

# ST JAMES' CENTRE (DERBY)

England & Wales · Charity number 1043189

## Details

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**Other names** CETA ST JAMES

**Status** Registered

**Legal form** Charitable company

**Company number** [02824422](#)

**Registered** 1995-01-09

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** St. James Centre  
Malcolm Street  
Derby  
DE23 8LU

**Phone** 01332604066

**Email** [reception@stjamescentre.org](mailto:reception@stjamescentre.org)

**Website** [www.stjamescentrederby.co.uk](http://www.stjamescentrederby.co.uk)

## Activities

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**Objects:** 3. The objects of the Company are to promote the benefit of the community in Derbyshire (“the Area”), in particular, but not limited to, the City of Derby and the areas of Rose Hill, Pear Tree and New Normanton in such manner as may be charitable and in particular but not so as to limit the generality of the foregoing: 3.1 To provide or assist in the provision of facilities and services for children and adults with special needs whether physical or mental with the object of improving their conditions of life and that of their families and carers.3.2 To provide or assist in the provision of advice services to those who suffer disadvantage especially by virtue of language, ethnicity or background. 3.3 To promote social inclusion for the public benefit by preventing people from becoming socially excluded, relieving the needs of those people who are socially excluded and assisting them to integrate into society.3.4 To promote, maintain, improve and advance the education of the community in the Area.3.5 To provide or assist in the provision of facilities for recreation or other leisure-time occupation in the interests of social welfare for the inhabitants of the Area with the object of improving their conditions of life, in furtherance of the above but not otherwise.

**Activities:** Provide educational/leisure activities for disadvantage children and young people. Provide facilities and resources to the charitable sector. Undertake project activity which benefits local residents and groups.

## Classification

- **How:** Provides Buildings/facilities/open Space, Provides Services
- **What:** General Charitable Purposes, Education/training, Accommodation/housing, Economic/community Development/employment
- **Who:** Children/young People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** ROSE HILL DISTRICT OF DERBY AND ITS ENVIRONS.
- Derby City
- Derbyshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£3,714	£1,140,847	£1,648,965	56
2024-03-31	£1,113,798	£1,011,389	£1,585,651	50
2023-03-31	£989,307	£892,568	£1,483,242	56
2022-03-31	£899,186	£829,127	£1,386,503	51
2021-03-31	£845,095	£730,694	£1,316,444	52

## Trustees

Name	Role	Appointed
Ambreen Raza-Ali		2023-11-27
David Nicolas Martin		2019-01-16
MARTIN GADSBY		2012-12-14
Mike Ballantyne		2025-09-24
Rachel Van Krimpen		2025-06-04
Rev Alasdair Kay		2023-11-27
Yasmeen Raza		2023-11-27

**ST JAMES' CENTRE (DERBY)**

England & Wales - Charity number 1043189

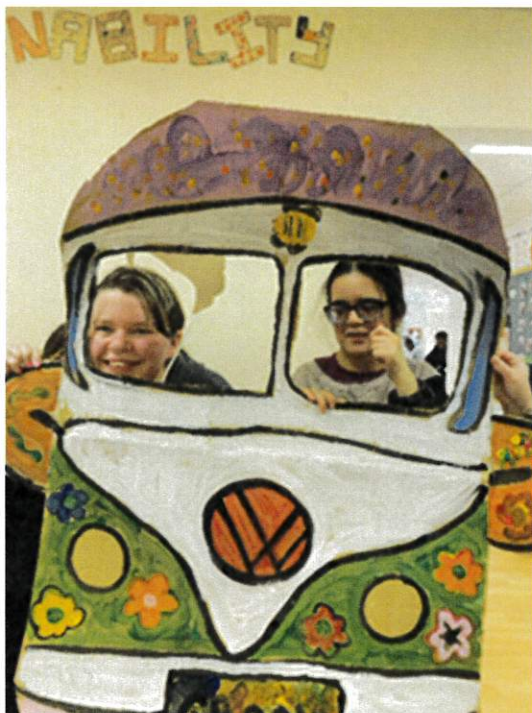
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# Accounts

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# St James Centre Annual Report and Accounts 2024/2025



Helping people  
move forward in  
their life!

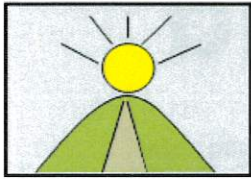
A place full of  
life, laughter,  
diversity and  
harmony!



**St James  
Centre**  
Serving the whole community



**St James Centre** is a registered charity (No. 1043189) and a Not for Profit Company as defined by the Companies Act 2006. (No. 2824422) It is regulated by its Memorandum and Articles of Association (2023).



**Our Vision**

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

**Our Mission**

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



People centred, valuing the individual

Live equality and celebrate diversity



Trusted by the community to work for the benefit of all



Positive, Pro-active, Innovative and can-do organisation



Professional, passionate staff who work for Social Justice





## St James Strategy and Achievements 2024 to 2025

- Manage the pressures on St James of high levels of need and inadequate Statutory support. **St James managed to meet community need and stay financially viable!**
- Ensure we recruit excellent Health and Social Care staff to meet organisation’s growing work portfolio **We recruited 8 staff to enable us to meet all our contracts.**
- Campaign for a fair hourly rate from the Local Authority for our Social Care work with children and adults. **We received a rate that almost met the increased costs!**
- Grow the range of advice work undertaken by the Advice 4 All Team especially in the Immigration and Disability fields. **Our Senior Advisor is studying OISC Level I so we can become offer an Immigration service, the disability work increased considerably!**
- Further diversify the Board, welcoming Trustees with different ethnicities and lived experience. **We advertised via a National Website and found 3 new board members!**

## St James Strategy 2025 to 2026

- Obtain a sufficient hourly rate uplift for adult social care to ensure we do not make a loss on the services.
- Find a way of increasing the space in the Hive to enable us to support more adults as currently we have no spare capacity.
- Become a Community Immigration Service with a trained Advisor
- Develop our work with the Roma community, particularly in the areas of discrimination, housing, employment, adult education and health.
- Working with other Voluntary and Statutory Organisations to improve the life and well-being of the Normanton Community
- Transform our existing aged lift into a new Evacuation Lift, so that disabled people can enjoy all floors of the building.
- Install Energy Efficiency Measures to reduce energy bills and become more eco-friendly.
- Bring to a positive conclusion the long term future of the St James Church Building.



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Over the Summer Holidays, St James provided 31 Short Break Activity Sessions, 4 HAF funded Fundays, 2 Family day trips and 4 Roller Skating sessions for disabled children!

**NEUROHUB**  
NEURODIVERGENCE THRIVES HERE

Cadent agreed to continue to fund our Advice Service for another 16 months!  
Thank you!



The Neuro-Hub Partnership was successfully transferred to a new Lead Organisation, Autism East Midlands, to ensure its' continuity!

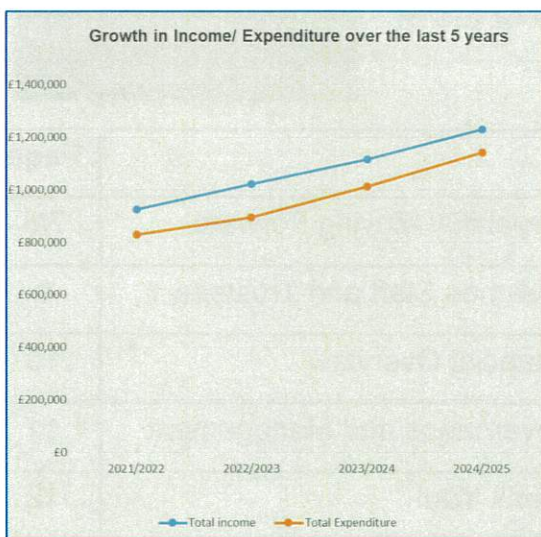


**Highlights of Our Year!**



Working with the BBC, our disabled children auditioned for the Mr Tumble Something Special Programme. Excitingly, several of our children were chosen to take part in the TV shows!

We successfully transferred our Adult Health and Care Team from zero hours to set hours contracts to make the roles more attractive. Subsequently we were able to recruit 8 new staff!



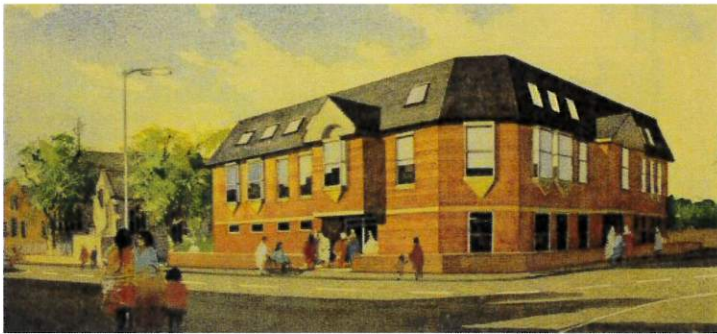
We provided monthly Warm Night sessions all through the year which proved very popular with families of disabled children!

Over the last 5 years St James has grown! We have increased our income by 69% and our expenditure by 64%



**St James Centre — A welcoming Home from Home for all the Community!**

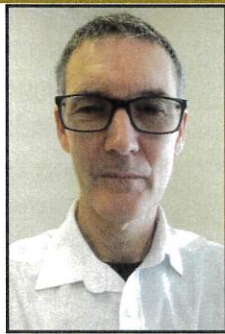
**St James Centre**  
Serving the whole community



The St James building seeks to be a real home from home used by and for the benefit of the community, providing services and rooms for training, meetings and events. Over this year, more than 8,500 people from the local and wider Derby area directly benefitted from the charity's work.

**Our Founder retires**

Our chair, Michael Futers, retired after a dedicated 31 years with St James. He was literally the founding member and has worked tirelessly through all the years to help make St James what it is today...



**“The St James staffs’ commitment to making a positive, well run Centre makes a huge difference to both the College staff and students” Derby College Manager**

We really struggled to recruit a new Centre/HR Manager. thankfully we appointed Maureen Burgoyne who has brought her 25 years of charity experience with her!



Our Friendly Café has gone from strength to strength!



It provides over 200 meals a week, with the favourites being:-

- ✓ Jacket Potatoes with a variety of fillings
- ✓ Taira’s tasty Curries
- ✓ Jay’s flavoursome pasta

At least 10 people a week come for a free warm meal, most of them are homeless, students or people struggling on low incomes. They receive a warm welcome from the cafe staff who treat them with dignity and respect as honoured guests!

Our long term tenants



Derby College have been teaching English as a Second Language, ESOL, for 22 years from St James. They currently have over 600 students who take part in 75 classes each week!



The Community Nursery run by Derwent Stepping Stones part of YMCA provides support for the children of students attending the college as well as families from the local community.



The Indoor Climbing Centre, Alter Rock is based in St James Church and remains a mecca for climbing enthusiasts.

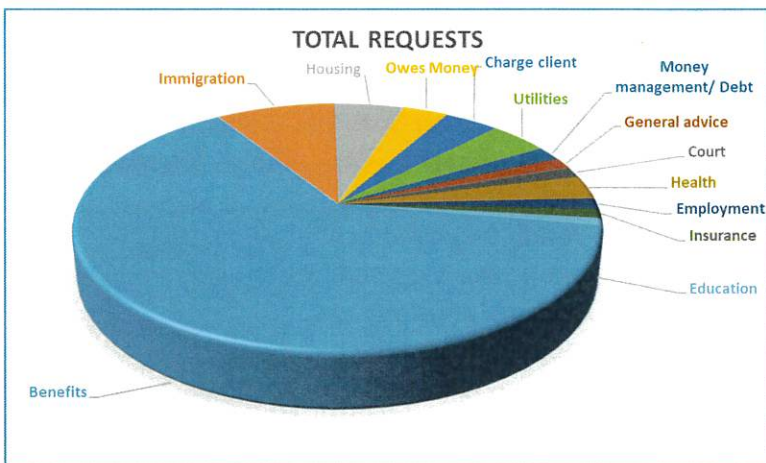
## Advice 4 All — Our multi-lingual one stop shop for advice and support!

- ✓ Our Service provided 2,192 advice sessions over the last year
- ✓ We supported 1,718 different clients!
- ✓ The 3 main areas of support needed by clients are **Benefits 63%** (down from 80% last year), **Housing 5%** (similar to last year) and **Immigration (9% risen from 5% last year)**



### Community Immigration Service

We have been working with the Derbyshire Law Centre to enable our Senior Advisor to become OISC Level I qualified, so we can provide a Community Immigration Service at St James. Immigration concerns take up 9% of our work and often underpins other difficulties with housing, benefits etc.



**“I was having a very hard time, my benefits had stopped so many times, at one point I was not going out of the house, was having panic attacks and collapsing, I collapsed whilst here in the centre, my fridge was empty, I wouldn't be here today if it was not for your Advice Service.”**

### Help for families of disabled children and adults

Through the Family and Neuro-Diverse Hubs we have provided 72 families welfare rights advice about housing adaptations, applications for blue badges and disability benefits, etc. We try to make life a bit easier for these families!



### Work with the Roma Community.

We have done a wide variety of work! We provided Roma Awareness Training to 150 workers, which was well received. We ran Help into Work sessions at the local library so job hunters can create CV's and learn how to access jobs on line. During the Summer we helped to put on 2 parties to help Roma families through the long summer school holidays. We supported an English foster family to understand the 2 Roma children they were caring for, We restarted the Warm Nights that had been so popular with the Roma Community!



### Cadent Warm Welcome Hub in Derby

Cadent continued to support us as part of their UK Warm Welcome Network. We work with them to give vulnerable clients energy efficiency advice, free carbon monoxide alarms and support people to maximise their income. In December we were given another £60,000 of funding for the next 16 months. Their comment was “Your return on investment is over 1 million pounds, so why wouldn't we continue to support you!” Cadent often send us items like gloves, hats and key rings to give away to clients who need them. They are an amazing funder!

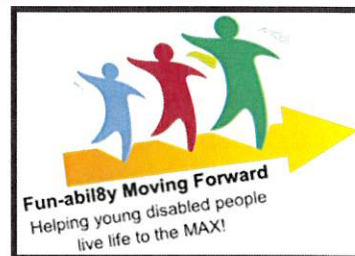


Our advisors are multi-lingual speaking Czech, Polish, Slovak, Romanian, Romanes, and English!



**Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!**

- ☑ We supported **95** young disabled people aged 3 to 19, we provided **4,439** hours of support in clubs, holiday activities and one to one.
- ☑ We supported **39** disabled adults aged 18–60, a slight reduction from 43 last year.
- ☑ We provided an amazing **28,578** hours (increased from last years 24,517) on our Day Opportunities Service.
- ☑ We are truly diverse—More than **45%** of our young people come from Black, Asian or European Communities.



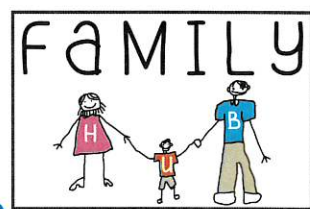
**NEUROHUB**  
NEURODIVERGENCE THRIVES HERE

The Derby Neuro-Hub is being led by St James, in partnership with Umbrella, Community One and Children First. Over this year 447 young people were supported, this is more than double last years total. Of these 24% were from BAME backgrounds. The three main areas, people want support with are managing behaviour, how to seek a diagnosis and advice on sleep. As you can see from the parents comments below, having time to share concerns and receiving support from Shelley, our Project Co-ordinator makes a real difference!

“Thank you so much it really helps that you understand my situation that I am going through.”

”Thanks to you my child now has a start date for a special school due to your help.”

“Thank you for your help at a meeting it was nice to have someone to support me.”



**Fun-abil8y Family Hub**

Thanks to the generous 3 year funding from the Lottery we have been able to support over 100 families with their individual concerns. The majority being about education. In addition, we organised parents groups, family fun trips, a Mad Hatters Tea Party Consultation and an overnight stay at Drum Hill.

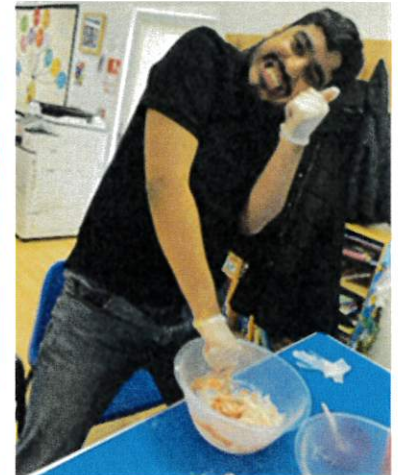
**Our Short Breaks Service**

The only way to keep the Short Breaks Service running for the children and families this year was for St James to subsidise the cost of the provision, because Derby City Council said they were unable to pay the full cost of delivery. This made us determined to ensure that the children and families enjoyed their time at our clubs and holiday activities, even more than usual!



**Our engaging activities help promote personal growth, confidence, teamwork, and wellbeing, while supporting young people in working towards their development in these 5 key areas:-**

	<p><b>Making my own contribution.</b></p>
	<p><b>Keeping active in mind and body</b></p>
	<p><b>Making and keeping friends</b></p>
	<p><b>Doing as much as I can for myself</b></p>
	<p><b>Enjoying things that interest me</b></p>



### Moving Forward with our Adult Service

We strive to give our disabled adults lots of opportunities to learn new things and enjoy new experiences through our themed week activities, just a few examples are: -

**Space Week** sparked curiosity through creative and exploratory activities inspired by the universe, while **Camping Week** encouraged teamwork, outdoor skills, and a sense of adventure.

**Exercise Week** promoted healthy lifestyles through active games and fitness challenges, and **Spy Day** inspired problem-solving, teamwork, and imagination through themed missions.

**Easter celebrations** included seasonal crafts and activities, and **Back Through the Decades** allowed young people to explore music, fashion, and culture from different eras in a fun and interactive way.

We held a special **Award Ceremony** to celebrate the achievements and positive contributions of young people, recognising their efforts and progress.



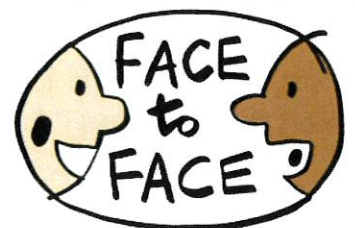
### Comments about their work from our Adult Social Care staff.

I enjoy working at St James Centre because every day is different and I feel excited to come to work every day. I also really like the fact we are making a difference in people lives - Keira

I love working at St James Centre because I feel we have wonderful teamwork, wonderful management, and good prospects. - Aisha

It's a brilliant, supportive company to work for, making a positive impact to the young adults we support on a daily basis. Seeing the young adults happy makes me proud as a support worker of the role we do - Fiona

I really enjoy the teamwork and how everybody always steps in to help each other. I also really appreciate that the management team are supportive. - Titilope

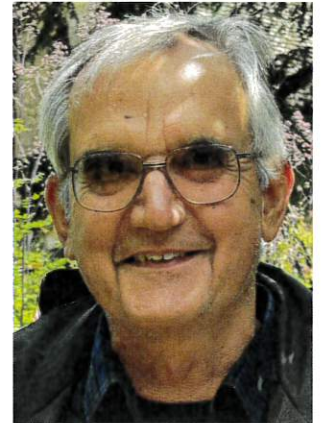


Janet Tristram CEO



**St James Staff and Trustees**

Martin Gadsby became the Chair of St James



**St James Trustees**  
Martin Gadsby replaced Michael Futers as Chair David Martin  
Guy Freeman Neil Watkins  
Yasmeen Raza Rev Alasdair Kay  
Ambreen Raza-Ali

**Chief Executive Officer**  
Janet Tristram

**Fun-abil8y Moving Forward Team**  
Ellie Fletcher  
Molly Jo Burnett  
Emma Twigg  
Ranjit Kaur  
Maryam Naz  
Wendy Young  
45 Support Workers

**Advice Services Team**  
Monica Toche  
Ana Maria Toma  
Anna Ferkova

**Buildings/Core Team**  
Vicky Carter  
David Corregan  
Maureen Burgoyne  
Dace Saulina  
Taira Hussain  
Jadwiga Tokarek  
Cleaning Team

Hello, my name is Monika!

I would like to share with you my journey so far.

I studied for a Master Degree in Physics in Poland, then I lived in the Netherlands for 2 years, before I finally settled in Derby. I started a family here, I have three children who were born here, my oldest son is currently studying at the University of Birmingham studying Dentistry.

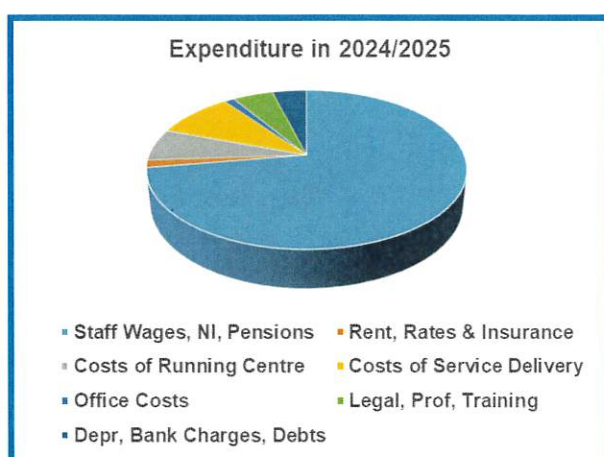
While caring for my children, I worked in various temporary positions, e.g. Care Assistant, until I found a job at St James Centre as a bilingual advisor in the Advice 4 All Service. It was a good opportunity for me to make a difference in my community and be able to use my own language skills. I ran a junior youth club for East European children for several years.

During the 16 years at St James, I have worked hard to become a Senior Advisor. I know now that I have made a difference to the community because, as part of the Advice4All team, we are the only service in Derby that provides bilingual staff in Eastern European languages. **“My prime purpose in my life is to help others, so I always highlight growth, love and importance of attitude over circumstances.”**



## St James Finance Overview

Income	2023/2024	2024/2025
<b>St James Income</b>	<b>£172,471</b>	<b>£194,536</b>
Lottery	£46,366	£63,028
Child Disability Services	£160,063	£175,256
Adult Disability Services	£500,364	£596,719
Social Care & Education	£118,657	£93,705
Advice 4 All	£16,977	£73,466
Fundraising, Grants	£79,214	£2,931
ND Hub	£19,686	£29,520
<b>Total</b>	<b>£1,113,798</b>	<b>£1,229,161</b>



Expenditure	2023/2024	2024/2025
<b>Staff Wages, NI, Pensions</b>	<b>£738,023</b>	<b>£826,609</b>
Rent, Rates & Insurance	£18,490	£17,221
Costs of Running Centre	£74,723	£74,158
Costs of Service Delivery	£98,499	£106,396
Office Costs	£11,829	£14,244
Legal, Prof, Training	£57,432	£55,606
Depr, Bank Charges, Debts	£12,392	£46,614
<b>Total</b>	<b>£1,011,389</b>	<b>£1,140,847</b>

**St James' income increased to £1,229,161, with the expenditure also increasing to £1,140,847. This gave us a surplus of £88,314 which is just over 7% of our turnover. Over the last 5 years our Income has increased by 69% and our expenditure by 64%! See the diagram on page 4...**



### St James Centre Financial Policy

#### Financial review

This financial situation has continued to be challenging with the cost-of-living issues exacerbated by the effect on the St James' Centre (and of course other voluntary organisations) of the financial difficulties of Local Authorities, Government, Integrated Care Boards etc. Health and Social Care has been particularly hard hit, with unsustainable hourly rates, reduction/stopping of grants, slow payments of debts and increase need for our services to compensate for the lack of statutory resources.

Despite this, St James has managed to weather the financial storm by having diverse funding sources, the benefit of having on-site tenants and careful husbandry. St James' income increased by just over 10% to £1,229,161 from the previous year, and expenditure increased to £1,140,847. This gave us a surplus of £88,314 which is just over 7% of our turnover.

#### Reserves Policy

The charity's policy is to follow the Charity Commissioners' Recommendation to hold between 3 to 6 months' expenditure in general reserves. As of 31 March 2025, cash balances were £662,354. Our actual reserves are £705,183 (after revaluation reserve has been removed). Funds of £250,000 have been designated to cover building repairs and improvements, this includes new solar panels, other roofing works and an accessible lift for those who need it.

## St James Governance and Management

### Recruitment and Appointment of New Trustees

Individual trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Memorandum and Articles of Association require a minimum of 5 trustees at any one time.



All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.

### Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

### Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

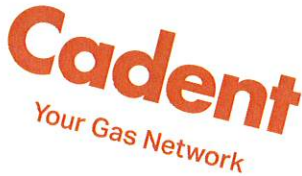


### Responsibilities of the Trustees

- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing the charity's resources responsibly and ensure the charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



- \* Alka Computer Services
- \* Alter Rock
- \* Cadent
- \* Community Action Derby
- \* Derby City Council
- \* Derby College
- \* Derwent Stepping Stones
- \* Haines Watts Accountancy Services
- \* The Big Lottery
- \* The Home Office
- \* The Tudor Trust
- \* Umbrella
- \* Wirehouse Employment/Health and Safety Services



Here are some ways you can become involved in the work of St James!

- Volunteer for us
- Make a donation
- Follow us on Facebook, and Instagram (See box on the right!)







**You can contact us on:-**

**01332 604080**

**reception@stjamescentre.org**

**St James Centre, Malcolm Street, Derby DE23 8LU**




	<b>@stjamescentrederby</b> <b>@FMF604066</b>
	<b>stjamescentrederby</b>

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS**

**for the year ended 31 March 2025**

**Company Number 02824422**  
**Registered Charity Number 1043189**

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

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**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Reference and Administrative Information**

**CHARITY NAME:** St James' Centre (Derby) Limited

**CHARITY REGISTRATION NUMBER:** 1043189

**COMPANY REGISTRATION NUMBER:** 02824422 (England and Wales)

**REGISTERED OFFICE AND OPERATIONAL ADDRESS:** St James Centre, Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**BOARD OF TRUSTEES:** M R Futers (Resigned 04.12.2024)  
G J Freeman (Resigned 04.12.2024)  
N A Watkins (Resigned 04.12.2024)  
M W Gadsby  
D N Martin  
A S Kay  
Y Raza  
A Raza-Ali  
M Ballantyne (Appointed 24.09.2025)  
C Smith (Appointed 24.09.2025)  
R Van Krimpen (Appointed 04.06.2025)

**SECRETARY:** D N Martin

**AUDITORS:** TC Group  
Statutory Auditor  
10 Stadium Business Court  
Millennium Way  
Pride Park  
Derby  
DE24 8HP

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors Report) for the year ended 31 March 2025

The trustees, who are directors for the purposes of company law, present the annual Directors' Report together with the financial statements for the year ended 31 March 2025.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### Objectives and Activities

The Articles of Association for St James Centre have been amended to reflect the development of the Charity over the last 30 years. This was approved by the Charity Commission in June 2023 and adopted by the Board of St James Centre on 29<sup>th</sup> September 2023.

The overall aim of the charity has not changed in that it aims to contribute to the quality of life of the people of Derby and the wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. It aims to do this in a flexible, friendly, social and cultural environment.

Our objects have coalesced around 3 key areas of our work:-

1. Providing facilities and services for children and adults with special needs and their families/carers to improve their quality of life.
2. Providing an advice service to those who suffer disadvantage by virtue of language, ethnicity or background
3. Promoting social inclusion by preventing people becoming socially excluded, to support those who are and assist them to integrate into society.

The St James building aims to be a welcoming place used by and for the benefit of the surrounding community, providing rooms and services for training and community meetings. Over this year, more than 8,500 people from the local neighbourhood and the wider Derby area directly benefitted from the charity's work.

#### Achievements and Performance

St James is continuing to improve the fabric of the building, including refurbishing of toilets, installation of a new computer server and card reader and exploring how we can improve our energy efficiency. However we also had to face the result of negative forces, when a car ploughed into our side wall driven by an uninsured driver and a scammer trying to take control of our electric and gas meters!

We were also struggling to recruit a new Centre/HR Manager for 9 months, putting considerable pressure on the other senior managers, thankfully that was resolved by Maureen Burgoyne joining us, bringing 25 years of charity experience with her. We lost our chair, Micheal Futers, who retired after a dedicated 31 years, along with 2 other trustees, which caused us to review and improve our trustee recruitment process and advertise widely, resulting in 3 new trustees coming on Board in Summer 2025.

The long-term future of St James Church, which we lease from the Diocese, has become more of an issue. Not only does it need major repairs to keep it watertight due to the dilapidated roof, but the insurance company is also asking for much higher premiums which the sub-lessee, Aiter Rock Indoor Climbing Centre, cannot afford. The Diocese and St James agreed to have a survey undertaken on the building; the result of which is still being discussed with the Diocese, but the present and the future of the building remain uncertain.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors Report) for the year ended 31 March 2025

#### **Achievements and Performance (cont'd)**

We reviewed our bi-lingual Advice Service over the last year when it became clear that we had a reduction in clients due to the Brexit decision slowing the flow of new people coming into the country from Eastern Europe. As a result of a lot of hard work, by the end of the year we had secured a further £60,000 from Cadent to cover the next 16 months, an extension to the Tudor Trust funding for the Roma community and more clients with disabilities were using our service. Our senior advisor has been studying hard to for the IAA Level 1 qualification in Immigration, so we can offer the community an enhanced service in the future. We have continued to support the Roma Community, after we recruited a new trainee adviser who spoke Romanes, the Roma language.

