



St James Centre Annual Report and Accounts 2020 to 2021



**Helping people
move forward in
their life!**

**A place full of
life, laughter,
diversity and
harmony!**

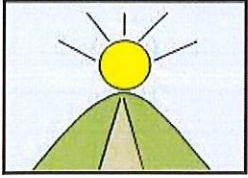


**St James
Centre**

Serving the whole community



St James Centre is an incorporated trust, constituted under a trust deed and is a registered charity number 1043189. St James is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.

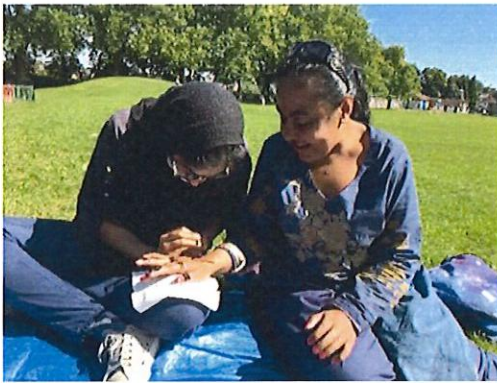


Our Vision

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

Our Mission

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!

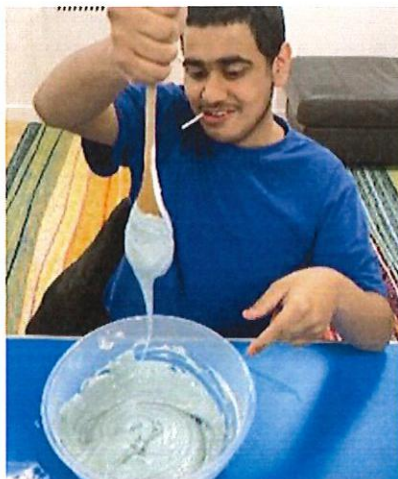


Trusted by the community to work for the benefit of all



People centred, valuing the individual

Live equality and celebrate diversity



Positive, Pro-active, Innovative and can-do organisation

Professional, passionate staff who work for Social Justice



St James Strategy and Achievements for 2020 to 2021!

- ☑ St James to survive and thrive through the COVID Pandemic this year **Achieved see all of this report!**
- ☑ Transfer the Advice Service to work remotely **Achieved see page 6**
- ☑ Find innovative ways to support our disabled adults, children and their families during the COVID Pandemic **Achieved see page 7/8**
- ☑ Ensure the building is as COVID safe as possible **Achieved see page 5**
- ☑ Make our Advice Service more secure by diversifying its work **Achieved see page 6**
- ☑ Ensure we remain financially solvent **Achieved see page 10**



St James Strategy for 2021 to 2022

- St James to survive, thrive and remain solvent through the on-going COVID Pandemic so that it can continue to support the community
- Create a new office base for the Advice Service Team to move from home working and enable clients to see advisors face to face
- Develop our community development work with the Roma Community
- Find ways to continually adapt our disabled children's and adults' service to keep it going to support children and families despite COVID
- Create a Family Hub for disabled children and parents
- Refurbish our Reception and develop a community café and clothing repair service to support the local community while we cannot have community and social events in the building
- Review and develop our Mems and Arts to reflect our work going forward

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We re-opened the St James Centre in a COVID safe way for our work and our tenants by August 2020



By our flexibility, ingenuity and tenacity, we kept the work of our disability and advice services going all through the COVID Pandemic!

We delivered weekly activity packs to over 100 of our disabled children and adults during the first Lockdown. At Easter we gave everyone a chocolate egg and in summer a bag of craft resources too! Overall we created 50 weekly packs during the Pandemic!



We supported vulnerable European residents in Derby to apply for settled and pre-settled status, so they can stay and thrive in our city!



Highlights of Our Year!

We successfully transferred the work with the Roma Community in Derby and the funding to support it from the Multi-Faith Centre to St James Centre.



ROMA COMMUNITY CARE



Our young disabled people and their support staff walked 1 million steps during the outside community support in August 2020. They were raising money for an accessible minibus.

