

QUARNDON PRESCHOOL  
QUARNDON

ANNUAL REPORT  
YEAR TO JULY 2021

Quarndon Preschool Annual Report  
Year to July 2021

## **REPORT OF THE TRUSTEES**

This report covers the 12-month period August 2020 to 31 July 2021.

This year continued to be impacted by lockdown measures of varying degrees throughout the year, following the CV-19 global pandemic.

## **STAFFING**

The staffing level remains at 7 however, various staff members have been on furlough throughout this year. There were two members still on furlough as at 31 July 2021. We have utilized the government furlough scheme to protect jobs. Dawn Mason-Windsor & Linda Swift continued as Preschool Manager & Deputy. The staff have shown dedication and commitment throughout these difficult circumstances.

## **FINANCES**

We have benefitted from the government furlough scheme to protect staff jobs and the support of the government funding which continued to be paid out based on the Autumn/Winter attendance levels. Direct fees from parents were £6.4k lower than the previous year.

The financial results for the year was a surplus of £14,174.72 due to the government funding and furlough initiatives, combined with the premises savings and staffing savings. Furlough payments of £14.3k were received.

## **FUND RAISING**

Fundraising events raised a total of £2.4k, this included voluntary donations, sponsored events that children could do in their 'bubbles' at home, and a Hallowe'en car treasure hunt. All events were held within Government Guidelines.

## **PRESCHOOL EVENTS**

These were very limited unfortunately due to the pandemic restrictions.

## **RESERVES POLICY**

There has been no change to the reserves policy. This is currently set at £28,000 which is to allow for staff payments of a week and a half, plus a quarter charge for rent and an additional sum to allow for any outstanding invoices.

It is also considered desirable to have a sufficient balance in the current account to cover one months' wages in case we were late receiving funding or fees. The average monthly wages for the prior year (2019/20 - when business was more normal) was approx. £8.2k.

In the year 1<sup>st</sup> August 2020 to 31<sup>st</sup> July 2021 the total income was £110.7k and total expenditure was £96.5k.

At July 31<sup>st</sup> 2021 the net assets were £71,491 an increase of £14,174 on the prior year.

### **COMMITTEE MEMBERS AS AT JULY 2021**

Amy Webber	Chair
Maxine Kelly	Secretary
Leanne Gelderd	Treasurer
Jenni Norris	Fundraising

QUARNDON PRE-SCHOOL  
ACCOUNTS FOR THE YEAR ENDING  
31 JULY 2021

**Independent Examiner's Report to the  
Trustees of Quarndon Pre-School**

I report on the accounts of the Trust for the year ended 31 July 2021 as attached in the Statement of Financial Activities and Balance Sheet.

**Respective responsibilities of the trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeing explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matter set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

*Alan Butler*

Name: Alan Butler

Relevant professional qualification or body: Fellow of the Association of Chartered Certified Accountants

Address: 12 Darley Abbey Mills, Darley Abbey, Derby DE22 1DZ

**Dated:** *21 March 2022*

# Quarndon Pre School

## Profit and Loss Report

### 01 August 2020 - 31 July 2021

Name	31/07/2021	31/07/2020	
		Debit	Credit
Preschool Fees	42,229.18		48,883.50
DCC Funded Fees	51,773.97		63,874.04
Fundraising Sales	2,452.60		3,248.64
Government Grants	14,274.79		
Milk			138.11
Fundraising Costs	283.00	448.97	
Supplies Activity	972.72	1,132.15	
Supplies food	2,186.80	2,017.58	
Supplies Stationery & cleaning	289.92	190.45	
Staff Wages and Salaries	79,119.45	92,396.54	
Auto Enrollment Pension	1,111.80	1,354.56	
HMRC		828.81	
Staff Training	934.80	15.00	
Marketing	95.78	321.83	
Staff Uniform	501.08		
Legal fees	170.00		
Rent and rates	5,615.00	7,612.00	
Office costs	216.93	722.98	
Phone	924.91	1,305.72	
Misc Equipment		81.48	
Accountancy	2,475.60	2,668.80	
Insurance	1,044.76	1,044.77	
Bank charges and interest	25.00	105.00	
Staff gifts	40.00	130.00	
Donations		3.49	
Professional fees	405.00	1,306.35	
Website costs	102.59	702.59	
Subscriptions	40.68	85.00	
<b>Net Profit / (Loss)</b>	<b>14,174.72</b>		<b>1,670.22</b>

# Quarndon Pre School

## Balance Sheet

### 31 July 2021

Name	31/07/2021		31/07/2020	
	£	£	£	£
<b>DEBTORS</b>				
Trade Debtors	2,057.48		278.28	
Cash at Bank	40,362.48		25,591.02	
Cash in hand	63.50		28.50	
Co-op	31,813.64		34,169.58	
Other debtors	-		35.00	
<b>Total Current Assets</b>		<b>74,297.10</b>		<b>60,102.38</b>
<b>CREDITORS</b>				
Creditor	-		-	
Accruals	2,187.60		2,416.80	
PAYE	329.96		-	
Pensions	288.60		369.36	
Net Wages				
<b>Total Current Liabilities</b>		<b>2,806.16</b>		<b>2,786.16</b>
<b>Total Net Assets</b>		<b>71,490.94</b>		<b>57,316.22</b>
<b>EQUITY</b>				
Net Profit/Loss	71,490.94		57,316.22	
<i>Net Profit/Loss (prior years)</i>	57,316.22		55,646.00	
<i>Net Profit/Loss (current year)</i>	14,174.72		1,670.22	
<b>Total Equity</b>		<b>71,490.94</b>		<b>57,316.22</b>



QUARNDON PRE-SCHOOL  
ACCOUNTS FOR THE YEAR ENDING  
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