		Bank Charges	340.55
		Lunches	2610.96
		Trips and Workshops	612.00
		EXCESS FOR YEAR	13589.90
Total	<u>£117,972.83</u>	Total	<u>£117,972.83</u>

**UGBOROUGH & BITTAFORD PRE-SCHOOL, BREAKFAST AND AFTER SCHOOL CLUB
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2025**

NOTES TO THE ACCOUNTS

1. The Reserve Account includes £26,273 Restricted Redundancy Funds.
2. At the year-end £1,029.91 was owed to HMRC re PAYE/NI



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
UGBOROUGH & BITTAFORD PRE-SCHOOL, BREAKFAST AND
AFTERSCHOOL CLUB

**On accounts for the year
ended**

31st AUGUST 2025

**Charity no
(if any)**

1043499

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Andrew

Date: 03/11/2025

Name: Samantha Andrew

**Relevant professional
qualification(s) or body**

FCA (ICAEW)

(if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

The financial statements have been prepared on a cash basis (receipts and payments) up to 31st August 2025.
No disclosures are required re these accounts.

On the 30th July 2025 the Committee held an EGM following the resignation of the provision's manager. At this meeting it was agreed that the setting should close on 24th October 2025 (following the rules of its constitution), due to issues with staff retention and recruitment difficulties. Although the provision had sufficient reserves and could have continued, the Committee concluded that there were insufficient resources to maintain current services. The bulk of the retained funds were raised for a new building and the redundancy bill has been estimated at approximately £55,000.

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales - Charity number 1043499

Accounts



Trustee's Annual Report 2023-2024

Name of Charity: Ugborough and Bittaford Preschool

Charity Registration Number: 1043499

Principle Address:

The Village Hall
Ugborough
PL21 0NT

Names of Charity Trustees (holding office between 10th October 2023 to 21st October 2024):

(Chairperson) Edward Hobbs
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Trustees appointed on 21st October 2024:

(Chairperson) Charlotte Walliker
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Governing Documents: Ugborough & Bittaford Pre-School is governed by its policies, prospectus and the adoption annually of the Pre-School Learning Alliance Constitution 2011.

Recruitment and Appointment of Trustees: All members of the Pre-school are invited and encouraged on a regular basis to participate in the running of the Pre-school and to attend meetings. Trustees are elected for one year at the AGM, being unable to serve for more than six consecutive years. The trustees of Ugborough and Bittaford Preschool have all adopted and work within the guidance issued by the Charity Commission on public benefit when deciding what activities the charity will undertake

Objectives:

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Main Activities:

The charity runs a preschool within a small village for children aged two until statutory school age. The children have access to a wide range of activities both inside and outside. The staff provide structured activities within the day with plenty of opportunities for child led play throughout the day.

The preschool aims to provide quality individualised child care meeting the standards set by OFSTED and within guidelines for the Early Years Foundation Framework.

Ugborough and Bittaford preschool have close links with the local primary school and share resources with preschool children able to use the primary school's playground and sports fields. The older preschool children join the foundation class for an hour weekly in preparation for their transition.

There is a weekly forest school which takes place within the local primary school - this is well attended and a highlight for the children.

Ugborough and Bittaford Preschool host and deliver an extended hours service to the local community. a breakfast club running for 8am - 8.45 for children aged 2-11 offering a wide selection of healthy food. We also provide after school provision within the village hall until 6pm - offering a healthy high tea to children still attending after 4.30pm.

Quiet space is available for completing homework, but mostly it is a playful environment to allow the attendees to socialise and relax with friends whilst trying out new activities and hobbies.

Objectives:

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Main Achievements during the Year:

Last autumn we had particularly low numbers of pre-school children, after a large group had left us in July. We decided to use this high adult-ratio to focus on personal and social skills, important physical skills such as self-care and using small tools such as scissors and knives and forks, and several parents mentioned how their child's language had zoomed. I am pleased to say current numbers have increased 3-fold. Following the Government plans, since April we have now started taking Government-funded 2 year olds with working parents. This is in addition to the council-funded 2 year olds we took on economic grounds. We have had a good take-up for this and nearly all the pre-school children use either 15 hours, or 30 hours for the older children, at no cost to the parents. Our numbers for

Breakfast and After School Club fortunately have gone from strength to strength, which has enabled us to still function as a setting.