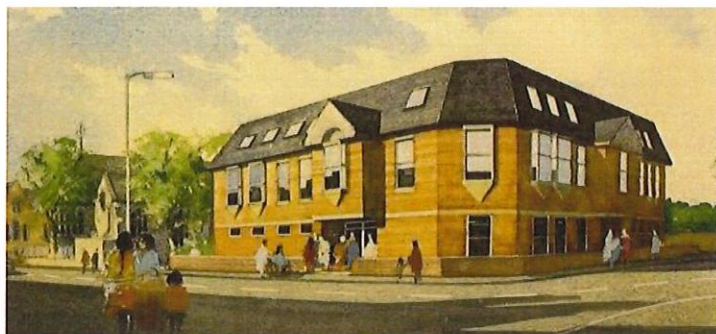


St James stayed financially stable through the uncertainties of the Pandemic and actually managed to make a surplus!

We created our very own YouTube Channel! We uploaded 191 Videos which had 17,184 views! The most watched video was the story of Max the Ant written by Lizzie and read by Janet and had 584 views. Wendy was our creative video Queen!



St James Centre — A welcoming Home from Home for all the Community!



St James Centre

Serving the whole community



St James Centre staff were determined to re-open after the 1st Lockdown ended. After much discussion and hard work by the staff and tenants, we agreed

a new way of working that was as COVID safe as possible. We were fortunate to receive a grant from the Derbyshire Foundation to help us put these measure in place.

We re-opened for our most disabled adults from August 2020, the College and Nursery re-opened in September 2020.

When the Second and Third Lockdowns happened we continued to keep the building open for our disabled adults and nursery children!



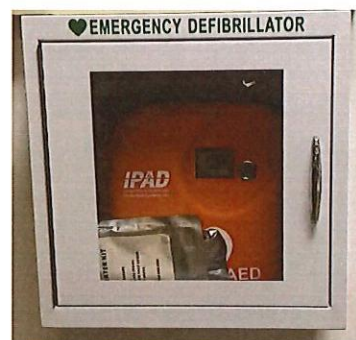
Derby College restarted its classes in September 2020, with 50% of the teaching on-line and 50% face to face. This moved to 100% on-line during the 2nd and 3rd Lockdowns, but the students still managed to pass their exams!



From September 2020 the Community Nursery run by Derwent Stepping Stones continued to support their children to learn and develop throughout the COVID Pandemic



The Indoor Climbing Centre, Alter Rock, has been badly affected by the COVID Restrictions, it has only been able to open for 3 months of the year



St James staff and tenants have worked hard at fund-raising over the last 3 years and with the help of "London Hearts" managed to buy a defibrillator for St James this year. It is in the reception for easy access. We are registered with the East Midlands Ambulance and The Circuit, the national defibrillator network



Due to COVID Restrictions because we are considered a Health and Social Care Building we have been

unable to have training, community or social events for the whole year. This has been sad for the whole community but it was the only way we could continue to support vulnerable disabled adults and children through the Pandemic. Hopefully we will soon be back to our full range of community activities!

Advice 4 All — Our multi-lingual one stop shop for advice and support!



All the way through the Pandemic the Advice Team worked from home helping people over the phone and via the Computer!



- ✓ Our Service actually provided 1546 advice sessions which was a 7% increase on the previous year!
- ✓ We supported 452 clients, 105 of them directly affected by COVID
- ✓ Advice 4 All became part of the Derby Advice Alliance that worked together to support Derby Residents through the COVID Pandemic.

Advice 4 All



ROMA COMMUNITY CARE

Roma Community Support in Derby

By mutual agreement the work with the Roma Community in Derby was transferred from the Multi-Faith Centre to St James Centre on 1st January 2021. Their worker and the funding from the Tudor Trust moved to our Multi-Lingual Advice Team. This meant we were able to continue to support the Roma Community through the Pandemic, which like a lot of minority communities were adversely affected.



Comments from our Clients!

"Monika has a "golden heart and hand, what she touches has a positive outcome, you get the money her claims are successful". (Slovakian client)

You are better than a solicitor, we want all our work done from you, you have blessings in your hands".
(Arab Male, in his 40's)

"Shameem thank you so much, you are an angel from heaven, bless you"
(South African Female)

The EUSS Settlement Scheme

The Advice Team working with their partners the Derbyshire and Nottingham Law Centres successfully applied to the Home Office for funding to support vulnerable European people who are resident in Derby and Nottingham to apply for Settled and Pre-settled status.

We started our outreach efforts in December 2020, by March 2021 we had reached out to 10,196 residents of which 166 vulnerable people were helped to apply!

