



St James Centre Annual Report and Accounts 2021 to 2022



**Helping people
move forward in
their life!**

**A place full of
life, laughter,
diversity and
harmony!**

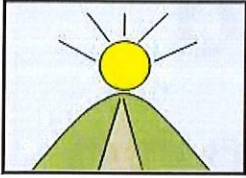


**St James
Centre**

Serving the whole community



St James Centre is an incorporated trust, constituted under a trust deed and is a registered charity number 1043189. St James is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.



Our Vision

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

Our Mission

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



People centred,
valuing the
individual

Live equality
and celebrate
diversity

Trusted by the
community to
work for the
benefit of all



Positive, Pro-active,
Innovative and
can-do organisation



Professional,
passionate staff
who work for
Social Justice





St James Strategy and achievements 2021 to 2022

- St James to survive, thrive and remain solvent through the on-going COVID Pandemic so that it can continue to support the community
Achieved see all this report!
- Create a new office base for the Advice Team to move from home working and enable clients to see advisors face to face **Achieved see page 6**
- Develop our community development work with the Roma Community.
This has been going well, see page 6
- Find ways to continually adapt our disabled children's and adults' service to support children and families despite COVID **Achieved see page 7**
- Create a Family Hub for the Parents/Carers of disabled children and adults. **This started November 2021, see page 8.**
- Refurbish our Reception and develop a community café and clothing repair service to support the local community **Achieved, see page 5**
- Review and develop our Mems and Arts to reflect our work going forward
This is on-going

St James Strategy for 2022 to 2023

- Keep St James Centre a COVID safe space while continuing to get back to our normal service delivery and openness to the community.
- Develop the Family Hub and find long term funding for it.
- Develop our work with the Roma Community to help them prosper here
- Support people from the Local Community through the developing Cost of Living Crisis
- Apply for funding to support the Advice and Disability Services
- Develop more EOTAS (Education other than at school) support packages for those young people who need an alternative to school

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Starting our Fun-abil8y Family Hub in November 2021. By March we had supported 25 families despite the COVID restrictions!



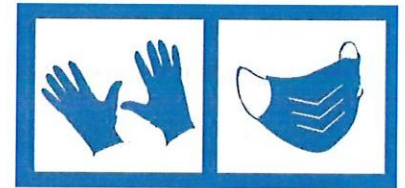
The refurbishment of our Reception means every body receives a positive welcome when they first come into the Centre.



We supported 150 people to apply for Settled Status in just 3 months!



St James kept all our disabled children, adults, clients, students and staff safe through the Pandemic with all the COVID measures we put in place.



We finally received free PPE to keep our service users and staff safe in April 2021!



Highlights of Our Year!



Through funding from Derby Summer Promise our disabled children could come to every activity in the Summer holidays for just £5.00! They had a great time!

The opening of our new Friendly Café providing tasty take away meals with a smile to the Centre users and the community!

Our report on the engagement and consultation work with the Roma community in Derby was very popular and was shared with at least 250 people!

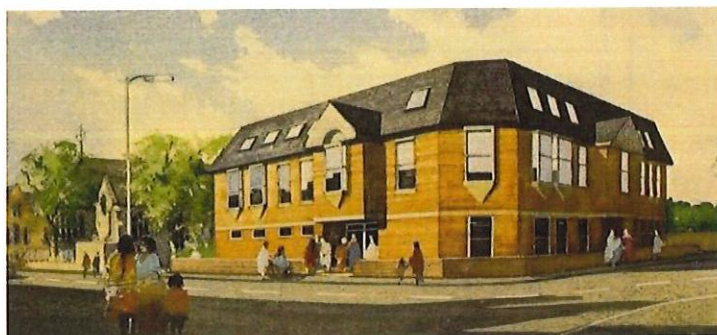


Opening up the new Advice Services base at Peartree School Annex for our Advice Services on 30th July 2021

Appointing a new Co-ordinator, who has re-organised our Recruitment and HR work!



St James Centre — A welcoming Home from Home for all the Community!



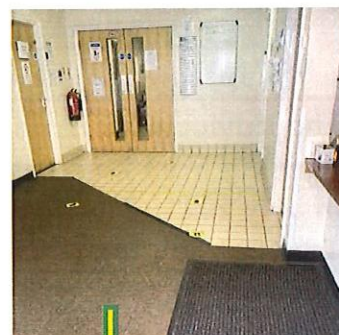
St James Centre

serving the whole community

The Reception at St James Centre had not changed since it was built over 25 year ago and it was looking very tired and worn out. So we decided it would be a good time to refurbish it!

The reception staff repainted the walls themselves during the Summer Holidays when footfall was less and we had new flooring in the entrance hall. We also installed a new kitchen unit ready for the opening of our new café.

Transformation from the old to the new!