At Christmas with our low numbers we had a trip to see Father Christmas at Endsleigh, so are looking forward to going a bit further afield this year. In the spring term we had our Stay and Play week with parents visiting to discuss progress, and had our Easter Egg hunt in Ugborough church for the first time due to atrocious weather. We had a great time doing this though, and Ugborough Primary School's Foundation Class were able to join us too. We celebrated Harvest time with many parents which was great.

Financial Position:

The Ugborough and Bittaford Preschool and AS/BC financial year to 31st August 2024 has been busy as we have been facing challenges of low numbers in preschool and large numbers in AS/BC. We are dealing with updating and working around the space we are in, trying to find a new home for the preschool and AS/BC, and increasing our preschool numbers.

The total income for the year was **£89,220.61**.

Grants: We received a total of £1000 in grant funding/donations.

A generous donation from Ugfest was received after last year end and has been included in this year's accounts.

Fundraising: We received a total of £105 from the Ugfest raffle.

Fees: The total of fees received was £66,010.79. At year end approximately £262 of fees were outstanding. These fees have now been received but will be accounted for in next year's accounts.

Summer Holiday Club: Unfortunately, we were unable to offer this successful service to the community this year due to issues with the school venue not being available. This will also not be available next year due to the school reroofing so if we wish to provide this service alternative options will need to be considered.

Total expenditure for the year was **£99,417.48**

Equipment: A total of £1,437.13 was spent on materials and cleaning.

Trips: The total cost of trips and workshops totalled £704.15. Trips in the 2023/24 year included a trip to see Father Christmas at Endsleigh.

Wages: Wages were 77.08% of fees/funding, which is similar to previous years (80% 22/23, 75% 21/22).

New Build: There have been expenditures of £4,008 this financial year associated with pursuing a new home for the preschool.

Total deficit for the year was **£10,196.87**. Funds in hand at year end are £99,417.48 which includes £26,273 in the reserve account of Restricted Redundancy Funds.

It is worth noting that as a charity we do not need to make money. However, any deficit in funds come out of the reserve account. It is important to fund work to explore our options regarding a new venue. New build spends aside the accounts are in £6,188 deficit, although preschool numbers are significantly increased now on this time last year. Applications to any grants available in the coming year will be key to ensuring we have the funds to be able to proceed with finding a new home.

As a charity we depend on the generous donations and fundraising work of our community and committee, and we greatly appreciate the efforts behind all money raised this year, as well as the tireless efforts of our excellent staff members.

Policy on Reserves: A restricted reserve fund account is held to enable the Pre-School to maintain its sustainability in planning for the future, together with any possible staff redundancy payments and closure costs covering a six-week period

Signed: Edward Hobbs
Chairperson

Dated: October 2024

UGBOROUGH & BITTAFORD PRE-SCHOOL

ANNUAL ACCOUNTS

YEAR ENDED 31st AUGUST 2024



Registered Charity: 1043499

UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024
FUNDS STATEMENT

Funds as at 31st August 2023	£	Funds as at 31st August 2024	£
Current Account	5880.67	Current Account	7443.64
Reserve Account	90938.21	Reserve Account	79178.37
		Deficit for Year	10,196.87
Total	£ 96,818.88	Total	£ 96,818.88

**UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024
RECEIPTS AND PAYMENTS ACCOUNT**

INCOME	£	EXPENDITURE	£
DCC Funding	20864.66	Wages	68772.96
Fees (inc lunches)	66010.79	Pension	2750.53
		Training	409.48
		Uniform	347.00
Fundraising:			
Fundraising	105.00	Rent	12780.50
Donations	1000.00	Food & Drink	3263.14
		Equipment/Cleaning	1437.13
Bank Interest	1240.16	Ofsted	85.00
		PLA Fee and Insurance	1101.30
		ICO	40.00
		Office Costs & Phone	1508.59
		Payroll Fees/Accounts	195.00
		Adverts	300.00
		Bank Charges	58.45
		Lunches	1656.25
		Trips and Workshops	704.15
		Building Surveys	4008.00
DEFICIT FOR YEAR	10196.87		
Total	<u>£99,417.48</u>	Total	<u>£99,417.48</u>

**UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2024
NOTES TO THE ACCOUNTS**

1. The Reserve Account includes £26,273 Restricted Redundancy Funds.
2. Fees of £5,468.65 relate to 2022/23 but were received in this financial year.
3. At the year-end £262 in fees remained outstanding. These have now been received.



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
UGBOROUGH & BITTAFORD PRE-SCHOOL

**On accounts for the year
ended**

31st AUGUST 2024

**Charity no
(if any)**

1043499

Set out on pages

1-4

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2024**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Andrew

Date: 02/10/2024

Name: Samantha Andrew

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)

Address:	93 Church Road
	Wembury
	Plymouth, Devon, PL9 0JX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

This section is blank.

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales - Charity number 1043499

Accounts



Trustee's Annual Report 2022/23

Name of Charity:

Charity Registration Number: 1043499

Principle Address:

The Village Hall
Ugborough
PL21 0NT

Names of Charity Trustees (holding office between 22nd October 2022 to 10th October 2023):

(Chairperson) Edward Hobbs
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Trustees appointed on 10th October 2023:

(Chairperson) Edward Hobbs
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Governing Documents: Ugborough & Bittaford Pre-School is governed by its policies, prospectus and the adoption annually of the Pre-School Learning Alliance Constitution 2011.

Recruitment and Appointment of Trustees: All members of the Pre-school are invited and encouraged on a regular basis to participate in the running of the Pre-school and to attend meetings. Trustees are elected for one year at the AGM, being unable to serve for more than six consecutive years. The trustees of Ugborough and Bittaford Preschool have all adopted and work within the guidance issued by the Charity Commission on public benefit when deciding what activities the charity will undertake

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Main Activities:

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The preschool aims to provide quality individualised child care meeting the standards set by OFSTED and within guidelines for the Early Years Foundation Framework.

Ugborough and Bittaford preschool have close links with the local primary school and share resources with preschool children able to use the primary school's playground and sports fields. The older preschool children join the foundation class for an hour weekly in preparation for their transition.

There is a weekly forest school which takes place within the local primary school - this is well attended and a highlight for the children.

Ugborough and Bittaford Preschool host and deliver an extended hours service to the local community. a breakfast club running for 8am - 8.45 for children aged 2-11 offering a wide selection of healthy food. We also provide after school provision within the village hall until 6pm - offering a healthy high tea to children still attending after 4.30pm.

Quiet space is available for completing homework, but mostly it is a playful environment to allow the attendees to socialise and relax with friends whilst trying out new activities and hobbies.

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Main Achievements during the Year:

The charity runs a preschool within a small village for children aged two until statutory school age. The children have access to a wide range of activities both inside and outside. The staff provide structured activities within the day with plenty of opportunities for child led play throughout the day.

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Ugborough and Bittaford Preschool host and deliver an extended hours service to the local community. a breakfast club running for 8am - 8.45 for children aged 2-11 offering a wide selection of healthy food. We also provide after school provision within the village hall until 6pm - offering a healthy high tea to children still attending after 4.30pm.

Quiet space is available for completing homework, but mostly it is a playful environment to allow the attendees to socialise and relax with friends whilst trying out new activities and hobbies.

Main Achievements during the Year:

The Preschool and Afterschool club ran a successful Summer Holiday club with excellent feedback from the users and the community.

Financial Position:

The Ugborough and Bittaford Preschool and AS/BC financial year to 31st August 2023 has been busy as we had a large group going up to school this year and a well-attended summer school. This report has been based on a draft version of the accounts.

