

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales · Charity number 1043070

Details

Other names	PCLC, PLUMSTEAD COMMUNITY LAW CENTRE, THAMESMEAD LAW CENTRE
Status	Registered
Legal form	Charitable company
Company number	01778148
Registered	1995-01-03
Register	View on the Charity Commission register

Contact

Address	36 Wellington Street Woolwich London SE18 6PE
Phone	02088539970
Email	info@pclc.org.uk
Website	www.pclc.org.uk

Activities

Objects: (1)TO RELIEVE POOR PERSONS RESIDENT IN THE BENEFIT AREA BY PROVIDING SUCH PERSONS WITH LEGAL SERVICES WHICH THEY COULD NOT OTHERWISE OBTAIN THROUGH LACK OF MEANS. (11)THE ADVANCEMENT OF EDUCATION AMONG PERSONS RESIDENT OR WORKING IN THE BENEFIT AREA. (111)THE ADVANCEMENT OF SUCH OTHER CHARITABLE PURPOSES AS ARE BENEFICIAL TO THE COMMUNITY FOR PERSONS RESIDENT OR WORKING IN THE BENEFIT AREA.

Activities: Legal advice, advocacy & representation in the areas of immigration, employment and welfare rights law

Classification

- **How:** Provides Advocacy/advice/information
- **What:** General Charitable Purposes
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** LONDON BOROUGH OF GREENWICH, AND THAMESMEAD PART OF LONDON BOROUGH OF BEXLEY
- Greenwich

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£226,852	£195,903	-	-
2024-03-31	£244,903	£238,045	-	-
2023-03-31	£234,416	£173,398	-	-
2022-03-31	£122,006	£152,313	-	-
2021-03-31	£184,658	£157,877	-	-

Trustees

Name	Role	Appointed
Helen Walpole		2026-03-25
Hugh Lansdowne		2022-04-07
Lovat Michael Graham Rees		2024-07-25
Patrick Marples		2024-07-25
Rachel Olivia Pulley-Crowther		2024-08-14

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales - Charity number 1043070

Accounts

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

**Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2025
for
Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)**

**Contents of the Financial Statements
for the Year Ended 31 March 2025**

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Plumstead Community Law Centre Limited

**Reference and Administrative Details
for the Year Ended 31 March 2025**

TRUSTEES	C A Purnell (Chair) E Dyer (resigned 23.8.24) G C Osibo (resigned 17.7.25) K B Grubb (resigned 10.5.24) H Lansdowne L M G Rees P Marples (Treasurer) (appointed 25.7.24) O O'Hanlon (appointed 12.8.24) (resigned 12.8.25) R O Pulley-Crowther (appointed 14.8.24) J Hauxwell (appointed 25.7.24) (resigned 17.7.25)
COMPANY SECRETARY	P Marples
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants Unit 1 Shrine Barn Sandling Road Hythe Kent CT21 4HE
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

Plumstead Community Law Centre Limited

Report of the Trustees for the Year Ended 31 March 2025

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Plumstead Community Law Centre (PCLC) was founded in 1979 as an independent, specialist legal advice organisation, with its office originally based in Plumstead before relocating to Woolwich in 2015. It is genuinely independent from its major funders and any other external interests, which enables it to provide services that are wholly in their clients' best interests.

In 1999, PCLC set up Thamesmead Law Centre (TLC) as a satellite office, and in 2007 TLC became an independent limited company and a registered charity, later moving to Erith and becoming known as Cross Street Law Centre until it closed in 2014. Other local law centres based in Lewisham, Bromley and Greenwich also closed in 2007, 2013 and 2014 respectively which has left PCLC as the sole remaining Law Centre in outer south-east London.

PCLC historically undertook legal aid work in the areas of welfare benefits, housing, employment, immigration and education. However, since November 2011, PCLC has been funded by the Royal Borough of Greenwich to provide specialist advice in the areas of welfare benefits, employment and immigration. Following enactment of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPO) in 2013 almost all the work that PCLC undertook was removed from the scope of Legal Aid and PCLC has had to rely on local authority funding and other grants and service level agreements.

PCLC has had to adapt its services to adjust to a challenging funding environment for not-for-profit advice providers. Our services concentrate on the provision of specialist advice, casework and litigation services and we employ experienced solicitors and caseworkers to ensure our clients have access to a full range of legal services, from initial advice through to tribunal representation. However, despite a heavy emphasis on specialist legal advice, we have not lost sight of our charitable purpose or our focus on the needs of the local community.