Derby College continued teaching part in person and part on line until July, due to COVID restrictions. But in September 2021 they were back to full face to face delivery of 75 classes a week!



The Community Nursery continued to provide support through the COVID Pandemic, because they understood how important it was for their young children.



The Indoor Climbing Centre, Alter Rock reopened after all the COVID lockdowns and started to build its business back up again.

Our previous Community Cafe had to close during COVID as we needed the room for our disabled adults, so we decided to start a new one based in reception, we called it the Friendly Café! We decided that as we cater for people from all different cultures, we will have a vegetarian only kitchen. It started in September 2021 when we offered cold food only, but by October we were serving hot meals every day! We kept the menu simple; curry with rice, lasagne, pizza and jacket potatoes. We were gifted a toasted sandwich maker which proved very popular, it was really useful for our speciality, a cheese and curry toasty!



Advice 4 All — Our multi-lingual one stop shop for advice and support!

Our advice Service has

- ✓ Our Service provided 2432 advice sessions (last year it was 1546) which was a 57% increase on the previous year!
- ✓ We supported 575 different clients, (last year was 452) which was an increase of 27% !



The Advice 4 All Service finally stopped working from home and came back together in July 2021. The Team moved into the Pear Tree School Annex which we set up to be as COVID safe as possible. We were then able to do face to face work with clients again!

Advice 4 All became a trusted provider for the Household Fund in February 2022, within a month we distributed £5,000 to clients, without any advertising at all!



Comments from our Clients!

“You are a great organisation helping people to look at these issues.” (Focus Group member)



“This project and especially Shameem has made a BIG difference to my life. I now have my stay, my job has been secured, and I have started paying off some of my debts that I had incurred.”



Roma Community Support in Derby

St James successfully applied to the Police Commissioner's Vulnerability Fund for £20,000 to set up Roma Alliance Derby (RAD). During the year, we:-

1. Brought together professionals from both statutory and non-statutory sectors to create the RAD Partnership
2. Re-engaged and consulted with the Roma Community in Derby.
3. Compiled a report on the findings and shared it with the RAD Partnership.
4. Held Focus Groups concerning the key issues Housing, Employment, Health and Community Safety.
5. We are just starting to Implement some of the interventions to tackle the issues that were raised.

The EUSS Settlement Scheme

The Advice Team have been working with their partners the Derbyshire and Nottingham Law Centres to continue to deliver Home Office funded support for vulnerable European people to apply for Settled and Pre-settled status. In the 3 months from April to June 2021, we supported 300 people, with 150 applications for settled or pre-settled status.



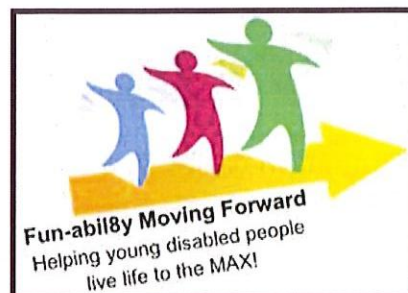
Our advisors are multi-lingual speaking Russian, Latvian, Czech, Polish, Slovak, Romanian, Romanes, Urdu, Mirpuri, Punjabi and of course English!



Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!

- ☑ **We supported 120 young disabled people aged 3 to 60 who have a wide range of disabilities**
- ☑ **We are truly diverse—More than 50% of our young people and staff come from Black, Asian or European Communities.**

In May 2021, we restarted our programme of children's clubs after all the COVID Restrictions. This means we run 4 clubs for different ages and interests— Roller Skating Club on a Wednesday Night, Youth Club on a Thursday Night, Mini and Play Club on a Saturday.



The Youth Club makes pumpkin lanterns!



Our First proper outing with our young people to Twinlakes Theme Park after the Pandemic was very memorable with everyone so happy to be going on a trip again!

We continued with virtual support on Zoom or by phone and Activity Packs linked to our YouTube channel for those who were still shielding.

In the School Summer Holidays 2021, we were fortunate to receive Summer Promise funding from Derby City Council. We used it to give our young people an amazing time by making every session in the summer only £5.00. So our young people were able to try lots of different activities which they otherwise could not afford. Within 1 week we only had 24 places left out of a total of 842! They had a wonderful time... horse riding, bell boating, cycling, virtual reality, bowling and going on a crocodile adventure!

Donations to Fun-abil8y

Toyota has kindly donated Thomas the Trike to Fun-abil8y. We hope he has very many happy hours playing with the children!



The White Horse Inn has given us lots of Easter Eggs and equipment for the children.

Messy Tots kindly gave us £425, staff from the 111 Service gave £185 and a family gave us £1,000!

We will be using the money to buy some extra equipment for the children! A big thanks to you all!

Thank you so much! 😊



EOTAS

St James took on a young person under an EOTAS

(Education Other than at school) package, as no suitable placement could be found and we had supported him off and on for the last 3 years. He is taking a Level 1 brick laying course at college and learning independence skills, supported by our friendly staff!

