

QUARNDON PRESCHOOL
QUARNDON

ANNUAL REPORT
YEAR TO JULY 2020

REPORT OF THE TRUSTEES

This report covers the 12-month period August 2019 to 31 July 2020.

This has been an unprecedented year with the CV-19 global pandemic. In March 2020 the Preschool had to close its doors in accordance with government guidelines, only remaining in operation for children of key workers.

STAFFING

The staffing level remains have reduced to 7 due to one person leaving and unfortunately two redundancies that were made in July 2020. Dawn Mason-Windsor & Linda Swift continued as Preschool Manager & Deputy. We have utilized the government furlough scheme to protect jobs. The staff have shown dedication and commitment throughout these difficult circumstances.

FINANCES

We have benefitted from the government furlough scheme to protect staff jobs and the support of the government funding which continued to be paid out based on the Autumn/Winter attendance levels. Direct fees from parents were £14.8k lower than the previous year.

We fortunately saved rental costs due to the kindness of the PCC allowing us to freeze our rent payments whilst we ceased to operate at the Preschool premises. The Curzon Primary School allowed us to base our reduced service for key worker children at the school. This has strengthened our relationship with the school greatly.

The resulting financial impact was a surplus of £1,670.22 due to the government funding and furlough initiatives, combined with the premises savings and staffing savings. The wages bill was £14.2k lower due partly to the furlough payments, but also due to the redundancies and reduced hours as part of a wider cost saving program for the Preschool.

FUND RAISING

Fundraising events raised a total of £3.2k, this included a quiz night, Christmas disco and generous voluntary donations. This was an increase of £1.5k compared to the prior year.

PRESCHOOL EVENTS

There was a very enjoyable zoo day where children dressed up and pretended to be zookeepers.

The Halloween STEAM day went ahead as per our development plan. Children enjoyed experimenting and investigating, giving them further opportunities to explore different activities.

Children decorated a Christmas tree at the local church's Christmas tree festival.

The children also made poppies for the church for the remembrance display.

OTHER

The Preschool launched a website www.quarndonpreschool.org which has improved advertising to new parents and carers.

RESERVES POLICY

There has been no change to the reserves policy. This is currently set at £28,000 which is to allow for staff payments of a week and a half, plus a quarter charge for rent and an additional sum to allow for any outstanding invoices.

It is also considered desirable to have a sufficient balance in the current account to cover one months' wages in case we were late receiving funding or fees. The average monthly wages for 2019/20 was approx. £8.2k.

In the year 1st August 2019 to 31st July 2020 the total income was £116,006 and total expenditure was £114,336.

At July 31st 2020 the net assets were £57,316 an increase of £1,670 on the prior year.

COMMITTEE MEMBERS AS AT JULY 2020

Amy Webber	Chair
Rebecca Reece	Secretary
Leanne Gelderd	Treasurer
Jenni Norris	Fundraising
Katy Davies	
Katy Grace	

QUARNDON PRE-SCHOOL
ACCOUNTS FOR THE YEAR ENDING
31 JULY 2020

**Independent Examiner's Report to the
Trustees of Quarndon Pre-School**

I report on the accounts of the Trust for the year ended 31 July 2020 as attached in the Statement of Financial Activities and Balance Sheet.

Respective responsibilities of the trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeing explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matter set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- To keep accounting records in accordance with section 130 of the 2011 Act; and
- To prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Alan Butler

Name: Alan Butler

Relevant professional qualification or body: Fellow of the Association of Chartered Certified Accountants

Address: 12 Darley Abbey Mills, Darley Abbey, Derby DE22 1DZ

Dated: 12 April 2021

Quarndon Pre School

Profit and Loss Report

01 August 2019 - 31 July 2020

Name	31/07/2020		31/07/2019	
	Debit	Credit	Debit	Credit
Preschool Fees		48,883.50		63,692.80
DCC Funded Fees		63,874.04		53,734.85
Sales Discounts				
Preschool Pay As You Go				-
Before and After School Club				-
B4&ASC PAYG				-
Before School Club				
Fundraising Sales		3,248.64		1,757.20
Other income				
Nursery Milk Remittance				
Cost of sales - goods				
Milk		138.11	547.95	
Fundraising Costs	448.97		913.88	
Supplies Activity	1,132.15		1,972.57	
Supplies food	2,017.58		2,841.41	
Supplies Stationery & cleaning	190.45		596.99	
Staff Wages and Salaries	92,396.54		106,603.23	
Auto Enrolment Pension	1,354.56		917.78	
HMRC	828.81		747.90	
Staff Training	15.00		954.70	
Marketing	321.83		42.04	
Staff Uniform			630.90	
Payroll Administration Cost			175.00	
DBS checks			400.00	
Rent and rates	7,612.00		11,171.50	
Travel and Entertainment			160.95	
Office costs	722.98		933.25	
Phone	1,305.72		955.70	
Misc Equipment	81.48		501.24	
Accountancy	2,668.80		1,800.00	
Insurance	1,044.77		1,032.12	
Repairs and renewals			3,319.45	
Bank charges and interest	105.00		-	
Staff gifts	130.00		160.00	
HMRC Interest			12.09	
Donations	3.49			
Professional fees	1,306.35			
Website costs	702.59			
Subscriptions	85.00		61.40	
Net Profit / (Loss)		1,670.22	-	18,267.20

Quarndon Pre School

Balance Sheet

31 July 2020

Name	31/07/2020		31/07/2019	
	£	£	£	£
DEBTORS				
Trade Debtors	278.28		2,111.53	
Cash at Bank	25,591.02		46,780.27	
Cash in hand	28.50		25.45	
Co-op	34,169.58		11,894.35	
Other debtors	35.00			
Total Current Assets		60,102.38		60,811.60
CREDITORS				
Creditor	-		2,779.00	
Accruals	2,416.80		1,656.00	
PAYE	-		730.60	
Pensions	369.36		-	
Net Wages			-	
Total Current Liabilities		2,786.16		5,165.60
Total Net Assets		57,316.22		55,646.00
EQUITY				
Net Profit/Loss	57,316.22		55,646.00	
<i>Net Profit/Loss (prior years)</i>	55,646.00		73,913.20	
<i>Net Profit/Loss (current year)</i>	1,670.22		- 18,267.20	
Total Equity		57,316.22		55,646.00

Signed By

D E MASON-WINDSOR

Date Signed	Thu, 29 Apr 2021 11:20:30 +0100
Name	Dawn Windsor
Email	Quarndonpre-school@hotmail.co.uk
Printed Name	D E MASON-WINDSOR
IP Address	2a00:23c7:df05:ff00:a939:7771:c5eb:ac54
Browser User Agent	Mozilla/5.0 (Windows NT 10.0; Win64; x64) AppleWebKit/537.36 (KHTML, like Gecko) Chrome/90.0.4430.85 Safari/537.36 Edg/90.0.818.49

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