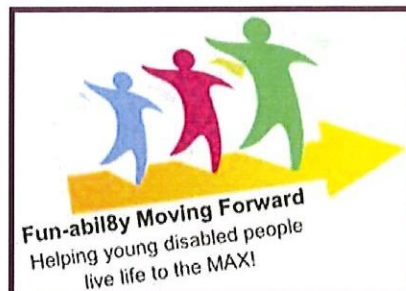


Our advisors are multi-lingual speaking Russian, Latvian, Czech, Polish, Urdu, Mirpuri, Punjabi and of course English!



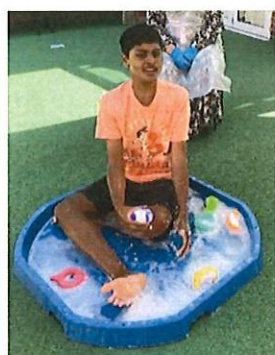
Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!

- ☑ **We supported 160 young disabled people aged 3 to 60**
- ☑ **We are truly diverse—More than 50% of our young people and staff come from Black, Asian or European Communities.**



Timetable of our Activities through the COVID Pandemic

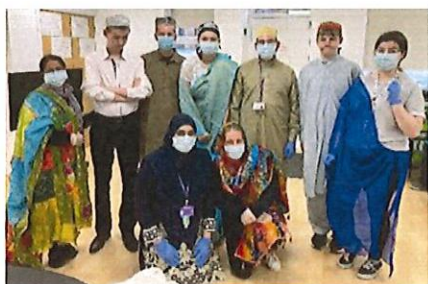
Dates	COVID situation	Our Activities
April to June 2020	First Lockdown	<ul style="list-style-type: none"> • Every child and adult received our activity pack, we delivered every week to homes all over Derby • We started our own YouTube Channel • We contacted all families regularly to check how they were coping • For any child/adult who really struggled we provided community support
July to August 2020	Gradual reducing some restrictions	<ul style="list-style-type: none"> • Every child or adult whose parents requested it, received community support in the fresh air • Our young people with their support workers walked over 1 million steps in August to raise money for our minibus fund • Activity packs and our YouTube channel were available to those who were shielding/anxious • St James Centre re-opened for the most profoundly disabled adults in August 2020 • We did a YouTube linked parents consultation



Having fun outdoors through the summer!

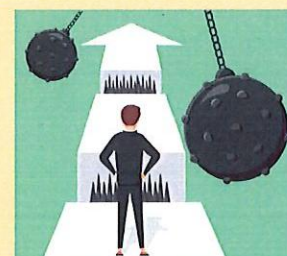


Dates	COVID Restrictions	Our Activities
September to October 2020	Restriction less, cases rising	<ul style="list-style-type: none"> Adults and children back to a mix of inside and outside support October school holiday programme goes ahead Activity programme/our YouTube still available for those who need it.
Nov 2020 to March 2021	Second and Third Lock downs	<ul style="list-style-type: none"> Adult work continues at the centre through this whole period—most sessions centre based as outside venues closed Children work goes on line with YouTube and Activity Packs were delivered Zoom based group and individual sessions Children not going to school are offered community support



Challenges we have had to face and overcome

- ✓ Keeping up to date with all the changes in Government Restrictions and guidelines
- ✓ Continually adapting and re-planning the service in respond to the Government changes
- ✓ Managing the endless COVID illness and isolation of the service users and staff
- ✓ Obtaining free PPE that we were entitled to
- ✓ Managing the financial situation that was constantly changing



St James Staff and Trustees



St James Trustees
Michael Futers—Chair
Sandra Weightman—Secretary
Simon Cartwright David Martin
Martin Gadsby Guy Freeman
Neil Watkins

Michael Futers
the Chair of St James



Chief Executive Officer and Manager
of Fun-abil8y Moving Forward
Janet Tristram

Fun-abil8y Moving Forward Team

Ellie Fletcher
Molly Jo Burnett
Naz Quayum
Kath Holmes
Lizzie Murray
Wendy Young
41 Support Workers

Advice Services Team

Shameem Malooq
Monica Toche
Martina Sofron
Zane Grinvalde

Buildings Team

Vicky Carter
David Corregan
Taira Hussain
Jadwiga Tokarek
Cleaning Team

Meet Our Staff! Hello My name is Molly Jo!

Over 10 years ago, as a young 18 year old I came as an apprentice to work as the Fun-abil8y Assistant, whilst taking a Level 3 course in Children and Young People's work. After I passed my qualification and became experienced in the work of the team I was taken on by St James as the Short Breaks Assistant. In 2016 I was promoted to the Short Breaks Co-ordinator role which I have held ever since.