Our 5 year Lottery Project came to an end in September



COMMUNITY FUND

2021. It was very successful! We met all our targets with 166 young people supported (target 150) and 122 Parent/ Carers (target 120). We helped 26 people through transition (target 25) and 412 people (target 200) felt less lonely due to coming to our family events in the Hive! Thanks to the Lottery for all their support!

Comments from Families about our service



'I am feeling good because slowly, slowly we are going back to our normal life, Fun-abil8y is back open so the kids can come and play and do the things that they did before.'

'It is important to have people around that you can rely on, sometimes I think that I can do it on my own but at the end of the day you can't, so I need people around that can support me in any situation.'

Fun-abil8y is like a big family, I'm not feeling apart, I'm feeling happy when I come and see people at Fun-abil8y its warming.'

'I can't thank the staff enough they are absolutely amazing, and I think if it wasn't for them I honestly think that we would have struggled as a family and my son is very happy here. They have supported the whole family and not just him.'

Our Fun-abil8y Family Hub started in November 2021, after we recruited a suitably experienced



co-ordinator. She introduced herself to parents and carers of our disabled children and adults, as she went through a questionnaire finding out if they needed any help. She rang over 100 parents in the first 2 weeks! She helped the family of one 10 year-old girl, was just about to be short-term excluded for the 3rd time from a mainstream school. And another 15-year-old boy who was unhappy at school. In December 2021, we applied for Lottery Funding to continue the Family Hub after the current short term funding finishes. We are keeping our fingers crossed!



We have been supporting disabled adults throughout the Pandemic at St James since August 2020, until October 2021 we had 2 separate groups to reduce the chances of anyone passing on COVID. From November we were able to join the groups together as we could do daily testing to lower risks.

We work with many different groups to give our adults a wide range of learning opportunities, these include Derbyshire Wildlife, Rolls Royce, Plot to Plate, Art Core and Green Thyme.

St James Staff and Trustees

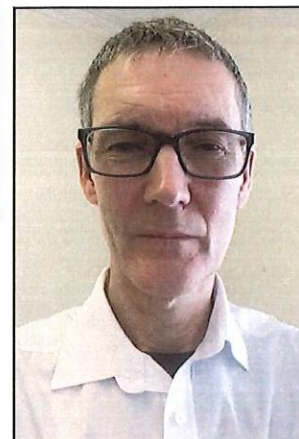


Janet Tristram CEO

St James Trustees Michael Futers Chair

Sandra Weightman Secretary
(retired November 2021)
Simon Cartwright David Martin
Martin Gadsby Guy Freeman
Neil Watkins

Michael Futers
the Chair of St
James



Chief Executive Officer and Manager of Fun-abil8y Moving Forward Janet Tristram

Fun-abil8y Moving Forward Team

Ellie Fletcher
Molly Jo Burnett
Naz Quayum
Lori Butcher
Lizzie Murray
Wendy Young
41 Support Workers

Advice Services Team

Shameem Malooq
Monica Toche
Martina Sofron
Zane Grinvalde
Marta Gorolova

Buildings/Core Team

Vicky Carter
David Corregan
Dace Saulina
Taira Hussain
Jadwiga Tokarek
Cleaning Team

Meet Our Staff! Hello My name is Jay!

I was born in Poland, but moved to Italy to live 8 years on my own, looking after disabled people. I also worked in Germany for 2 years. When I came to the UK I worked in warehouses and factories, but I did not enjoy it.

So I joined St James Centre in 2016 to work as Cleaner/ Caretaker. Two years later I was asked if I would like to work in Reception. Firstly I was unsure if I will be able to do so, but later agreed to give it a try. I am thankful for the opportunity, as I have improved my English and learnt many useful skills, such as managing reception, organising and serving in the café, and computer skills.

My main job role is working in reception, but I also do various repairs to the building, supervise our Cleaners and cook food for the café. In the evening when it is quiet, I do sewing repairs and make things for the Centre, as I love to keep myself busy.