The adult work is continuing to grow, the limitations being shortage of space in our Hive and ability to recruit Health and Social Care workers. We have managed to move existing staff away from zero hours to set contracts, which we hope will attract more staff. The Local Authority put out a day opportunities tender, but the offer was not generous and although we applied and were successful, we are not sure whether we will sign the contract.

Our work with our disabled young people has continued at pace, despite the continuing challenge of increasing costs and reducing income from the Local Authority. The Short Breaks contract over the last 7 years has become more and more undeliverable with a 40% gap between costs incurred and hourly rates paid. However, this year we supported 150 children, with extra funding from a government pot, but the future looks uncertain when this supplementary funding stops in March 2025. Our Education Other Than At School, EOTAS Contracts have also been a challenge with funding only being given for half of the school year and having to be fought for twice!

We successfully applied for HAF (Holiday Activity and Food Programme) funding for the next year and some of our young people appeared on the TV as part of the Mr Tumble series! The Neuro-diverse Hub has had some disruption with the lead organisation merging into another charity, with the subsequent recruitment of a new project co-ordinator being put on hold. Despite this by the end of 18 months we have advised 705 families! The Lottery funded Family Hub has been supporting over 100 families individually and in groups, with several events including a Mad Hatters Tea Party Consultation and an overnight stay at Drum Hill highlights of the year!

#### **Statement on public benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives in planning our future activities.

In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

#### **Staff and Volunteers**

We remain incredibly grateful to our staff and volunteers, not just for their exceptional skills, qualifications and experience that they bring, but also their continued commitment to the work. We particularly wish to thank our entire team for their support, positivity and commitment to working with individuals and communities, especially those most disadvantaged.

#### **Financial Review**

This financial situation has continued to be challenging with the cost-of-living issues exacerbated by the effect on the St James' Centre (and of course other voluntary organisations) due to the financial difficulties of Local Authorities, Government, Integrated Care Boards etc. Health and Social Care has been particularly hard hit, with unsustainable hourly rates, reduction/stopping of grants, slow payments of debts and increase need for our services to compensate for the lack of statutory resources.

Despite this, St James has managed to weather the financial storm by having diverse funding sources, the benefit of having on-site tenants and careful husbandry. St James' income increased by just over 10% to £1,229,161 from the previous year, and expenditure increased to £1,140,847. This gave us a surplus of £88,314 which is just over 7% of our turnover.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors' Report) for the year ended 31 March 2025

#### Reserves Policy

The charity's policy is to follow the Charity Commissioners' Recommendation to hold between 3 to 6 months' expenditure in general reserves. As of 31 March 2025, cash balances were £662,354. Our actual reserves are £705,183 (after revaluation reserve has been removed). Funds of £250,000 have been designated to cover building repairs and improvements, this includes new solar panels, other roofing works and an accessible lift for those who need it.

#### Risk Management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise. This ensures that appropriate controls are in place to provide reasonable assurance against fraud, error and other threats. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

#### Structure, Governance and Management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M W Gadsby	(Chair)
D N Martin	(Secretary)
Y Raza	
A Raza-Ali	
A Kay	
M R Futers	(Resigned 4 <sup>th</sup> December 2024)
N A Watkins	(Resigned 4 <sup>th</sup> December 2024)
G J Freeman	(Resigned 4 <sup>th</sup> December 2024)

The Trustees who were appointed after, but before the signing of the Trustees' report were:

M Ballantyne	(Appointed 24 <sup>th</sup> September 2025)
C Smith	(Appointed 24 <sup>th</sup> September 2025)
R Van Krimpen	(Appointed 4 <sup>th</sup> June 2025)

J Tristram has acted as Chief Executive Officer during the year.

#### Nature of Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The Articles of Association for St James Centre have been amended to reflect the development of the Charity over the last 30 years. This was approved by the Charity Commission in June 2023 and adopted by the Board of St James Centre on 29<sup>th</sup> September 2023.

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Trustees' Annual Report (including Directors Report) for the year ended 31 March 2025**

**Recruitment and Appointment of Trustees**

The trustees are appointed by the Board of Trustees and serve for 3 years, after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 5 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirements for any specialist skills needed

The Board of Trustees administers the charity. The Board meets bi-monthly. New trustees undergo an orientation day to brief them of their obligations under charity and company law, committee and decision-making processes, the business plan and recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day, they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Over the past year we have attracted 3 new trustees, so we will be back up to full strength by September 2025. The trustees encourage those who are of different ethnicities, disabilities and voluntary sector backgrounds to come forward to play a key part in the charity. This has made our board more reflective of the communities we serve.

**Organisational Structure**

A chief executive is appointed by the trustees to manage the day-to-day operations of the charity, working with all the staff of the company. There are 3 senior managers who supervise the co-ordinators of services and projects.

**Trustees' responsibilities in relation to the financial statements**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including the statement of financial activities for the financial year. In preparing those financial statements, the trustees are required to:

- Observe the methods and principles in the Charities SORP.
- Select suitable accounting policies and then apply them consistently.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.


The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Members of the Board of Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5. Board Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees as of 31 March 2025 was 8 (2024: 8).

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee and signed on its behalf by:



..... M Gadsby (Chair)

## **ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

### **Opinion**

We have audited the financial statements of St. James' Centre (Derby) Limited for the year ended 31 March 2025 which comprise the Statement of Financial Activities (including Income and Expenditure Account), the Statement of Financial Position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of the incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

### **Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate;  
or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

### **Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report other than the financial statements and our Auditors report thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year to which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

**Responsibilities of Trustees**

As explained more fully in the Statement of Trustees Responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or has no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below;

- Enquiring of management any known or suspected instances of fraud, as well as considering management's assessment of the susceptibility of the financial statements to fraud.
- Performing substantive testing over a selection of journal entries made in the year, to address the risk of fraud due to management override of controls.
- We also communicated relevant laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements. Specifically checking compliance with Charity Commission as well as employment and taxation laws and regulations.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate an increased risk of material misstatement as a result of fraud, or management override.
- Assessing accounting estimates which have a material impact on the year end accounts, to determine if there is indication of management bias.

**ST JAMES' CENTRE (DERBY) LIMITED**

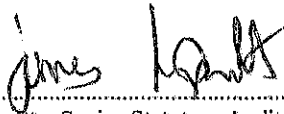
**(A Charitable Company Limited by Guarantee)**

Despite, the audit being planned and conducted in accordance with ISAs (UK) there remains an unavoidable risk that material misstatements in the financial statements may not be detected owing to the inherent limitations of the audit, and that by their very nature, any such instances of fraud or irregularity likely involve collusion, forgery, intentional misrepresentations, or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of Report**

This report is made solely to the charitable company's members, as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



.....  
James Liptrott – Senior Statutory Auditor  
For and on behalf of TC Group - Statutory Auditors  
10 Stadium Business Court  
Millennium Way, Pride Park  
Derby, DE24 8HP

Date:



**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

**Statement of Financial Activities for the year ended 31 March 2025  
(Incorporating Income and Expenditure Account)**

	Note	Unrestricted Funds 2025 £	Restricted Funds 2025 £	Total Funds 2025 £	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £
<b>Income and Endowments</b>							
Charitable Activities	5	831,456	231,165	1,062,621	762,633	197,888	960,521
Investment Income	6	162,826	-	162,826	152,850	-	152,850
Other Income	7	3,714	-	3,714	427	-	427
<b>Total Income</b>		<b>997,996</b>	<b>231,165</b>	<b>1,229,161</b>	<b>915,910</b>	<b>197,888</b>	<b>1,113,798</b>
<b>Expenditure</b>							
Charitable Activities	8	(925,435)	(200,764)	(1,126,199)	(821,860)	(176,955)	(998,815)
Other Expenditure	9	(14,648)	-	(14,648)	(12,574)	-	(12,574)
<b>Total Expenditure</b>		<b>(940,083)</b>	<b>(200,764)</b>	<b>(1,140,847)</b>	<b>(834,434)</b>	<b>(176,955)</b>	<b>(1,011,389)</b>
<b>Net Income</b>		<b>57,913</b>	<b>30,401</b>	<b>88,314</b>	<b>81,476</b>	<b>20,933</b>	<b>102,409</b>
<b>Net Movement in Funds</b>		<b>57,913</b>	<b>30,401</b>	<b>88,314</b>	<b>81,476</b>	<b>20,933</b>	<b>102,409</b>
<b>Reconciliation of Funds</b>							
Total Funds Brought Forward		597,910	18,959	616,869	592,941	(78,841)	514,460
Transfers		-	-	-	(76,507)	76,507	-
<b>Total Funds Carried Forward</b>	19	<b>655,823</b>	<b>49,360</b>	<b>705,183</b>	<b>597,910</b>	<b>18,959</b>	<b>616,869</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources, and resources expended, derive from continuing activities.

The notes on pages 15 to 24 form part of these accounts

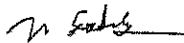
**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Balance Sheet as at 31 March 2025**

	Note	Total 2025	Total 2024
		£	£
<b>Fixed Assets</b>			
Tangible fixed assets	13	432,587	532,721
Investment property	14	<u>577,537</u>	<u>497,482</u>
		1,010,124	1,030,203
<b>Current Assets</b>			
Debtors	15	179,314	131,448
Cash at bank and in hand		<u>662,354</u>	<u>585,608</u>
		841,668	717,056
<b>Liabilities</b>			
Creditors falling due within one year	16	<u>(202,827)</u>	<u>(161,608)</u>
<b>Net Current Assets</b>		<u>638,841</u>	<u>555,448</u>
<b>Net Assets</b>		<u>1,648,965</u>	<u>1,585,651</u>
<b>The Funds of the Charity</b>			
Restricted funds	19	49,360	18,959
Unrestricted funds	19	655,823	597,910
Revaluation reserve	18	<u>943,782</u>	<u>968,782</u>
<b>Total Unrestricted Funds</b>		<u>1,599,605</u>	<u>1,566,692</u>
<b>Total Funds</b>		<u>1,648,965</u>	<u>1,585,651</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Approved by the Board of Directors on 17/12/25 and signed on its behalf by:



.....  
M Gadsby  
Chair

The notes on pages 15 to 24 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Statement of Cash Flows for the year ended 31 March 2025**

	<b>Note</b>	<b>Total 2025</b>	<b>Total 2024</b>
		<b>£</b>	<b>£</b>
<b>Cash flows from operating activities</b>			
Net Cash Income	1	79,859	150,201
Interest paid		(1,401)	(1,428)
Net cash flows from operating activities		<u>78,458</u>	<u>148,773</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(12,841)	(2,686)
Interest received		11,129	4,540
Net cash flows from investing activities		<u>(1,712)</u>	<u>1,854</u>
Net increase in cash and cash equivalents		76,746	150,627
Cash and cash equivalents at 1 April 2024	2	<u>585,608</u>	<u>434,981</u>
Cash and cash equivalents at 31 March 2025	2	<u>662,354</u>	<u>585,608</u>

All of the cash flows are derived from continuing operations during the above two periods.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes to the Statement of Cash Flows for the year ended 31 March 2025**

**1 Reconciliation of net income/ (expenditure) to net cash flow from operating activities**

	2025	2024
	£	£
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	88,314	102,409
Depreciation	7,920	7,196
Interest paid	1,401	1,428
Interest received	(11,129)	(4,540)
(Increase)/decrease in debtors	(47,866)	42,406
Increase/(decrease) in creditors	41,219	1,302
<b>Net cash inflow from operating activity</b>	<u>79,859</u>	<u>150,201</u>

**2 Cash and cash equivalents**

	2025	2024
	£	£
<b>Year ended 31 March 2025</b>		
Cash and cash equivalents	662,354	585,608
	<u>662,353</u>	<u>585,608</u>
<b>Year ended 31 March 2024</b>		
Cash and cash equivalents	585,608	434,981
	<u>585,608</u>	<u>434,981</u>

## **ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2025**

### **3. Charity Status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James' Centre  
Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

### **4. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### **Statement of Compliance**

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### **Basis of preparation**

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accountancy policy notes.

The financial statements are presented in sterling (£) and rounded to the nearest pound.

#### **Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements. This is based on:

- Having diverse sources of income covering a wide variety of work, so that if any particular project or service ends, it minimizes the effect on the financial situation.
- Having regular rental income and many on-going sources of funding
- Adequate reserves to call on if needed.
- Annual budgeting and frequent reviews of projects ensure any issues or upcoming issues are noted quickly to ensure action is taken.
- having experienced managers and trustees who are able to ensure finances are kept under control

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

### Income and Endowments

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised when the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

### Donations and Legacies

Donated services or facilities are recognised as income when the charity has control over the item, any condition associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the base of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

### Grants Receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credits in the period in which the services are delivered.

### Taxation

The charitable company is exempt for Corporation Tax on its charitable activities. The Trustees have reviewed the charity's activities and are confident that they further the company's charitable aims and as such are considered to be primary purpose trading.

### Depreciation and Amortisation

Tangible fixed assets are initially measured at cost and subsequently measured at costs or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Asset Class	Depreciation method and rate
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

### Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the net asset is estimated in order to determine the extent of the impairment loss (if any).

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

#### Investment Property

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the income and expenditure account.

#### Fund Structure

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve fund to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for us in particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post-retirement obligations

The charity operates a defined contribution pension scheme. The assets of the scheme are held outside the charity in independently administered funds. Contributions payable for the year are shown within the financial statements.

#### Financial Instruments

##### Classification

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### Recognition and measurement

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transactions costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate or interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

**5. Income from charitable activities**

	Unrestricted £	Restricted £	2025 £	2024 £
Incoming resources from charitable activities	830,970	231,165	1,062,135	959,549
Donations received	486	-	486	972
	<u>831,456</u>	<u>231,165</u>	<u>1,062,621</u>	<u>960,521</u>

During the period, restricted fund grants were received and which have been recognised in the current year are:

Big Lottery Fund of £63,028 which was to support the Family Hub in supporting disabled people and their families in Derby.

Cadent Fund of £31,242 to support our Making Ends Meet project, providing debt advice and energy efficiency advice, warm nights and supporting the community centre by providing funds to help with the increased energy bills.

**6. Investment Income**

	Unrestricted Funds Designated £	General £	Total 2025 £	Total 2024 £
Interest receivable and similar income:				
Interest receivable on bank deposits	-	11,129	11,129	6,255
Income from rents	-	151,697	151,697	146,595
	<u>-</u>	<u>162,826</u>	<u>162,826</u>	<u>152,850</u>

**7. Other Income**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Other income	3,714	-	3,714	427
	<u>3,714</u>	<u>-</u>	<u>3,714</u>	<u>427</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

**8. Expenditure on charitable activities**

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Wage costs	624,337	145,154	769,491	690,783
Social security costs	33,340	9,016	42,356	31,760
Pension costs	12,265	2,497	14,762	15,480
Depreciation	7,280	640	7,920	7,196
Other resources expended	248,213	43,457	291,670	253,596
	<u>925,435</u>	<u>200,764</u>	<u>1,126,199</u>	<u>998,815</u>

**9. Other expenditure**

	Unrestricted Funds	Restricted Funds	2025	2024
	£	£	£	£
Operating lease expense	3,942	-	3,942	1,219
Governance and support costs	9,305	-	9,305	9,927
Finance costs	1,401	-	1,401	1,428
	<u>14,648</u>	<u>-</u>	<u>14,648</u>	<u>12,574</u>

**10. Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year. There were no emoluments or expenses paid to any Trustee, or persons connected with such a Trustee, directly or indirectly from the funds of the Company or from the property of any situation or body corporate connected with the Company. There are no other related party disclosures.

**11. Staff costs**

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full-time equivalents was as follows:

	2025	2024
Employees	<u>56</u>	<u>50</u>

No employee received emoluments of more than £60,000 during the year.

Total remuneration of £129,690 (2024: £145,313) was paid to four key management personnel during the year.

**12. Auditor's remuneration**

	2025	2024
	£	£
Audit of the financial statements fee	<u>9,300</u>	<u>9,000</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

13. Tangible fixed assets

	<u>Land and buildings</u>	<u>Fixtures, fittings and Equipment</u>	<u>Computers</u>	<u>Other assets</u>	<u>Total</u>
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2024	502,518	43,655	9,360	14,216	569,749
Additions		6,120	4,507	2,214	12,841
Reclassifications		-	-	-	-
Revaluation	(105,055)	-	-	-	(105,055)
At 31 March 2025	397,463	49,774	13,867	16,430	477,535
<b>Depreciation</b>					
At 1 April 2024	-	19,136	9,360	8,532	37,028
Charge for the year	-	5,617	751	1,552	7,920
Revaluation	-	-	-	-	-
At 31 March 2025	-	24,753	10,111	10,083	44,948
<b>Net book value</b>					
At 31 March 2025	397,463	25,021	3,756	6,347	432,587
At 31 March 2024	502,518	24,519	-	5,684	532,721

**Revaluation**

The charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The charity's land and buildings were valued on 17 February 2025 by Salloway Property Consultants, an independent valuer. The financial statements were updated to reflect this latest valuation. The historical cost of property held at the year-end was £31,218 (2024: £31,218).

14. Investment property

	<u>Total</u>
	£
<b>Fair Value</b>	
At 1 April 2024	497,482
Revaluations	80,055
Reclassifications	-
At 31 March 2025	577,537
<b>Net book value</b>	
At 31 March 2025	577,537
At 31 March 2024	497,482

The investment property are rooms in the St James' Centre used to generate rental income.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued**

**15. Debtors**

	<b>2025</b>	<b>2024</b>
	£	£
Trade debtors	129,389	53,039
Prepayment and accrued income	49,925	78,409
	<u>179,314</u>	<u>131,448</u>

**16. Creditors**

	<b>2025</b>	<b>2024</b>
	£	£
Falling due in one year:		
Trade Creditors	14,584	4,089
Other taxation and social security	8,862	8,657
Other creditors	5,590	4,732
Accruals and deferred income	173,791	144,130
	<u>202,827</u>	<u>161,608</u>

**17. Pension and other schemes**

**Defined contribution pension scheme**

The charity operated a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £14,762 (2024: £15,480).

**18. Reserves**

<b>Year Ended 31 March 2025</b>	<b>Unrestricted revaluation reserve</b>	<b>Total</b>
	£	£
At 1 April 2024	968,782	968,782
Deficit of property revaluation	(25,000)	(25,000)
At 31 March 2025	<u>943,782</u>	<u>943,782</u>
 <b>Year Ended 31 March 2024</b>	 <b>Unrestricted revaluation reserve</b>	 <b>Total</b>
	£	£
At 1 April 2023	968,782	968,782
Surplus of property revaluation	-	-
At 31 March 2024	<u>968,782</u>	<u>968,782</u>

**ST JAMES' CENTRE (DERBY) LIMITED**  
(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

**19. Funds**

Year Ended 31 March 2025	At 1 April 2024 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2025 £
<b>Unrestricted Funds</b>						
General	597,910	997,996	(940,083)	(250,000)	-	405,823
Designated	-	-	-	250,000	-	250,000
Revaluation reserve	968,782	-	-	-	(25,000)	943,782
<b>Total Unrestricted Funds</b>	<b>1,566,692</b>	<b>997,996</b>	<b>(942,826)</b>	<b>-</b>	<b>(25,000)</b>	<b>1,599,605</b>
<b>Restricted Funds</b>						
National Lottery fund	-	62,303	(62,303)	-	-	-
Short breaks extra	10,942	66,881	(55,118)	-	-	22,705
Other restricted funds	8,017	101,981	(83,343)	-	-	26,655
<b>Total Restricted Funds</b>	<b>18,959</b>	<b>231,165</b>	<b>(200,764)</b>	<b>-</b>	<b>-</b>	<b>49,360</b>
<b>Total Funds</b>	<b>1,585,651</b>	<b>1,229,161</b>	<b>(1,143,590)</b>	<b>-</b>	<b>(25,000)</b>	<b>1,648,965</b>

**Designated Funds**

£250,000 has been designated to cover building repairs and improvements, this includes new solar panels, other roofing works and an accessible lift for those who need it.

Year Ended 31 March 2024	At 1 April 2023 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2024 £
<b>Unrestricted Funds</b>						
General	592,941	915,910	(834,434)	(76,507)	-	597,910
Designated	-	-	-	-	-	-
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<b>1,561,723</b>	<b>915,910</b>	<b>(834,434)</b>	<b>(76,507)</b>	<b>-</b>	<b>1,566,692</b>
<b>Restricted Funds</b>						
National Lottery fund	-	49,292	(49,292)	-	-	-
Short breaks extra	-	49,742	(38,800)	-	-	10,942
Other restricted funds	(78,481)	98,854	(88,863)	76,507	-	8,017
<b>Total Restricted Funds</b>	<b>(78,481)</b>	<b>197,888</b>	<b>(176,955)</b>	<b>76,507</b>	<b>-</b>	<b>18,959</b>
<b>Total Funds</b>	<b>1,483,242</b>	<b>1,113,798</b>	<b>(1,011,389)</b>	<b>-</b>	<b>-</b>	<b>1,585,651</b>

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued**

**Purposes of restricted funds:**

National Lottery Community fund – This grant is from the National Lottery and is to support the Family Hub project in order to improve lives within the local community.

Short Breaks Extra fund – This grant is from Derby City Council and is in place to cover activity costs as well as staff support to service these breaks.

Other restricted fund – This is the balance of all the other individual funds which are not material in isolation.

**20. Analysis of net assets between funds**

Year Ended 31 March 2025	Unrestricted Funds			Restricted Funds	Total Funds at 31 March 2025
	General Funds	Designated Funds			
	£	£			
Tangible Fixed Assets	1,003,258	-	6,866	1,010,124	
Current Assets	841,585	-	83	841,668	
Current Liabilities	(82,637)	-	(120,190)	(202,827)	
<b>Total Net Assets</b>	<b>1,762,206</b>	<b>-</b>	<b>(113,241)</b>	<b>1,648,965</b>	

Year Ended 31 March 2024	Unrestricted Funds			Restricted Funds	Total Funds at 31 March 2024
	General Funds	Designated Funds			
	£	£			
Tangible Fixed Assets	1,014,164	-	16,039	1,030,203	
Current Assets	647,569	-	69,487	717,056	
Current Liabilities	(95,041)	-	(66,567)	(161,608)	
<b>Total Net Assets</b>	<b>1,566,692</b>	<b>-</b>	<b>18,959</b>	<b>1,585,651</b>	

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2025 - continued

**21. Analysis of net funds**

Year Ended 31 March 2025	At 1 April 2024	Movement	At 31 March 2025
	£	£	£
Cash at bank and in hand	585,608	76,746	662,354
Net funds	<u>585,608</u>	<u>76,746</u>	<u>662,354</u>
Year Ended 31 March 2024	At 1 April 2023	Movement	At 31 March 2024
	£	£	£
Cash at bank and in hand	434,981	150,627	585,608
Net funds	<u>434,981</u>	<u>150,627</u>	<u>585,608</u>

**22. Leasing agreements**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2025	2024
	£	£
Within one year	1,813	3,199
Between one and five years	6,294	2,368
	<u>8,107</u>	<u>5,567</u>

The charity acts as a lessor to a third parties. The future minimum lease payments under non-cancellable operating leases receivable are shown below;

	2025	2024
	£	£
Within one year	133,317	113,139
Between one and five years	316,083	79,335
More than five years	-	-
	<u>449,400</u>	<u>192,474</u>

**23. Related party transactions**

There were no related party transactions in the year (2024: £nil).

**ST JAMES' CENTRE (DERBY)**

England & Wales - Charity number 1043189

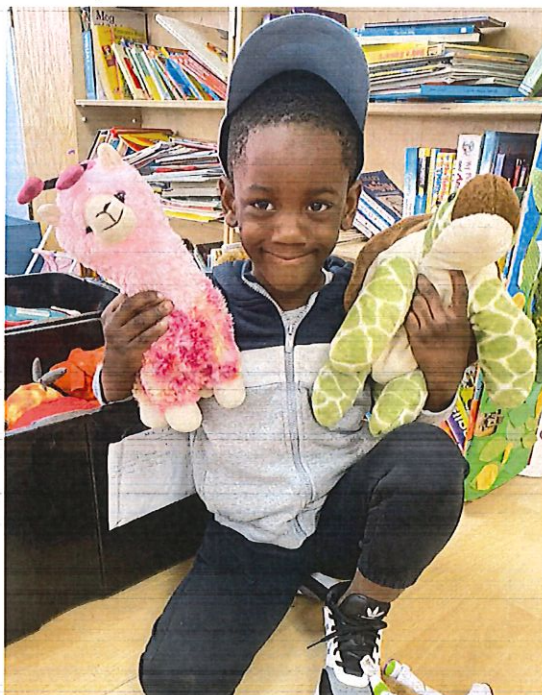
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# Accounts

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# St James Centre Annual Report and Accounts 2023/2024



Helping people  
move forward in  
their life!

A place full of  
life, laughter,  
diversity and  
harmony!

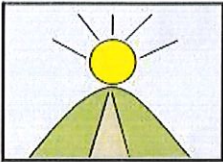


**St James  
Centre**

Serving the whole community



**St James Centre** is a registered charity (No. 1043189) and a Not for Profit Company as defined by the Companies Act 2006. (No. 2824422) It is regulated by its Memorandum and Articles of Association (2023).

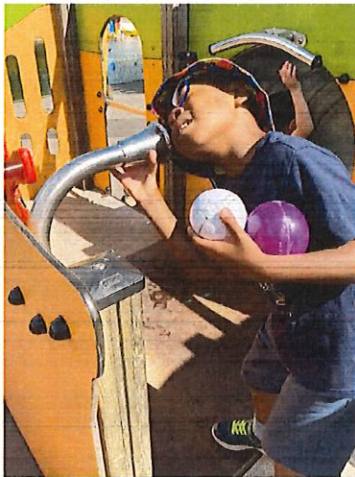


**Our Vision**

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

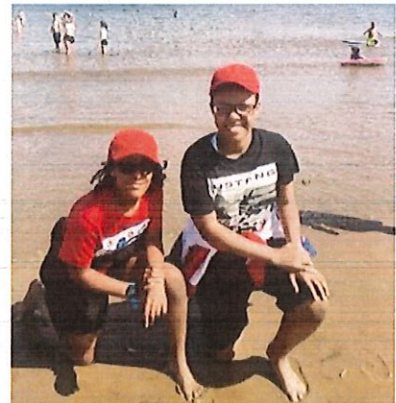
**Our Mission**

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



**People centred, valuing the individual**

**Trusted by the community to work for the benefit of all**



**Positive, Pro-active, Innovative and can-do organisation**



**Live equality and celebrate diversity**



**Professional, passionate staff who work for Social Justice**



## St James Strategy and Achievements 2023 to 2024

- ✔ Continue to develop our Constitution to reflect our work going forward. St James new Articles of Association approved by the Charities Commission in September 2023
- ✔ Improving the energy efficiency of the Centre to reduce our carbon footprint. A bid has been written to the Government Energy Efficiency Fund.
- ✔ Develop further work with the Roma Community in Derby We supported people to access cost of living support and provided Roma Awareness training to 200 workers.
- ✔ Strengthen the Advice Team with new workers and more training. We recruited 2 new workers who have been undergoing training in all areas of welfare rights.
- ✔ Bring the Derby ND Hub to life and support 100 children this year. The Derby ND Hub start up has been amazing, supporting over 205 families in the first year!
- ✔ Deliver successfully the Family Hub, the Short Break Innovation and HAF Programmes and the Cadent Project. The Hub supported over 100 families; Short Breaks 30 young people and HAF 25 children. All successfully delivered!

## St James Strategy 2024 to 2025

- Manage the pressures on St James of high levels of need and inadequate Statutory support.
- Ensure we recruit excellent Health and Social Care staff to meet organisation's growing work portfolio
- Campaign for a fair hourly rate from the Local Authority for our Social Care work with children and adults.
- Grow the range of advice work undertaken by the Advice 4 All Team especially in the Immigration and Disability fields.
- Install Energy Efficiency Measures to reduce energy bills and become more Eco friendly.
- Bring to a positive conclusion the long term future of the St James Church Building
- Further diversify the Board, welcoming Trustees with different ethnicities and lived experience.



Table of Contents of this Annual Report	Page		Page
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Achievements and Strategy for the Future	3	St James Staff and Trustees	9
Highlights of our year	4	Financial Overview	10
St James Building	5	Governance and Management	11
Advice 4 All Service	6	Thank You!	12

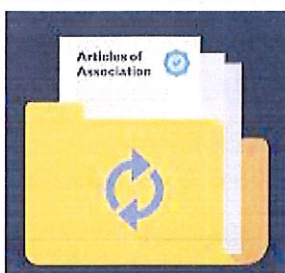


**FAMILY** Our Lottery Funded Family Hub supported 107 Families, 55% from BME communities by the end of the first year!



Our new Articles of Association were approved by the Charity Commission: these more accurately reflect the work we have developed over the last 28 years!