I am known for being the chief organiser of all the holiday activities and clubs, sorting out which young people are coming to the session, the transport, the staffing, and all the other things that make an activity a success. When I am not doing this I am also the queen of the rota, the timesheets and managing the short breaks hours!

I love my job, especially watching the young people grow up and develop skills and confidence. I enjoy the bond of trust we have with our families and knowing that I am making a difference to young disabled people by helping them achieve and sparkle. The staff team is like a second family to me and I cannot imagine working anywhere else.

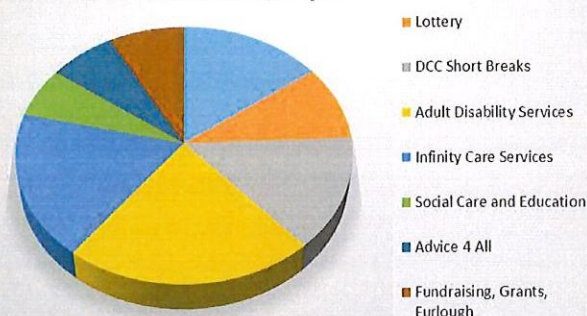
If I had a magic wand I would like more funding so we can support our young disabled people even more and bigger premises so we can support even more of them!



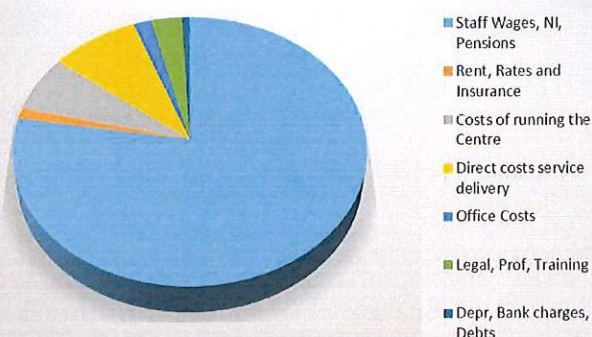
St James Finance Overview

Comparison of Income	2019/2020	2020/2021
St James Income	£166,091	£125,963
Lottery	£80,891	£79,676
DCC Short Breaks	£121,672	£119,187
Adult Disability Services	£173,744	£186,114
Infinity Care Services	£187,808	£154,990
Social Care and Education	£9,783	£52,565
Advice 4 All	£37,673	£59,028
Fundraising, Grants, Furlough	£6,138	£67,573
Total	£783,800	£845,095

St James Income 2020/21



St James Expenditure 2020/21



Expenditure 2020/21	2019/20	2020/21
Staff Wages, NI, Pensions	£566,798	£567,172
Rent, Rates and Insurance	£24,203	£9,131
Costs of running Centre	£45,824	£49,455
Costs of service delivery	£96,276	£64,032
Office Costs	£12,263	£13,291
Legal, Prof, Training	£2,306	£22,109
Depr, Bank charges, Debts	£5,507	£5,505
Total Expenditure	£753,177	730,694



Overall this year, we made a surprise surplus of £114,401, despite the COVID Pandemic!



St James Centre Financial Policy

Financial review

The financial year started with the First COVID Lockdown; which gave considerable uncertainty to our financial position going forward. Over the whole year, St James staff team determinedly delivered as many services as possible, taking into account COVID safety and in accordance with Government Restrictions to ensure all our service users had the support they needed.

This perseverance and flexibility alongside support from our Funding Bodies, Furlough from the Government and other COVID grants, enabled us to make a surprisingly generous surplus of £114,401, considerably more than the previous year. We are going to designate £40,000 of this for maintenance and development of the building.

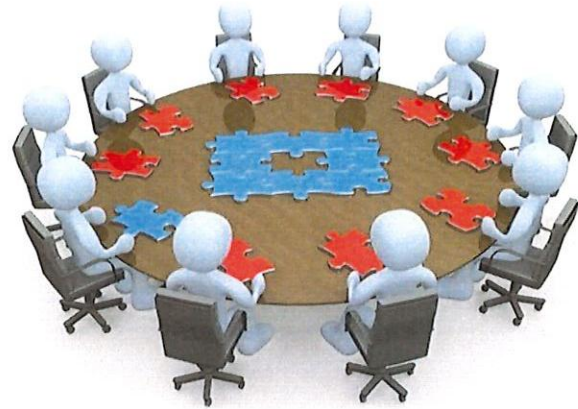
Reserves policy

The Board of Trustees has agreed that St James will keep 3 months expenditure, as recommended by the Charities Commission, plus £40,000 for building maintenance in our reserves, this amounts to £223,411 this year. Any reserves beyond this will be invested to support the ongoing projects carried out by the Charity.