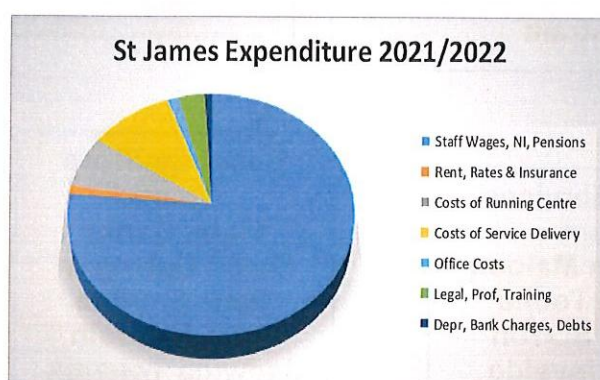
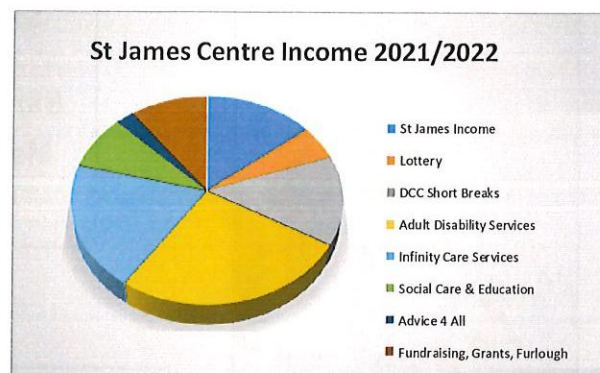
I love my job because I meet lots of different people and I like to be busy. I enjoy helping other people and providing excellent customer service. Seeing other people smile makes me happy too!

"If I had a magic wand, I would make sure that people in the local community have enough money to live comfortably with good neighbours to support them!"



St James Finance Overview

Comparison of Income	2020/2021	2021/2022
St James Income	£125,963	126,705
Lottery	£79,676	47,527
DCC Short Breaks	£119,187	124,739
Adult Disability Services	£186,114	235,118
Infinity Care Services	£154,990	175,666
Social Care and Education	£52,565	76,017
Advice 4 All	£59,028	21,610
Fundraising, Grants, Furlough	£67,573	91,805
Total	£845,095	£899,186



Expenditure 2020/21	2020/21	2021/22
Staff Wages, NI, Pensions	£567,172	£631,707
Rent, Rates and Insurance	£9,131	£9,333
Costs of running Centre	£49,455	£58,095
Costs of service delivery	£64,032	£84,281
Office Costs	£13,291	£12,415
Legal, Prof, Training	£22,109	£25,821
Depr, Bank charges, Debts	£5,505	£7,475
Total Expenditure	730,694	£829,127



Overall in this challenging year, we made a surplus of £70,059, despite the uncertainties of the Pandemic!



St James Centre Financial Policy

Financial review

This financial situation has again been very uncertain with the continuing difficulties of the Pandemic, COVID Restrictions, staff absences and vulnerable people not yet feeling comfortable to come back to the Centre, but without any support from the government, Local Authorities etc.

This year our 5 year Lottery grant came to an end, as well as reduced spending on Social Care by the Local Authority, these were partially offset by St James supporting more adults, the COVID Recovery Grant to start our Family Hub and income from our new Friendly Café.

Over the whole year, with St James staff team determination to deliver as many services as possible, taking into account COVID safety, we managed to make a small surplus of £70,059 but most importantly continued to support as many vulnerable people as possible.

Reserves policy

The Company's Policy is to follow the Charity Commissioners Recommendation to hold a minimum of 3 months' expenditure in general reserves; this year for St James it equates to £207,281. Our actual reserves are £387,383 which equates to 5.5 months' expenditure. As of 31 March 2022 cash balances were £334,297.

St James Governance and Management

Recruitment and Appointment of New Trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.



Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.



Responsibilities of the Trustees

The trustees are responsible for:-

- ☒ Ensuring the good governance of the charity and its strategic direction
- ☒ Ensuring correct finance and accounting is carried out
- ☒ Managing your charity's resources responsibly and ensure your charity is accountable
- ☒ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.

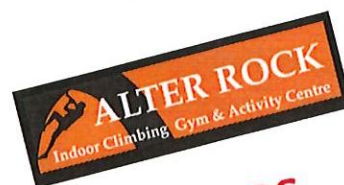


The St James Centre would like to thank the following for their support during this year



* Alka Computer Services

* Alter Rock



* Haines Watts Accountancy Services



* Community Action Derby



* Derby City Council

* Derby College



* Derwent Stepping Stones

* Derbyshire Police and Crime Commissioner



* Metropolitan Thames Valley Housing



* The Big Lottery



* The Home Office

* The Tudor Trust

* Umbrella



Here are some ways you can become involved in the work of St James!

- ✓ Volunteer for us
- ✓ Make a donation
- ✓ Follow us on Facebook, Twitter and Instagram (See box on the right!)