All the times the building staff set up the rooms so we can have family and community events, just like we did before COVID!



# Highlights of Our Year!

We were able to pay our hard working and dedicated staff, many who are on or close to the minimum wage, a welfare payment, to help them through the cost of living pressures.



The way that our Advice 4 All team has helped vulnerable people to cope with the cost of living crisis.



The staff put on a low-cost Funday for the community to celebrate 30 years of St James Centre and 20 years of Fun-abil8y!

Supporting over 205 families in the first year of the Neuro-Hub, double our target!



**NEUROHUB**  
NEURODIVERGENCE THRIVES HERE

Developing a new set of information leaflets for St James, so we look professional and cohesive!





**St James Centre — A welcoming Home from Home for all the Community!**

**St James Centre**  
Serving the whole community



Our Community Friendly Café has gone from strength to strength. Alongside all the meals it provides every day to clients and staff at the Centre. We provide free meals for some homeless people every day.



We have refurbished our disabled toilets on the ground and first floors thanks partly to a grant from B&Q



St James continued to be a Warm Welcome Space for the community over winter 2023. Every Tuesday, we opened up the Hive for families to enjoy playing with other children, meeting other parents/carers while enjoying a tasty meal.

**Our long term tenants**



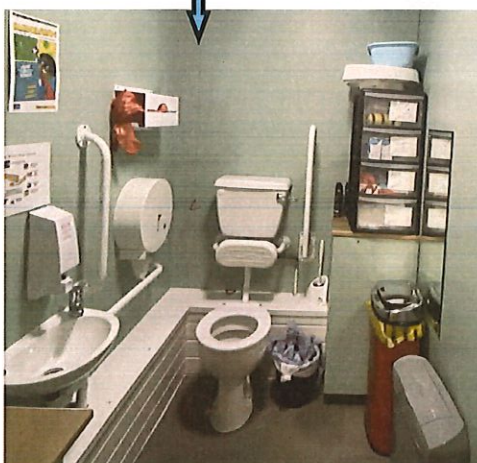
Derby College have been teaching English as a Second Language, ESOL, for 21 years from St James. They currently have over 600 students who take part in 75 classes each week!



The Community Nursery run by Derwent Stepping Stones part of YMCA provides support for the children of students attending the college as well as families from the local community.

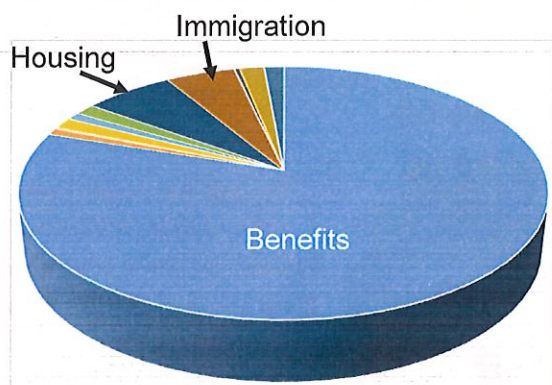


The Indoor Climbing Centre, Alter Rock is based in St James Church and remains a mecca for climbing enthusiasts.



## Advice 4 All — Our multi-lingual one stop shop for advice and support!

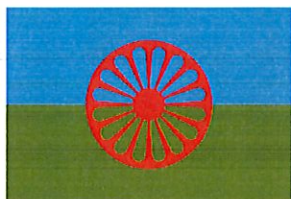
- ✓ Our Service provided 3561 advice sessions over the last year
- ✓ We supported 1948 different clients!
- ✓ The 3 main areas of support needed by clients are Benefits (80%), Housing (6%) and Immigration (5%), as you can see below



**“If I needed any future help, I would contact you. Anyone else who has problems that they have not been able to resolve, should come to this service”**  
**Comment of a grateful client**

### Roma Alliance Derby.

A new advisor for this project, Annamaria started recently, this is what she says about her experience.



“Since I began working at St. James Centre, I have met many wonderful people, and I have been able to establish relationships with them that allow them to trust me and collaborate with me to create a better life. I did not know that such support existed or that the Roma still needed support and direction.”

“I am pleased to be part of St James Centre, when I started working I was surprised, what services and support St James Centre offers to all of the communities. I am thankful that the Roma community can be part of this too.”

## Advice 4 All



### Cadent Warm Welcome Hub in Derby

Cadent asked us to become part of their Warm Welcome Network which stretches



across the Country. We work with them to give clients energy efficiency advice, free Carbon Monoxide alarms, and support people to maximise their income. We ran slow cooker lunches over Winter, which over 40 people came to. Cadent also generously helped St James with their heating bill too!

Advice 4 All worked hard all through the Winter to help local people apply for household and energy vouchers, maximise their income and reduce their debts to help people get through the cost of living crisis!

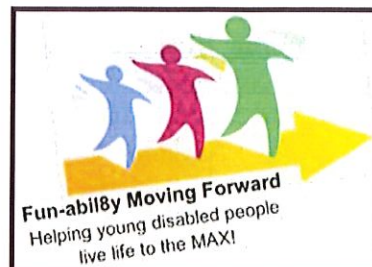
Staff from St James Centre and Lister House GP Surgery collaborated to run 12 health advice sessions, alongside our Advice Team. Only 27% of attendees were from the Eastern European Community, difficulties in engaging this group seems to be due to lack of understanding of prevention, language barriers and getting access to GP services.

Our advisors are multi-lingual speaking Czech, Polish, Slovak, Romanian, Romanes, and of course English!



**Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!**

- ☑ We supported 157 young disabled people aged 3 to 19, we provided 6,818 hours of support in clubs, holiday activities and one to one.
- ☑ We supported 43 disabled adults aged 18-60 we provided an amazing 24,517 hours on our Day Opportunities Service.
- ☑ We are truly diverse—More than 48% of our young people come from Black, Asian or European Communities.

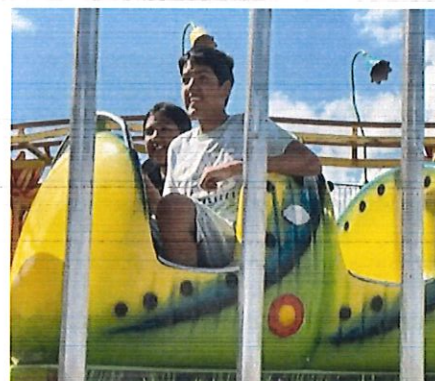


**HAF** Fun-abil8y provided HAF support on the Government's Holiday Activities and Food Programme) for 25 disabled children in the Christmas, Easter and Summer School Holidays. These were very successful and we are always over subscribed!

**NEUROHUB**  
NEURODIVERGENCE THRIVES HERE

The Derby Neuro-Hub is being led by St James, in partnership with

Umbrella, Community One and Children First. Over the year 205 families and young people were supported, far exceeding our target of 100! 2 things have become clear; children are experiencing difficulties at an earlier age, in the past they were more likely to struggle in the teenage years, now the most common age is 8 year old. Secondly families come to us not only pre but also post diagnosis, which evidences the lack of support available through schools, health and social care.



**"I like coming to Fun-abil8y, it helps me meet people with disabilities like me!" Comment from a young person**

**Our Short Breaks Service**

Derby City Council was awarded funding from the Short Breaks Innovation Fund and asked Fun-abil8y to support an extra 40 young people through our clubs and holiday activities. This increased the number of children to 124, so we restarted our Multi-activity Club to meet the demand. The extra financial support from the Innovation Fund has helped us to continue the Short Breaks Service, which is currently running at a substantial loss due to inadequate funding from Derby City Council.

**Fun-abil8y Family Hub**

Thanks to the generous 3 year funding from the Lottery we have been able to expand our work with Families of disabled children and adults! Over the year we supported 107 families, of which 55% were from BME background. The families asked us for help with a range of issues, the top 3 were Education Health and Care Plan and schools (43 families), mental health support (32 families), short breaks (25 families). Statutory services are so stretched that they send people to us for help! We organised lots of family fun days and trips, a parent to parent group and a free welfare rights service.



At Moving Forward, we support each adult to:-

	<b>Make my own contribution.</b>
	<b>Keep active in mind and body</b>
	<b>Make and keep friends</b>
	<b>Do as much as I can for myself</b>
	<b>Enjoy things that interest me</b>

## Moving Forward, with our Adult Service



### Moving Forward's Creative Learning Sessions

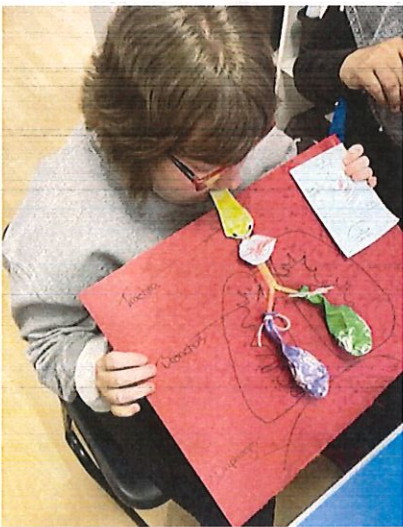
We strive to give our disabled adults lots of opportunities to learn new things and enjoy new experiences, just a few examples are: -

Discover what makes different countries special, some examples were taking part in a Brazilian carnival, making Belgian waffles and acting out a Viking story!

Learning about the Emergency Services, which included a giant operation game (doctor and nurses) and being a detective to solve a "crime" where the local PCSO came to take part!

For keeping yourself safe week, they made their own first aid box, learnt road safety signs and explored how to keep themselves safe on-line.

Other themes were around team building, keeping healthy and rescuing animals from the Arctic, by getting a toy animal from an ice block!



Comments from the disabled adults about our service.

"I like learning new things and chatting to new people"

"I like the staff because they are friendly and take care of me"

"I love coming to the centre because every day is different"

"I enjoy the meals from the café and cooking ones myself"

"I have lots of fun and I make good friends!"



Janet Tristram CEO



**St James Staff and Trustees**

Michael Futers  
the Chair of St  
James



**St James Trustees**  
Michael Futers Chair  
David Martin Guy Freeman  
Martin Gadsby Neil Watkins  
Yasmeen Raza Rev Alasdair Kay  
Ambreen Raza-Ali

**Chief Executive Officer**  
Janet Tristram

**Fun-abil8y Moving Forward Team**  
Ellie Fletcher  
Molly Jo Burnett  
Emma Twigg  
Ranjit Kaur  
Maryam Naz  
Wendy Young  
41 Support Workers

**Advice Services Team**  
Rafique Uzzaman  
Monica Toche  
David Lacko  
Ana Maria Toma

**Buildings/Core Team**  
Vicky Carter  
David Corregan  
Dace Saulina  
Taira Hussain  
Jadwiga Tokarek  
Cleaning Team

**Hello, my name is Emma!**

I'd like to share with you my journey so far!

I didn't have a great start in life, I did not finish school or sit my GCSEs. I had my son at the very early age of 18. However, having my child gave me the drive I needed to go back and study to gain the qualifications I needed. The journey was not an easy one but one I certainly worked hard to achieve.

I worked in various roles in nurseries and schools in the past but I never felt I was making a difference, then I stumbled across the St James Centre. I started as a support worker and over the 6 years of working here, I have worked my way up to being the adult service manager where our wonderful team and I work hard to support and meet the needs of around 30 young disabled adults. Now every day, I know we are making a difference!

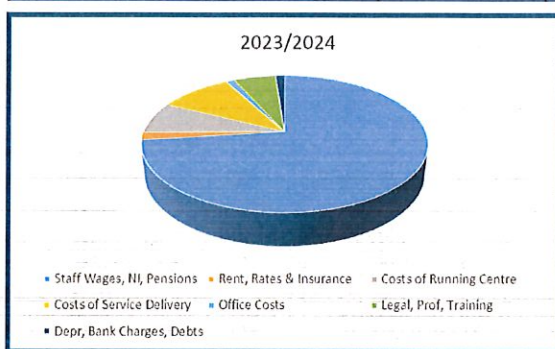
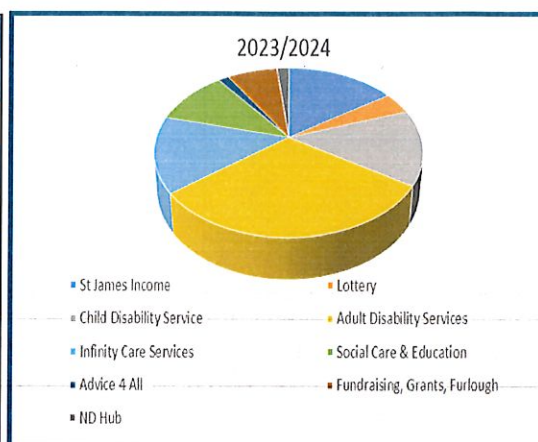
My favourite thing about St James Centre is how each service user, their family, volunteers and staff are part of our large, very caring diverse family!

If I could give a message to anybody it would be "Don't ever stop believing in yourself and your ability to achieve your full potential. The path may not always be clear but as they say, Rome was not built in a day!"



## St James Finance Overview

Income	2022/2023	2023/2024
St James Income	£175,496	£172,471
Lottery	£0	£46,366
Child Disability Service	£117,624	£160,063
Adult Disability Services	£461,799	£500,364
Social Care & Education	£122,769	£118,657
Advice 4 All	£24,209	£16,977
Fundraising, Grants	£120,324	£79,214
ND Hub	£0	£19,686
<b>Total</b>	<b>£1,022,222</b>	<b>£1,113,798</b>



Expenditure	2022/2023	2023/2024
Staff Wages, NI, Pensions	£661,612	£738,023
Rent, Rates & Insurance	£12,188	£18,490
Costs of Running Centre	£60,199	£74,723
Costs of Service Delivery	£93,168	£98,499
Office Costs	£11,858	£11,829
Legal, Prof, Training	£42,027	£57,432
Depr, Bank Charges, Debts	£11,516	£12,392
<b>Total</b>	<b>£892,568</b>	<b>£1,011,389</b>

**St James' income increased to £1,113,798, with the expenditure also increasing to £1,011,389. This gave us a surplus of £102,409 which is just under 9% of our turnover. This is the first time in the history of St James that our turnover has ever exceeded the 1 million mark!**



### St James Centre Financial Policy

#### Financial review

This financial situation has continued to be challenging with the cost of living issues exacerbated by the effect on St James (and of course other voluntary organisations) of the financial difficulties of Local Authorities. We explored the effect of 114 Notices (when Local Authorities declare that they are insolvent) on St James Centre and other Voluntary Organisations and it became clear that trying to avoid declaring a 114 Notice has severe consequences too. Such as unsustainable hourly rates for Health and Social Care, reduction/stopping of grants, slow payments of debts and increased need for our services to compensate for the lack of LA resources.

Despite this, St James has managed to weather the financial storm by having been successful in attracting half a million pounds worth of new grants, having diverse funding sources, the benefit of having on-site tenants and careful husbandry. St James' income increased by just over 12% to £1,113,798 from the previous year, and expenditure increased to £1,011,389. This gave us a surplus of £102,409 which is just under 9% of our turnover.

#### Reserves policy

The Company's Policy is to follow the Charity Commissioners' Recommendation to hold between 3 to 6 months' expenditure in general reserves. As of 31 March 2024, cash balances were £585,608. Our actual reserves are £616,869 (after revaluation reserves has been removed) which is more than enough to cover this period.

## St James Governance and Management

### Recruitment and Appointment of New Trustees

Individual trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Memorandum and Articles of Association require a minimum of 5 trustees at any one time.



All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.

### Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

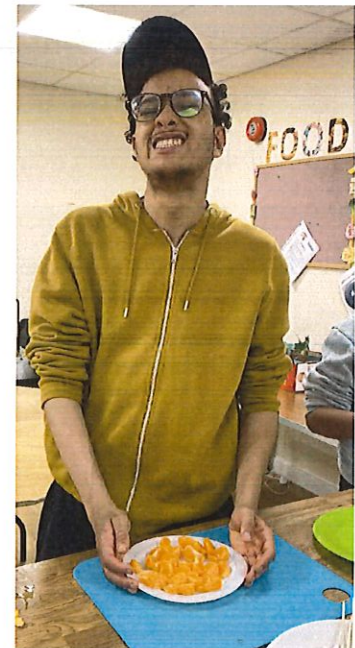
### Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.



### Responsibilities of the Trustees

- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing the charity's resources responsibly and ensure the charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



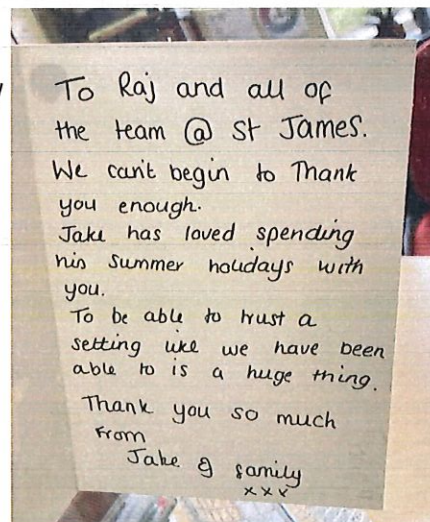
- \* Alka Computer Services
- \* Alter Rock
- \* B&Q Foundation
- \* Cadent
- \* Community Action Derby
- \* Derby City Council
- \* Derby College
- \* Derwent Stepping Stones
- \* Haines Watts Accountancy Services
- \* The Big Lottery
- \* The Home Office
- \* The Tudor Trust
- \* Umbrella



\* Wirehouse Employment/ Health and Safety Services

Here are some ways you can become involved in the work of St James!

- Volunteer for us
- Make a donation
- Follow us on Facebook, and Instagram (See box on the right!)



**You can contact us on:-**  
 01332 604080  
 reception@stjamescentre.org  
 St James Centre, Malcolm Street, Derby DE23 8LU

	@stjamescentrederby @FMF604066
	stjamescentrederby

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**  
**TRUSTEES' REPORT AND**  
**FINANCIAL STATEMENTS**  
**for the year ended 31 March 2024**

**Company Number 02824422**  
**Registered Charity Number 1043189**

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

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**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Reference and Administrative Information**

**CHARITY NAME:** St James' Centre (Derby) Limited

**CHARITY REGISTRATION NUMBER:** 1043189

**COMPANY REGISTRATION NUMBER:** 02824422 (England and Wales)

**REGISTERED OFFICE AND  
OPERATIONAL ADDRESS:** St James Centre, Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**BOARD OF TRUSTEES:** M R Puters  
G J Freeman  
N A Watkins  
M W Gadsby  
D N Martin  
A S Kay (Appointed 27.11.2023)  
Y Raza (Appointed 27.11.2023)  
A Raza-Ali (Appointed 27.11.2023)

**SECRETARY:** G J Freeman

**AUDITORS:** Haines Watts  
Chartered Accountants and Statutory Auditor  
10 Stadium Business Court  
Millennium Way  
Pride Park  
Derby  
DE24 8HP

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors Report) for the year ended 31 March 2024

The trustees, who are directors for the purposes of company law, present the annual Directors' Report together with the financial statements for the year ended 31 March 2024.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### Objectives and Activities

The Articles of Association for St James Centre have been amended to reflect the development of the Charity over the last 30 years. This was approved by the Charity Commission in June 2023 and adopted by the Board of St James Centre on 29<sup>th</sup> September 2023.

The overall aim of the charity has not changed in that it aims to contribute to the quality of life of the people of Derby and the wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. It aims to do this in a flexible, friendly, social and cultural environment.

But 3 new objects have been added:-

1. To provide facilities and services for children and adults with special needs and their families/carers to improve their quality of life.
2. To provide an advice service to those who suffer disadvantage by virtue of language, ethnicity of background
3. To promote social inclusion by preventing people becoming socially excluded, to support those who are and assist them to integrate into society.

The St James building aims to be a welcoming place used by and for the benefit of the surrounding community, providing rooms and services for training and community meetings. Over this year, more than 8,500 people from the local neighbourhood and the wider Derby area directly benefitted from the charity's work.

#### Achievements and Performance

It is 30 years since the St James Centre was incorporated as a Charity and not-for-profit company and 20 years since we started our disability services, so we organised a community day to celebrate this double birthday in the Summer 2023! We also refurbished our disabled toilets on the ground and first floors.

We were very pleased to discover that the building did not have any Reinforced Autoclaved Aerated Concrete (RAAC), despite the nationwide alert in September 2023. But we were less happy, when an errant uninsured driver knocked down our side wall, thankfully the insurance covered the repair and The Motor Insurance Bureau the excess!

During the winter months, we again became a warm space for the community, providing a warm night session once a week, helping people to apply for household and energy vouchers, providing lunch time sessions with a free slow cooker, all to help the community through the cost-of-living crisis.

The long-term future of St James Church, which we lease from the Diocese, has become more of an issue. Not only does it need major repairs to keep it water tight, but the insurance company is also asking for much higher premiums which the sub-lessee, Altar Rock Indoor Climbing Centre, cannot afford. We are in regular discussion with the Diocese, but the present and the future of the building remain uncertain.

Our Advice Service has had staffing issues during the year with 3 staff leaving for different reasons and the difficulty of trying to find suitable staff to replace them. Thankfully, the funding from Tudor Trust was extended for another 2 years to support the Roma Advice Derby work and we managed to find a suitable member of staff from the Roma community to train to be an advisor. Our work as part of the Cadent Warm Hub Network continued to go well with many clients benefitting from help with CO alarms, energy vouchers and energy efficiency advice.

## **ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Trustees' Annual Report (including Directors Report) for the year ended 31 March 2024**

### **Achievements and Performance (cont'd)**

Our range of disability services we were able to offer increased this year with the extra support for families of disabled children and adults funded by the Lottery Funding. This was much needed with Special Education and Disability (SEND) Services in Derby and across the UK being in crisis, due to the lack of funding available from schools and local authorities. The Derby Neuro Diverse Hub, for which we are the lead organisation is a case in point, it was anticipated that we would support 100 children over the first year, in fact 400 children were referred to us.

We delivered the Short Break Innovation Fund, the Holidays and Food Project (HAF) in addition to our adult Day Opportunities and Short Break Contracts. This brought a major recruitment challenge finding suitable Health and Social Care support staff, although this difficulty was mirrored across the country, with sustained hard work we managed to recruit the staff we needed.

### **Statement on public benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives in planning our future activities.

In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

### **Staff and Volunteers**

We remain incredibly grateful to our staff and volunteers, not just for their exceptional skills, qualifications and experience that they bring, but also their continued commitment to the work. We particularly wish to thank our entire team for their support, positivity and commitment to working with individuals and communities, especially those most disadvantaged.

### **Financial Review**

This financial situation has continued to be challenging with the cost of living issues exacerbated by the effect on St James (and of course other voluntary organisations) of the financial difficulties of Local Authorities. We explored the effect of 114 Notices (when Local Authorities declare that they are insolvent) on St James Centre and other Voluntary Organisations and it became clear that trying to avoid declaring a 114 Notice has severe consequences too. Such as unsustainable hourly rates for Health and Social Care, reduction/stopping of grants, slow payments of debts and increase need for our services to compensate for the lack of LA resources.

Despite this, St James has managed to weather the financial storm having been successful in attracting half a million pounds worth of new grants, having diverse funding sources, the benefit of having on-site tenants and careful husbandry. St James' income increased by just over 12% to £1,113,798 from the previous year, and expenditure increased to £1,011,389. This gave us a surplus of £102,409 which is just under 9% of our turnover.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2024

### Reserves Policy

The charity's policy is to follow the Charity Commissioners' Recommendation to hold between 3 to 6 months' expenditure in general reserves. As of 31 March 2024, cash balances were £585,608. Our actual reserves are £616,869 (after revaluation reserve has been removed) which is more than enough to cover this period.

### Risk Management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise. This ensures that appropriate controls are in place to provide reasonable assurance against fraud, error and other threats. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

### Structure, Governance and Management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Puters (Chair)  
G J Freeman (Secretary)  
N A Watkins  
M W Gadsby  
D N Martin  
Y Raza  
A Raza-Ali  
A Kay

J Tristram has acted as Chief Executive Officer during the year.

### Nature of Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006. The Articles of Association for St James Centre have been amended to reflect the development of the Charity over the last 30 years. This was approved by the Charity Commission in June 2023 and adopted by the Board of St James Centre on 29<sup>th</sup> September 2023.

### Recruitment and Appointment of Trustees

The trustees are appointed by the Board of Trustees and serve for 3 years, after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 5 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirements for any specialist skills needed.

The Board of Trustees administers the charity. The Board meets bi-monthly. New trustees undergo an orientation day to brief them of their obligations under charity and company law, committee and decision-making processes, the business plan and recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day, they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

Over the past year we have attracted 3 new trustees who come from diverse backgrounds, including different ethnicities, disabilities and voluntary sector backgrounds. This has made our board more reflective of the communities we serve.

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Trustees' Annual Report (including Directors Report) for the year ended 31 March 2024**

**Organisational Structure**

A chief executive is appointed by the trustees to manage the day-to-day operations of the charity, working with all the staff of the company. There are 4 senior managers who supervise the co-ordinators of services and projects.

**Trustees' responsibilities in relation to the financial statements**

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including the statement of financial activities for the financial year. In preparing those financial statements, the trustees are required to:

- Observe the methods and principles in the Charities SORP;
- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

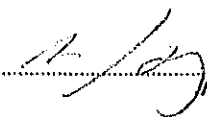
**Members of the Board of Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5.

Board Members of the charitable company guarantee to contribute an amount not exceeding £1 to the assets of the charitable company in the event of winding up. The total number of such guarantees as of 31 March 2024 was 8 (2023: 5).

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee and signed on its behalf by:

  
..... M Gadsby (Trustee)  
18/12/2024

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Opinion**

We have audited the financial statements of St. James' Centre (Derby) Limited for the year ended 31 March 2024 which comprise the Statement of Financial Activities (including Income and Expenditure Account), the Statement of Financial Position and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of the incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

**Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Conclusions relating to going concern**

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you where:

- the directors' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate;  
or
- the directors have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

**Other information**

The trustees are responsible for the other information. The other information comprises the information included in the Annual report other than the financial statements and our Auditors report thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

**Opinions on other matters prescribed by the Companies Act 2006**

In our opinion based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year to which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

**Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

The comparative figures were not audited, however we have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.
- The trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

**Responsibilities of Trustees**

As explained more fully in the Statement of Trustees Responsibilities, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or has no realistic alternative but to do so.

**Auditors' responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below;

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

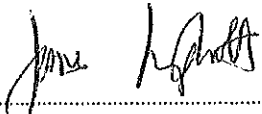
- Enquiring of management any known or suspected instances of fraud; as well as considering management's assessment of the susceptibility of the financial statements to fraud.
- Performing substantive testing over a selection of journal entries made in the year, to address the risk of fraud due to management override of controls.
- We also communicated relevant laws and regulations and potential fraud risks to all engagement team members, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.
- Reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of relevant laws and regulations described as having a direct effect on the financial statements. Specifically checking compliance with Charity Commission as well as employment and taxation laws and regulations.
- Performing analytical procedures to identify any unusual or unexpected relationships that may indicate an increased risk of material misstatement as a result of fraud, or management override.
- Assessing accounting estimates which have a material impact on the year end accounts, to determine if there is indication of management bias.

Despite, the audit being planned and conducted in accordance with ISAs (UK) there remains an unavoidable risk that material misstatements in the financial statements may not be detected owing to the inherent limitations of the audit, and that by their very nature, any such instances of fraud or irregularity likely involve collusion, forgery, intentional misrepresentations, or the override of internal controls.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at [www.frc.org.uk/auditorsresponsibilities](http://www.frc.org.uk/auditorsresponsibilities). This description forms part of our Report of the Auditors.

**Use of Report**

This report is made solely to the charitable company's members, as a body in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



James Liptrott – Senior Statutory Auditor  
For and on behalf of Haines Watts East Midlands - Statutory Auditors  
10 Stadium Business Court  
Millennium Way, Pride Park  
Derby, DE24 8HP

Date: 18/12/2024

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

**Statement of Financial Activities for the year ended 31 March 2024  
(Incorporating Income and Expenditure Account)**

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total Funds 2024 £	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £
<b>Income and Endowments</b>							
Charitable Activities	5	762,633	197,888	960,521	740,913	114,302	855,215
Investment Income	6	152,850	-	152,850	133,456	-	133,456
Other Income	7	427	-	427	486	150	636
<b>Total Income</b>		<b>915,910</b>	<b>197,888</b>	<b>1,113,798</b>	<b>874,855</b>	<b>114,452</b>	<b>989,307</b>
<b>Charitable Activities</b>	8	<b>(821,860)</b>	<b>(176,955)</b>	<b>(998,815)</b>	<b>(780,685)</b>	<b>(101,855)</b>	<b>(882,540)</b>
Other Expenditure	9	(12,574)	-	(12,574)	(10,028)	-	(10,028)
<b>Total Expenditure</b>		<b>(834,434)</b>	<b>(176,955)</b>	<b>(1,011,389)</b>	<b>(790,713)</b>	<b>(101,855)</b>	<b>(892,568)</b>
<b>Net Income</b>		<b>81,476</b>	<b>20,933</b>	<b>102,409</b>	<b>84,142</b>	<b>12,597</b>	<b>96,739</b>
<b>Net Movement in Funds</b>		<b>81,476</b>	<b>20,933</b>	<b>102,409</b>	<b>96,739</b>	<b>12,597</b>	<b>96,739</b>
<b>Reconciliation of Funds</b>							
Total Funds Brought Forward		592,941	(78,481)	514,460	387,383	30,338	417,721
Transfers		(76,507)	76,507	-	121,416	(121,416)	-
<b>Total Funds Carried Forward</b>	18	<b>597,910</b>	<b>18,959</b>	<b>616,869</b>	<b>592,941</b>	<b>(78,481)</b>	<b>514,460</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources, and resources expended, derive from continuing activities.