St James Governance and Management

Recruitment and Appointment of New Trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.



Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

Responsibilities of the Trustees

The trustees are responsible for:-

- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing your charity's resources responsibly and ensure your charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



The National Lottery Community Fund

25 YEARS OF THE NATIONAL LOTTERY



- * Alka Computer Services
- * Alter Rock
- * Asian Aid
- * Baldwin's Accountancy Services
- * Community Action Derby
- * Derby Advice Alliance
- * Derby City Council
- * Derby College
- * Derwent Stepping Stones
- * Direct Help and Advice
- * The Big Lottery
- * Umbrella
- * Wirehouse Employment and Health and Safety Services



Here are some ways you can become involved in the work of St James!

- ✓ Volunteer for us
- ✓ Make a donation
- ✓ Follow us on Facebook, Twitter and Instagram (See box on the right!)



E-mail!



You can contact us on:-

01332 604080

reception@stjamescentre.org

St James Centre, Malcolm Street, Derby DE23 8LU



@stjamescentrederby
@FMF604066



@St_James_Centre



stjamescentrederby

Company registration number: 02824422

Charity registration number: 1043189

St James' Centre (Derby) Limited

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2021

St James' Centre (Derby) Limited

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St James' Centre (Derby) Limited

Reference and Administrative Details

Trustees	M R Futers
	S E Weightman
	G J Freeman
	S J Cartwright
	N A Watkins
	M W Gadsby
	D N Martin
Secretary	S E Weightman
Principal Office	St James Centre Malcolm Street
	Dairy House Road
	Derby
	Derbyshire
	DE23 8LU
	The charity is incorporated in England.
Company Registration Number	02824422
Charity Registration Number	1043189
Independent Examiner	Ashgates Corporate Services Limited
	5 Prospect Place
	Millennium Way
	Pride Park
	Derby
	DE24 8HG

St James' Centre (Derby) Limited

Trustees' Annual Report (including Directors Report)

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements for the year ended 31 March 2021.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

Objectives and activities

The charity has the general aim of contributing to the quality of life of the people of Derby and a wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. They aim to do this in a flexible, friendly, social and cultural environment.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The objectives and aims of the charity are to develop the centre into a place used by and for the benefit of the surrounding community. We provide rooms and services for training, community meetings and family celebrations.

The provision of welfare services remains as our most significant activity. The disabled children and young adults service has grown both in numbers, activities and level of disability of the service users. We offer a bi-lingual advice service and a community cafe for those facing crisis, poverty or isolation.

Over this year we estimate that over 6,500 people from the local area and Derby wide directly benefitted from the charity's work. This is less than most years due to the effects of the COVID Pandemic reducing community access to the centre.

St James' Centre (Derby) Limited

Trustees' Annual Report (including Directors Report)

Achievements and performance

The main achievement of the charity this year is to have kept delivering its services through all the stages of the Covid Pandemic.

From March to June, although the centre was closed, we continued to deliver community support to the most struggling disabled children/adults, alongside weekly activity packs and videos created by staff on our very own YouTube Channel for the rest of our disabled children and adults. We made regular telephone calls to families which we know they really appreciated. Our Bi-lingual Advice Service moved from face to face to phone/computer based support instead. Key Management staff worked from home.

In July and August, we expanded our disability services to provide outdoor support for every child or adult who wanted it. We challenged our disabled young people and staff to walk 1 million steps over August – which they achieved. For the most vulnerable service users we re-opened the Centre to provide care and support, with staff in full PPE.

From September, the Centre re-opened to the College and the Nursery and St James staff returned to working back at the centre.

Over the winter period when the second and third lockdowns took place, we continued to provide support for disabled adults, but had to move back to virtual support for all but the most struggling children, due to COVID restrictions.

This is what a young person and a parent have to say about our service.

