



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/2020** Period start date To **31/03/2021** Period end date

**Charity name: Scallywags Playgroup**

**Charity registration number: 1043302**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To enhance the development and advance the education of children below compulsory school age.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Charity is committed to providing high quality sessional care for preschool children. The pre-school is registered with Ofsted to provide care for children and implements the Early Years Foundation stage standards for early years education.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The trustees have had regard to the guidance issued by the Charity Commission on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	The CIO have fully established themselves within the community, constantly trying to attract more children. They have successfully put structures in place to help the children learn through activities as well as work based learning and advertised as a fun, happy place to attend. They are receiving positive feedback from the parents and children. Due to covid the charity have been restricted with organising fundraising events and have focused more so on encouraging the children to grow and to gain knowledge within the setting, holding small parties to help the children celebrate events.

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity has kept a steady flow of cash throughout the financial year and are in a good position financially to end the period. Due to covid the charity have received furlough payments when the need arose for the staff to be furloughed.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The charity has calculated an accurate value as a contingency for redundancy payments and set this money aside. During the year as children numbers fluctuate and covid it is the correct procedure to follow to set a redundancy fund up for the staff as the future is uncertain.
Amount of reserves held	Para 1.22	£22,400
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	Constitution adopted December 1992
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected at AGM

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Sallywags Playgroup
Other name the charity uses	
Registered charity number	1043302
Charity's principal address	Florence Street Methodist Church Florence Street Hednesford Cannock Staffordshire WS12 4BA

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gary Cox			Chairperson
2	Loren Howell			Trustee
3	Rebecca Young			Trustee
4	Claire Jarvis			Trustee
5				
6				
7				
8				
9				
10				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

**Additional information (optional)**

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Mrs Michelle Howell, Manager

**Exemptions from disclosure**

Reason for non-disclosure of key personnel details

**Other optional information**

**Declarations**

**The trustees declare that they have approved the trustees report above.**

**Signed on behalf of the Charity trustees**

<b>Signature (s)</b>	G Cox	M Howell
<b>Full Name (s)</b>	Gary Cox	Michelle Howell
<b>Position</b>	Chairperson	Trustee
<b>Date</b>	10/01/2022	10/01/2022

**STATEMENT OF ACCOUNTS FOR SCALLYWAGS PLAYGROUP APRIL 2020 - MARCH 2021**

Florence Street Church hall, Florence Street, Hednesford, Staffordshire WS12 4BA

Charity Commission Number: 1043302

**INCOME**

**BANK BALANCE AT 01/04/2020      £4,222.43**  
**BANK BALANCE AT 31/03/2021      £35,406.14**

NEG FUNDING / THINK2	£101,376.58
FEES	£3,264.00
SPONSOR MONEY	
HMRC GRANT/FURLOUGH CLAIM	£16,488.01
TRANSFER TO OTHER ACCOUNT	£7,800.00
DONATIONS	
YEAR END PHOTOS	
PROGRAMME SALES	
CHRISTMAS FAYRE / SANTA	
WORLD BOOK DAY	
UNIFORM	£58.00
REFUNDS	£143.46
SUNDRIES	
DONATIONS FOR TRIP	

**TOTAL                                      £129,130.05**

**EXPENDITURE**

WAGES	£62,537.07
BOOK KEEPING	£1,582.50
PETTY CASH	£1,550.00
RENT	£5,640.00
COUNCIL TAX	£52.00
COURSES	£216.00
FOOD / DRINK / SUPPLIES	£1,208.41
SUNDRIES	£102.86
IT PACKAGES	£911.34
BANK CHARGES	£81.95
EQUIPMENT	£5,247.36
CONSUMABLES	£644.24
RECRUITMENT	£298.03
MOBILE & TOP UPS	£20.00
BT PHONE CONTRACT	£528.28
REFUND	£160.00
MAINTENANCE / GARDENING	£1,776.12
PLUM LOGO - T SHIRTS	£303.60
HMRC NI & PAYE	£4,477.08
SIEMENS FINANCE - PHOTOCOPIER	£1,209.48
BIFFA/VEOLIA WASTE DISPOSAL	£582.42
CHILDRENS PARTY/ACTIVITIES	£101.97
PC/LAPTOP	£779.97
OFSTED INSPECTION FEE	£149.00
WEB SITE MAINTENANCE	£200.66
REDUNDANCY FUND	£7,586.00

**TOTAL                                      £97,946.34**

**LLOYDS ACCOUNT 07161616 SAVINGS ACCOUNT - REDUNDANCY FUND - BALANCE 31/03/21      £22,407.66**

**TOTAL SCALLYWAGS INCOME FOR THE YEAR APRIL 2020 TO MARCH 2021      £129,130.05**

**TOTAL SCALLYWAGS EXPENDITURE FOR THE YEAR APRIL 2020 TO MARCH 2021      £97,946.34**

**TOTAL SCALLYWAGS PROFIT FOR THE YEAR APRIL 2020 TO MARCH 2021      £31,183.71**

This is a true and accurate statement of accounts as examined by me today.

Signed: Claire Jarvis

Dated: 10/01/2022

# Independent Examiner's Report on the Accounts

Report to the trustees/ members of

Sallywags Playgroup

On accounts for the year ended

31/03/2021

Charity  
no

1043302

Set out on pages

1

## Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

examine the accounts under section 145 of the Charities Act,

follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and to state whether particular matters have come to my attention.

## Basis of independent examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

## Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements to keep accounting records in accordance with section 130 of the Charities Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed C Jarvis

Date 10/01/2022

Name Claire Jarvis

Address 32 Capercaillie Drive

Heath Hayes

Cannock

WS11 7LJ