The total income for the year was £114,414.68.

Grants: We received a total of £5,062.75 in grant funding/donations.

Generous grants/donations from both the NFU and Ugfest were received after last year end and have been included in this year's accounts. Around £200 of the NFU grant went towards a very successful open day with inflatable play park and a wish list was put together of items to aid those children with visual, verbal, and sensory issues, which was purchased with this kind grant.

Fundraising: We received a total of £623.25 from various fundraising events. Including the Ugfest raffles, and the Ugborough Fair stall.

Fees: The total of fees received was £61,118.23, which includes the holiday club income. At year end approximately £5,268.65 of fees were outstanding. These fees have now been received but will be accounted for in next year's accounts.

Summer Holiday Club: This was a successful offering and even with the scramble for staff last minute we managed to run a financially successful summer holiday club with an estimated profit of £2,400. We hope, with our own space and time. to organise, this will go from strength to strength in the coming years.

Total expenditure for the year was
£112,912.65.

Equipment: A total of £2,677.58 was spent on materials, this included bikes.

Trips: The total cost of trips and workshops totalled £2,038.22. Trips in the 2022/23 year included a trip to Paignton Zoo, a Christmas trip to Pennywell farm and a trip to the Buckfastleigh otter and butterfly centre and a ride on the train.

Wages: Wages were 80.81% of fees/funding, which is an increase on previous years (75% 21/22).

New Build: There have been no large expenditures this financial year associated with pursuing a new

home for the preschool.

Total excess for the year was £1,502.03. Funds in hand at year end are £96,818.21 which includes £24,400 in the reserve account of Restricted Redundancy Funds.

Policy on Reserves: A restricted reserve fund account is held to enable the Pre-School to maintain its sustainability in planning for the future, together with any possible staff redundancy payments and closure costs covering a six-week period

Signed: Edward Hobbs
Chairperson

Dated:01/08/2024

UGBOROUGH & BITTAFORD PRE-SCHOOL

ANNUAL ACCOUNTS

YEAR ENDED 31st AUGUST 2023



Registered Charity: 1043499

UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023
FUNDS STATEMENT

Funds as at 31st August 2022	£	Funds as at 31st August 2023	£
Current Account	19243.86	Current Account	5880.67
Reserve Account	76072.99	Reserve Account	90938.21
EXCESS FOR YEAR	1,502.03		
Total	<u><u>£96,818.88</u></u>	Total	<u><u>£96,818.88</u></u>

UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2023
RECEIPTS AND PAYMENTS ACCOUNT

INCOME	£	EXPENDITURE	£
DCC Funding	46813.33	Wages	87215.79
Fees (inc lunches)	61118.23	Pension	3105.91
		Training	569.81
		DBS	91.60
Fundraising:			
Fundraising	623.25	Rent	9438.75
Donations	5062.75	Food & Drink	2851.39
		Equipment/Cleaning	2677.58
Bank Interest	797.12	Ofsted	85.00
		PLA Fee and Insurance	1261.21
		ICO	40.00
		Lottery	20.00
		Office Costs & Phone	579.55
		Payroll Fees/Accounts	814.49
		Adverts	96.71
		Lunches	2026.64
		Trips and Workshops	2038.22
		EXCESS FOR YEAR	1502.03
Total	£114,414.68	Total	£114,414.68



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
UGBOROUGH & BITTAFORD PRE-SCHOOL

On accounts for the year
ended

31st AUGUST 2023

Charity no
(if any)

1043499

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2023**.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Andrew

Date: 10/10/2023

Name: Samantha Andrew

Relevant professional
qualification(s) or body
(if any):

FCA (ICAEW)

Address:

93 Church Road

Wembury

Plymouth, Devon, PL9 0JX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

This section is blank.