"It was very hard in Lockdown as I couldn't go out. I was bored and sad. When the carers came to take me out I was very happy and enjoyed it. I want to say thank you to everyone. I am very grateful for everything they do for me and everyone else." A young person

"I can't thank the staff enough they are absolutely amazing, and I think if it wasn't for them I honestly think that we would have struggled as a family. Although he has got a lot of challenges the staff have helped him a lot and supported the whole family not just him!" A parent

The College went on-line but the Nursery continued in the centre. The advice service carried on supporting people virtually, especially those claiming EUSS Status. St James also transferred work with the Roma Community in Derby from the Multi-Faith Centre.

Financial review

The financial year started with the First COVID Lockdown; which gave considerable uncertainty to our financial position going forward.

Over the whole year, St James staff team determinedly delivered as many services as possible, taking into account COVID safety and in accordance with Government Restrictions to ensure all our service users had the support they needed. This perseverance and flexibility alongside support from our Funding Bodies, Furlough from the Government and other COVID grants, enabled us to make a surprisingly generous surplus of £114,401, considerably more than the previous year. We are going to designate £40,000 of this for maintenance and development of the building.

Reserves policy

The Company's Policy is to follow the Charity Commissioners Recommendation to hold 3 months' expenditure in general reserves; this year for St James it equates to £223,411. Our actual reserves are £319,309 which equates to 5.23 months' expenditure. As of 31 March 2021 cash balances were £281k.

St James' Centre (Derby) Limited

Trustees' Annual Report (including Directors Report)

Risk management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise and ensures that appropriate controls are in place to provide reasonable assurance against fraud and error. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

Structure, governance and management

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Futers

S E Weightman

G J Freeman

S J Cartwright

N A Watkins

M W Gadsby

D N Martin

Nature of governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

The board of trustees administers the charity. The board meets bi-monthly. New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

St James' Centre (Derby) Limited

Trustees' Annual Report (including Directors Report)

Organisational structure

A chief executive is appointed by the trustees to manage the day to day operations of the charity working with all the staff of the company.

The annual report was approved by the trustees of the charity on 29/11/21 and signed on its behalf by:



.....
M R Futers
Trustee

St James' Centre (Derby) Limited

Independent Examiner's Report to the trustees of St James' Centre (Derby) Limited

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2021 which are set out on pages 7 to 18.

Respective responsibilities of trustees and examiner

As the charity's trustees of St James' Centre (Derby) Limited (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St James' Centre (Derby) Limited are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

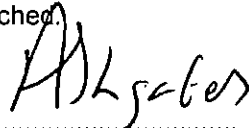
Independent examiner's statement

Since St James' Centre (Derby) Limited's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St James' Centre (Derby) Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Andrew W Lyon
Ashgates Corporate Services Limited
Independent Examiner
Association of Chartered Certified Accountants (ACCA)

5 Prospect Place
Millennium Way
Pride Park
Derby
DE24 8HG

Date: 29/11/2021

St James' Centre (Derby) Limited

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

		Unrestricted funds	Restricted	Total	(As restated) Total
	Note	£	£	2021 £	2020 £
Income and Endowments from:					
Charitable activities	3	496,643	183,664	680,307	628,086
Investment income	4	105,316	-	105,316	135,693
Other income	5	59,472	-	59,472	887
Total Income		<u>661,431</u>	<u>183,664</u>	<u>845,095</u>	<u>764,666</u>
Expenditure on:					
Other expenditure	6	<u>(575,383)</u>	<u>(155,311)</u>	<u>(730,694)</u>	<u>(734,043)</u>
Total Expenditure		<u>(575,383)</u>	<u>(155,311)</u>	<u>(730,694)</u>	<u>(734,043)</u>
Net Income		<u>86,048</u>	<u>28,353</u>	<u>114,401</u>	<u>30,623</u>
Net movement in funds		86,048	28,353	114,401	30,623
Reconciliation of funds					
Total funds brought forward		<u>233,261</u>	<u>-</u>	<u>233,261</u>	<u>202,638</u>
Total funds carried forward	15	<u>319,309</u>	<u>28,353</u>	<u>347,662</u>	<u>233,261</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 is shown in note 15.