The notes on pages 15 to 24 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Balance Sheet as at 31 March 2024**

	Note	Total 2024 £	Total 2023 £
<b>Fixed Assets</b>			
Tangible fixed assets	13	532,721	1,034,713
Investment property	14	<u>497,482</u>	<u>-</u>
		1,030,203	1,034,713
<b>Current Assets</b>			
Debtors	15	131,448	173,854
Cash at bank and in hand		<u>585,608</u>	<u>434,981</u>
		717,056	608,835
<b>Liabilities</b>			
Creditors falling due within one year	16	<u>(161,608)</u>	<u>(160,306)</u>
<b>Net Current Assets</b>		<u>555,448</u>	<u>448,529</u>
<b>Net Assets</b>		<u>1,585,651</u>	<u>1,483,242</u>
<b>The Funds of the Charity</b>			
Restricted funds	19	18,959	(78,481)
Unrestricted funds	19	597,910	592,941
Revaluation reserve	18	<u>968,782</u>	<u>968,782</u>
Total Unrestricted Funds		<u>1,566,692</u>	<u>1,561,723</u>
<b>Total Funds</b>		<u>1,585,651</u>	<u>1,483,242</u>

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies and constitute the annual accounts required by the Companies Act 2006 and are for circulation to members of the company.

Approved by the Board of Directors on 10/04/24 and signed on its behalf by:

.....  
M Gadsby  
Trustee

The notes on pages 15 to 24 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Statement of Cash Flows for the year ended 31 March 2024**

	Note	Total 2024	Total 2023
		£	£
<b>Cash flows from operating activities</b>			
Net Cash Income	1	150,201	123,497
Interest paid		(1,428)	(1,359)
Net cash flows from operating activities		<u>148,773</u>	<u>122,138</u>
<b>Cash flows from investing activities</b>			
Purchase of tangible fixed assets		(2,686)	(22,920)
Interest received		4,540	1,466
Net cash flows from investing activities		<u>1,854</u>	<u>(21,454)</u>
Net increase in cash and cash equivalents		150,627	100,684
Cash and cash equivalents at 1 April 2023	2	<u>434,981</u>	<u>334,297</u>
Cash and cash equivalents at 31 March 2024	2	<u>585,608</u>	<u>434,981</u>

All of the cash flows are derived from continuing operations during the above two periods.

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

**Notes to the Statement of Cash Flows for the year ended 31 March 2024**

**1 Reconciliation of net income/ (expenditure) to net cash flow from operating activities**

	2024	2023
	£	£
<b>Net income/(expenditure) for the reporting period (as per the statement of financial activities)</b>	102,409	96,739
Depreciation	7,196	5,235
Interest received	(4,540)	(1,466)
(Increase)/decrease in debtors	42,406	(37,640)
Increase/(decrease) in creditors	1,302	59,270
<b>Net cash inflow from operating activity</b>	<u>150,201</u>	<u>123,497</u>

**2 Cash and cash equivalents**

	2024	2023
	£	£
<b>Year ended 31 March 2024</b>		
Cash and cash equivalents	585,608	434,981
	<u>585,608</u>	<u>434,981</u>

	2024	2023
	£	£
<b>Year ended 31 March 2023</b>		
Cash and cash equivalents	434,981	334,297
	<u>434,981</u>	<u>334,297</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2024**

**3. Charity Status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James' Centre  
Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**4. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**Statement of Compliance**

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Basis of preparation**

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accountancy policy notes.

The financial statements are presented in sterling (£) and rounded to the nearest pound.

**Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements. This is based on:

- Having diverse sources of income covering a wide variety of work, so that if any particular project or service ends, it minimizes the effect on the financial situation.
- Having regular rental income and many on-going sources of funding
- Adequate reserves to call on if needed.
- Annual budgeting and frequent reviews of projects ensure any issues or upcoming issues are noted quickly to ensure action is taken.
- having experienced managers and trustees who are able to ensure finances are kept under control

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued**

**Income and Endowments**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised when the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

**Donations and Legacies**

Donated services or facilities are recognised as income when the charity has control over the item, any condition associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the base of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

**Grants Receivable**

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credits in the period in which the services are delivered.

**Taxation**

The charitable company is exempt for Corporation Tax on its charitable activities. The Trustees have reviewed the charity's activities and are confident that they further the company's charitable aims and as such are considered to be primary purpose trading.

**Depreciation and Amortisation**

Tangible fixed assets are initially measure at cost and subsequently measure at costs or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

<b>Asset Class</b>	<b>Depreciation method and rate</b>
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

**Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the net asset is estimated in order to determine the extent of the impairment loss (if any).

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued**

**Investment Property**

Investment property is shown at most recent valuation. Any aggregate surplus or deficit arising from changes in fair value is recognised in the income and expenditure account.

**Fund Structure**

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve fund to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for us in particular area or for specific purposes, the use of which is restricted to that area or purpose.

**Pensions and other post-retirement obligations**

The charity operates a defined contribution pension scheme. The assets of the scheme are held outside the charity in independently administered funds. Contributions payable for the year are shown within the financial statements.

**Financial Instruments**

**Classification**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Recognition and measurement**

All financial assets and liabilities are initially measure at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measures at fair value (which is normally the transaction price excluding transactions costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measure at the present value of the future payments discounted at a market rate or interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**5. Income from charitable activities**

	Unrestricted £	Restricted £	2024 £	2023 £
Incoming resources from charitable activities	761,661	197,888	959,549	855,215
Donations received	972	-	972	-
	<u>762,633</u>	<u>197,888</u>	<u>960,521</u>	<u>855,215</u>

During the period, restricted fund grants were received and which have been recognised in the current year are:

Big Lottery Fund of £46,136 which was to support the Family Hub in supporting disabled people and their families in Derby.

Cadent Fund of £40,120 to support our Making Ends Meet project, providing debt advice and energy efficiency advice, warm nights and supporting the community centre by providing funds to help with the increased energy bills.

B&Q Foundation grant of £2,959 to enable us to further support the users of our community centre by upgrading our facilities.

**6. Investment Income**

	Unrestricted Funds Designated £	General £	Total 2024 £	Total 2023 £
Interest receivable and similar income:				
Interest receivable on bank deposits	-	6,255	6,255	1,466
Income from rents	-	146,595	146,595	131,990
	<u>-</u>	<u>152,850</u>	<u>152,850</u>	<u>133,456</u>

**7. Other Income**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Government grants – CJRS Scheme	-	-	-	-
Other income	427	-	427	636
	<u>427</u>	<u>-</u>	<u>427</u>	<u>636</u>

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**8. Expenditure on charitable activities**

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Wage costs	569,901	120,882	690,783	629,077
Social security costs	23,999	7,761	31,760	20,416
Pension costs	12,348	3,132	15,480	12,119
Depreciation	5,312	1,884	7,196	5,235
Other resources expended	210,300	43,296	253,596	215,693
	<u>821,860</u>	<u>176,955</u>	<u>998,815</u>	<u>882,540</u>

**9. Other expenditure**

	Unrestricted Funds	Restricted Funds	2024	2023
	£	£	£	£
Operating lease expense	1,219	-	1,219	5,489
Governance and support costs	9,927	-	9,927	3,180
Finance costs	1,428	-	1,428	1,359
	<u>12,574</u>	<u>-</u>	<u>12,574</u>	<u>10,028</u>

**10. Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year. There were no emoluments or expenses paid to any Trustee, or persons connected with such a Trustee, directly or indirectly from the funds of the Company or from the property of any situation or body corporate connected with the Company. There are no other related party disclosures.

**11. Staff costs**

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full-time equivalents was as follows:

	2024	2023
Employees	<u>50</u>	<u>50</u>

No employee received emoluments of more than £60,000 during the year.

Total remuneration of £145,313 (2023: £131,366) was paid to six key management personnel during the year.

**12. Auditor's remuneration**

	2024	2023
	£	£
Audit of the financial statements fee	9,000	-
Independent examination fee	-	<u>3,180</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

13. Tangible fixed assets

	<u>Land and buildings</u>	<u>Fixtures, fittings and Equipment</u>	<u>Computers</u>	<u>Other assets</u>	<u>Total</u>
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2023	1,000,000	40,969	9,360	14,216	1,064,545
Reclassifications	(497,482)	-	-	-	(497,482)
Additions	-	2,686	-	-	2,686
At 31 March 2024	<u>502,518</u>	<u>43,655</u>	<u>9,360</u>	<u>14,216</u>	<u>569,749</u>
<b>Depreciation</b>					
At 1 April 2023	-	13,728	8,994	7,110	29,832
Charge for the year	-	5,408	366	1,422	7,196
At 31 March 2024	-	<u>19,136</u>	<u>9,360</u>	<u>8,532</u>	<u>37,028</u>
<b>Net book value</b>					
At 31 March 2024	<u>502,518</u>	<u>24,519</u>	<u>-</u>	<u>5,684</u>	<u>532,721</u>
At 31 March 2023	<u>1,000,000</u>	<u>27,241</u>	<u>366</u>	<u>7,106</u>	<u>1,034,713</u>

Revaluation

The charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The charity's land and buildings were valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The financial statements were updated to reflect this latest valuation. The historical cost of property held at the year-end was £31,218 (2023: £31,218).

14. Investment property

	<u>Total</u>
	£
<b>Fair Value</b>	
At 1 April 2023	-
Revaluations	-
Reclassifications	497,482
At 31 March 2024	<u>497,482</u>
<b>Net book value</b>	
At 31 March 2024	<u>497,482</u>
At 31 March 2023	<u>-</u>

15. Debtors

	2024	2023
	£	£
Trade debtors	53,039	123,377
Prepayment and accrued income	78,409	50,477
	<u>131,448</u>	<u>173,854</u>

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**16. Creditors**

	2024	2023
	£	£
Falling due in one year:		
Trade Creditors	4,089	47,954
Other taxation and social security	8,657	9,137
Other creditors	4,732	5,439
Accruals and deferred income	144,130	97,776
	161,608	160,306

**17. Pension and other schemes**

**Defined contribution pension scheme**

The charity operated a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £15,480 (2023: £12,119).

**18. Reserves**

Year Ended 31 March 2024	Unrestricted revaluation reserve	Total
	£	£
At 1 April 2023	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2024	968,782	968,782
Year Ended 31 March 2023	Unrestricted revaluation reserve	Total
	£	£
At 1 April 2022	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2023	968,782	968,782

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**19. Funds**

<b>Year Ended 31 March 2024</b>	<b>At 1 April 2023</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>Other recognised gains/(losses)</b>	<b>At 31 March 2024</b>
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General	592,941	915,910	(834,434)	(76,507)	-	597,910
Designated	-	-	-	-	-	-
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<b>1,561,723</b>	<b>915,910</b>	<b>(834,434)</b>	<b>(76,507)</b>	<b>-</b>	<b>1,566,692</b>
<b>Restricted Funds</b>						
National Lottery fund	-	49,292	(49,292)	-	-	-
Short breaks extra	-	49,742	(38,800)	-	-	10,942
Other restricted funds	(78,481)	98,854	(88,863)	76,507	-	8,017
<b>Total Restricted Funds</b>	<b>(78,481)</b>	<b>197,888</b>	<b>(176,955)</b>	<b>76,507</b>	<b>-</b>	<b>18,959</b>
<b>Total Funds</b>	<b>1,483,242</b>	<b>1,113,798</b>	<b>(1,011,389)</b>	<b>-</b>	<b>-</b>	<b>1,585,651</b>
<b>Year Ended 31 March 2023</b>	<b>At 1 April 2022</b>	<b>Incoming Resources</b>	<b>Resources Expended</b>	<b>Transfers</b>	<b>Other recognised gains/(losses)</b>	<b>At 31 March 2023</b>
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General	163,953	873,389	(790,713)	346,312	-	592,941
Designated	223,430	1,466	-	(224,896)	-	-
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<b>1,356,165</b>	<b>874,855</b>	<b>(790,713)</b>	<b>121,416</b>	<b>-</b>	<b>1,561,723</b>
<b>Restricted Funds</b>						
Other restricted funds	30,338	114,452	(101,855)	(121,416)	-	(78,481)
<b>Total Restricted Funds</b>	<b>30,338</b>	<b>114,452</b>	<b>(101,855)</b>	<b>(121,416)</b>	<b>-</b>	<b>(78,481)</b>
<b>Total Funds</b>	<b>1,386,503</b>	<b>989,307</b>	<b>(892,568)</b>	<b>-</b>	<b>-</b>	<b>1,483,242</b>

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**Purposes of restricted funds:**

National Lottery Community fund – This grant is from the National Lottery and is to support the Family Hub project in order to improve lives within the local community.

Short Breaks Extra fund – This grant is from Derby City Council and is in place to cover activity costs as well as staff support to service these breaks.

Other restricted fund – This is the balance of all the other individual funds which are not material in isolation.

**20. Analysis of net assets between funds**

Year Ended 31 March 2024	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2024
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,014,164	-	16,039	1,030,203
Current Assets	647,569	-	69,487	717,056
Current Liabilities	(95,041)	-	(66,567)	(161,608)
<b>Total Net Assets</b>	<b>1,566,692</b>	<b>-</b>	<b>18,959</b>	<b>1,585,651</b>

Year Ended 31 March 2023	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2023
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,025,410	-	9,303	1,034,713
Current Assets	604,829	-	4,006	608,835
Current Liabilities	(68,510)	-	(91,796)	(160,306)
<b>Total Net Assets</b>	<b>1,561,729</b>	<b>-</b>	<b>(78,481)</b>	<b>1,483,242</b>

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2024 - continued

**21. Analysis of net funds**

Year Ended 31 March 2024	At 1 April 2023	Movement	At 31 March 2024
	£	£	£
Cash at bank and in hand	434,981	150,627	585,608
Net funds	<u>434,981</u>	<u>150,627</u>	<u>585,608</u>
Year Ended 31 March 2023	At 1 April 2022	Movement	At 31 March 2023
	£	£	£
Cash at bank and in hand	334,297	100,684	434,981
Net funds	<u>334,297</u>	<u>100,684</u>	<u>434,981</u>

**22. Leasing agreements**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	3,199	8,319
Between one and five years	2,368	14,723
	<u>5,567</u>	<u>23,042</u>

The charity acts as a lessor to a third party. The future minimum lease payments under non-cancellable operating leases receivable are shown below;

	2024	2023
	£	£
Within one year	113,139	109,431
Between one and five years	79,335	192,474
More than five years	-	-
	<u>192,474</u>	<u>301,905</u>

**23. Related party transactions**

There were no related party transactions in the year (2023: £nil).

**ST JAMES' CENTRE (DERBY)**

England & Wales - Charity number 1043189

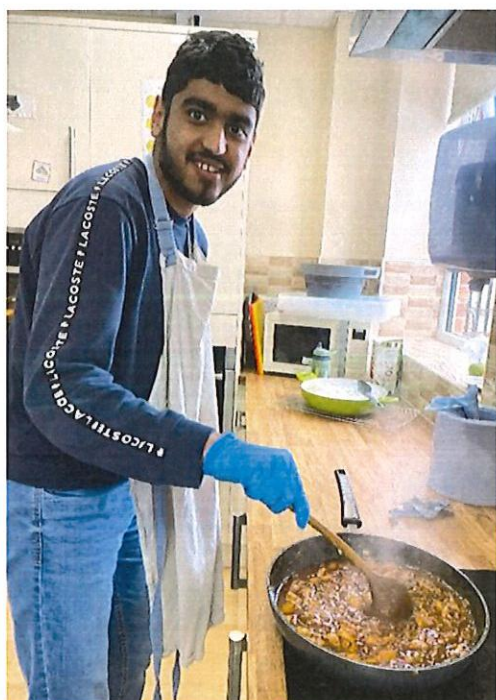
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# Accounts

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# St James Centre Annual Report and Accounts 2022 to 2023



A place full of  
life, laughter,  
diversity and  
harmony!

Helping people  
move forward in  
their life!

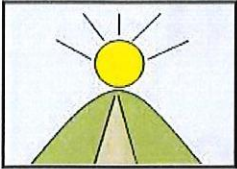


**St James  
Centre**

Serving the whole community



**St James Centre** is an incorporated trust, constituted under a trust deed and is a registered charity number 1043189. St James is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.



**Our Vision**

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

**Our Mission**

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



Trusted by the community to work for the benefit of all



Positive, Pro-active, Innovative and can-do organisation

People centred, valuing the individual

Live equality and celebrate diversity



Professional, passionate staff who work for Social Justice



## St James Strategy and Achievements 2022 to 2023

- **Keep St James Centre a COVID safe space while continuing to get back to our normal service delivery and openness to the community. Thankfully we all survived COVID and amazingly we are back to normal!**
- **Develop the Family Hub and find long term funding for it. We were awarded £246,360 from the Big Lottery to keep it going for 3 years.**
- **Develop our work with the Roma Community to help them prosper here. We have developed several ideas and Tudor Trust have agreed to fund us for another 2 years.**
- **Support people from the Local Community through the developing Cost of Living Crisis. St James became a warm welcome centre proving meals, vouchers, energy support and even a free slow cooker!**
- **Apply for funding to support the Advice and Disability Services. We were successful in applying for 12 different pots of money and brought in £482,225 in total.**
- **Develop more EOTAS (Education other than at school) support packages. We welcomed a deaf young man who has a personalised EOTAS package; he is thriving!**

## St James Strategy for 2023 to 2024

- **Continue to develop our Constitution to reflect our work going forward**
- **Improving the energy efficiency of the Centre to reduce our carbon footprint**
- **Develop further our work with the Roma Community in Derby**
- **Strengthen the Advice Team with new workers and more training**
- **Bring the Derby ND Hub to life and support 100 children this year.**
- **Obtain a fair hourly rate from the Local Authority for our Social Care work with children and adults**
- **Deliver successfully the Family Hub, the Short Break Innovation and HAF Programmes and the Cadent Project.**
- **Bring to a positive conclusion the long term future of the St James Church building**



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Being awarded nearly a quarter of a million pounds by the Big Lottery to run our Family Hub for another 3 years!



St James's clients, staff and organisation survived the Pandemic and amazingly we are back to normal welcoming people in!

### Becoming the Cadent Centre for Warmth in Derby!



Seeing how much the children enjoy coming to HAF (Holiday Activity and Food Programme) sessions!



"The advice you gave really helped me"



The way the families and their young people supported each other during the Warm Welcome Family nights!



## Highlights of Our Year!



"Don't know where we would be without your support"



Being part of the Neuro-Divergent (ND) Hub Partnership that won the tender to deliver the new innovative ND Hubs in Derby! And becoming the Lead organisation to make it happen!

The success of our Friendly Café, which feeds not only clients and staff, but also homeless people. Achieving a 5 star hygiene rating!



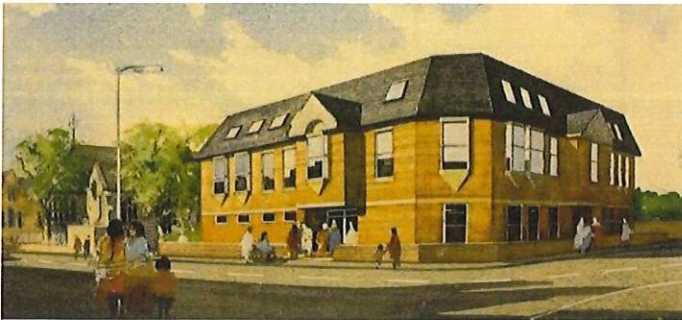
The Advice Service coming back in house, which helped us support thousands of people during the cost of living crisis during the Winter.

Being able to continue to lead the Roma and Eastern European Community work in Derby, thanks to further funding from Tudor Trust

**St James Centre — A welcoming Home from Home for all the Community!**

**St James Centre**

Serving the whole community



Our Community Friendly Café has gone from strength to strength. Alongside all the meals it provides every day to clients and staff at the Centre, it provided 700 free meals in 6 weeks over winter 2022 and gained 5 stars from the food hygiene check. Some homeless people still come every day for a free meal.

**Our long term tenants**



Derby College have been teaching English as a Second Language, ESOL, for 20 years from St James. They currently have over 600 students who take part in 75 classes each week!



The Community Nursery run by Derwent Stepping Stones provides support for the children of students attending the college as well as families from the local community.



The Indoor Climbing Centre, Alter Rock, based in St James Church building has built its business back up again post COVID and is thriving!



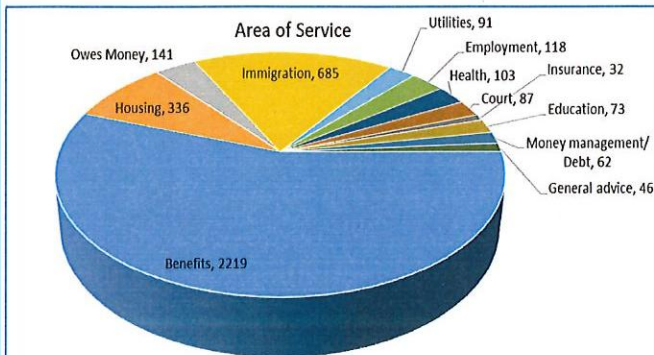
St James became a Warm Welcome Space for the community over winter 2022. Every Tuesday, we opened up the Hive for families to enjoy playing with other children, meeting other parents/carers while enjoying a tasty meal.

The St James Centre has been able to start renting out rooms for meetings and activities over the last year. However, despite the space being restricted due to having to set up an office for our Advice Service, we welcomed Surtal Asian Arts Dance Class and Severn Trent who ran sessions to help people get back to work.



## Advice 4 All — Our multi-lingual one stop shop for advice and support!

- ✓ Our Service provided 3909 advice sessions (last year it was 2432) which was a 62% increase on the previous year!
- ✓ We supported 1851 different clients, (last year was 575) which was a huge increase of 320%! Due to the number of our clients who we helped with household/energy vouchers



We said goodbye this year to Shameem Malooq, the Manager of our Advice Service for 12 years and a member of the Senior Management Team. We are really going to miss her, but we wish her much happiness in her retirement!



The Advice 4 All Service had to move from Pear Tree School as they wanted their rooms back, so after a fruitless search for premises we took the service back in house at the St James Centre.

Advice 4 All became a trusted provider for the Household Fund, which became overwhelming in Winter 2022, when we had 500 people contact us in 2 weeks in January!



Roma Alliance Derby has had a busy year, we started a new Job Club asked for by the community and a

campaign to help private renters get work done by their landlords. Over 250 people came to our Roma Awareness Training sessions, and we recruited 3 Roma consultants from different backgrounds. The inclusion team of the Council of Europe came to look at how the Roma Community were settling in the UK.



Cadent contacted us and asked us to become part of their Warm Welcome Network which stretches across the Country. We

worked with them to give clients energy efficiency advice, free Carbon Monoxide alarms, and supported people to maximise their income. We ran slow cooker nights which over 50 people came to and they generously helped St James with their heating bill.

### The EUSS Settlement Scheme

The Advice Team continued to support vulnerable people to apply for pre-settled and settled status, under a Home Office contract.

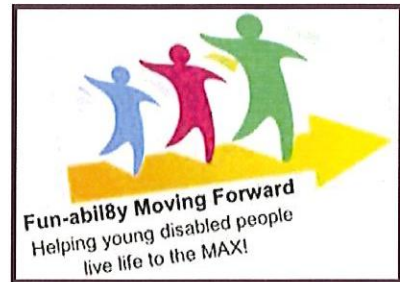


Our advisors are multi-lingual speaking Russian, Latvian, Czech, Polish, Slovak, Romanian, Romanes, Urdu, Mirpuri, Punjabi and of course English!



**Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!**

- ☑ **We supported 133 young disabled people aged 3 to 60 who have a wide range of disabilities**
- ☑ **We are truly diverse—More than 46% of our young people and staff come from Black, Asian or European Communities.**



Fun-abil8y started to run HAF (the government's Holiday Activities and Food programme) sessions from Summer 2022 for disabled children. These have been very successful and we are always over subscribed!

Each session was delivered round a consistent model, with an hour of adapted physical activity, a healthy meal, craft or games and social time to help the children feel settled.



#### Fun-abil8y Family Hub

Over the year we supported 44 families, of which 64% were from

BME background. The families asked us for help with a range of issues, the top 3 were school (48%), benefits (18%), adult services (11%). The statutory services are so stretched that they often send people to us for help! We ran a siblings club and parent to parent group, as well as family events such as a Jubilee party, a seaside trip and a mad hatters tea party. Sadly the previous funding was running out...

So, we were delighted when the Lottery agreed to fund our Fun-abil8y Family Hub for another 3 years from March 2023! Thank you so much!



**NEUROHUB**  
NEURODIVERGENCE THRIVES HERE

St James was part of a successful partnership bid to develop Neuro Hubs for children and their parents/ carers who have neuro-divergent conditions like Autism and ADHD. We will be taking the lead when it starts in April 2023.

**IMPROVING VARIETY AND CHOICE IN SHORT BREAKS**

**Derby City Council was awarded funding from the Short Breaks Innovation Fund and Fun-abil8y are one of 4 organisations who have been asked to help deliver it from April 2023.**

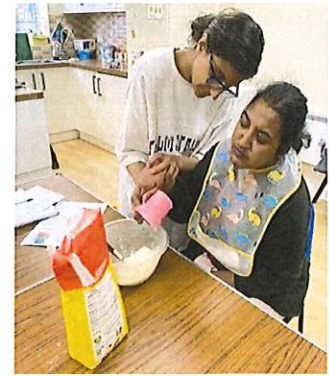
St James successfully applied to become a provider of Adult Day Opportunities for Derbyshire County Council in March 2023.



## Moving Forward, with our Adult Service

Each disabled adult makes and follows a development plan in each of the 5 key areas.

	<p><b>Making my contribution to the community.</b></p>
	<p><b>Keeping physically and mentally active</b></p>
	<p><b>Making and keeping friends</b></p>
	<p><b>Becoming as independent as I can</b></p>
	<p><b>Develop my own Interests</b></p>



### Moving Forward's Creative Learning Sessions

- Radio Derby helped us beat the January blues by holding a wonderful show in our Hive!
- In Maths week we brought numbers into the real world through Money Monday, Time Tuesday, Weigh-In Wednesday, Triangular Thursday and Fractions Friday!
- We ran our own "St James has talent" where the adults showcased their singing, dancing and comedy skills
- Each young person baked a cake to try and win the coveted "Best Baker Trophy!" in our own "Bake-off"
- We took part in community activities like keeping fit with group yoga, making Diwali Lanterns and working on the local allotment.
- We enjoyed Science week where they liked making erupting volcanos!
- We held a week to highlight the "People who help us in our community"



### Comments from Families about our service

"The girls had a lot of fun during the summer they came back very happy and relaxed"

"My son has never come to St James Centre before, but the following day he was asking to come again!"

"My boys are so happy with you. I also got some rest and some time for myself I did some shopping on my own which helped me out a lot.

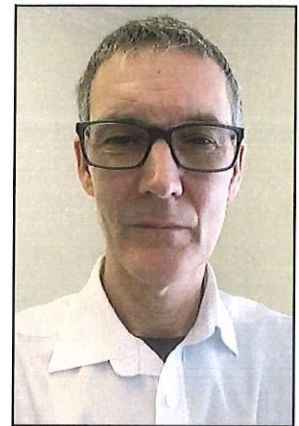
"I feel a weight has been lifted off my shoulders, after speaking to someone that understands"

Janet Tristram CEO



**St James Staff and Trustees**

Michael Futers  
the Chair of St  
James



**St James Trustees**  
Michael Futers Chair  
Simon Cartwright (Resigned  
November 2022) David Martin  
Martin Gadsby Guy Freeman  
Neil Watkins

**Chief Executive Officer**  
Janet Tristram

**Fun-abil8y Moving  
Forward Team**  
Ellie Fletcher  
Molly Jo Burnett  
Lori Butcher  
Emma Twigg  
Ranjit Kaur  
Wendy Young  
41 Support Workers

**Advice Services  
Team**  
Shameem Malooq  
Rafique Uzzaman  
Monica Toche  
Marta Gorolova  
David Lacko

**Buildings/Core  
Team**  
Vicky Carter  
David Corregan  
Dace Saulina  
Taira Hussain  
Jadwiga Tokarek  
Cleaning Team

**Hello, My name is Dace!**

Originally, I am from Latvia, but moved to the United Kingdom in 2011 for better employment opportunities. Initially, I started my professional journey in a warehouse setting due to having a language barrier. Within three months I learnt English by watching TED talks and having simple conversations with my colleagues at work.