We provide free second-tier advice to other local groups and provide talks and seminars to raise awareness of local services and improve understanding of the issues affecting local residents, workers and students. PCLC has witnessed changes to legal aid, amendments to public sector finance and significant welfare reforms. These have had serious adverse effects on our clients and the not-for-profit advice sector, however, despite these challenges we have:

- Advised over 1,400 clients in the last year.
- Remain partnered with the Royal Borough of Greenwich to run Greenwich Supports Advice Hubs throughout the borough, which have been secured for another year and continue to see increased attendance year on year.
- Partnered with Charlton Athletic on their Live Well project to receive immigration referrals from local GPs and provide a holistic response for the community.
- Secured £673,000 welfare benefits for our clients.

Plumstead Community Law Centre Limited

Report of the Trustees for the Year Ended 31 March 2025

- Provide pay rises to our staff members.
- Welcomed 4 new volunteers to our team.
- Rebuilt our trustee board bringing in experienced members.
- Appointed an interim CEO to stabilise the organisation and dissolve the collective and transition to a hierarchy structure.
- Received a generous donation from Meridian Money Advice on their unfortunate closure to go towards our Welfare Benefits advice service.
- Obtained a new three-year grant from AB Charitable Trust
- Obtained a new three-year grant from Julia Rausing Trust
- Undertook background work to enable us to be in a good position to apply for a Specialist Quality Mark
- In a position to recruit for a senior solicitor to help gain legal aid contracts and expand the work of the law centre.
- Launched our new website and increased our social media presence.

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objectives

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means.
2. The advancement of education among persons resident or working in the benefit area.
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.
4. For all purposes, the benefit area shall be the Royal Borough of Greenwich and surrounding areas.

Plumstead Community Law Centre (PCLC) has been providing free legal advice to those living, working or studying in Greenwich since 1979. Across recent years, many factors have created a challenging environment for not-for-profit advice providers and the clients whom we serve. Whilst we continue to live in times of austerity, specifically the 'cost of living crisis', we have high aspirations for PCLC having previously overcome significant challenges. We have proven that we are resilient, adaptable and proactive. It is against a backdrop of diminishing funding and increasing demand that we have reviewed our long-term strategy in this Business Plan. Now under new management, PCLC has reviewed its business plan with a vision to rebuild its presence in the community and expand and improve its services. This Business Plan summarises PCLC's goals in four key areas of development:

Aim 1: To Provide High-Quality, Free Specialist Legal Advice for Local Communities

We aim to support and empower our local community, especially the most vulnerable, by providing free, high-quality, accessible specialist legal advice and representation.

Aim 2: To Ensure Sustainability

We aim to secure long-term sustainability for our organisation and community through diversifying our revenue streams, delivering fundable services and investing in our staff and volunteers.

Aim 3: To Engage with Our Communities

We aim to increase our presence in and understanding of our community.

Aim 4: To Strengthen Our Governance

We aim to reinforce our charitable governance.

**Report of the Trustees
for the Year Ended 31 March 2025**

OBJECTIVES AND ACTIVITIES

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

ACHIEVEMENTS AND PERFORMANCE

Charitable activities

VCS Funding

In 2024/2025, our VCS Funding continued. As that funding was reduced, we have responded by restructuring our immigration team. We advised over 1,400 clients in the last year, achieving in excess of £673,000 in financial gains for clients. Clients also report significant reductions in stress as a result of our assistance.

We advised clients on a wide variety of cases including extension of leave to remain, change of conditions, registration of children as British citizens and many other cases. We were also heavily involved in the transition to e-visa process in the borough, supporting hundreds of clients. We have offered further advice and assistance through casework, more than half of those advised during the telephone sessions. We also received direct referrals from local MPs and the Nil Recourse and Resettlement team at the local council, where we supported families coming into the borough. This immigration team is now working primarily at the Advice Hubs to provide support.

The Welfare Benefits team provide specialist welfare benefit advice and representation for appeals to the First-Tier Tribunal as well as to the Upper Tribunal. They run an advice line on Tuesday mornings and receive direct referrals from the Greenwich Welfare Rights Service. Greenwich Welfare Rights Service refers most of our benefits clients to us. Greenwich Citizens Advice and mental health services, notably Oxleas NHS Foundation Trust also make referrals to our services. This year we secured £673,000 in financial entitlements for clients.

We also provide specialist Employment advice and accept direct referrals from any of our Greenwich residents, who live, work, or study in the Royal Borough of Greenwich, via our weekly specialist Employment advice line on a Wednesday, and through the Advisory, Conciliation and Arbitration Service (ACAS). To respond to the changing needs of our clients, we have started a limited appointments only, face to face service, to deal with exceptional and unusual cases that require a face-to-face appointment. We also, on an ad hoc basis, provide advice to frontline advice agencies, such as Citizens Advice and Greenwich 'Time to Talk'.

The Employment team has managed to achieve great results for our clients by assessing the merit of cases early on in the process and helping to lodge and prepare our client's cases.