You can contact us on:-

01332 604080

reception@stjamescentre.org

St James Centre, Malcolm Street, Derby DE23 8LU



@stjamescentraderby
@FMF604066



@St_James_Centre



stjamescentraderby

ST JAMES' CENTRE (DERBY) LIMITED
(A Charitable Company Limited by Guarantee)

**TRUSTEES' REPORT AND
FINANCIAL STATEMENTS**

for the year ended 31 March 2022

Company Number 02824422
Registered Charity Number 1043189

ST JAMES' CENTRE (DERBY) LIMITED
(A Charitable Company Limited by Guarantee)

Reference and Administrative Information

CHARITY NAME: St James' Centre (Derby) Limited

CHARITY REGISTRATION NUMBER: 1043189

COMPANY REGISTRATION NUMBER: 02824422 (England and Wales)

**REGISTERED OFFICE AND
OPERATIONAL ADDRESS:** St James Centre Malcolm Street
Dairy House Road
Derby
Derbyshire
DE23 8LU

BOARD OF TRUSTEES: M R Futers
S E Weightman *Resigned 29 November 2021*
G J Freeman
S J Cartwright
N A Watkins
M W Gadsby
D N Martin

SECRETARY: S E Weightman *Resigned 29 November 2021*
G J Freeman *Appointed 29 November 2021*

INDEPENDENT EXAMINER: James Liptrott FCA
Haines Watts Chartered Accountants
Ciffe Hill House
22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

The Trustees, who are also directors for the purposes of company law, present their annual Director's Report together with the financial statements for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Objectives and Activities

The charity has the general aim of contributing to the quality of life of the people of Derby and a wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. They aim to do this in a flexible, friendly, social and cultural environment.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The objectives and aims of the charity are to develop the centre into a place used by and for the benefit of the surrounding community. We provide rooms and services for training and community meetings.

The provision of welfare services remains as our most significant activity. The disabled children and young adults service has grown both in numbers, activities and level of disability of the service users. We offer a bi-lingual advice service and a community cafe for those facing crisis, poverty or isolation.

Over this year we calculate that over 7,300 people from the local area and Derby wide directly benefitted from the charity's work. This is more than last year due to the lessening effects of lockdowns and restrictions, but the long shadow of COVID is still affecting us with fewer people coming to the Centre than before the Pandemic.

Achievements and Performance

The St James Centre refurbished its reception this year to enable the reception staff to start the Friendly Cafe for centre users, staff and the community. We had support from Metropolitan Housing Association and the Derbyshire Foundation to install the necessary equipment. This has been much appreciated by the students and staff from Derby College and the Nursery whose delivery of services were back up to full strength by September 2021 after the removal of the final COVID restrictions.

COVID still affected St James with restrictions not being fully lifted until summer 2021, though after that there were still waves of infections that affected our staff and service users. As we have so many vulnerable people in the Centre, we continued a stricter regime than that required by the Government to protect our service users and keep our staff working. Sadly, Christmas celebrations were completely curtailed with no events for our disabled children and adults or the staff.

The long-term future of St James Church, which is currently used as an indoor climbing centre, was put in doubt after a quinquennial survey found that a new roof, costing a quarter of a million pounds, was needed. We arranged for some temporary repairs so that the climbing centre could continue, while discussion are held with the diocese on its long term future.

The Advice Service was finally able to move back together again and re-start their face-to-face service in the Annex at Pear Tree School after spending over 15 months working from home using the telephone and computer. One aspect of their work was a service to support vulnerable people from Eastern European Communities to apply for settled or pre-settled status, this became busier and busier until the deadline of June 2021, when it tailed off but continued into 2022. This project was a partnership between the Nottingham and Derbyshire Law Centres and ourselves, funded by the Home Office.

The Advice Service also supported members of the Roma Community who needed help with housing, employment, benefits, health etc. This funding was supported by a grant from Tudor Trust, which was transferred from the Multi-Faith Centre. Sadly, the excellent worker who TUPED over passed away in April 2021. After a respectful time, we appointed a member of the Roma community whom we trained to deliver the service.

ST JAMES' CENTRE (DERBY) LIMITED

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Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

Our work with the Roma community was enhanced in May 2021 when we successfully applied for a grant from the Police Commissioner's Vulnerability Fund to re-engage and consult with the Roma Community in Derby. We formed Roma Alliance Derby with 10 partners from the statutory and voluntary sectors. We summarised our findings from our engagement and consultation activities and produced a report which we shared widely. We organised 4 Focus Groups about Health, Employment, Community Safety and Housing to look deeper into the issues and find solutions. We are continuing to develop initiatives ourselves and with partners to support the Roma Community. The Council of Europe paid us a visit to see our work in action.

Our Adult Disability Services have been growing after the government restrictions eased, but we have been struggling to obtain a fair rise in the hourly rates from Derby City Council comparable with the increases in wages, inflation, energy etc. We have successfully applied for the Derbyshire Day Opportunities Tender, which means we will be able to support disabled adults from Erewash, Amber Valley and South Derbyshire.

The children's disability service restarted their 4 clubs and holiday activities which although affected by COVID absences and restrictions helped children and families feel that the world is returning to how it was before. We also successfully applied for COVID Recovery Funding from Derby City Council to start a Family Hub for a year to help families recover from the difficulties of the Pandemic.

Our 5-year Lottery Grant came to an end in September 2021. But in December we put in a Stage 1 bid into the Lottery for 3 years' funding to continue the Family Hub; we are awaiting their response. We are also supporting 2 more young people on Education other than at School (EOTAS) Contracts, where we become their educational placement, when other placements have failed.