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales - Charity number 1043499

Accounts



Trustee's Annual Report 2021/22

Name of Charity: Ugborough and Bittaford Preschool

Charity Registration Number: 1043499

Principal Address:

The Village Hall
Ugborough
PL21 0NT

Names of Charity Trustees (holding office between 7th October 2021 and 17th October 2022):

(Chairperson) Dani Ackrell
(Secretary) Amy Ruewell
(Treasurer) Charlie Hobbs

Trustees appointed on 17th October 2022:

(Chairperson) Edward Hobbs
(Secretary) Rachel Heaver
(Treasurer) Charlie Hobbs

Governing Documents: Ugborough & Bittaford Pre-School is governed by its policies, prospectus and the adoption annually of the Pre-School Learning Alliance Constitution 2011.

Recruitment and Appointment of Trustees: All members of the Pre-school are invited and encouraged on a regular basis to participate in the running of the Pre-school and to attend meetings. Trustees are elected for one year at the AGM, being unable to serve for more than six consecutive years.

The trustees of Ugborough and Bittaford Preschool have all adopted and work within the guidance issued by the Charity Commission on public benefit when deciding what activities the charity will undertake.

Objectives:

To enhance the development and education of children under statutory school age in a community based setting, providing quality care and attention for children with qualified staff and volunteer parent helpers.

To provide a safe and fun space for preschool and statutory education aged children outside of school hours within a before and after school club.

Main Activities:

The charity runs a preschool within a small village for children aged two until statutory school age. The children have access to a wide range of activities both inside and outside. The staff provide structured activities within the day with plenty of opportunities for child led play throughout the day.

The preschool aims to provide quality individualised child care meeting the standards set by OFSTED and within guidelines for the Early Years Foundation Framework.

Ugborough and Bittaford preschool have close links with the local primary school and share resources with preschool children able to use the primary school's playground and sports fields. The older preschool children join the foundation class for an hour weekly in preparation for their transition.

There is a weekly forest school which takes place within the local primary school - this is well attended and a highlight for the children.

Ugborough and Bittaford Preschool host and deliver an extended hours service to the local community. a breakfast club running for 8am - 8.45 for children aged 2-11 offering a wide selection of healthy food. We also provide after school provision within the village hall until 6pm - offering a healthy high tea to children still attending after 4.30pm.

Quiet space is available for completing homework, but mostly it is a playful environment to allow the attendees to socialise and relax with friends whilst trying out new activities and hobbies.

Main Achievements during the Year:

The Preschool and Afterschool club ran a successful Summer Holiday club with excellent feedback from the users and the community.

Financial Position:

The Ugborough and Bittaford Preschool and AS/BC financial year to 31st August 2022 has been one of strength and recovery, as we move further away from Covid restrictions. However, our income levels are not yet back to the "pre-covid" 2019 levels.

The total income for the year was **£101,235.45**.

Grants: We received a total of £700 in grant funding/donations. We also received a payment of £100 from Natwest as compensation due to complaining about the slowness of their procedures.

Generous grants/donations from both the NFU and Ugfest were received after year end and will be included in next year's accounts.

Fundraising: We received a total of £2,337.77 from various fundraising events. Including the Christmas and Ugfest raffles, and the Ugborough Fair stall.

Fees: The total of fees received was £54,795.20, which includes the holiday club income. Approximately £180 in fees is currently outstanding.

Summer Holiday Club: This was quite a last-minute rush due to issues with Ofsted approvals so we aren't able to advertise for staff or children as we would have liked. However, this was a successful offering and even with the lack of planning and notice we still managed to run a financially successful summer holiday club. We hope, with our own space and time to organise, this will go from strength to strength in the coming years.

Total expenditure for the year was **£91,378.80**.

Equipment: A total of £5,232.67 was spent on materials, this included bikes, basketball nets and gazebos.

Trips: The total cost of trips totalled £1,242.96. Trips in the 2021/22 year included a trip to Dartmoor Zoo, a Christmas trip to Pennywell farm and a trip to use the leisure centre inflatables and visit Ivybridge Library.

Wages: Wages were 75.46% of fees/funding, which is a slight reduction in previous years.

