

## Trustees' Annual Report for the period from 01 January to 31 December 2021

### Section A Reference and administration details

Charity name Hampshire North Guide Association

Other names charity is known by Girlguiding Hampshire North

Registered charity number 1043313

Charity's principal address 49 Bell Road

Andover

Hampshire

SP10 2QJ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year
1	Victoria Taylor	County Commissioner	
2	Eileen Beard	County Assistant Commissioner	
3	Nicola Jones	County Treasurer	
4	Sarah Hill	Aldershot Division Commissioner	
5	Catherine Morgan	Alton Division Commissioner	
6	Judith Appleby	Andover Division Commissioner	
7	Sacha Burr	Basingstoke Park Division Commissioner	
8	Andrina Knight	Blackwater Valley Division Commissioner	
9	Michelle Richards	Farnborough Division Commissioner	
10	Tracy Betteridge	Fleet Division Commissioner	
11	Denise White	Hartley Wintney Division Commissioner	
12	Sarah Garvey	Kingsclere & Silchester Division Commissioner	

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document	Royal Charter Granted 14-December-1922
How the charity is constituted	Executive Committee
Trustee selection method	Appointed

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

Girlguiding Hampshire North, in accordance with our National Organisation, builds girls' confidence and raises their aspirations. We give them the chance to discover their full potential and encourage them to be a powerful force for good. We give them a space to have fun.

### Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Girlguiding Hampshire North has undertaken a range of activities throughout the year. These have included regularly weekly meetings for girls in all sections of Guiding where outdoor skills, arts and crafts, service projects, residential experiences and personal challenges have been achieved through a blended delivery of face-to-face meetings and online via virtual platforms.

Governance of the county has been achieved through regular meetings with the Trustees where due regard has been taken of our policies and financial responsibility.

## Section D Achievements and performance

### Summary of the main achievements of the charity during the year

This year, our organisation has had to adapt how Guiding could be delivered due to the restrictions imposed by COVID-19. Members have been accessing the Guiding activities through face-to-face meetings, when allowed, and through emails and virtual platforms such as Zoom.

The range of activities at local group level continues to be based on the Girlguiding programme, with leaders creatively adapting it to ensure all girls, regardless of background and individual needs, continue to get a broad and varied set of activities that challenge and motivate them.

Alongside this, members have continued to achieve personal goals. Young members have achieved qualifications relevant to their age group - Queen's Guide Awards, Duke of Edinburgh Awards and section Gold Awards. In addition, our leaders have extended their own knowledge and qualifications in order to offer the girls ever greater opportunities. These have included leadership qualifications, residential qualifications, First Aid qualifications and Safe Guarding training.



## Section E Financial review

### Brief statement of the charity's policy on reserves

To endeavour to maintain free Reserves of at least 12 months operational expenditure, (i.e. in 2021 this equates to approximately £26,000). Members of the Executive Committee consider that current services would be able to continue for at least this duration in the event of a significant drop in income.

In addition, a Reserve of 30% of the annual membership subscription (i.e. in 2021 this equates to approximately £5,000) should be held for Growing Guiding to encourage growth in membership and therefore income.

An Events Reserve of 50% of operational expenditure (i.e. in 2021 this equates to approximately £5,000) should be held to mitigate against unexpected loss for County events.

### Details of any funds materially in deficit


None

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		E. H. Beard
Full name(s)	Victoria Taylor	Eileen Beard
Position	County Commissioner	Assistant County Commissioner
Date	21-march-2022	21-mar-2022

## Section A: Receipts and payments

	2021 Unrestricted funds to the nearest £	2020 Unrestricted funds to the nearest £
<b>Receipts</b>		
<b>Donations, legacies and grants</b>		
Membership subscriptions	16,142	30,750
Donations	398	206
Grants	-	-
Other similar income	5,057	255
<b>Sub total</b>	<b>21,597</b>	<b>31,211</b>
<b>Charitable activities</b>		
Guiding activities - for girls	9,815	3,672
Guiding activities - for volunteers	-	42
Supporting our members	-	35
Running the County	3,996	3,602
Other	94	1,385
<b>Sub total</b>	<b>13,905</b>	<b>8,736</b>
<b>Investment interest</b>		
Barclays Bank	4	32
Redwood Bank	771	800
United Trust Bank	878	1,482
<b>Sub total</b>	<b>1,653</b>	<b>2,314</b>
<b>Total receipts</b>	<b>37,155</b>	<b>42,261</b>
<b>Payments</b>		
Guiding activities - for girls	5,590	5,876
Guiding activities - for volunteers	1,345	299
Supporting our members	1,561	8,142
Running the County	15,555	16,956
Others	1,525	2,168
<b>Total payments</b>	<b>25,576</b>	<b>33,441</b>
<b>Net of receipts/(payments)</b>	<b>11,579</b>	<b>8,820</b>
Cash funds last year end	180,916	172,096
<b>Cash funds this year end</b>	<b>192,495</b>	<b>180,916</b>

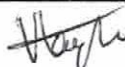

## Section B: Statement of assets and liabilities at the end of the period

Unrestricted  
funds  
to nearest £

Cash fund	
Bank current (community) account	9,806
Bank business premium account	-
Bank rate reward account	44,467
Cash fund	-
Redwood Bank	62,183
United Trust Bank	68,377
D of E account	5,952
Badge bank current account	1,710
Badge cash fund	-
<b>Total cash funds</b>	<b>192,495</b>

	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>Other monetary assets</b>			
None	-	-	-
<b>Investment assets</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
None	-	-	-
<b>Assets retained for the charity's own use</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
None	-	-	-
<b>Liabilities</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
None	-	-	

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 21-Mar-2022 (the date of the Executive Committee meeting that approved the accounts) and signed on their behalf by:

Signature	Print Name	Date of approval
	Victoria Taylor, County Commissioner	21-Mar-22
	Nicola Jones, County Treasurer	21-Mar-22





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Hampshire North Guide Association

On accounts for the year  
ended

31-December-2021

Charity no  
(if any)

1043313

Set out on pages

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I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/Dec/2021.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

16-Feb-2022

Name:

Michael John Hughes

Relevant professional  
qualification(s) or body  
(if any):

Address:

17 Swale Road

Farnborough

GU14 9NH

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

<p>Report to the trustees members of the charity for the year ended 31 December 2017</p>		<p>Report to the trustees members of the charity for the year ended 31 December 2017</p>
<p>Responsible person Name: Mr John Hughes Address: 123 High Street, London, EC1A 1AA Tel: 020 1234 5678</p>		<p>Responsible person Name: Mr John Hughes Address: 123 High Street, London, EC1A 1AA Tel: 020 1234 5678</p>
<p>Independent examiner's statement I have examined the accounts of the charity for the year ended 31 December 2017 and I am satisfied that they are true and correct.</p>		<p>Independent examiner's statement I have examined the accounts of the charity for the year ended 31 December 2017 and I am satisfied that they are true and correct.</p>
<p>Signature of responsible person Mr John Hughes</p>		<p>Signature of responsible person Mr John Hughes</p>
<p>Date: 18th Feb 2018</p>		<p>Date: 18th Feb 2018</p>