Later in 2011, I managed to secure a job at Recruitment Agency as a Recruitment Officer, that enabled me to improve my English and acquire many useful skills. In 2019, I enrolled for a master's degree in accounting and finance. I graduated with a distinction from the University of Derby in 2023.

I joined St James Centre in January 2022 as a HR and Finance Coordinator, but in 2023 I was offered a management position which I accepted. I appreciate the opportunity given as I continue to learn new skills.

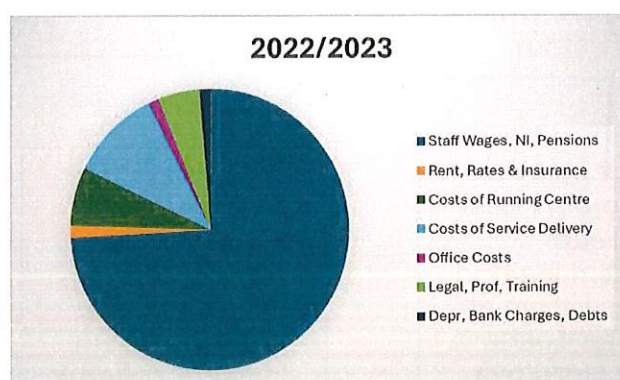
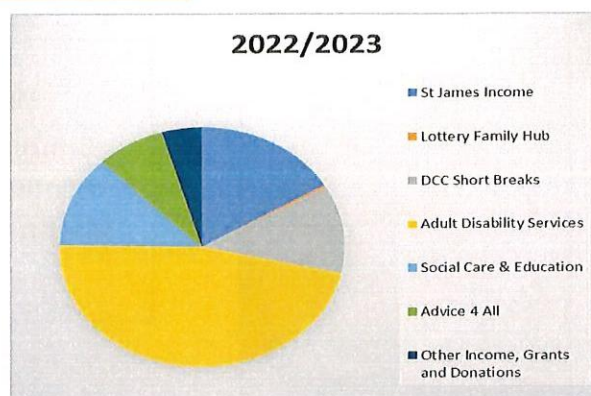
My main job role is to manage reception and Advice 4 All teams, perform general HR duties, and to ensure that the building is safe, and in good repair. I love working at St James centre as colleagues are very supportive and every day presents different challenges. I enjoy communicating with people and solving problems.

**If I had a magic wand, I would ensure that everyone have a warm home to live in!**



## St James Finance Overview

Comparison of Income	2021/2022	2022/2023
St James Income	148,737	162,264
Lottery Family Hub	47,527	3,157
DCC Short Breaks	124,739	117,624
Adult Disability Services	410,784	461,799
Social Care & Education	76,017	122,769
Advice 4 All	24,626	76,568
Other Income, Grants, Donations	91,949	45,126
<b>Total</b>	<b>924,379</b>	<b>989,307</b>



Expenditure	2021/2022	2022/2023
Staff Wages, NI, Pensions	£631,707	£661,612
Rent, Rates & Insurance	£9,333	£12,188
Costs of Running Centre	£58,095	£60,199
Costs of Service Delivery	£84,281	£93,168
Office Costs	£12,415	£11,858
Legal, Prof, Training	£25,821	£42,027
Depr, Bank Charges, Debts	£7,475	£11,516
<b>Total</b>	<b>£829,127</b>	<b>£892,568</b>



St James' income increased by over 10% to £989,307 from the previous year, as did the expenditure of £892,568. This gave us a surplus of £96,739 which is just under 10 % of our turnover.



## St James Centre Financial Policy

### Financial review

This financial situation has continued to be very uncertain with cost of living issues taking over from COVID challenges. Again we were unable to secure an hourly rate from the local authority which reflected the minimum wage rise, energy and cost increases. We have had an increase in only 1 of 3 income streams, and that was less than half the cost of living rise.

More positively, the Centre has been able to open to the community, which means the income the Centre has generated increased by 40% compared to the 2 COVID years. The adult disability service income increased by 12%, despite the lack of a fair rise and the advice service income increased threefold over the year.

During Autumn/Winter 2022, there were many opportunities to apply for grants from a wide range of sources, these include the Big Lottery, the local authority and Trust funds. We were successful in all of the 12 applications we made, these secured £482,225! The largest awards were a grant from the Big Lottery for our Family Hub, a 2 year service agreement with Cadent, and a 2 year continuation from Tudor Trust.

### Reserves policy

The Company's Policy is to follow the Charity Commissioners Recommendation to hold between 3 to 6 months' expenditure in general reserves. Our actual reserves are £592,941 (after restricted funds have been removed) which equates to 9 months' expenditure. Net liabilities to the value of £78,481 are restricted and not available as part of the reserves, however some of these restricted funds do cover wages as part of their grant agreement. As of 31 March 2023 cash balances were £434,981.

## St James Governance and Management

### Recruitment and Appointment of New Trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.



### Induction and Training of new Trustees

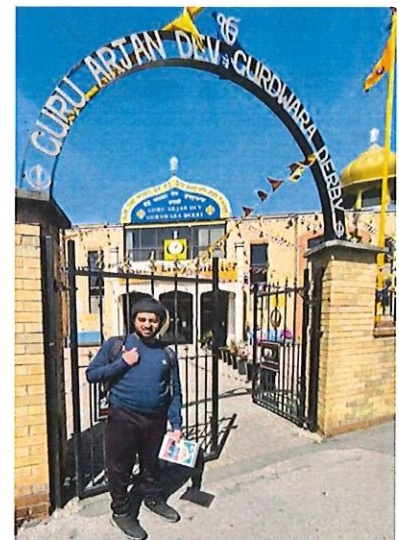
New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

### Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

### Responsibilities of the Trustees

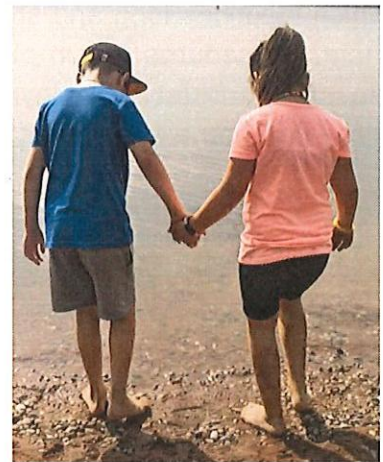
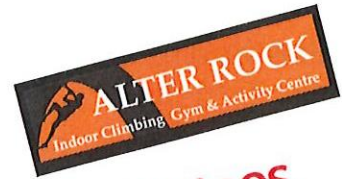
- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing the charity's resources responsibly and ensure the charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



- \* Alka Computer Services
- \* Alter Rock
- \* Haines Watts Accountancy Services
- \* Cadent
- \* Community Action Derby
- \* Derby City Council
- \* Derby College
- \* Derwent Stepping Stones
- \* The Big Lottery
- \* The Home Office
- \* The Tudor Trust
- \* Umbrella
- \* Wirehouse Employment/ Health and Safety Services






Here are some ways you can become involved in the work of St James!

- Volunteer for us
- Make a donation
- Follow us on Facebook, Twitter and Instagram (See box on the right!)



**You can contact us on:-**  
**01332 604080**  
**reception@stjamescentre.org**  
**St James Centre, Malcolm Street, Derby DE23 8LU**



	@stjamescentrederby @FMF604066
	@St_James_Centre
	stjamescentrederby

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS**

**for the year ended 31 March 2023**

**Company Number 02824422  
Registered Charity Number 1043189**

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Reference and Administrative Information**

**CHARITY NAME:** St James' Centre (Derby) Limited

**CHARITY REGISTRATION NUMBER:** 1043189

**COMPANY REGISTRATION NUMBER:** 02824422 (England and Wales)

**REGISTERED OFFICE AND  
OPERATIONAL ADDRESS:** St James Centre Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**BOARD OF TRUSTEES:** M R Futers  
G J Freeman  
S J Cartwright *Resigned 24/11/2022*  
N A Watkins  
M W Gadsby  
D N Martin

**SECRETARY:** G J Freeman

**INDEPENDENT EXAMINER:** Alex Butterfield ACA  
Haines Watts Chartered Accountants  
Cliffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham  
NG9 8AA

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors Report) for the year ended 31 March 2023

The trustees, who are directors for the purposes of company law, present the annual Directors' Report together with the financial statements for the year ended 31 March 2023.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### Objectives and Activities

The charity has the general aim of contributing to the quality of life of the people of Derby and a wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. They aim to do this in a flexible, friendly, social and cultural environment.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The objectives and aims of the charity are to develop the Centre into a place used by and for the benefit of the surrounding community. We provide rooms and services for training and community meetings.

The provision of welfare services remains our most significant activity. The disabled children and young adults service has grown both in numbers, activities and level of disability of the service users. We offer a multi-lingual advice service and a community cafe for those facing crisis, poverty or isolation.

Over this year, more than 8,000 people from the local neighbourhood and the wider Derby area directly benefitted from the charity's work. During this period, the Centre has been moving back towards pre-COVID pandemic levels of business and once again being a community hub.

#### Achievements and Performance

Since the COVID pandemic, we have been able to re-open our rooms to the community for training and activities. We decided to divide the Thornton Room, our main community space, into 2 rooms with a removable partition. This proved very useful when we had to relocate the Advice 4 All Service back in-house when the local school asked for their rooms back.

During the winter months, we became a warm space for the community, offering free meals, helping people to apply for household and energy vouchers, providing cooking nights with a free slow cooker for everyone who attended and a warm welcome night for families, all to help the community through the cost-of-living crisis. The café was very busy during this period, building on its achievement of a 5-star hygiene rating in August 2022.

The long-term future of St James Church, which we lease from the Diocese, has become more of an issue. Not only does it need major repairs to keep it water tight, but the insurance company is also asking for much higher premiums which the sub-lessee, Altar Rock Indoor Climbing Centre, cannot afford. We are in regular discussion with the Diocese, but the present and the future of the building remain uncertain.

Our Advice Service has had many endings and beginnings this year! Sadly, our much-respected Advice Manager, Shameem Maloog, retired after 13 years running the service; our support for vulnerable people to apply to the European Union Settlement Scheme drew to a close; and we had to re-apply for funding for the work of the Roma Alliance Derby.

On the upside, we were fortunate enough to receive funding from Cadent for 2 years, as part of its warm welcome network. This enabled us to offer free Carbon Monoxide (CO) alarms and give people advice on CO risks and energy efficiency. Cadent also generously donated an amount towards our heating bills. New initiatives from our work with the Roma and Eastern European Communities started, including "help in 2 work" sessions at Normanton Library, Roma Awareness training for organisations and a campaign to help private renters get their landlords to do essential repairs.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2023

### Achievements and Performance (cont'd)

Our Adult Disability Services increased by 12%, despite local authority funding not being increased in line with the rise in minimum wages, inflation, energy etc. We successfully applied to continue to deliver Short Breaks for Derby City Council for the next 2 years – sadly, the rate per hour has not increased for 3 years. Clearly this kind of underfunding is not sustainable in the long-term.

We started to deliver the government holiday activity and food scheme (HAF) in the 2022 summer holidays for disabled children - this proved extremely popular and all our places were snapped up within weeks. We delivered HAF during the Christmas holidays too.

We were asked by the local authority to be part of a Short Breaks Innovation Scheme funded by the Department of Education, which will be starting in June 2023. We will also be leading on developing a Neuro Hub for Derby, which will support young people who are neuro-divergent, pre- and post-diagnosis.

In December 2022, it was confirmed that we had been successful with our Big Lottery Bid for the Family Hub and have been awarded £240,360 over 3 years. This means we can develop our Family Hub started under the COVID recovery monies. We have continued to support 2 young people on Education other than at School (EOTAS) programmes. Both the young people have made significant steps forward!

### Financial Review

This financial situation has continued to be very uncertain, with cost-of-living issues taking over from COVID challenges. Again, we were unable to secure an hourly rate from the local authority which reflected the minimum wage rise, energy and cost increases. We have had an increase in only 1 of 3 income streams, and that was less than half the cost-of-living rise.

More positively, the Centre has been able to open to the community, which means the income that the Centre has generated increased by 40% compared to the 2 COVID years. The adult disability service income increased by 12% despite the lack of a fair rise and the advice service income increased threefold over the year.

During Autumn/Winter 2022, there were many opportunities to apply for grants from a wide range of sources; these included the Big Lottery, the local authority and Trust funds. We were successful in all of the 12 applications we made, which secured £482,225! The largest awards were a grant from the Big Lottery for our Family Hub, a 2-year service agreement with Cadent, and a 2-year continuation from Tudor Trust.

St James' income increased by over 10% to £989,307 from the previous year, and expenditure increased to £892,568. This gave us a surplus of £96,739 which is just under 10% of our turnover.

### Reserves Policy

The Company's Policy is to follow the Charity Commissioners Recommendation to hold between 3 to 6 months' expenditure in general reserves. Our actual reserves are £592,941 (after restricted funds have been removed) which equates to 9 months' expenditure. Net liabilities to the value of £78,481 are restricted and not available as part of the reserves; however, some of these restricted funds do cover wages as part of their grant agreement. As of 31 March 2023, cash balances were £434,981.

### Risk Management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise. This ensures that appropriate controls are in place to provide reasonable assurance against fraud, error and other threats. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2023

### Structure, Governance and Management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Futers  
G J Freeman  
S J Cartwright                      *Resigned 24 November 2022*  
N A Watkins  
M W Gadsby  
D N Martin

J Tristram has acted as Chief Executive Officer during the year.

### Nature of Governing Document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

### Recruitment and Appointment of Trustees

The trustees are appointed by the Board of Trustees and serve for 3 years, after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirements for any specialist skills needed.

The Board of Trustees administers the charity. The Board meets bi-monthly. New trustees undergo an orientation day to brief them of their obligations under charity and company law, committee and decision-making processes, the business plan and recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day, they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

### Organisational Structure

A chief executive is appointed by the trustees to manage the day-to-day operations of the charity, working with all the staff of the company. There are 3 senior managers who supervise the co-ordinators of services and projects.

### Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including the statement of financial activities for the financial year. In preparing those financial statements, the trustees are required to:

- Observe the methods and principles in the Charities SORP;
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Trustees' Annual Report (including Directors Report) for the year ended 31 March 2023**

**Trustees' Responsibilities (cont'd)**

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Members of the Board of Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5.

Board Members of the charitable company guarantee to contribute an amount not exceeding £10 to the assets of the charitable company in the event of winding up. The total number of such guarantees as at 31 March 2023 was 11 (2022: 11).

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee and signed on its behalf by:

.....  ..... **M R Futers (Trustee)**

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)  
Company Number: 02824422

**Independent Examiner's Report to St James' Centre (Derby) Limited**

I report on the charity trustees on my examination of the accounts of the company for the year ended 31 March 2023.

**Responsibilities and Basis of Report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

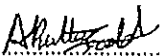
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent Examiner's Statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
A Butterfield ACA  
Chartered Accountant

Dated 06/12/23 .....

Haines Watts Nottingham Limited  
Chartered Accountants  
Cliffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham  
NG9 8AA

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Company Number: 02824422

**Statement of Financial Activities for the year ended 31 March 2023**

(Incorporating Income and Expenditure Account)

	Note	Unrestricted Funds 2023 £	Restricted Funds 2023 £	Total Funds 2023 £	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Total Funds 2022 £
<b>Income and Endowments</b>							
Charitable Activities	3	740,913	114,302	855,215	674,457	103,397	777,854
Investment Income	4	133,456	-	133,456	116,955	-	116,955
Other Income	5	486	150	636	4,377	-	4,377
<b>Total Income</b>		<b>874,855</b>	<b>114,452</b>	<b>989,307</b>	<b>795,789</b>	<b>103,397</b>	<b>899,186</b>
<b>Expenditure</b>							
Other Expenditure	6	(790,713)	(101,855)	(892,568)	(727,715)	(101,412)	(829,127)
<b>Total Expenditure</b>		<b>(790,713)</b>	<b>(101,855)</b>	<b>(892,568)</b>	<b>(727,715)</b>	<b>(101,412)</b>	<b>(829,127)</b>
<b>Net Income</b>		<b>84,142</b>	<b>12,597</b>	<b>96,739</b>	<b>68,074</b>	<b>1,985</b>	<b>70,059</b>
<b>Net Movement in Funds</b>		<b>84,142</b>	<b>12,597</b>	<b>96,739</b>	<b>68,074</b>	<b>1,985</b>	<b>70,059</b>
<b>Reconciliation of Funds</b>							
Total Funds Brought Forward		387,383	30,338	417,721	319,309	28,353	347,662
Transfers		121,416	(121,416)	-			
<b>Total Funds Carried Forward</b>	15	<b>592,941</b>	<b>(78,481)</b>	<b>514,460</b>	<b>387,383</b>	<b>30,338</b>	<b>417,721</b>

The statement of financial activities includes all gains and losses in the year. All incoming resources, and resources expended, derive from continuing activities.

The notes on pages 11 to 17 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)  
Company Number: 02824422

**Balance Sheet as at 31 March 2023**

	Note	Total 2023 £	Total 2022 £
<b>Fixed Assets</b>			
Tangible fixed assets	10	<u>1,034,713</u>	<u>1,017,028</u>
<b>Current Assets</b>			
Debtors	11	173,854	136,214
Cash at bank and in hand		<u>434,981</u>	<u>334,297</u>
		608,835	470,511
<b>Liabilities</b>			
Creditors falling due within one year	12	<u>(160,306)</u>	<u>(101,036)</u>
<b>Net Current Assets</b>		<u>448,529</u>	<u>369,475</u>
<b>Net Assets</b>		<u>1,483,242</u>	<u>1,386,503</u>
<b>The Funds of the Charity</b>			
Restricted funds		(78,481)	30,338
Unrestricted funds		592,941	387,383
Revaluation reserve		<u>968,782</u>	<u>968,782</u>
<b>Total Unrestricted Funds</b>		<u>1,561,723</u>	<u>1,356,165</u>
<b>Total Funds</b>	15	<u>1,483,242</u>	<u>1,386,503</u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ending 31 March 2023.

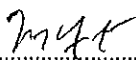
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- a) Ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Directors on 06/12/23 and signed on its behalf by:



.....  
M R Futers  
Trustee

The notes on pages 11 to 17 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

**Statement of Cash Flows for the year ended 31 March 2023**

	Note	Total 2023	Total 2022
		£	£
<b>Cash flows from operating activities</b>			
Net Cash Income		96,739	70,059
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	6	5,235	4,093
Investment Income	4	<u>(133,456)</u>	<u>(116,955)</u>
		(31,482)	(42,803)
<b>Working capital adjustments</b>			
(Increase)/ decrease in debtors	11	(37,640)	(35,887)
Increase/(decrease) in creditors	12	<u>59,270</u>	<u>16,791</u>
Net Cash flows from operating activities		<u>(9,852)</u>	<u>(61,899)</u>
<b>Cash flows from investing activities</b>			
Rent and similar income	4	133,456	116,955
Purchase of tangible fixed assets	10	<u>(22,920)</u>	<u>(2,490)</u>
Net cash flows from investing activities		<u>110,536</u>	<u>114,465</u>
Net increase in cash and cash equivalents		100,684	52,566
Cash and cash equivalents at 1 April		<u>334,297</u>	<u>281,731</u>
Cash and cash equivalents at 31 March		<u><u>434,981</u></u>	<u><u>334,297</u></u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 11 to 17 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Notes forming part of the Financial Statements for the year ended 31 March 2023**

**1. Charity Status**

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James' Centre  
Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**2. Accounting Policies**

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

**Statement of Compliance**

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

**Basis of preparation**

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accountancy policy notes.

The financial statements are presented in sterling (£) and rounded to the nearest pound.

**Going Concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operation existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

**Income and Endowments**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised when the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

### Donations and Legacies

Donated services or facilities are recognised as income when the charity has control over the item, any condition associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the base of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

### Grants Receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credits in the period in which the services are delivered.

### Taxation

The charitable company is exempt for Corporation Tax on its charitable activities. The Trustees have reviewed the charity's activities and are confident that they further the company's charitable aims and as such are considered to be primary purpose trading.

### Depreciation and Amortisation

Tangible fixed assets are initially measure at cost and subsequently measure at costs or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Asset Class	Depreciation method and rate
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

### Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the net asset is estimated in order to determine the extent of the impairment loss (if any).

### Fund Structure

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve fund to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for us in particular area or for specific purposes, the use of which is restricted to that area or purpose.

### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. The assets of the scheme are held outside the charity in independently administered funds. Contributions payable for the year are shown within the financial statements.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

**Financial Instruments**

**Classification**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Recognition and measurement**

All financial assets and liabilities are initially measure at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measures at fair value (which is normally the transaction price excluding transactions costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measure at the present value of the future payments discounted at a market rate or interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

**3. Income from charitable activities**

	Unrestricted £	Restricted £	2023 £	2022 £
Incoming resources from charitable activities	740,913	114,302	855,215	730,327
Grants receivable for core activities	-	-	-	47,527
	<u>740,913</u>	<u>114,302</u>	<u>855,215</u>	<u>777,854</u>

During the period, restricted fund grants were received and which have been recognised in the current year are:

Big Lottery Fund of £3,157 which was to support the Family Hub in supporting disabled people and their families in Derby.

Cadent Fund of £7,931 to support our Making Ends Meet project, providing debt advice and energy efficiency advice, warm nights and supporting the community centre by providing funds to help with the increased energy bills.

B&Q Foundation grant of £1,845 to enable us to further support the users of our community centre by upgrading our facilities.

**4. Investment Income**

	Unrestricted Funds Designated £	General £	Total 2023 £	Total 2022 £
Interest receivable and similar income:				
Interest receivable on bank deposits	1,466	-	1,466	19
Income from rents	-	131,990	131,990	116,936
	<u>1,466</u>	<u>131,990</u>	<u>133,456</u>	<u>116,955</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

**5. Other Income**

	Unrestricted Funds	Restricted Funds	Total Funds 2023	Total Funds 2022
	£	£	£	£
Government grants – CJRS Scheme	-	-	-	4,280
Other income	486	150	636	97
	<u>486</u>	<u>150</u>	<u>636</u>	<u>4,377</u>

**6. Other expenditure**

	Note	Unrestricted Funds	Restricted Funds	2023	2022
		£	£	£	£
Staff costs		580,319	81,293	661,612	631,707
Depreciation		3,595	1,640	5,235	4,093
Other resources expended		206,799	18,922	225,721	193,327
		<u>790,713</u>	<u>101,855</u>	<u>892,568</u>	<u>829,127</u>

**7. Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

**8. Staff costs**

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full-time equivalents was as follows:

	2023	2022
Employees	<u>56</u>	<u>51</u>

No employee received emoluments of more than £60,000 during the year.

Total remuneration of £131,366 (2022: £123,352) was paid to six key management personnel during the year.

**9. Independent examiners' remuneration**

	2023	2022
	£	£
Independent Examination Fee	<u>3,180</u>	<u>3,180</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

10. Tangible fixed assets

	<u>Land and buildings</u> £	<u>Fixtures, fittings and Equipment</u> £	<u>Computers</u> £	<u>Other assets</u> £	<u>Total</u> £
<b>Cost</b>					
At 1 April 2022	1,000,000	18,049	9,360	14,216	1,041,625
Revaluations					
Additions		22,920			22,920
At 31 March 2023	1,000,000	40,969	9,360	14,216	1,064,545
<b>Depreciation</b>					
At 1 April 2022	-	10,281	8,628	5,688	24,597
Charge for the year	-	3,447	366	1,422	5,235
At 31 March 2023	-	13,728	8,994	7,110	29,832
<b>Net book value</b>					
At 31 March 2023	1,000,000	27,241	366	7,106	1,034,713
At 31 March 2022	1,000,000	7,768	732	8,528	1,017,028

Revaluation

The charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The charity's land and buildings were valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The financial statements were updated to reflect this latest valuation. The historical cost of property held at the year end was £31,218 (2022: £31,218).

11. Debtors

	2023 £	2022 £
Trade Debtors	123,377	91,207
Prepayment and accrued income	50,477	45,007
	<u>173,854</u>	<u>136,214</u>

12. Creditors

	2023 £	2022 £
Falling due in one year:		
Trade Creditors	47,954	8,122
Other taxation and social security	9,137	6,020
Other creditors	5,439	4,692
Accruals	97,776	82,202
	<u>160,306</u>	<u>101,036</u>

13. Pension and other schemes

Defined contribution pension scheme

The charity operated a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £12,119 (2022: £11,368).

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

14. Reserves

Year Ended 31 March 2023	Unrestricted revaluation reserve	Total
	£	£
At 1 April 2022	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2023	<u>968,782</u>	<u>968,782</u>
Year Ended 31 March 2022	Unrestricted revaluation reserve	Total
	£	£
At 1 April 2021	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2022	<u>968,782</u>	<u>968,782</u>

15. Funds

Year Ended 31 March 2023	At 1 April 2022	Incoming Resources	Resources Expended	Transfers	Other recognised gains/(losses)	At 31 March 2023
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General	163,953	873,389	(790,713)	346,312	-	592,941
Designated	223,430	1,466	-	(224,896)	-	-
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<u>1,356,165</u>	<u>874,855</u>	<u>(790,713)</u>	<u>121,416</u>	<u>-</u>	<u>1,561,723</u>
<b>Restricted Funds</b>	<u>30,338</u>	<u>114,452</u>	<u>(101,855)</u>	<u>(121,416)</u>	<u>-</u>	<u>(78,481)</u>
<b>Total Funds</b>	<u>1,386,503</u>	<u>989,307</u>	<u>(892,568)</u>	<u>-</u>	<u>-</u>	<u>1,483,242</u>
Year Ended 31 March 2022	At 1 April 2021	Incoming Resources	Resources Expended	Transfers	Other recognised gains/(losses)	At 31 March 2022
	£	£	£	£	£	£
<b>Unrestricted Funds</b>						
General	95,898	795,770	(727,715)	-	-	163,953
Designated	223,411	19	-	-	-	223,430
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<u>1,288,091</u>	<u>795,789</u>	<u>(727,715)</u>	<u>-</u>	<u>-</u>	<u>1,356,165</u>
<b>Restricted Funds</b>	<u>28,353</u>	<u>103,397</u>	<u>(101,412)</u>	<u>-</u>	<u>-</u>	<u>30,338</u>
<b>Total Funds</b>	<u>1,316,444</u>	<u>899,186</u>	<u>(829,127)</u>	<u>-</u>	<u>-</u>	<u>1,386,503</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2023 - continued

**16. Analysis of net assets between funds**

Year Ended 31 March 2023	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2023
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,025,410	-	9,303	1,034,713
Current Assets	604,829	-	4,006	608,835
Current Liabilities	(68,510)	-	(91,796)	(160,306)
<b>Total Net Assets</b>	<b>1,561,723</b>	<b>-</b>	<b>(78,481)</b>	<b>1,483,242</b>

Year Ended 31 March 2022	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2022
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,007,036	-	9,992	1,017,028
Current Assets	470,492	-	19	470,511
Current Liabilities	(25,080)	(9,788)	(66,168)	(101,036)
<b>Total Net Assets</b>	<b>1,452,448</b>	<b>(9,788)</b>	<b>(56,157)</b>	<b>1,386,503</b>

**17. Analysis of net funds**

Year Ended 31 March 2023	At 1 April 2022	Movement	At 31 March 2023
	£	£	£
Cash at bank and in hand	334,297	100,684	434,981
<b>Net funds</b>	<b>334,297</b>	<b>100,684</b>	<b>434,981</b>

Year Ended 31 March 2022	At 1 April 2021	Movement	At 31 March 2022
	£	£	£
Cash at bank and in hand	281,731	52,566	334,297
<b>Net funds</b>	<b>281,731</b>	<b>52,566</b>	<b>224,297</b>

**18. Leasing agreements**

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2023	2022
	£	£
Within one year	5,489	5,489
Between one and five years	11,893	17,383
	<b>17,383</b>	<b>22,872</b>

**19. Related party transactions**

There were no related party transactions in the year (2022: none).



**ST JAMES' CENTRE (DERBY)**

England & Wales - Charity number 1043189

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# Accounts

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# St James Centre Annual Report and Accounts 2021 to 2022



A place full of  
life, laughter,  
diversity and  
harmony!

Helping people  
move forward in  
their life!

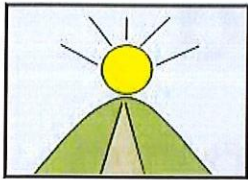


**St James  
Centre**

Serving the whole community



**St James Centre** is an incorporated trust, constituted under a trust deed and is a registered charity number 1043189. St James is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.