New Build: We put £210 into progressing the pre-app for The Brook site but overall, we have not had any large expenditures associated with pursuing a new home for the preschool.

We were asked by HMRC to complete a tax return for the 2019 financial year, due to being registered for gift aid. This has now been put aside following discussions with HMRC. However, if we wish to apply for gift aid in the future we should flag this with HMRC prior to applying to ensure we are not flagged for tax return completion at a later date.

Total excess for the year was **£9,856.65**. Funds in hand at year end are £95,316.85 which includes £21,916 in the reserve account of Restricted Redundancy Funds.

Policy on Reserves: A restricted reserve fund account is held to enable the Pre-School to maintain its sustainability in planning for the future, together with any possible staff redundancy payments and closure costs covering a six-week period

Signed:

Chairperson

Dated:

UGBOROUGH & BITTAFORD PRE-SCHOOL

ANNUAL ACCOUNTS

YEAR ENDED 31st AUGUST 2022



Registered Charity: 1043499

**UGBOROUGH & BITTAFORD PRE-SCHOOL
 ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2022
 FUNDS STATEMENT**

Funds as at 31st August 2021	£	Funds as at 31st August 2022	£
Current Account	37653.36	Current Account	19243.86
Reserve Account	47806.84	Reserve Account	76072.99
EXCESS FOR YEAR	9856.65		
Total	<u><u>£95,316.85</u></u>	Total	<u><u>£95,316.85</u></u>

**UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2022
RECEIPTS AND PAYMENTS ACCOUNT**

INCOME	£	EXPENDITURE	£
DCC Funding	43267.72	Wages	71807.00
Fees (inc lunches)	54795.20	Pension	2195.19
		Training	363.00
Fundraising:		DBS	45.80
Trips	246.00		
Fundraising	2091.77	Rent	5892.00
Donations	700.00	Food & Drink	2811.02
		Equipment/Cleaning	1938.49
Bank Interest	34.76		
		Ofsted	85.00
		PLA Fee and Insurance	783.88
		ICO	40.00
Nat West Compensation	100.00	Admin & Phone	443.16
		Payroll Fees/Accounts	864.60
		Adverts	102.08
		Lunches	2411.20
		Donation/Gift	1242.96
		Gifts	143.42
		Pre Planning Application	210.00
		EXCESS FOR YEAR	9856.65
Total	<u><u>£101,235.45</u></u>	Total	<u><u>£101,235.45</u></u>



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
UGBOROUGH & BITTAFORD PRE-SCHOOL

**On accounts for the year
ended**

31st AUGUST 2022

**Charity no
(if any)**

1043499

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/08/2022**.

**Responsibilities and
basis of report**

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Andrew

Date: 08/10/2022

Name: Samantha Andrew

**Relevant professional
qualification(s) or body
(if any):**

FCA (ICAEW)

Address:

93 Church Road

Wembury

Plymouth, Devon, PL9 0JX

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

This section is blank.

UGBOROUGH AND BITTAFORD PRE-SCHOOL

England & Wales - Charity number 1043499

Accounts

**UGBOROUGH & BITTAFORD PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDED 31ST AUGUST 2021
FUNDS STATEMENT**

Funds as at 31st August 2020	£	Funds as at 31st August 2021	£
Current Account	57889.45	Current Account	37653.36
Reserve Account	17612.25	Reserve Account	47806.84
EXCESS FOR YEAR	9,958.50		
Total	<u><u>£ 85,460.20</u></u>	Total	<u><u>£ 85,460.20</u></u>



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
UGBOROUGH & BITTAFORD PRE-SCHOOL

On accounts for the year
ended

31st AUGUST 2021

Charity no
(if any)

1043499

Set out on pages

1-3

(remember to include the page numbers of additional sheets)

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basis of report

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examiner's statement

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- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: S. Andrew

Date: 07/10/2021

Name: Samantha Andrew

Relevant professional
qualification(s) or body
(if any):

FCA (ICAEW)

Address:	93 Church Road
	Wembury
	Plymouth, Devon, PL9 0JX

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

This section is blank.