Financial Review

This financial situation has again been very uncertain with the continuing difficulties of the pandemic, COVID restrictions, staff absences and vulnerable people not yet feeling comfortable to come back to the Centre, but without any support from the government, local authorities etc.

This year our 5-year Lottery grant came to an end, as well as reduced spending on Social Care by the Local Authority. These were partially offset by St James supporting more adults, the COVID Recovery Grant to start our Family Hub and income from our new Friendly Café.

Over the whole year, with St James staff team determination to deliver as many services as possible, taking into account COVID safety, we managed to make a small surplus of £70,059 but most importantly continued to support as many vulnerable people as possible.

Reserves Policy

The Company's Policy is to follow the Charity Commission's recommendation to hold a minimum of 3 months' expenditure in general reserves; this year for St James it equates to £207,281. Our actual reserves are £387,383, which equates to 5.5 months' expenditure. As of 31 March 2022, cash balances were £334,297.

Risk Management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise, and ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

Structure, Governance and Management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Futers
S E Weightman *Resigned 29 November 2021*
G J Freeman
S J Cartwright
N A Watkins
M W Gadsby
D N Martin

Nature of Governing Document

The registered charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and Appointment of Trustees

The trustees are appointed by the Board of Trustees and serve for 3 years, after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

The board of trustees administers the charity. The board meets bi-monthly. New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision-making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day, they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Organisational structure

A chief executive is appointed by the trustees to manage the day-to-day operations of the charity working with all the staff of the company. J Tristram has acted as Chief Executive Officer during the year.

Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including the statement of financial activities for the financial year. In preparing those financial statements, the trustees are required to:

- Observe the methods and principles in the Charities SORP;
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

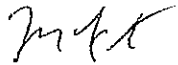
Members of the Board of Trustees

Members of the Board of Trustees, who are directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5.

Board Members of the charitable company guarantee to contribute an amount not exceeding £nil to the assets of the charitable company in the event of winding up.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee and signed on its behalf by:



..... M R Futers (Trustee)

21 November 2022

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)
Company Number: 02824422

Independent Examiner's Report to St James' Centre (Derby) Limited

I report on the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

Responsibilities and Basis of Report

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

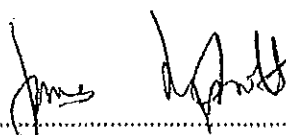
Independent Examiner's Statement

Since St James' Centre (Derby) Limited's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
J D Liptrott FCA
Chartered Accountant

Dated 22/11/2022

Haines Watts Nottingham Limited
Chartered Accountants
Cliffe Hill House
22-26 Nottingham Road
Stapleford
Nottingham
NG9 8AA

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Company Number: 02824422

Statement of Financial Activities for the year ended 31 March 2022
(Incorporating Income and Expenditure Account)

	Note	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £
Income and Endowments							
Charitable Activities	3	103,397	674,457	777,854	183,664	496,643	680,307
Investment Income	4	-	116,955	116,955	-	105,316	105,316
Other Income	5	-	4,377	4,377	-	59,472	59,472
Total Income		<u>103,397</u>	<u>795,789</u>	<u>899,186</u>	<u>183,664</u>	<u>661,431</u>	<u>845,095</u>
Expenditure							
Other Expenditure	6	<u>(101,412)</u>	<u>(727,715)</u>	<u>(829,127)</u>	<u>(155,311)</u>	<u>(575,383)</u>	<u>(730,694)</u>
Total Expenditure		<u>(101,412)</u>	<u>(727,715)</u>	<u>(829,127)</u>	<u>(155,311)</u>	<u>(575,383)</u>	<u>(730,694)</u>
Net Income		<u>1,985</u>	<u>68,074</u>	<u>70,059</u>	<u>28,353</u>	<u>86,048</u>	<u>114,401</u>
Net Movement in Funds		1,985	68,074	70,059	28,353	86,048	114,401
Reconciliation of Funds							
Total Funds Brought Forward		<u>28,353</u>	<u>319,309</u>	<u>347,662</u>	-	<u>233,261</u>	<u>233,261</u>
Total Funds Carried Forward	15	<u>30,338</u>	<u>387,383</u>	<u>417,721</u>	<u>28,353</u>	<u>319,309</u>	<u>347,662</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources, and resources expended, derive from continuing activities.