**Our Vision**

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

**Our Mission**

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



People centred, valuing the individual

Live equality and celebrate diversity

Trusted by the community to work for the benefit of all



Positive, Pro-active, Innovative and can-do organisation



Professional, passionate staff who work for Social Justice



## St James Strategy and achievements 2021 to 2022

- St James to survive, thrive and remain solvent through the on-going COVID Pandemic so that it can continue to support the community  
**Achieved see all this report!**
- Create a new office base for the Advice Team to move from home working and enable clients to see advisors face to face **Achieved see page 6**
- Develop our community development work with the Roma Community.  
**This has been going well, see page 6**
- Find ways to continually adapt our disabled children's and adults' service to support children and families despite COVID **Achieved see page 7**
- Create a Family Hub for the Parents/Carers of disabled children and adults. **This started November 2021, see page 8.**
- Refurbish our Reception and develop a community café and clothing repair service to support the local community **Achieved, see page 5**
- Review and develop our Mems and Arts to reflect our work going forward  
**This is on-going**

## St James Strategy for 2022 to 2023

- Keep St James Centre a COVID safe space while continuing to get back to our normal service delivery and openness to the community.
- Develop the Family Hub and find long term funding for it.
- Develop our work with the Roma Community to help them prosper here
- Support people from the Local Community through the developing Cost of Living Crisis
- Apply for funding to support the Advice and Disability Services
- Develop more EOTAS (Education other than at school) support packages for those young people who need an alternative to school

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Starting our Fun-abil8y Family Hub in November 2021. By March we had supported 25 families despite the COVID restrictions!



The refurbishment of our Reception means every body receives a positive welcome when they first come into the Centre.



Through funding from Derby Summer Promise our disabled children could come to every activity in the Summer holidays for just £5.00! They had a great time!



Opening up the new Advice Services base at Peartree School Annex for our Advice Services on 30th July 2021



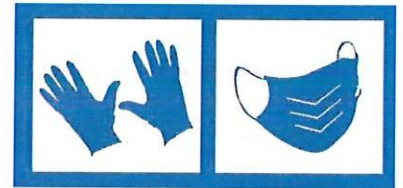
Appointing a new Co-ordinator, who has re-organised our Recruitment and HR work!



We supported 150 people to apply for Settled Status in just 3 months!



St James kept all our disabled children, adults, clients, students and staff safe through the Pandemic with all the COVID measures we put in place.



We finally received free PPE to keep our service users and staff safe in April 2021!

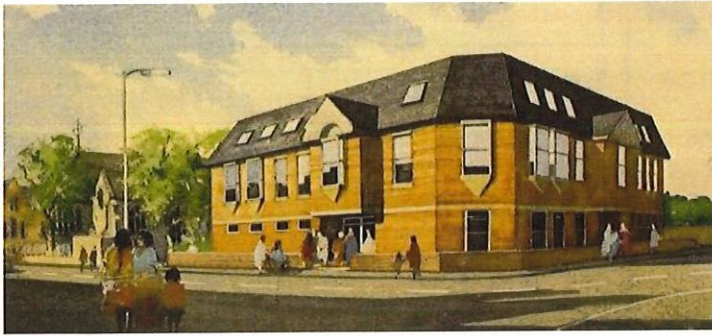


The opening of our new Friendly Café providing tasty take away meals with a smile to the Centre users and the community!

Our report on the engagement and consultation work with the Roma community in Derby was very popular and was shared with at least 250 people!



## St James Centre — A welcoming Home from Home for all the Community!



# St James Centre

Serving the whole community

The Reception at St James Centre had not changed since it was built over 25 year ago and it was looking very tired and worn out. So we decided it would be a good time to refurbish it!

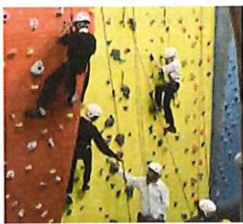
The reception staff repainted the walls themselves during the Summer Holidays when footfall was less and we had new flooring in the entrance hall. We also installed a new kitchen unit ready for the opening of our new café.



Derby College continued teaching part in person and part on line until July, due to COVID restrictions. But in September 2021 they were back to full face to face delivery of 75 classes a week!

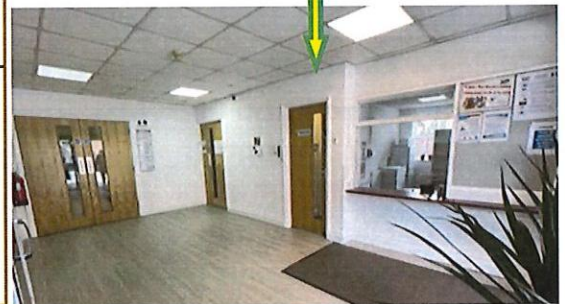
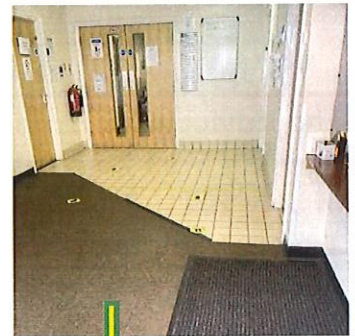


The Community Nursery continued to provide support through the COVID Pandemic, because they understood how important it was for their young children.



The Indoor Climbing Centre, Alter Rock reopened after all the COVID lockdowns and started to build its business back up again.

Transformation from the old to the new!



Our previous Community Cafe had to close during COVID as we needed the room for our disabled adults, so we decided to start a new one based in reception, we called it the Friendly Café! We decided that as we cater for people from all different cultures, we will have a vegetarian only kitchen. It started in September 2021 when we offered cold food only, but by October we were serving hot meals every day! We kept the menu simple; curry with rice, lasagne, pizza and jacket potatoes. We were gifted a toasted sandwich maker which proved very popular, it was really useful for our speciality, a cheese and curry toasty!



**Advice 4 All — Our multi-lingual one stop shop for advice and support!**

Our advice Service has

- ☑ Our Service provided 2432 advice sessions (last year it was 1546) which was a 57% increase on the previous year!
- ☑ We supported 575 different clients, (last year was 452) which was an increase of 27% !



The Advice 4 All Service finally stopped working from home and came back together in July 2021. The Team moved into the Pear Tree School Annex which we set up to be as COVID safe as possible. We were then able to do face to face work with clients again!

Advice 4 All became a trusted provider for the Household Fund in February 2022, within a month we distributed £5,000 to clients, without any advertising at all!



**Comments from our Clients!**

“You are a great organisation helping people to look at these issues.” (Focus Group member)



“This project and especially Shameem has made a BIG difference to my life. I now have my stay, my job has been secured, and I have started paying off some of my debts that I had incurred.”

**Advice 4 All**



**Roma Community Support in Derby**

St James successfully applied to the Police Commissioner's Vulnerability Fund for £20,000 to set up Roma Alliance Derby (RAD). During the year, we:-

1. Brought together professionals from both statutory and non-statutory sectors to create the RAD Partnership
2. Re-engaged and consulted with the Roma Community in Derby.
3. Compiled a report on the findings and shared it with the RAD Partnership.
4. Held Focus Groups concerning the key issues Housing, Employment, Health and Community Safety.
5. We are just starting to Implement some of the interventions to tackle the issues that were raised.

**The EUSS Settlement Scheme**

The Advice Team have been working with their partners the Derbyshire and Nottingham Law Centres to continue to deliver Home Office funded support for vulnerable European people to apply for Settled and Pre-settled status. In the 3 months from April to June 2021, we supported 300 people, with 150 applications for settled or pre-settled status.

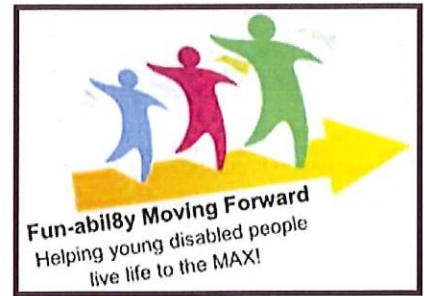


Our advisors are multi-lingual speaking Russian, Latvian, Czech, Polish, Slovak, Romanian, Romanes, Urdu, Mirpuri, Punjabi and of course English!



**Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!**

- ☑ **We supported 120 young disabled people aged 3 to 60 who have a wide range of disabilities**
- ☑ **We are truly diverse—More than 50% of our young people and staff come from Black, Asian or European Communities.**



In May 2021, we restarted our programme of children's clubs after all the COVID Restrictions. This means we run 4 clubs for different ages and interests— Roller Skating Club on a Wednesday Night, Youth Club on a Thursday Night, Mini and Play Club on a Saturday.

The Youth Club makes pumpkin lanterns!



Our First proper outing with our young people to Twinlakes Theme Park after the Pandemic was very memorable with everyone so happy to be going on a trip again!

We continued with virtual support on Zoom or by phone and Activity Packs linked to our YouTube channel for those who were still shielding.

In the School Summer Holidays 2021, we were fortunate to receive Summer Promise funding from Derby City Council. We used it to give our young people an amazing time by making every session in the summer only £5.00. So our young people were able to try lots of different activities which they otherwise could not afford. Within 1 week we only had 24 places left out of a total of 842! They had a wonderful time... horse riding, bell boating, cycling, virtual reality, bowling and going on a crocodile adventure!

**Donations to Fun-abil8y**

Toyota has kindly donated Thomas the Trike to Fun-abil8y. We hope he has very many happy hours playing with the children!

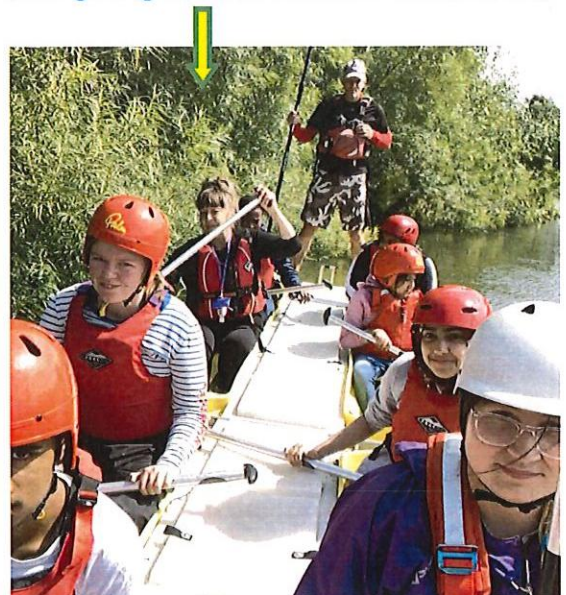


The White Horse Inn has given us lots of Easter Eggs and equipment for the children.

Messy Tots kindly gave us £425, staff from the 111 Service gave £185 and a family gave us £1,000!

We will be using the money to buy some extra equipment for the children! A big thanks to you all!

Thank you so much! 😊



# EOTAS

St James took on a young person under an EOTAS

(Education Other than at school) package, as no suitable placement could be found and we had supported him off and on for the last 3 years. He is taking a Level 1 brick laying course at college and learning independence skills, supported by our friendly staff!

Our 5 year Lottery Project came to an end in September 2021. It was very



COMMUNITY FUND

successful! We met all our targets with 166 young people supported (target 150) and 122 Parent/ Carers (target 120). We helped 26 people through transition (target 25) and 412 people (target 200) felt less lonely due to coming to our family events in the Hive! Thanks to the Lottery for all their support!

## Comments from Families about our service



'I am feeling good because slowly, slowly we are going back to our normal life, Fun-abil8y is back open so the kids can come and play and do the things that they did before.'

'It is important to have people around that you can rely on, sometimes I think that I can do it on my own but at the end of the day you can't, so I need people around that can support me in any situation.'

Fun-abil8y is like a big family, I'm not feeling apart, I'm feeling happy when I come and see people at Fun-abil8y its warming.'

'I can't thank the staff enough they are absolutely amazing, and I think if it wasn't for them I honestly think that we would have struggled as a family and my son is very happy here. They have supported the whole family and not just him.'

Our Fun-abil8y Family Hub started in November 2021, after we recruited a suitably experienced



co-ordinator. She introduced herself to parents and carers of our disabled children and adults, as she went through a questionnaire finding out if they needed any help. She rang over 100 parents in the first 2 weeks! She helped the family of one 10 year-old girl, was just about to be short-term excluded for the 3<sup>rd</sup> time from a mainstream school. And another 15-year-old boy who was unhappy at school. In December 2021, we applied for Lottery Funding to continue the Family Hub after the current short term funding finishes. We are keeping our fingers crossed!



We have been supporting disabled adults throughout the Pandemic at St James since August 2020, until October 2021 we had 2 separate groups to reduce the chances of anyone passing on COVID. From November we were able to join the groups together as we could do daily testing to lower risks.

We work with many different groups to give our adults a wide range of learning opportunities, these include Derbyshire Wildlife, Rolls Royce, Plot to Plate, Art Core and Green Thyme.



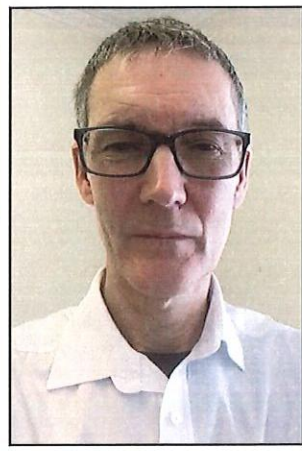
**St James Staff and Trustees**



Janet Tristram CEO

**St James Trustees**  
Michael Futers Chair  
Sandra Weightman Secretary (retired November 2021)  
Simon Cartwright David Martin  
Martin Gadsby Guy Freeman  
Neil Watkins

Michael Futers  
the Chair of St James



**Chief Executive Officer and Manager of Fun-abil8y Moving Forward**  
Janet Tristram

**Fun-abil8y Moving Forward Team**  
Ellie Fletcher  
Molly Jo Burnett  
Naz Quayum  
Lori Butcher  
Lizzie Murray  
Wendy Young  
41 Support Workers

**Advice Services Team**  
Shameem Malooq  
Monica Toche  
Martina Sofron  
Zane Grinvalde  
Marta Gorolova

**Buildings/Core Team**  
Vicky Carter  
David Corregan  
Dace Saulina  
Taira Hussain  
Jadwiga Tokarek  
Cleaning Team

**Meet Our Staff! Hello My name is Jay!**

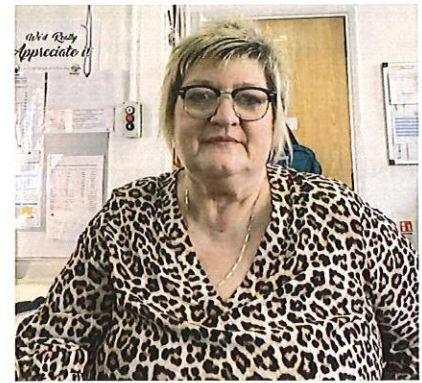
I was born in Poland, but moved to Italy to live 8 years on my own, looking after disabled people. I also worked in Germany for 2 years. When I came to the UK I worked in warehouses and factories, but I did not enjoy it.

So I joined St James Centre in 2016 to work as Cleaner/ Caretaker. Two years later I was asked if I would like to work in Reception. Firstly I was unsure if I will be able to do so, but later agreed to give it a try. I am thankful for the opportunity, as I have improved my English and learnt many useful skills, such as managing reception, organising and serving in the café, and computer skills.

My main job role is working in reception, but I also do various repairs to the building, supervise our Cleaners and cook food for the café. In the evening when it is quiet, I do sewing repairs and make things for the Centre, as I love to keep myself busy.

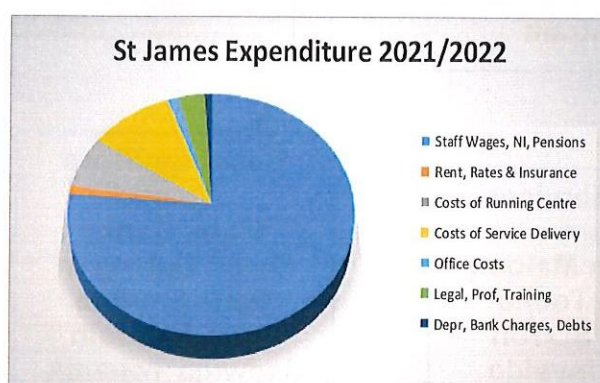
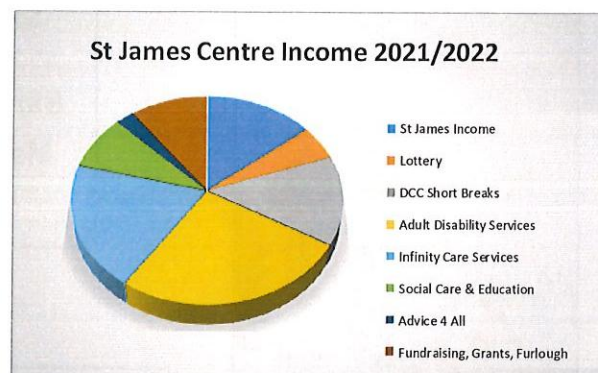
I love my job because I meet lots of different people and I like to be busy. I enjoy helping other people and providing excellent customer service. Seeing other people smile makes me happy too!

**“If I had a magic wand, I would make sure that people in the local community have enough money to live comfortably with good neighbours to support them!”**



## St James Finance Overview

Comparison of Income	2020/2021	2021/2022
St James Income	£125,963	126,705
Lottery	£79,676	47,527
DCC Short Breaks	£119,187	124,739
Adult Disability Services	£186,114	235,118
Infinity Care Services	£154,990	175,666
Social Care and Education	£52,565	76,017
Advice 4 All	£59,028	21,610
Fundraising, Grants, Furlough	£67,573	91,805
<b>Total</b>	<b>£845,095</b>	<b>£899,186</b>



Expenditure	2020/21	2021/22
Staff Wages, NI, Pensions	£567,172	£631,707
Rent, Rates and Insurance	£9,131	£9,333
Costs of running Centre	£49,455	£58,095
Costs of service delivery	£64,032	£84,281
Office Costs	£13,291	£12,415
Legal, Prof, Training	£22,109	£25,821
Depr, Bank charges, Debts	£5,505	£7,475
<b>Total Expenditure</b>	<b>730,694</b>	<b>£829,127</b>



**Overall in this challenging year, we made a surplus of £70,059, despite the uncertainties of the Pandemic!**



## St James Centre Financial Policy

### Financial review

This financial situation has again been very uncertain with the continuing difficulties of the Pandemic, COVID Restrictions, staff absences and vulnerable people not yet feeling comfortable to come back to the Centre, but without any support from the government, Local Authorities etc.

This year our 5 year Lottery grant came to an end, as well as reduced spending on Social Care by the Local Authority, these were partially offset by St James supporting more adults, the COVID Recovery Grant to start our Family Hub and income from our new Friendly Café .

Over the whole year, with St James staff team determination to deliver as many services as possible, taking into account COVID safety, we managed to make a small surplus of £70,059 but most importantly continued to support as many vulnerable people as possible.

### Reserves policy

The Company's Policy is to follow the Charity Commissioners Recommendation to hold a minimum of 3 months' expenditure in general reserves; this year for St James it equates to £207,281. Our actual reserves are £387,383 which equates to 5.5 months' expenditure. As of 31 March 2022 cash balances were £334,297.

## St James Governance and Management

### Recruitment and Appointment of New Trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.



### Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

### Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.



### Responsibilities of the Trustees

The trustees are responsible for:-

- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing your charity's resources responsibly and ensure your charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



- \* Alka Computer Services
- \* Alter Rock



- \* Haines Watts Accountancy Services



- \* Community Action Derby



- \* Derby City Council

- \* Derby College

- \* Derwent Stepping Stones

- \* Derbyshire Police and Crime Commissioner



- \* Metropolitan Thames Valley Housing

- \* The Big Lottery



- \* The Home Office

- \* The Tudor Trust

- \* Umbrella






Here are some ways you can become involved in the work of St James!

- ☑ Volunteer for us
- ☑ Make a donation
- ☑ Follow us on Facebook, Twitter and Instagram (See box on the right!)



**You can contact us on:-**  
**01332 604080**  
**reception@stjamescentre.org**  
**St James Centre, Malcolm Street, Derby DE23 8LU**




	@stjamescentrederby @FMF604066
	@St_James_Centre
	stjamescentrederby

**ST JAMES' CENTRE (DERBY) LIMITED**  
**(A Charitable Company Limited by Guarantee)**

**TRUSTEES' REPORT AND  
FINANCIAL STATEMENTS**

**for the year ended 31 March 2022**

**Company Number 02824422**  
**Registered Charity Number 1043189**

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Reference and Administrative Information**

**CHARITY NAME:** St James' Centre (Derby) Limited

**CHARITY REGISTRATION NUMBER:** 1043189

**COMPANY REGISTRATION NUMBER:** 02824422 (England and Wales)

**REGISTERED OFFICE AND  
OPERATIONAL ADDRESS:** St James Centre Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

**BOARD OF TRUSTEES:** M R Futers  
S E Weightman *Resigned 29 November 2021*  
G J Freeman  
S J Cartwright  
N A Watkins  
M W Gadsby  
D N Martin

**SECRETARY:** S E Weightman *Resigned 29 November 2021*  
G J Freeman *Appointed 29 November 2021*

**INDEPENDENT EXAMINER:** James Liptrott FCA  
Haines Watts Chartered Accountants  
Ciffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham  
NG9 8AA

## **ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

### **Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022**

The Trustees, who are also directors for the purposes of company law, present their annual Director's Report together with the financial statements for the year ended 31 March 2022.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

#### **Objectives and Activities**

The charity has the general aim of contributing to the quality of life of the people of Derby and a wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. They aim to do this in a flexible, friendly, social and cultural environment.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The objectives and aims of the charity are to develop the centre into a place used by and for the benefit of the surrounding community. We provide rooms and services for training and community meetings.

The provision of welfare services remains as our most significant activity. The disabled children and young adults service has grown both in numbers, activities and level of disability of the service users. We offer a bi-lingual advice service and a community cafe for those facing crisis, poverty or isolation.

Over this year we calculate that over 7,300 people from the local area and Derby wide directly benefitted from the charity's work. This is more than last year due to the lessening effects of lockdowns and restrictions, but the long shadow of COVID is still affecting us with fewer people coming to the Centre than before the Pandemic.

#### **Achievements and Performance**

The St James Centre refurbished its reception this year to enable the reception staff to start the Friendly Cafe for centre users, staff and the community. We had support from Metropolitan Housing Association and the Derbyshire Foundation to install the necessary equipment. This has been much appreciated by the students and staff from Derby College and the Nursery whose delivery of services were back up to full strength by September 2021 after the removal of the final COVID restrictions.

COVID still affected St James with restrictions not being fully lifted until summer 2021, though after that there were still waves of infections that affected our staff and service users. As we have so many vulnerable people in the Centre, we continued a stricter regime than that required by the Government to protect our service users and keep our staff working. Sadly, Christmas celebrations were completely curtailed with no events for our disabled children and adults or the staff.

The long-term future of St James Church, which is currently used as an indoor climbing centre, was put in doubt after a quinquennial survey found that a new roof, costing a quarter of a million pounds, was needed. We arranged for some temporary repairs so that the climbing centre could continue, while discussion are held with the diocese on its long term future.

The Advice Service was finally able to move back together again and re-start their face-to-face service in the Annex at Pear Tree School after spending over 15 months working from home using the telephone and computer. One aspect of their work was a service to support vulnerable people from Eastern European Communities to apply for settled or pre-settled status, this became busier and busier until the deadline of June 2021, when it tailed off but continued into 2022. This project was a partnership between the Nottingham and Derbyshire Law Centres and ourselves, funded by the Home Office.

The Advice Service also supported members of the Roma Community who needed help with housing, employment, benefits, health etc. This funding was supported by a grant from Tudor Trust, which was transferred from the Multi-Faith Centre. Sadly, the excellent worker who TUPED over passed away in April 2021. After a respectful time, we appointed a member of the Roma community whom we trained to deliver the service.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

### Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

Our work with the Roma community was enhanced in May 2021 when we successfully applied for a grant from the Police Commissioner's Vulnerability Fund to re-engage and consult with the Roma Community in Derby. We formed Roma Alliance Derby with 10 partners from the statutory and voluntary sectors. We summarised our findings from our engagement and consultation activities and produced a report which we shared widely. We organised 4 Focus Groups about Health, Employment, Community Safety and Housing to look deeper into the issues and find solutions. We are continuing to develop initiatives ourselves and with partners to support the Roma Community. The Council of Europe paid us a visit to see our work in action.

Our Adult Disability Services have been growing after the government restrictions eased, but we have been struggling to obtain a fair rise in the hourly rates from Derby City Council comparable with the increases in wages, inflation, energy etc. We have successfully applied for the Derbyshire Day Opportunities Tender, which means we will be able to support disabled adults from Erewash, Amber Valley and South Derbyshire.

The children's disability service restarted their 4 clubs and holiday activities which although affected by COVID absences and restrictions helped children and families feel that the world is returning to how it was before. We also successfully applied for COVID Recovery Funding from Derby City Council to start a Family Hub for a year to help families recover from the difficulties of the Pandemic.

Our 5-year Lottery Grant came to an end in September 2021. But in December we put in a Stage 1 bid into the Lottery for 3 years' funding to continue the Family Hub; we are awaiting their response. We are also supporting 2 more young people on Education other than at School (EOTAS) Contracts, where we become their educational placement, when other placements have failed.

#### Financial Review

This financial situation has again been very uncertain with the continuing difficulties of the pandemic, COVID restrictions, staff absences and vulnerable people not yet feeling comfortable to come back to the Centre, but without any support from the government, local authorities etc.

This year our 5-year Lottery grant came to an end, as well as reduced spending on Social Care by the Local Authority. These were partially offset by St James supporting more adults, the COVID Recovery Grant to start our Family Hub and income from our new Friendly Café.

Over the whole year, with St James staff team determination to deliver as many services as possible, taking into account COVID safety, we managed to make a small surplus of £70,059 but most importantly continued to support as many vulnerable people as possible.

#### Reserves Policy

The Company's Policy is to follow the Charity Commission's recommendation to hold a minimum of 3 months' expenditure in general reserves; this year for St James it equates to £207,281. Our actual reserves are £387,383, which equates to 5.5 months' expenditure. As of 31 March 2022, cash balances were £334,297.

#### Risk Management

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise, and ensure that appropriate controls are in place to provide reasonable assurance against fraud and error. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022

### Structure, Governance and Management

The Trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Futers  
S E Weightman                      *Resigned 29 November 2021*  
G J Freeman  
S J Cartwright  
N A Watkins  
M W Gadsby  
D N Martin

#### *Nature of Governing Document*

The registered charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### *Recruitment and Appointment of Trustees*

The trustees are appointed by the Board of Trustees and serve for 3 years, after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

The board of trustees administers the charity. The board meets bi-monthly. New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision-making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day, they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

#### *Organisational structure*

A chief executive is appointed by the trustees to manage the day-to-day operations of the charity working with all the staff of the company. J Tristram has acted as Chief Executive Officer during the year.

### Trustees' responsibilities in relation to the financial statements

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company at the balance sheet date and of its incoming resources and application of resources, including the statement of financial activities for the financial year. In preparing those financial statements, the trustees are required to:

- Observe the methods and principles in the Charities SORP;
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with the Companies Act 2006. The trustees are also responsible for safeguarding the charity's assets and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

**Trustees' Annual Report (including Directors Report) for the year ended 31 March 2022**

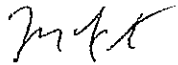
**Members of the Board of Trustees**

Members of the Board of Trustees, who are directors for the purpose of company law and Trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 5.

Board Members of the charitable company guarantee to contribute an amount not exceeding £nil to the assets of the charitable company in the event of winding up.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities and in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Management Committee and signed on its behalf by:



..... M R Futers (Trustee)

21 November 2022

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**  
**Company Number: 02824422**

**Independent Examiner's Report to St James' Centre (Derby) Limited**

I report on the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

**Responsibilities and Basis of Report**

As the charity's trustees of the Company (and also its directors for the purpose of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

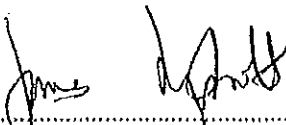
**Independent Examiner's Statement**

Since St James' Centre (Derby) Limited's gross income exceeded £250,000, your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales (ICAEW), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

- 1) Accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
- 2) The accounts do not accord with those records; or
- 3) The accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirements that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4) The accounts have not been prepared in accordance with the methods and principles of the Statement of recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
JD Liptrott FCA  
Chartered Accountant

Dated .....

22/11/2022

Haines Watts Nottingham Limited  
Chartered Accountants  
Cliffe Hill House  
22-26 Nottingham Road  
Stapleford  
Nottingham  
NG9 8AA

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Company Number: 02824422

**Statement of Financial Activities for the year ended 31 March 2022  
(Incorporating Income and Expenditure Account)**

	Note	Restricted Funds 2022 £	Unrestricted Funds 2022 £	Total Funds 2022 £	Restricted Funds 2021 £	Unrestricted Funds 2021 £	Total Funds 2021 £
<b>Income and Endowments</b>							
Charitable Activities	3	103,397	674,457	777,854	183,664	496,643	680,307
Investment Income	4	-	116,955	116,955	-	105,316	105,316
Other Income	5	-	4,377	4,377	-	59,472	59,472
<b>Total Income</b>		<u>103,397</u>	<u>795,789</u>	<u>899,186</u>	<u>183,664</u>	<u>661,431</u>	<u>845,095</u>
<b>Expenditure</b>							
Other Expenditure	6	(101,412)	(727,715)	(829,127)	(155,311)	(575,383)	(730,694)
<b>Total Expenditure</b>		<u>(101,412)</u>	<u>(727,715)</u>	<u>(829,127)</u>	<u>(155,311)</u>	<u>(575,383)</u>	<u>(730,694)</u>
<b>Net Income</b>		<u>1,985</u>	<u>68,074</u>	<u>70,059</u>	<u>28,353</u>	<u>86,048</u>	<u>114,401</u>
<b>Net Movement in Funds</b>		1,985	68,074	70,059	28,353	86,048	114,401
<b>Reconciliation of Funds</b>							
Total Funds Brought Forward		28,353	319,309	347,662	-	233,261	233,261
<b>Total Funds Carried Forward</b>	15	<u>30,338</u>	<u>387,383</u>	<u>417,721</u>	<u>28,353</u>	<u>319,309</u>	<u>347,662</u>

The statement of financial activities includes all gains and losses in the year. All incoming resources, and resources expended, derive from continuing activities.