St James' Centre (Derby) Limited

(Registration number: 02824422)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	1,018,631	1,080,111
Current assets			
Debtors	11	100,327	73,774
Cash at bank and in hand		<u>281,731</u>	<u>153,237</u>
		382,058	227,011
Creditors: Amounts falling due within one year	12	<u>(84,245)</u>	<u>(45,079)</u>
Net current assets		<u>297,813</u>	<u>181,932</u>
Net assets		<u>1,316,444</u>	<u>1,262,043</u>
Funds of the charity:			
Restricted income funds			
Restricted funds		28,353	-
Unrestricted income funds			
Unrestricted funds		319,309	233,261
Revaluation reserve		<u>968,782</u>	<u>1,028,782</u>
Total unrestricted funds		<u>1,288,091</u>	<u>1,262,043</u>
Total funds	15	<u>1,316,444</u>	<u>1,262,043</u>

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on 29.11.21. and signed on their behalf by:



M R Futers
Trustee

The notes on pages 10 to 18 form an integral part of these financial statements.

St James' Centre (Derby) Limited

Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
Cash flows from operating activities			
Net cash income		114,401	30,623
Adjustments to cash flows from non-cash items			
Depreciation	6	4,253	4,021
Investment income	4	(105,316)	(135,693)
		13,338	(101,049)
Working capital adjustments			
(Increase)/decrease in debtors	11	(26,553)	9,491
Increase/(decrease) in creditors	12	39,166	(2,847)
Net cash flows from operating activities		25,951	(94,405)
Cash flows from investing activities			
Rent and similar income	4	105,316	135,693
Purchase of tangible fixed assets	10	(2,773)	(4,053)
Net cash flows from investing activities		102,543	131,640
Net increase in cash and cash equivalents		128,494	37,235
Cash and cash equivalents at 1 April		153,237	116,002
Cash and cash equivalents at 31 March		281,731	153,237

All of the cash flows are derived from continuing operations during the above two periods.

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James Centre Malcolm Street
Dairy House Road
Derby
Derbyshire
DE23 8LU

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

Basis of preparation

St James' Centre (Derby) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

Reclassification of comparative amounts

Adjustments have been made to the comparative amounts with the Statement of Financial Activities to remove internally generated rent income and charges. This adjustment has no impact on the reported fund balances as at 31 March 2020.

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

Income and endowments

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Donations and legacies

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

Grants receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credited in the period in which services are delivered.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Asset class	Depreciation method and rate
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

Fund structure

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve funds to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

Financial Instruments

Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Incoming resources from charitable activities	496,643	104,579	601,222
Grants receivable for core activities	-	79,085	79,085
Total for 2021	496,643	183,664	680,307
Incoming resources from charitable activities	513,147	42,058	555,205
Grants receivable for core activities	-	72,881	72,881
Total for 2020	513,147	114,939	628,086

During the period restricted fund grants were received from the Big Lottery Fund of £85,253 (of which £79,085 has been recognised in the current year), which was to support the Funab8y Moving Forward Project.

Within restricted fund income is £90 from Foundation Derbyshire (The Walbrook Fund) to provide IT equipment to support our young people.

Within restricted fund income is £9,538 from Foundation Derbyshire (Coronavirus NET-DCMS Grant) to assist St James Centre to re-open and work safely after the coronavirus pandemic lockdown had ended.

4 Investment income

	Unrestricted funds Designated £	General £	Total funds £
Interest receivable and similar income;			
Interest receivable on bank deposits	51	-	51
Income from rents	-	105,265	105,265
Total for 2021	51	105,265	105,316
Interest receivable and similar income	86	-	86
Income from rents	-	135,607	135,607
Total for 2020	86	135,607	135,693

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

5 Other income

	Unrestricted funds General £	Total funds £
Government grants - CJRS scheme	59,236	59,236
Other income	236	236
Total for 2021	59,472	59,472
Other income	887	887
Total for 2020	887	887

6 Other expenditure

Note	Unrestricted funds General £	Restricted funds £	Total funds £
Staff costs	451,180	114,623	565,803
Depreciation	2,314	1,939	4,253
Other resources expended	117,608	36,802	154,410
Total for 2021	574,069	154,473	728,542
Staff costs	472,272	94,526	566,798
Depreciation	2,544	1,422	3,966
Other resources expended	144,288	18,991	163,279
Total for 2020	619,104	114,939	734,043

7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or other benefits from the charity during the year.

8 Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	2021 No	2020 No
Employees	52	64

No employee received emoluments of more than £60,000 during the year.