The notes on pages 10 to 16 form part of these accounts

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)
Company Number: 02824422

Balance Sheet as at 31 March 2022

	Note	Total 2022 £	Total 2021 £
Fixed Assets			
Tangible Fixed Assets	10	<u>1,017,028</u>	<u>1,018,631</u>
Current Assets			
Debtors	11	136,214	100,327
Cash at bank and in hand		<u>334,297</u>	<u>281,731</u>
		470,511	382,058
Liabilities			
Creditors falling due within one year	12	<u>(101,036)</u>	<u>(84,245)</u>
Net Current Assets		<u>369,475</u>	<u>297,813</u>
Net Assets		<u>1,386,503</u>	<u>1,316,444</u>
The Funds of the Charity			
Restricted funds		30,338	28,353
Unrestricted funds		387,383	319,309
Revaluation Reserve		<u>968,782</u>	<u>968,782</u>
Total Unrestricted Funds		<u>1,356,165</u>	<u>1,288,091</u>
Total Funds	15	<u>1,386,503</u>	<u>£1,316,444</u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ending 31 March 2022.

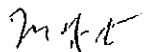
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- Ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Directors on 14/11/2022 and signed on its behalf by:


.....
M R Futers
Trustee

The notes on pages 10 to 16 form part of these accounts

ST JAMES' CENTRE (DERBY) LIMITED

Statement of Cash Flows for the year ended 31 March 2022

	Note	Total 2022	Total 2021
		£	£
Cash flows from operating activities			
Net Cash Income		70,059	114,401
Adjustments to cash flows from non-cash items			
Depreciation	6	4,093	4,253
Investment Income	4	(116,955)	(105,316)
		(42,803)	13,338
Working capital adjustments			
(Increase)/ decrease in debtors	11	(35,887)	(26,553)
Increase/(decrease) in creditors	12	16,791	39,166
Net Cash flows from operating activities		(61,899)	25,951
Cash flows from investing activities			
Rent and similar income	4	116,955	105,316
Purchase of tangible fixed assets	10	(2,490)	(2,773)
Net cash flows from investing activities		114,465	102,543
Net increase in cash and cash equivalents		52,566	128,494
Cash and cash equivalents at 1 April		281,731	153,237
Cash and cash equivalents at 31 March		334,297	281,731

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 10 to 16 form part of these accounts

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022

1. Charity Status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James' Centre
Malcolm Street
Dairy House Road
Derby
Derbyshire
DE23 8LU

2. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

Statement of Compliance

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Basis of preparation

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accountancy policy notes.

The financial statements are presented in sterling (£) and rounded to the nearest pound.

Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Income and Endowments

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised when the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

Donations and Legacies

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

Grants Receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credits in the period in which the services are delivered.

Taxation

The charitable company is exempt for Corporation Tax on its charitable activities. The Trustees have reviewed the charity's activities and are confident that they further the company's charitable aims and as such are considered to be primary purpose trading.

Depreciation and Amortisation

Tangible fixed assets are initially measure at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Asset Class	Depreciation method and rate
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the net asset is estimated in order to determine the extent of the impairment loss (if any).

Fund Structure

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve funds to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. The assets of the scheme are held outside the charity in independently administered funds. Contributions payable for the year are shown within the financial statements.

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

Financial Instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

3. Income from charitable activities

	Restricted £	Unrestricted £	2022 £	2021 £
Incoming resources from charitable activities	55,870	674,457	730,327	601,222
Grants receivable for core activities	47,527	-	47,527	79,085
	<u>103,397</u>	<u>674,457</u>	<u>777,854</u>	<u>680,307</u>

During the period, restricted fund grants were received from the Big Lottery Fund of £44,293, which have been recognised in the current year and which were to support the Fun-abil8y Moving Forward Project.

4. Investment Income

	Unrestricted Funds Designated £	General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	19	-	19	51
Income from rents	-	116,936	116,936	105,265
	<u>19</u>	<u>116,936</u>	<u>116,936</u>	<u>105,316</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

5. Other Income

	Unrestricted Funds General £	Total Funds 2022 £	Total Funds 2021 £
Government grants – CJRS Scheme	4,280	4,280	59,236
Other income	97	97	236
	<u>4,377</u>	<u>4,377</u>	<u>59,472</u>

6. Other expenditure

Note	Unrestricted Funds General £	Restricted Funds £	2022 £	2021 £
Staff costs	557,157	74,550	631,707	565,803
Depreciation	2,465	1,628	4,093	4,253
Other resources expended	168,093	25,234	193,327	160,638
	<u>727,715</u>	<u>101,412</u>	<u>829,127</u>	<u>730,694</u>

7. Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

8. Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full-time equivalents was as follows:

	2022	2021
Employees	<u>51</u>	<u>52</u>

No employee received emoluments of more than £60,000 during the year.

Total remuneration of £123,352 was paid to 5 key management personnel during the year.