The notes on pages 10 to 16 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)  
Company Number: 02824422

**Balance Sheet as at 31 March 2022**

	Note	Total 2022 £	Total 2021 £
<b>Fixed Assets</b>			
Tangible Fixed Assets	10	<u>1,017,028</u>	<u>1,018,631</u>
<b>Current Assets</b>			
Debtors	11	136,214	100,327
Cash at bank and in hand		<u>334,297</u>	<u>281,731</u>
		470,511	382,058
<b>Liabilities</b>			
Creditors falling due within one year	12	<u>(101,036)</u>	<u>(84,245)</u>
<b>Net Current Assets</b>		<u>369,475</u>	<u>297,813</u>
<b>Net Assets</b>		<u>1,386,503</u>	<u>1,316,444</u>
<b>The Funds of the Charity</b>			
Restricted funds		30,338	28,353
Unrestricted funds		387,383	319,309
Revaluation Reserve		<u>968,782</u>	<u>968,782</u>
<b>Total Unrestricted Funds</b>		<u>1,356,165</u>	<u>1,288,091</u>
<b>Total Funds</b>	15	<u>1,386,503</u>	<u>£1,316,444</u>

The Company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ending 31 March 2022.

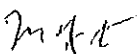
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The Trustees acknowledge their responsibilities for:

- a) Ensuring the company keeps accounting records which comply with Sections 386 and 387 of the Companies Act 2006, and
- b) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to the financial statements, so far as applicable to the company.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the Board of Directors on 14/11/2022 and signed on its behalf by:

  
.....  
M R Futers  
Trustee

The notes on pages 10 to 16 form part of these accounts

**ST JAMES' CENTRE (DERBY) LIMITED**

**Statement of Cash Flows for the year ended 31 March 2022**

	Note	Total 2022	Total 2021
		£	£
<b>Cash flows from operating activities</b>			
Net Cash Income		70,059	114,401
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	6	4,093	4,253
Investment Income	4	<u>(116,955)</u>	<u>(105,316)</u>
		(42,803)	13,338
<b>Working capital adjustments</b>			
(Increase)/ decrease in debtors	11	(35,887)	(26,553)
Increase/(decrease) in creditors	12	<u>16,791</u>	<u>39,166</u>
Net Cash flows from operating activities		<u>(61,899)</u>	<u>25,951</u>
<b>Cash flows from investing activities</b>			
Rent and similar income	4	116,955	105,316
Purchase of tangible fixed assets	10	<u>(2,490)</u>	<u>(2,773)</u>
Net cash flows from investing activities		<u>114,465</u>	<u>102,543</u>
Net increase in cash and cash equivalents		52,566	128,494
Cash and cash equivalents at 1 April		<u>281,731</u>	<u>153,237</u>
Cash and cash equivalents at 31 March		<u>334,297</u>	<u>281,731</u>

All of the cash flows are derived from continuing operations during the above two periods.

The notes on pages 10 to 16 form part of these accounts

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022

### 1. Charity Status

The charity is limited by guarantee, incorporated in England and Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James' Centre  
Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

### 2. Accounting Policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

#### Statement of Compliance

The financial statements have been prepared in accordance with the Accounting and Reporting by Charities; Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1<sup>st</sup> January 2019) – (Charities SORP (FRS102)), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

#### Basis of preparation

The charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accountancy policy notes.

The financial statements are presented in sterling (£) and rounded to the nearest pound.

#### Going Concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

#### Income and Endowments

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised when the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

## ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

### Donations and Legacies

Donated services or facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of the economic benefit from use by the charity of the item is probable and that economic benefit can be measured reliably. On receipt donated services and facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market, a corresponding amount is then recognised in expenditure in the period of receipt.

### Grants Receivable

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credits in the period in which the services are delivered.

### Taxation

The charitable company is exempt for Corporation Tax on its charitable activities. The Trustees have reviewed the charity's activities and are confident that they further the company's charitable aims and as such are considered to be primary purpose trading.

### Depreciation and Amortisation

Tangible fixed assets are initially measure at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following basis:

Asset Class	Depreciation method and rate
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

### Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the net asset is estimated in order to determine the extent of the impairment loss (if any).

### Fund Structure

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been earmarked for particular purposes, to hold in reserve funds to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme. The assets of the scheme are held outside the charity in independently administered funds. Contributions payable for the year are shown within the financial statements.

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

**Financial Instruments**

**Classification**

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

**Recognition and measurement**

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

**3. Income from charitable activities**

	Restricted £	Unrestricted £	2022 £	2021 £
Incoming resources from charitable activities	55,870	674,457	730,327	601,222
Grants receivable for core activities	<u>47,527</u>	<u>-</u>	<u>47,527</u>	<u>79,085</u>
	<u>103,397</u>	<u>674,457</u>	<u>777,854</u>	<u>680,307</u>

During the period, restricted fund grants were received from the Big Lottery Fund of £44,293, which have been recognised in the current year and which were to support the Fun-abil8y Moving Forward Project.

**4. Investment Income**

	Unrestricted Funds Designated £	General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	19	-	19	51
Income from rents	<u>-</u>	<u>116,936</u>	<u>116,936</u>	<u>105,265</u>
	<u>19</u>	<u>116,936</u>	<u>116,936</u>	<u>105,316</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

**5. Other Income**

	Unrestricted Funds General £	Total Funds 2022 £	Total Funds 2021 £
Government grants – CJRS Scheme	4,280	4,280	59,236
Other income	97	97	236
	<u>4,377</u>	<u>4,377</u>	<u>59,472</u>

**6. Other expenditure**

Note	Unrestricted Funds General £	Restricted Funds £	2022 £	2021 £
Staff costs	557,157	74,550	631,707	565,803
Depreciation	2,465	1,628	4,093	4,253
Other resources expended	168,093	25,234	193,327	160,638
	<u>727,715</u>	<u>101,412</u>	<u>829,127</u>	<u>730,694</u>

**7. Trustees remuneration and expenses**

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

**8. Staff costs**

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full-time equivalents was as follows:

	2022	2021
Employees	<u>51</u>	<u>52</u>

No employee received emoluments of more than £60,000 during the year.

Total remuneration of £123,352 was paid to 5 key management personnel during the year.

**9. Independent examiners' remuneration**

	2022 £	2021 £
Independent Examination Fee	<u>3,180</u>	<u>4,076</u>

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

10. Tangible fixed assets

	<u>Land and buildings</u>	<u>Fixtures, fittings and Equipment</u>	<u>Computers</u>	<u>Other assets</u>	<u>Total</u>
	£	£	£	£	£
<b>Cost</b>					
At 1 April 2021	1,000,000	15,559	9,360	14,216	1,039,135
Revaluations					
Additions		2,490			2,490
At 31 March 2022	1,000,000	18,049	9,360	14,216	1,041,625
<b>Depreciation</b>					
At 1 April 2021	-	7,976	8,262	4,266	20,504
Charge for the year	-	2,305	366	1,422	4,093
At 31 March 2022	-	10,281	8,628	5,688	24,597
<b>Net book value</b>					
At 31 March 2022	1,000,000	7,768	732	8,528	1,017,028
At 31 March 2021	1,000,000	7,582	1,098	9,950	1,018,631

Revaluation

The charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The charity's land and buildings were valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The historical cost of property held at the year end was £31,218 (2021: £31,218).

11. Debtors

	2022	2021
	£	£
Trade debtors	91,207	65,647
Prepayments and accrued income	45,007	34,680
	<u>136,214</u>	<u>100,327</u>

12. Creditors

	2022	2021
	£	£
Falling due in one year:		
Trade creditors	8,122	4,837
Other taxation and social security	6,020	6,007
Other creditors	4,692	3,064
Accruals	82,202	70,337
	<u>101,036</u>	<u>84,245</u>

13. Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £11,368 (2021: £9,510).

ST JAMES' CENTRE (DERBY) LIMITED

(A Charitable Company Limited by Guarantee)

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

14. Reserves

Year Ended 31 March 2022	Unrestricted revaluation reserve £	Total £
At 1 April 2021	968,782	968,782
Deficit of property revaluation	-	-
At 31 March 2022	<u>968,782</u>	<u>968,782</u>
Year Ended 31 March 2021	Unrestricted revaluation reserve £	Total £
At 1 April 2020	1,028,782	1,028,782
Deficit of property revaluation	(60,000)	(60,000)
At 31 March 2021	<u>968,782</u>	<u>968,782</u>

15. Funds

Year Ended 31 March 2022	At 1 April 2021 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2022 £
<b>Unrestricted Funds</b>						
General	95,898	795,770	(727,715)	-	-	163,953
Designated	223,411	19	-	-	-	223,430
Revaluation reserve	968,782	-	-	-	-	968,782
<b>Total Unrestricted Funds</b>	<u>1,288,091</u>	<u>795,789</u>	<u>(727,715)</u>	<u>-</u>	<u>-</u>	<u>1,356,165</u>
<b>Restricted Funds</b>	<u>28,353</u>	<u>103,397</u>	<u>(101,412)</u>	<u>-</u>	<u>-</u>	<u>30,338</u>
<b>Total Funds</b>	<u>1,316,444</u>	<u>899,186</u>	<u>(829,127)</u>	<u>-</u>	<u>-</u>	<u>1,386,503</u>
Year Ended 31 March 2021	At 1 April 2020 £	Incoming Resources £	Resources Expended £	Transfers £	Other recognised gains/(losses) £	At 31 March 2021 £
<b>Unrestricted Funds</b>						
General	153,667	661,380	(575,383)	(143,766)	-	95,898
Designated	79,594	51	-	143,766	-	223,411
Revaluation reserve	1,028,782	-	-	-	(60,000)	968,782
<b>Total Unrestricted Funds</b>	<u>1,262,043</u>	<u>661,431</u>	<u>(575,383)</u>	<u>-</u>	<u>(60,000)</u>	<u>1,288,091</u>
<b>Restricted Funds</b>	<u>-</u>	<u>183,664</u>	<u>(155,311)</u>	<u>-</u>	<u>-</u>	<u>28,353</u>
<b>Total Funds</b>	<u>1,262,043</u>	<u>845,095</u>	<u>(730,694)</u>	<u>-</u>	<u>(60,000)</u>	<u>1,316,444</u>

**ST JAMES' CENTRE (DERBY) LIMITED**

**(A Charitable Company Limited by Guarantee)**

Notes forming part of the Financial Statements for the year ended 31 March 2022 - continued

**16. Analysis of net assets between funds**

Year Ended 31 March 2022	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2022
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,007,036	-	9,992	1,017,028
Current Assets	470,492	-	19	470,511
Current Liabilities	(25,080)	(9,788)	(66,168)	(101,036)
<b>Total Net Assets</b>	<b>1,452,448</b>	<b>(9,788)</b>	<b>(56,157)</b>	<b>1,386,503</b>

Year Ended 31 March 2021	Unrestricted Funds		Restricted Funds	Total Funds at 31 March 2021
	General Funds	Designated Funds		
	£	£	£	£
Tangible Fixed Assets	1,018,631	-	-	1,018,631
Current Assets	236,647	145,411	-	382,058
Current Liabilities	(84,245)	-	-	(84,245)
<b>Total Net Assets</b>	<b>1,171,033</b>	<b>145,411</b>	<b>-</b>	<b>1,316,444</b>

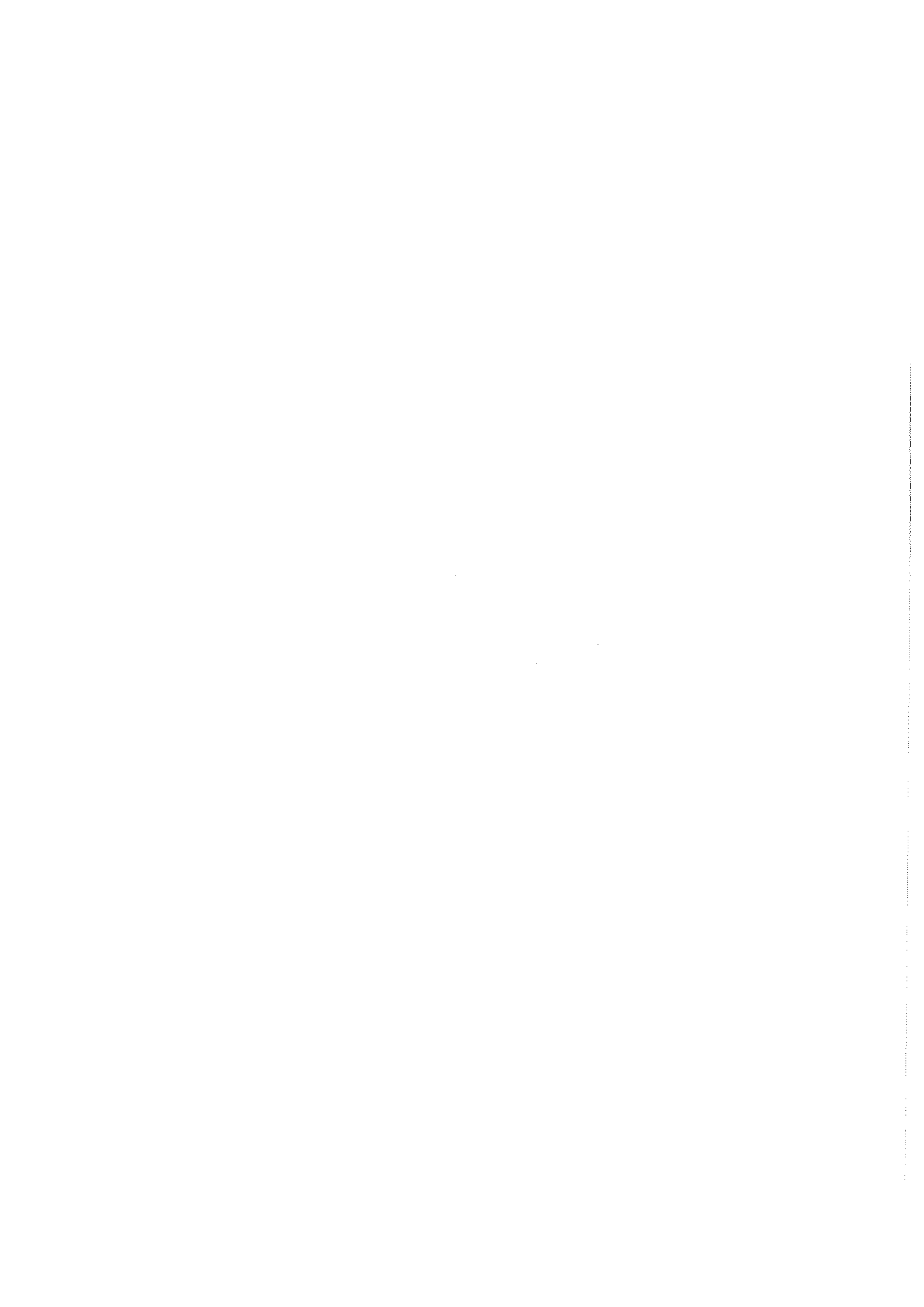
**17. Analysis of net funds**

Year Ended 31 March 2022	At 1 April 2021	Movement	At 31 March 2022
	£	£	£
Cash at bank and in hand	281,731	52,566	334,297
<b>Net funds</b>	<b>281,731</b>	<b>52,566</b>	<b>224,297</b>

Year Ended 31 March 2021	At 1 April 2020	Movement	At 31 March 2021
	£	£	£
Cash at bank and in hand	153,237	128,494	281,731
<b>Net funds</b>	<b>153,237</b>	<b>128,494</b>	<b>281,731</b>

**18. Related party transactions**

There were no related party transactions in the year (2021: none).



**ST JAMES' CENTRE (DERBY)**

England & Wales - Charity number 1043189

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# Accounts

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# St James Centre Annual Report and Accounts 2020 to 2021



**Helping people  
move forward in  
their life!**

**A place full of  
life, laughter,  
diversity and  
harmony!**

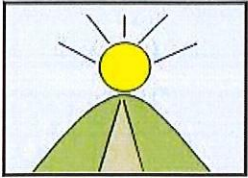


**St James  
Centre**

Serving the atoll community



**St James Centre** is an incorporated trust, constituted under a trust deed and is a registered charity number 1043189. St James is controlled by its governing document, a deed of trust, and constitutes a company limited by guarantee, as defined by the Companies Act 2006.



**Our Vision**

Our vision for St James is that it will be a place full of life, laughter, diversity and harmony, where everyone is made welcome, supported and helped to move forward in their life.

**Our Mission**

St James is an innovative, can-do organisation which provides people friendly support to individuals and communities helping them to thrive, to achieve their full potential and live life to the MAX!



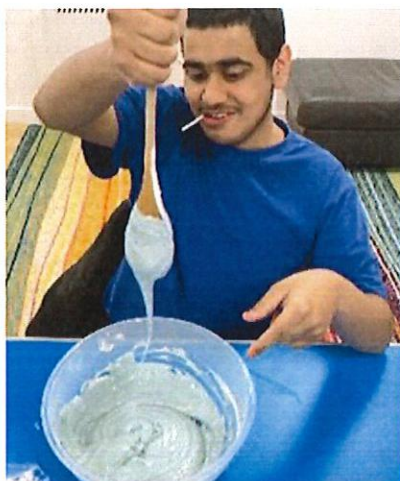
Trusted by the community to work for the benefit of all



People centred, valuing the individual

Live equality and celebrate diversity

Positive, Pro-active, Innovative and can-do organisation



Professional, passionate staff who work for Social Justice





## St James Strategy and Achievements for 2020 to 2021!

- ☑ St James to survive and thrive through the COVID Pandemic this year **Achieved see all of this report!**
- ☑ Transfer the Advice Service to work remotely **Achieved see page 6**
- ☑ Find innovative ways to support our disabled adults, children and their families during the COVID Pandemic **Achieved see page 7/8**
- ☑ Ensure the building is as COVID safe as possible **Achieved see page 5**
- ☑ Make our Advice Service more secure by diversifying its work **Achieved see page 6**
- ☑ Ensure we remain financially solvent **Achieved see page 10**



## St James Strategy for 2021 to 2022

- St James to survive, thrive and remain solvent through the on-going COVID Pandemic so that it can continue to support the community
- Create a new office base for the Advice Service Team to move from home working and enable clients to see advisors face to face
- Develop our community development work with the Roma Community
- Find ways to continually adapt our disabled children’s and adults’ service to keep it going to support children and families despite COVID
- Create a Family Hub for disabled children and parents
- Refurbish our Reception and develop a community café and clothing repair service to support the local community while we cannot have community and social events in the building
- Review and develop our Mems and Arts to reflect our work going forward

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Our Vision, Mission and Core Values	2	Fun-abil8y Moving Forward	7/8
Achievements and Strategy for the Future	3	St James Staff and Trustees	9
Highlights of our year	4	Financial Overview	10
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Advice 4 All Service	6	Thank You!	12





We re-opened the St James Centre in a COVID safe way for our work and our tenants by August 2020



By our flexibility, ingenuity and tenacity, we kept the work of our disability and advice services going all through the COVID Pandemic!

We delivered weekly activity packs to over 100 of our disabled children and adults during the first Lockdown. At Easter we gave everyone a chocolate egg and in summer a bag of craft resources too! Overall we created 50 weekly packs during the Pandemic!



We supported vulnerable European residents in Derby to apply for settled and pre-settled status, so they can stay and thrive in our city!



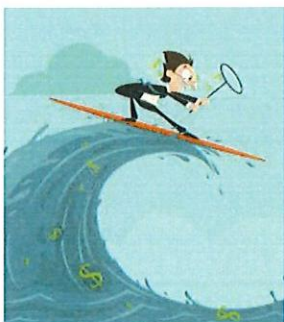
# Highlights of Our Year!



We successfully transferred the work with the Roma Community in Derby and the funding to support it from the Multi-Faith Centre to St James Centre.



Our young disabled people and their support staff walked 1 million steps during the outside community support in August 2020. They were raising money for an accessible minibus.



St James stayed financially stable through the uncertainties of the Pandemic and actually managed to make a surplus!

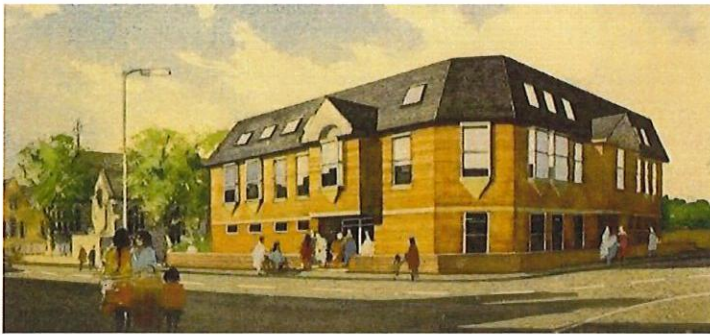
We created our very own YouTube Channel! We uploaded 191 Videos which had 17,184 views! The most watched video was the story of Max the Ant written by Lizzie and read by Janet and had 584 views. Wendy was our creative video Queen!



**St James Centre — A welcoming Home from Home for all the Community!**

**St James Centre**

Serving the whole community

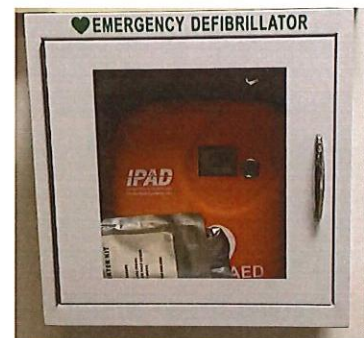


St James Centre staff were determined to re-open after the 1st Lockdown ended. After much discussion and hard work by the staff and tenants, we agreed

a new way of working that was as COVID safe as possible. We were fortunate to receive a grant from the Derbyshire Foundation to help us put these measure in place.

We re-opened for our most disabled adults from August 2020, the College and Nursery re-opened in September 2020.

When the Second and Third Lockdowns happened we continued to keep the building open for our disabled adults and nursery children!



St James staff and tenants have worked hard at fund-raising over the last 3 years and with the help of "London Hearts" managed to buy a defibrillator for St James this year. It is in the reception for easy access. We are registered with the East Midlands Ambulance and The Circuit, the national defibrillator network



Derby College restarted its classes in September 2020, with 50% of the teaching on-line and 50% face to face. This moved to 100% on-line during the 2nd and 3rd Lockdowns, but the students still managed to pass their exams!



From September 2020 the Community Nursery run by Derwent Stepping Stones continued to support their children to learn and develop throughout the COVID Pandemic



The Indoor Climbing Centre, Alter Rock, has been badly affected by the COVID Restrictions, it has only been able to open for 3 months of the year



Due to COVID Restrictions because we are considered a Health and Social Care Building we have been

unable to have training, community or social events for the whole year. This has been sad for the whole community but it was the only way we could continue to support vulnerable disabled adults and children through the Pandemic. Hopefully we will soon be back to our full range of community activities!

**Advice 4 All — Our multi-lingual one stop shop for advice and support!**



All the way through the Pandemic the Advice Team worked from home helping people over the phone and via the Computer!



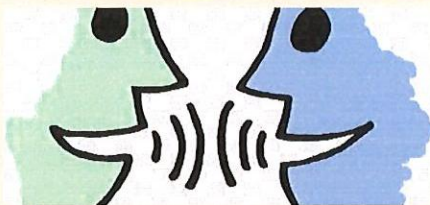
- ☑ Our Service actually provided 1546 advice sessions which was a 7% increase on the previous year!
- ☑ We supported 452 clients, 105 of them directly affected by COVID
- ☑ Advice 4 All became part of the Derby Advice Alliance that worked together to support Derby Residents through the COVID Pandemic.



ROMA COMMUNITY CARE

**Roma Community Support in Derby**

By mutual agreement the work with the Roma Community in Derby was transferred from the Multi-Faith Centre to St James Centre on 1st January 2021. Their worker and the funding from the Tudor Trust moved to our Multi-Lingual Advice Team. This meant we were able to continue to support the Roma Community through the Pandemic, which like a lot of minority communities were adversely affected.



**Comments from our Clients!**

"Monika has a "golden heart and hand, what she touches has a positive outcome, you get the money her claims are successful". (Slovakian client)

You are better than a solicitor, we want all our work done from you, you have blessings in your hands". (Arab Male, in his 40's)

"Shameem thank you so much, you are an angel from heaven, bless you" (South African Female)

**The EUSS Settlement Scheme**



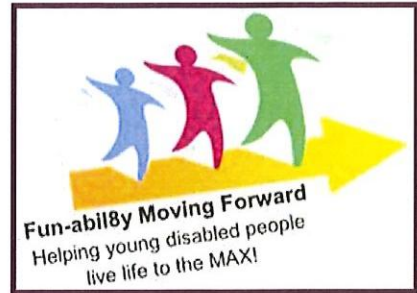
The Advice Team working with their partners the Derbyshire and Nottingham Law Centres successfully applied to the Home Office for funding to support vulnerable European people who are resident in Derby and Nottingham to apply for Settled and Pre-settled status.

We started our outreach efforts in December 2020, by March 2021 we had reached out to 10,196 residents of which 166 vulnerable people were helped to apply!

Our advisors are multi-lingual speaking Russian, Latvian, Czech, Polish, Urdu, Mirpuri, Punjabi and of course English!





**Fun-abil8y Moving Forward, a Seamless Service from 3-60 helping disabled people live life to the MAX!**



- ☑ **We supported 160 young disabled people aged 3 to 60**
- ☑ **We are truly diverse—More than 50% of our young people and staff come from Black, Asian or European Communities.**

**Timetable of our Activities through the COVID Pandemic**

Dates	COVID situation	Our Activities
<p>April to June 2020</p> 	<p>First Lockdown</p>	<ul style="list-style-type: none"> <li>• Every child and adult received our activity pack, we delivered every week to homes all over Derby</li> <li>• We started our own YouTube Channel</li> <li>• We contacted all families regularly to check how they were coping</li> <li>• For any child/adult who really struggled we provided community support</li> </ul>
<p>July to August 2020</p> 	<p>Gradual reducing some restrictions</p>	<ul style="list-style-type: none"> <li>• Every child or adult whose parents requested it, received community support in the fresh air</li> <li>• Our young people with their support workers walked over 1 million steps in August to raise money for our minibus fund</li> <li>• Activity packs and our YouTube channel were available to those who were shielding/anxious</li> <li>• St James Centre re-opened for the most profoundly disabled adults in August 2020</li> <li>• We did a YouTube linked parents consultation</li> </ul>



**Having fun outdoors through the summer!**





Dates	COVID Restrictions	Our Activities
September to October 2020	Restriction less, cases rising	<ul style="list-style-type: none"> <li>• Adults and children back to a mix of inside and outside support</li> <li>• October school holiday programme goes ahead</li> <li>• Activity programme/our YouTube still available for those who need it.</li> </ul>
Nov to March 2020 2021	Second and Third Lock downs	<ul style="list-style-type: none"> <li>• Adult work continues at the centre through this whole period—most sessions centre based as outside venues closed</li> <li>• Children work goes on line with YouTube and Activity Packs were delivered</li> <li>• Zoom based group and individual sessions</li> <li>• Children not going to school are offered community support</li> </ul>



### Challenges we have had to face and overcome

- ✓ Keeping up to date with all the changes in Government Restrictions and guidelines
- ✓ Continually adapting and re-planning the service in respond to the Government changes
- ✓ Managing the endless COVID illness and isolation of the service users and staff
- ✓ Obtaining free PPE that we were entitled to
- ✓ Managing the financial situation that was constantly changing



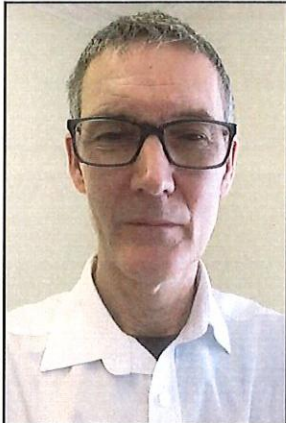


**St James Staff and Trustees**



**St James Trustees**  
**Michael Futers—Chair**  
**Sandra Weightman—Secretary**  
**Simon Cartwright David Martin**  
**Martin Gadsby Guy Freeman**  
**Neil Watkins**

**Michael Futers**  
**the Chair of St James**



**Chief Executive Officer and Manager of Fun-abil8y Moving Forward**  
**Janet Tristram**

**Fun-abil8y Moving Forward Team**  
**Ellie Fletcher**  
**Molly Jo Burnett**  
**Naz Quayum**  
**Kath Holmes**  
**Lizzie Murray**  
**Wendy Young**  
**41 Support Workers**

**Advice Services Team**  
**Shameem Malooq**  
**Monica Toche**  
**Martina Sofron**  
**Zane Grinvalde**

**Buildings Team**  
**Vicky Carter**  
**David Corregan**  
**Taira Hussain**  
**Jadwiga Tokarek**  
**Cleaning Team**

**Meet Our Staff! Hello My name is Molly Jo!**

Over 10 years ago, as a young 18 year old I came as an apprentice to work as the Fun-abil8y Assistant, whilst taking a Level 3 course in Children and Young People’s work. After I passed my qualification and became experienced in the work of the team I was taken on by St James as the Short Breaks Assistant. In 2016 I was promoted to the Short Breaks Co-ordinator role which I have held ever since.

