



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From **1st September 2021 to 31st August 2022**

Charity name: Chacewater Playgroup – Stepping Stones (Chacewater)

Charity registration number: 1043234

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The aims of the Pre-school are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:</p> <ul style="list-style-type: none">a) offering appropriate play, education and care facilities, family learning and extended hour groups, together with the right of parents to take responsibility for and to become involved for all children whatever their race, culture, religion, means and ability.b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local area.c) instigation and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have reviewed the guidance issued by the Charity Commission with regard to public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	

Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Preschool has provided a full service this year. We have had a high intake of children and a good amount of government funding with more children able to claim 30 hours and we have had successful fundraising events and grants from Waitrose and Cornwall Council.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Continued funding by the local authority throughout the year ensured the Pre-school remained viable.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves held at a level to enable the Pre-school to be a responsible employer while at the same time ensuring that equipment and facilities are updated/refurbished as necessary.
Amount of reserves held	Para 1.22	£ 15,000
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Pre-school Learning Alliance model pre-school constitution.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by parents at AGM

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Chacewater Playgroup
Other name the charity uses	Stepping Stones Pre-school
Registered charity number	1043234
Charity's principal address	Parish Rooms Falmouth Road Chacewater TRURO TR4 8LP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Alina Dicker	Chair		
2	Christina Martin	Secretary		
3	Ayla Davidson	Treasurer		
4	Emily Michell	Fundraising		
5	Holly Seymour	Fundraising		
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	none
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Mrs Kirsty Chapman - manager

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>S Pearce</i>	<i>KM Chapman</i>
Full name(s)	Sandra Pearce	Kirsty Marie Chapman
Position (eg Secretary, Chair, etc)	Trustee	
Date	28 th June 2023	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Chacewater Playgroup
Stepping Stones Pre-school

No (if any)
1043234

Receipts and payments accounts

CC16a

For the period from	Period start date 1st September 2021	To	Period end date 31st August 2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Funding	37,850	-	-	37,850	42,076
Fees, vouchers & enrolment	16,905	-	-	16,905	4,324
Milk funding	402	-	-	402	287
Donations	1,989	-	-	1,989	-
Fundraising	340	-	-	340	647
Sundry	-	-	-	-	33
Bank interest	2	-	-	2	3
	-	-	-	-	-
Sub total (Gross income for AR)	57,488	-	-	57,488	47,370
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	57,488	-	-	57,488	47,370
A3 Payments					
Salaries	46,160	-	-	46,160	42,784
Fees & services	5,501	-	-	5,501	3,461
Office costs	1,412	-	-	1,412	1,683
Lease payments etc.	4,578	-	-	4,578	2,350
Uniform & staff costs	80	-	-	80	388
Consumables	1,123	-	-	1,123	435
Sundry	-	-	-	-	-
Fundraising	64	-	-	64	-
	-	-	-	-	-
Sub total	58,918	-	-	58,918	51,101
A4 Asset and investment purchases, (see table)					
Equipment	4,501	-	-	4,501	3,081
	-	-	-	-	-
Sub total	4,501	-	-	4,501	3,081
Total payments	63,419	-	-	63,419	54,182
Net of receipts/(payments)	- 5,931	-	-	- 5,931	- 6,812
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	24,518	-	-	24,518	31,330
Cash funds this year end	18,587	-	-	18,587	24,518

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Reserve bank account	15,016	-	-
	Bank current account	3,571	-	-
	Cash	-	-	-
	Total cash funds	18,587	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Sandra Pearce	28/06/2023
	Kirsty Marie Chapman	28/06/2023



CHARITY COMMISSION FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

Chacewater Playgroup – Stepping Stones (Chacewater)

On accounts for the year
ended

31st August 2022

Charity no
(if any)

1043234

Set out on pages

2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31st August 2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

22nd June 2023

Name:

Malcolm Heard

Relevant professional
qualification(s) or body
(if any):

FAIA

Address:

33 Trevoise Close

St Agnes

TR5 0SN

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.