9. Independent examiners' remuneration

	2022 £	2021 £
Independent Examination Fee	<u>3,180</u>	<u>4,076</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

10. Tangible fixed assets

	<u>Land and buildings</u>	<u>Fixtures, fittings and Equipment</u>	<u>Computers</u>	<u>Other assets</u>	<u>Total</u>
	£	£	£	£	£
Cost					
At 1 April 2021	1,000,000	15,559	9,360	14,216	1,039,135
Revaluations					
Additions		2,490			2,490
At 31 March 2022	1,000,000	18,049	9,360	14,216	1,041,625
Depreciation					
At 1 April 2021	-	7,976	8,262	4,266	20,504
Charge for the year	-	2,305	366	1,422	4,093
At 31 March 2022	-	10,281	8,628	5,688	24,597
Net book value					
At 31 March 2022	1,000,000	7,768	732	8,528	1,017,028
At 31 March 2021	1,000,000	7,582	1,098	9,950	1,018,631

Revaluation

The charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The charity's land and buildings were valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The historical cost of property held at the year end was £31,218 (2021: £31,218).

11. Debtors

	2022	2021
	£	£
Trade debtors	91,207	65,647
Prepayments and accrued income	45,007	34,680
	<u>136,214</u>	<u>100,327</u>

12. Creditors

	2022	2021
	£	£
Falling due in one year:		
Trade creditors	8,122	4,837
Other taxation and social security	6,020	6,007
Other creditors	4,692	3,064
Accruals	82,202	70,337
	<u>101,036</u>	<u>84,245</u>

13. Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £11,368 (2021: £9,510).

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

14. Reserves

Year Ended 31 March 2022	Unrestricted revaluation reserve £	Total £
At 1 April 2021	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2022	<u>968,782</u>	<u>968,782</u>
Year Ended 31 March 2021	Unrestricted revaluation reserve £	Total £
At 1 April 2020	1,028,782	1,028,782
Deficit of property revaluation	(60,000)	(60,000)
At 31 March 2021	<u>968,782</u>	<u>968,782</u>

15. Funds

Year Ended 31 March 2022	At 1 April 2021 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2022 £
Unrestricted Funds						
General	95,898	795,770	(727,715)	-	-	163,953
Designated	223,411	19	-	-	-	223,430
Revaluation reserve	968,782	-	-	-	-	968,782
Total Unrestricted Funds	<u>1,288,091</u>	<u>795,789</u>	<u>(727,715)</u>	<u>-</u>	<u>-</u>	<u>1,356,165</u>
Restricted Funds	<u>28,353</u>	<u>103,397</u>	<u>(101,412)</u>	<u>-</u>	<u>-</u>	<u>30,338</u>
Total Funds	<u>1,316,444</u>	<u>899,186</u>	<u>(829,127)</u>	<u>-</u>	<u>-</u>	<u>1,386,503</u>
Year Ended 31 March 2021	At 1 April 2020 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2021 £
Unrestricted Funds						
General	153,667	661,380	(575,383)	(143,766)	-	95,898
Designated	79,594	51	-	143,766	-	223,411
Revaluation reserve	1,028,782	-	-	-	(60,000)	968,782
Total Unrestricted Funds	<u>1,262,043</u>	<u>661,431</u>	<u>(575,383)</u>	<u>-</u>	<u>(60,000)</u>	<u>1,288,091</u>
Restricted Funds	<u>-</u>	<u>183,664</u>	<u>(155,311)</u>	<u>-</u>	<u>-</u>	<u>28,353</u>
Total Funds	<u>1,262,043</u>	<u>845,095</u>	<u>(730,694)</u>	<u>-</u>	<u>(60,000)</u>	<u>1,316,444</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

16. Analysis of net assets between funds

Year Ended 31 March 2022	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2022
	General Funds	Designated Funds		
	£	£		
Tangible Fixed Assets	1,007,036	-	9,992	1,017,028
Current Assets	470,492	-	19	470,511
Current Liabilities	(25,080)	(9,788)	(66,168)	(101,036)
Total Net Assets	<u>1,452,448</u>	<u>(9,788)</u>	<u>(56,157)</u>	<u>1,386,503</u>

Year Ended 31 March 2021	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2021
	General Funds	Designated Funds		
	£	£		
Tangible Fixed Assets	1,018,631	-	-	1,018,631
Current Assets	236,647	145,411	-	382,058
Current Liabilities	(84,245)	-	-	(84,245)
Total Net Assets	<u>1,171,033</u>	<u>145,411</u>	<u>-</u>	<u>1,316,444</u>

17. Analysis of net funds

Year Ended 31 March 2022	At 1 April 2021	Movement	At 31 March 2022
	£	£	£
Cash at bank and in hand	281,731	52,566	334,297
Net funds	<u>281,731</u>	<u>52,566</u>	<u>224,297</u>

Year Ended 31 March 2021	At 1 April 2020	Movement	At 31 March 2021
	£	£	£
Cash at bank and in hand	153,237	128,494	281,731
Net funds	<u>153,237</u>	<u>128,494</u>	<u>281,731</u>

18. Related party transactions

There were no related party transactions in the year (2021: none).