I am known for being the chief organiser of all the holiday activities and clubs, sorting out which young people are coming to the session, the transport, the staffing, and all the other things that make an activity a success. When I am not doing this I am also the queen of the rota, the timesheets and managing the short breaks hours!

I love my job, especially watching the young people grow up and develop skills and confidence. I enjoy the bond of trust we have with our families and knowing that I am making a difference to young disabled people by helping them achieve and sparkle. The staff team is like a second family to me and I cannot imagine working anywhere else.

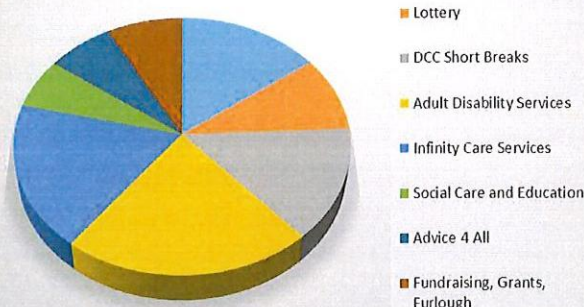
**If I had a magic wand I would like more funding so we can support our young disabled people even more and bigger premises so we can support even more of them!**



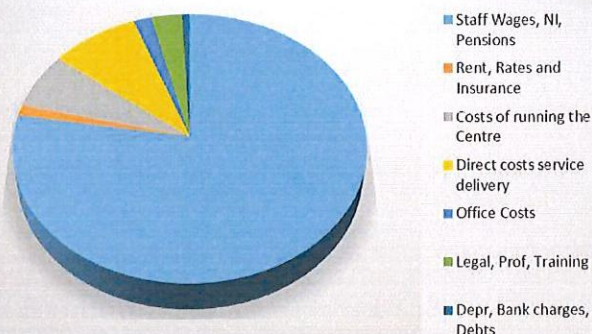
## St James Finance Overview

Comparison of Income	2019/2020	2020/2021
St James Income	£166,091	£125,963
Lottery	£80,891	£79,676
DCC Short Breaks	£121,672	£119,187
Adult Disability Services	£173,744	£186,114
Infinity Care Services	£187,808	£154,990
Social Care and Education	£9,783	£52,565
Advice 4 All	£37,673	£59,028
Fundraising, Grants, Furlough	£6,138	£67,573
<b>Total</b>	<b>£783,800</b>	<b>£845,095</b>

St James Income 2020/21



St James Expenditure 2020/21



Expenditure 2020/21	2019/20	2020/21
Staff Wages, NI, Pensions	£566,798	£567,172
Rent, Rates and Insurance	£24,203	£9,131
Costs of running Centre	£45,824	£49,455
Costs of service delivery	£96,276	£64,032
Office Costs	£12,263	£13,291
Legal, Prof, Training	£2,306	£22,109
Depr, Bank charges, Debts	£5,507	£5,505
<b>Total Expenditure</b>	<b>£753,177</b>	<b>730,694</b>

Overall this year, we made a surprise surplus of **£114,401**, despite the COVID Pandemic!



## St James Centre Financial Policy

### Financial review

The financial year started with the First COVID Lockdown; which gave considerable uncertainty to our financial position going forward. Over the whole year, St James staff team determinedly delivered as many services as possible, taking into account COVID safety and in accordance with Government Restrictions to ensure all our service users had the support they needed.

This perseverance and flexibility alongside support from our Funding Bodies, Furlough from the Government and other COVID grants, enabled us to make a surprisingly generous surplus of £114,401, considerably more than the previous year. We are going to designate £40,000 of this for maintenance and development of the building.

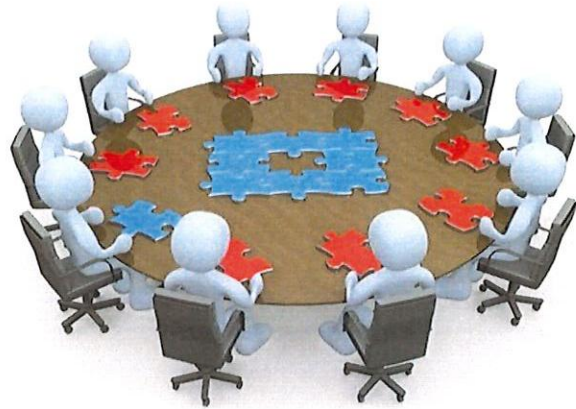
### Reserves policy

The Board of Trustees has agreed that St James will keep 3 months expenditure, as recommended by the Charities Commission, plus £40,000 for building maintenance in our reserves, this amounts to £223,411 this year. Any reserves beyond this will be invested to support the ongoing projects carried out by the Charity.

## St James Governance and Management

### Recruitment and Appointment of New Trustees

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed. All members of the Board give their time voluntarily and receive no benefits from the charity.



### Induction and Training of new Trustees

New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

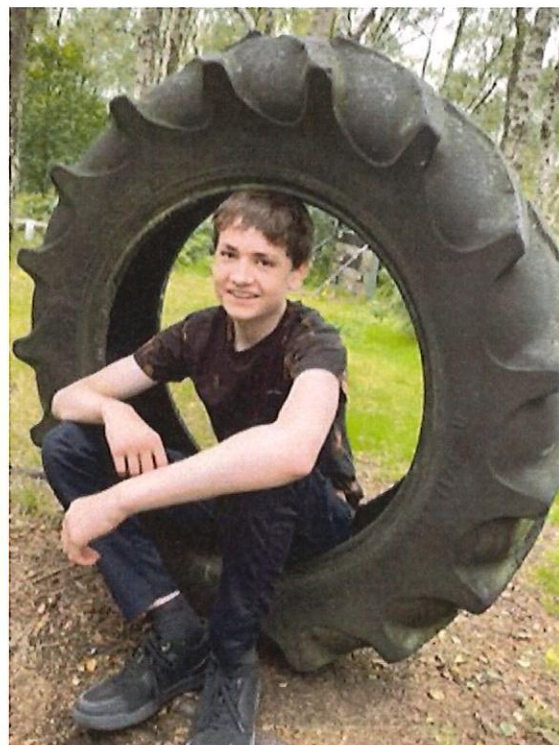
### Risk Management

St James has a Risk Management Policy and Process that has been approved by the Trustees, which identifies long and short term risks and ensures that controls are put in place to mitigate them. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

### Responsibilities of the Trustees

The trustees are responsible for:-

- ☑ Ensuring the good governance of the charity and its strategic direction
- ☑ Ensuring correct finance and accounting is carried out
- ☑ Managing your charity's resources responsibly and ensure your charity is accountable
- ☑ Appointing the CEO to manage the day to day operations of the charity working with all the staff of the company.



The St James Centre would like to thank the following for their support during this year



The National Lottery Community Fund

25 YEARS OF THE NATIONAL LOTTERY



DERBY CITY COUNCIL



UMBRELLA Embracing Abilities



- \* Alka Computer Services
- \* Alter Rock
- \* Asian Aid
- \* Baldwin's Accountancy Services
- \* Community Action Derby
- \* Derby Advice Alliance
- \* Derby City Council
- \* Derby College
- \* Derwent Stepping Stones
- \* Direct Help and Advice
- \* The Big Lottery
- \* Umbrella
- \* Wirehouse Employment and Health and Safety Services

Here are some ways you can become involved in the work of St James!

- ✓ Volunteer for us
- ✓ Make a donation
- ✓ Follow us on Facebook, Twitter and Instagram (See box on the right!)








**You can contact us on:-**

**01332 604080**

**reception@stjamescentre.org**

**St James Centre, Malcolm Street, Derby DE23 8LU**




	@stjamescentrederby @FMF604066
	@St_James_Centre
	stjamescentrederby

Company registration number: 02824422

Charity registration number: 1043189

# St James' Centre (Derby) Limited

(A company limited by guarantee)

Annual Report and Unaudited Financial Statements

for the Year Ended 31 March 2021

# St James' Centre (Derby) Limited

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Notes to the Financial Statements	10 to 18

## St James' Centre (Derby) Limited

### Reference and Administrative Details

<b>Trustees</b>	M R Futers S E Weightman G J Freeman S J Cartwright N A Watkins M W Gadsby D N Martin
<b>Secretary</b>	S E Weightman
<b>Principal Office</b>	St James Centre Malcolm Street Dairy House Road Derby Derbyshire DE23 8LU  The charity is incorporated in England.
<b>Company Registration Number</b>	02824422
<b>Charity Registration Number</b>	1043189
<b>Independent Examiner</b>	Ashgates Corporate Services Limited 5 Prospect Place Millennium Way Pride Park Derby DE24 8HG

## **St James' Centre (Derby) Limited**

### **Trustees' Annual Report (including Directors Report)**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements for the year ended 31 March 2021.

The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

#### **Objectives and activities**

The charity has the general aim of contributing to the quality of life of the people of Derby and a wider area by expanding their horizons through the provisions of exciting, challenging and accessible professional and community support. They aim to do this in a flexible, friendly, social and cultural environment.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The objectives and aims of the charity are to develop the centre into a place used by and for the benefit of the surrounding community. We provide rooms and services for training, community meetings and family celebrations.

The provision of welfare services remains as our most significant activity. The disabled children and young adults service has grown both in numbers, activities and level of disability of the service users. We offer a bi-lingual advice service and a community cafe for those facing crisis, poverty or isolation.

Over this year we estimate that over 6,500 people from the local area and Derby wide directly benefitted from the charity's work. This is less than most years due to the effects of the COVID Pandemic reducing community access to the centre.

## **St James' Centre (Derby) Limited**

### **Trustees' Annual Report (including Directors Report)**

#### **Achievements and performance**

The main achievement of the charity this year is to have kept delivering its services through all the stages of the Covid Pandemic.

From March to June, although the centre was closed, we continued to deliver community support to the most struggling disabled children/adults, alongside weekly activity packs and videos created by staff on our very own YouTube Channel for the rest of our disabled children and adults. We made regular telephone calls to families which we know they really appreciated. Our Bi-lingual Advice Service moved from face to face to phone/computer based support instead. Key Management staff worked from home.

In July and August, we expanded our disability services to provide outdoor support for every child or adult who wanted it. We challenged our disabled young people and staff to walk 1 million steps over August – which they achieved. For the most vulnerable service users we re-opened the Centre to provide care and support, with staff in full PPE.

From September, the Centre re-opened to the College and the Nursery and St James staff returned to working back at the centre.

Over the winter period when the second and third lockdowns took place, we continued to provide support for disabled adults, but had to move back to virtual support for all but the most struggling children, due to COVID restrictions.

This is what a young person and a parent have to say about our service.

"It was very hard in Lockdown as I couldn't go out. I was bored and sad. When the carers came to take me out I was very happy and enjoyed it. I want to say thank you to everyone. I am very grateful for everything they do for me and everyone else." A young person

"I can't thank the staff enough they are absolutely amazing, and I think if it wasn't for them I honestly think that we would have struggled as a family. Although he has got a lot of challenges the staff have helped him a lot and supported the whole family not just him!" A parent

The College went on-line but the Nursery continued in the centre. The advice service carried on supporting people virtually, especially those claiming EUSS Status. St James also transferred work with the Roma Community in Derby from the Multi-Faith Centre.

#### **Financial review**

The financial year started with the First COVID Lockdown; which gave considerable uncertainty to our financial position going forward.

Over the whole year, St James staff team determinedly delivered as many services as possible, taking into account COVID safety and in accordance with Government Restrictions to ensure all our service users had the support they needed. This perseverance and flexibility alongside support from our Funding Bodies, Furlough from the Government and other COVID grants, enabled us to make a surprisingly generous surplus of £114,401, considerably more than the previous year. We are going to designate £40,000 of this for maintenance and development of the building.

#### **Reserves policy**

The Company's Policy is to follow the Charity Commissioners Recommendation to hold 3 months' expenditure in general reserves; this year for St James it equates to £223,411. Our actual reserves are £319,309 which equates to 5.23 months' expenditure. As of 31 March 2021 cash balances were £281k.

## **St James' Centre (Derby) Limited**

### **Trustees' Annual Report (including Directors Report)**

#### ***Risk management***

The trustees identify and review the risks to which the charity is exposed on an annual basis and as new circumstances arise and ensures that appropriate controls are in place to provide reasonable assurance against fraud and error. Procedures are in place to ensure compliance with all statutory obligations, especially Health and Safety, Employment Law, Safeguarding and Confidentiality. We have contracts in place to ensure we comply with legal requirements for Human Resources, Health and Safety and IT.

#### **Structure, governance and management**

The trustees, who are also the directors for the purpose of company law, and who served during the year were:

M R Futers

S E Weightman

G J Freeman

S J Cartwright

N A Watkins

M W Gadsby

D N Martin

#### ***Nature of governing document***

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

#### ***Recruitment and appointment of trustees***

The trustees are appointed by the Board of Trustees and serve for three years after which period they may put themselves forward for re-appointment. The Trust Deed provides for a minimum of 3 trustees, to a maximum of 9 trustees, with no more than 3 trustees due for re-appointment in any one year. All members are circulated with invitations to nominate trustees prior to the AGM advising them of the retiring trustees and requesting nominations for the AGM. When considering co-opting trustees, the Board has regard to the requirement for any specialist skills needed.

The board of trustees administers the charity. The board meets bi-monthly. New trustees undergo an orientation day to brief them on their obligations under charity and company law, committee and decision making processes, the business plan, recent financial performance of the charity, a brief history of the trust and a copy of the governing trust deed. During the induction day they meet key employees and other trustees. Trustees are encouraged to attend appropriate training events where these will facilitate the undertaking of their role.

## St James' Centre (Derby) Limited

### Trustees' Annual Report (including Directors Report)

#### **Organisational structure**

A chief executive is appointed by the trustees to manage the day to day operations of the charity working with all the staff of the company.

The annual report was approved by the trustees of the charity on 29/11/21 and signed on its behalf by:



.....  
M R Futers  
Trustee

## St James' Centre (Derby) Limited

### Independent Examiner's Report to the trustees of St James' Centre (Derby) Limited

I report to the charity trustees on my examination of the financial statements of the charity for the year ended 31 March 2021 which are set out on pages 7 to 18.

#### Respective responsibilities of trustees and examiner

As the charity's trustees of St James' Centre (Derby) Limited (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of St James' Centre (Derby) Limited are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

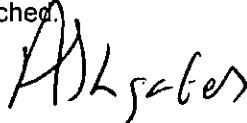
#### Independent examiner's statement

Since St James' Centre (Derby) Limited's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants (ACCA), which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of St James' Centre (Derby) Limited as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....  
Andrew W Lyon  
Ashgates Corporate Services Limited  
Independent Examiner  
Association of Chartered Certified Accountants (ACCA)

5 Prospect Place  
Millennium Way  
Pride Park  
Derby  
DE24 8HG

Date: 29/11/2021

## St James' Centre (Derby) Limited

### Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted £	Total 2021 £	(As restated) Total 2020 £
<b>Income and Endowments from:</b>					
Charitable activities	3	496,643	183,664	680,307	628,086
Investment income	4	105,316	-	105,316	135,693
Other income	5	59,472	-	59,472	887
Total Income		<u>661,431</u>	<u>183,664</u>	<u>845,095</u>	<u>764,666</u>
<b>Expenditure on:</b>					
Other expenditure	6	<u>(575,383)</u>	<u>(155,311)</u>	<u>(730,694)</u>	<u>(734,043)</u>
Total Expenditure		<u>(575,383)</u>	<u>(155,311)</u>	<u>(730,694)</u>	<u>(734,043)</u>
Net income		<u>86,048</u>	<u>28,353</u>	<u>114,401</u>	<u>30,623</u>
Net movement in funds		86,048	28,353	114,401	30,623
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>233,261</u>	-	<u>233,261</u>	<u>202,638</u>
Total funds carried forward	15	<u>319,309</u>	<u>28,353</u>	<u>347,662</u>	<u>233,261</u>

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for 2020 is shown in note 15.

# St James' Centre (Derby) Limited

(Registration number: 02824422)  
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
<b>Fixed assets</b>			
Tangible assets	10	1,018,631	1,080,111
<b>Current assets</b>			
Debtors	11	100,327	73,774
Cash at bank and in hand		<u>281,731</u>	<u>153,237</u>
		382,058	227,011
<b>Creditors: Amounts falling due within one year</b>	12	<u>(84,245)</u>	<u>(45,079)</u>
<b>Net current assets</b>		<u>297,813</u>	<u>181,932</u>
<b>Net assets</b>		<u>1,316,444</u>	<u>1,262,043</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		28,353	-
<b>Unrestricted income funds</b>			
Unrestricted funds		319,309	233,261
Revaluation reserve		<u>968,782</u>	<u>1,028,782</u>
Total unrestricted funds		<u>1,288,091</u>	<u>1,262,043</u>
<b>Total funds</b>	15	<u>1,316,444</u>	<u>1,262,043</u>

For the financial year ending 31 March 2021 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

#### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 7 to 18 were approved by the trustees, and authorised for issue on 29.11.21. and signed on their behalf by:



.....  
M R Futers  
Trustee

The notes on pages 10 to 18 form an integral part of these financial statements.

## St James' Centre (Derby) Limited

### Statement of Cash Flows for the Year Ended 31 March 2021

	Note	2021 £	2020 £
<b>Cash flows from operating activities</b>			
Net cash income		114,401	30,623
<b>Adjustments to cash flows from non-cash items</b>			
Depreciation	6	4,253	4,021
Investment income	4	<u>(105,316)</u>	<u>(135,693)</u>
		13,338	(101,049)
<b>Working capital adjustments</b>			
(Increase)/decrease in debtors	11	(26,553)	9,491
Increase/(decrease) in creditors	12	<u>39,166</u>	<u>(2,847)</u>
Net cash flows from operating activities		<u>25,951</u>	<u>(94,405)</u>
<b>Cash flows from investing activities</b>			
Rent and similar income	4	105,316	135,693
Purchase of tangible fixed assets	10	<u>(2,773)</u>	<u>(4,053)</u>
Net cash flows from investing activities		<u>102,543</u>	<u>131,640</u>
Net increase in cash and cash equivalents		128,494	37,235
Cash and cash equivalents at 1 April		<u>153,237</u>	<u>116,002</u>
Cash and cash equivalents at 31 March		<u>281,731</u>	<u>153,237</u>

All of the cash flows are derived from continuing operations during the above two periods.

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 1 Charity status

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

The address of its registered office is:

St James Centre Malcolm Street  
Dairy House Road  
Derby  
Derbyshire  
DE23 8LU

#### 2 Accounting policies

##### Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

##### Basis of preparation

St James' Centre (Derby) Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

##### Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

##### Reclassification of comparative amounts

Adjustments have been made to the comparative amounts with the Statement of Financial Activities to remove internally generated rent income and charges. This adjustment has no impact on the reported fund balances as at 31 March 2020.

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### **Income and endowments**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

#### **Donations and legacies**

Donations, legacies and other forms of voluntary income are recognised as incoming resources when receivable, except insofar as they are incapable of financial measurement.

#### **Grants receivable**

Revenue grants are credited as incoming resources when they are receivable provided conditions for the receipt have been complied with, unless they relate to a specified future period, in which case they are deferred or are performance related in which case they are credited in the period in which services are delivered.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Depreciation and amortisation**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Other assets	10% on cost
Computers	20% on cost
Fixtures, fittings and equipment	15% on cost

#### **Impairment of fixed assets**

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### **Fund structure**

Unrestricted funds are expendable at the discretion of the Council of Management in furtherance of the objects of the charity.

Designated funds are part of the unrestricted funds, which have been which have been earmarked for particular purposes, to hold in reserve funds to cover three months running costs and for potential property maintenance.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### **Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### **Financial Instruments**

##### ***Classification***

Financial assets and financial liabilities are recognised when the charity becomes a party to the contractual provisions of the instrument.

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into. An equity instrument is any contract that evidences a residual interest in the assets of the charity after deducting all of its liabilities.

##### ***Recognition and measurement***

All financial assets and liabilities are initially measured at transaction price (including transaction costs), except for those financial assets classified as at fair value through profit or loss, which are initially measured at fair value (which is normally the transaction price excluding transaction costs), unless the arrangement constitutes a financing transaction. If an arrangement constitutes a financing transaction, the financial asset or financial liability is measured at the present value of the future payments discounted at a market rate of interest for a similar debt instrument.

Financial assets and liabilities are only offset in the statement of financial position when, and only when there exists a legally enforceable right to set off the recognised amounts and the charity intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

Financial assets are derecognised when and only when a) the contractual rights to the cash flows from the financial asset expire or are settled, b) the charity transfers to another party substantially all of the risks and rewards of ownership of the financial asset, or c) the charity, despite having retained some, but not all, significant risks and rewards of ownership, has transferred control of the asset to another party.

Financial liabilities are derecognised only when the obligation specified in the contract is discharged, cancelled or expires.

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total funds £
Incoming resources from charitable activities	496,643	104,579	601,222
Grants receivable for core activities	-	79,085	79,085
<b>Total for 2021</b>	<b>496,643</b>	<b>183,664</b>	<b>680,307</b>
Incoming resources from charitable activities	513,147	42,058	555,205
Grants receivable for core activities	-	72,881	72,881
<b>Total for 2020</b>	<b>513,147</b>	<b>114,939</b>	<b>628,086</b>

During the period restricted fund grants were received from the Big Lottery Fund of £85,253 (of which £79,085 has been recognised in the current year), which was to support the Funabi8y Moving Forward Project.

Within restricted fund income is £90 from Foundation Derbyshire (The Walbrook Fund) to provide IT equipment to support our young people.

Within restricted fund income is £9,538 from Foundation Derbyshire (Coronavirus NET-DCMS Grant) to assist St James Centre to re-open and work safely after the coronavirus pandemic lockdown had ended.

#### 4 Investment income

	Unrestricted funds Designated £	General £	Total funds £
Interest receivable and similar income;			
Interest receivable on bank deposits	51	-	51
Income from rents	-	105,265	105,265
<b>Total for 2021</b>	<b>51</b>	<b>105,265</b>	<b>105,316</b>
Interest receivable and similar income	86	-	86
Income from rents	-	135,607	135,607
<b>Total for 2020</b>	<b>86</b>	<b>135,607</b>	<b>135,693</b>

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 5 Other income

	<b>Unrestricted funds General £</b>	<b>Total funds £</b>
Government grants - CJRS scheme	59,236	59,236
Other income	236	236
<b>Total for 2021</b>	<b>59,472</b>	<b>59,472</b>
Other income	887	887
<b>Total for 2020</b>	<b>887</b>	<b>887</b>

#### 6 Other expenditure

	<b>Note</b>	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Staff costs		451,180	114,623	565,803
Depreciation		2,314	1,939	4,253
Other resources expended		117,608	36,802	154,410
<b>Total for 2021</b>		<b>574,069</b>	<b>154,473</b>	<b>728,542</b>
Staff costs		472,272	94,526	566,798
Depreciation		2,544	1,422	3,966
Other resources expended		144,288	18,991	163,279
<b>Total for 2020</b>		<b>619,104</b>	<b>114,939</b>	<b>734,043</b>

#### 7 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any reimbursed expenses or other benefits from the charity during the year.

#### 8 Staff costs

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	<b>2021 No</b>	<b>2020 No</b>
Employees	52	64

No employee received emoluments of more than £60,000 during the year.

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 9 Independent examiner's remuneration

	2021 £	2020 £
Examination of the financial statements	4,076	2,203

#### 10 Tangible fixed assets

	Land and buildings £	Fixtures, fittings and equipment £	Computers £	Other assets £	Total £
<b>Cost</b>					
At 1 April 2020	1,060,000	12,786	9,360	14,216	1,096,362
Revaluations	(60,000)	-	-	-	(60,000)
Additions	-	2,773	-	-	2,773
At 31 March 2021	1,000,000	15,559	9,360	14,216	1,039,135
<b>Depreciation</b>					
At 1 April 2020	-	5,979	7,428	2,844	16,251
Charge for the year	-	1,997	834	1,422	4,253
At 31 March 2021	-	7,976	8,262	4,266	20,504
<b>Net book value</b>					
At 31 March 2021	1,000,000	7,583	1,098	9,950	1,018,631
At 31 March 2020	1,060,000	6,807	1,932	11,372	1,080,111

#### Revaluation

The Charity owns the freehold of St James Centre and has adopted a policy to revalue the property every 3 years. The Charity's Land and buildings was valued on 8 April 2021 by Salloway Property Consultants, an independent valuer. The financial statements have been updated to reflect this latest valuation.

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 11 Debtors

	2021	2020
	£	£
Trade debtors	65,647	65,578
Prepayments and accrued income	34,680	8,196
	100,327	73,774

#### 12 Creditors: amounts falling due within one year

	2021	2020
	£	£
Trade creditors	4,837	5,327
Other taxation and social security	6,007	7,264
Other creditors	3,064	706
Accruals	70,337	31,782
	84,245	45,079

#### 13 Pension and other schemes

##### Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £9,510 (2020 - £10,724).

#### 14 Reserves

	Unrestricted revaluation reserve	Total
	£	£
At 1 April 2020	1,028,782	1,028,782
Deficit on property revaluation	(60,000)	(60,000)
At 31 March 2021	968,782	968,782
	968,782	968,782
	968,782	968,782
At 1 April 2019	1,028,782	1,028,782
At 31 March 2020	1,028,782	1,028,782
	1,028,782	1,028,782

St James' Centre (Derby) Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

16 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>						
General	153,667	661,380	(575,383)	(143,766)	-	95,898
Designated	79,594	51	-	143,766	-	223,411
Revaluation reserve	1,028,782	-	-	-	(60,000)	968,782
<b>Total unrestricted funds</b>	<b>1,262,043</b>	<b>661,431</b>	<b>(575,383)</b>	<b>-</b>	<b>(60,000)</b>	<b>1,288,091</b>
<b>Restricted funds</b>	<b>-</b>	<b>183,664</b>	<b>(155,311)</b>	<b>-</b>	<b>-</b>	<b>28,353</b>
<b>Total funds</b>	<b>1,262,043</b>	<b>845,095</b>	<b>(730,694)</b>	<b>-</b>	<b>(60,000)</b>	<b>1,316,444</b>
		Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2020 £
<b>Unrestricted funds</b>						
General		191,783	649,641	(619,104)	(68,653)	153,687
Designated		10,855	86	-	68,653	79,594
Revaluation reserve		1,028,782	-	-	-	1,028,782
<b>Total unrestricted funds</b>		<b>1,231,420</b>	<b>649,727</b>	<b>(619,104)</b>	<b>-</b>	<b>1,262,043</b>
<b>Restricted funds</b>		<b>-</b>	<b>114,939</b>	<b>(114,939)</b>	<b>-</b>	<b>-</b>
<b>Total funds</b>		<b>1,231,420</b>	<b>764,666</b>	<b>(734,043)</b>	<b>-</b>	<b>1,262,043</b>

## St James' Centre (Derby) Limited

### Notes to the Financial Statements for the Year Ended 31 March 2021

#### 16 Analysis of net assets between funds

	Unrestricted funds		Total funds
	General	Designated	at 31 March 2021
	£	£	£
Tangible fixed assets	1,018,631	-	1,018,631
Current assets	236,647	145,411	382,058
Current liabilities	(84,245)	-	(84,245)
<b>Total net assets</b>	<b>1,171,033</b>	<b>145,411</b>	<b>1,316,444</b>

	Unrestricted funds		Total funds
	General	Designated	at 31 March 2020
	£	£	£
Tangible fixed assets	1,080,111	-	1,080,111
Current assets	147,417	79,594	227,011
Current liabilities	(45,079)	-	(45,079)
<b>Total net assets</b>	<b>1,182,449</b>	<b>79,594</b>	<b>1,262,043</b>

#### 17 Analysis of net funds

	At 1 April 2020	Movement	At 31 March 2021
	£	£	£
Cash at bank and in hand	153,237	128,494	281,731
<b>Net funds</b>	<b>153,237</b>	<b>128,494</b>	<b>281,731</b>

	At 1 April 2019	Movement	At 31 March 2020
	£	£	£
Cash at bank and in hand	116,002	37,235	153,237
<b>Net funds</b>	<b>116,002</b>	<b>37,235</b>	<b>153,237</b>

#### 18 Related party transactions

There were no related party transactions in the year (2020 - none).