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

9 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	<u>4,076</u>	<u>2,203</u>

10 Tangible fixed assets

	Land and buildings £	Fixtures, fittings and equipment £	Computers £	Other assets £	Total £
Cost					
At 1 April 2020	1,060,000	12,786	9,360	14,216	1,096,362
Revaluations	(60,000)	-	-	-	(60,000)
Additions	<u>-</u>	<u>2,773</u>	<u>-</u>	<u>-</u>	<u>2,773</u>
At 31 March 2021	<u>1,000,000</u>	<u>15,559</u>	<u>9,360</u>	<u>14,216</u>	<u>1,039,135</u>
Depreciation					
At 1 April 2020	-	5,979	7,428	2,844	16,251
Charge for the year	<u>-</u>	<u>1,997</u>	<u>834</u>	<u>1,422</u>	<u>4,253</u>
At 31 March 2021	<u>-</u>	<u>7,976</u>	<u>8,262</u>	<u>4,266</u>	<u>20,504</u>
Net book value					
At 31 March 2021	<u>1,000,000</u>	<u>7,583</u>	<u>1,098</u>	<u>9,950</u>	<u>1,018,631</u>
At 31 March 2020	<u>1,060,000</u>	<u>6,807</u>	<u>1,932</u>	<u>11,372</u>	<u>1,080,111</u>

Revaluation

The Charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The Charity's Land and buildings was valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The financial statements have been updated to reflect this latest valuation.

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

11 Debtors

	2021	2020
	£	£
Trade debtors	65,647	65,578
Prepayments and accrued income	34,680	8,196
	<u>100,327</u>	<u>73,774</u>

12 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	4,837	5,327
Other taxation and social security	6,007	7,264
Other creditors	3,064	706
Accruals	70,337	31,782
	<u>84,245</u>	<u>45,079</u>

13 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £9,510 (2020 - £10,724).

14 Reserves

	Unrestricted revaluation reserve £	Total £
At 1 April 2020	1,028,782	1,028,782
Deficit on property revaluation	<u>(60,000)</u>	<u>(60,000)</u>
At 31 March 2021	<u>968,782</u>	<u>968,782</u>
	Unrestricted revaluation reserve £	Total £
At 1 April 2019	1,028,782	1,028,782
At 31 March 2020	<u>1,028,782</u>	<u>1,028,782</u>

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

15 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted funds						
General	153,667	661,380	(575,383)	(143,766)	-	95,898
Designated	79,594	51	-	143,766	-	223,411
Revaluation reserve	1,028,782	-	-	-	(60,000)	968,782
Total unrestricted funds	1,262,043	661,431	(575,383)	-	(60,000)	1,288,091
Restricted funds	-	183,664	(155,311)	-	-	28,353
Total funds	1,262,043	845,095	(730,694)	-	(60,000)	1,316,444
		Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
Unrestricted funds						
General		191,783	649,641	(619,104)	(68,653)	153,687
Designated		10,855	86	-	68,653	79,594
Revaluation reserve		1,028,782	-	-	-	1,028,782
Total unrestricted funds		1,231,420	649,727	(619,104)	-	1,262,043
Restricted funds		-	114,939	(114,939)	-	-
Total funds		1,231,420	764,666	(734,043)	-	1,262,043

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

16 Analysis of net assets between funds

	Unrestricted funds		Total funds at 31 March 2021
	General	Designated	
	£	£	£
Tangible fixed assets	1,018,631	-	1,018,631
Current assets	236,647	145,411	382,058
Current liabilities	(84,245)	-	(84,245)
Total net assets	<u>1,171,033</u>	<u>145,411</u>	<u>1,316,444</u>

	Unrestricted funds		Total funds at 31 March 2020
	General	Designated	
	£	£	£
Tangible fixed assets	1,080,111	-	1,080,111
Current assets	147,417	79,594	227,011
Current liabilities	(45,079)	-	(45,079)
Total net assets	<u>1,182,449</u>	<u>79,594</u>	<u>1,262,043</u>

17 Analysis of net funds

	At 1 April 2020	Movement	At 31 March 2021
	£	£	£
Cash at bank and in hand	<u>153,237</u>	<u>128,494</u>	<u>281,731</u>
Net funds	<u>153,237</u>	<u>128,494</u>	<u>281,731</u>

	At 1 April 2019	Movement	At 31 March 2020
	£	£	£
Cash at bank and in hand	<u>116,002</u>	<u>37,235</u>	<u>153,237</u>
Net funds	<u>116,002</u>	<u>37,235</u>	<u>153,237</u>

18 Related party transactions

There were no related party transactions in the year (2020 - none).