Advice Hub Funding

We continued to provide services through The Advice Hubs, set up by Greenwich Council, which continue seeing increased numbers of clients. At these hubs, we are joined by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice. Holistic advice can be obtained under one roof for members of the local community and joint working is often utilised to give best options to those seeking advice. Our presence at the Greenwich Advice Hubs commenced in August 2022 and demand for immigration advice remains high. We have assisted over 800 unique clients at the hubs in the last financial year, with many of these enquiries have generated casework.

We are able to provide one off advice on any immigration query regardless of income. Queries have included work permits, student visas, complicated nationality queries, family reunion for refugees, applications for dependant family members, spouse and partners to join family in the U.K. applications and human rights applications for the terminally ill. There is an especially high demand for casework assistance, given that Legal Aid is not available for many of the areas of law that we cover. Priority is given to the vulnerable and destitute. In the next year we hope to be able to assist a wider range of people and continue to make a positive impact on people's lives.

**Report of the Trustees
for the Year Ended 31 March 2025**

FINANCIAL REVIEW

Reserves policy

At 31 March 2025 the charitable company held funds of £105,722 which included sufficient funds to cover approximately 3 months operating expenditure, comprising funds to cover management, administration and support costs in the event of income being restricted or withdrawn for a period of time.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

The Trustees have considered the current funding commitment of the Royal Borough of Greenwich, as well as income from other sources. They have developed a fundraising strategy that includes applying for additional grant funding to support PCLC operations and has had some recent success. For these reasons, they continue to adopt the going concern basis in preparing the financial statements.

FUTURE DEVELOPMENTS

Our financial forecast demonstrates that by maintaining our current levels of funding we would continue to be financially viable and we would maintain the current level of service provision. We are, however, seeking additional funding to:

- Diversify our income streams and reduce our reliance on our two primary local authority funders..
- Reduce the risks associated with a heavy reliance on local authority income in an environment of public spending cuts.
- Mitigate the effect of any reduction from current levels of funding on renewal.
- Enable us to invest in our people, in our premises and in the technology required to ensure our effectiveness and competitiveness in an increasingly competitive funding environment.
- Provide us with the resources to enhance our services and adapt to meet the changing needs of our clients.
- Expand our geographic reach to cater for the closure or reduction of services in and around Greenwich at a time of increasing demand for advice.
- Expand the range of services on offer to our clients given the scarcity of accessible, specialist advice services to help clients with complex needs.
- Provide us with greater flexibility in developing new services and meeting 'back-office costs'.
- Act as a resource for other not-for-profit organisations and continue to develop the partnerships which are so vital for the continued survival of SMEs providing legal advice to vulnerable clients.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Plumstead Community Law Centre Limited

**Report of the Trustees
for the Year Ended 31 March 2025**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

PCLC is governed by an annually elected Management Committee responsible for planning our organisational strategy, setting of the budget, monitoring financial performance and managing the charity's overall risk.

The full powers and responsibilities of the Management Committee are set out in our Memorandum and Articles of Association. Management Committee members are directors for the purposes of company law and trustees for the purposes of charity law.

All trustees are volunteers and receive no remuneration for their involvement. Trustees usually meet monthly. We seek to ensure community representation on the Management Committee by inviting members of local community-based organisations to stand for election as trustees. We carry out an annual skills audit of trustees and seek to fill any gaps in terms of expertise or experience through the co-option of additional trustees.

Staff & Volunteer Team

The staff team previously operated as a staff collective. They include a project developer, who is responsible for most operational and administrative matters and five specialist legal caseworkers. In July 2024, the Trustees adopted a functional structure of management and will be recruiting an executive officer. The Senior Solicitor has overall control of issues affecting the quality of our advice services to ensure compliance with their professional responsibilities as a solicitor.

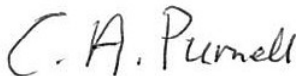
Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Our trustees carry out annual Risk Assessments including Health and Safety and SWOT analyses.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 26th November 2025 and signed on its behalf by:



.....
C A Purnell (Chair) - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2025.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Bryan Michael Kemsley FCCA FMAAT

Ardor Business Solutions Limited
Chartered Certified Accountants
Unit 1
Shrine Barn
Sandling Road
Hythe
Kent
CT21 4HE

Date: 26 November 2025

Plumstead Community Law Centre Limited

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2025

	Notes	Unrestricted funds £	Restricted funds £	31/3/25 Total funds £	31/3/24 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		40,368	8,001	48,369	1,603
Charitable activities					
Advice services provided		-	178,483	178,483	243,300
Total		<u>40,368</u>	<u>186,484</u>	<u>226,852</u>	<u>244,903</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		<u>10,027</u>	<u>185,876</u>	<u>195,903</u>	<u>238,045</u>
NET INCOME		30,341	608	30,949	6,858
RECONCILIATION OF FUNDS					
Total funds brought forward		1,603	73,170	74,773	67,915
TOTAL FUNDS CARRIED FORWARD		<u><u>31,944</u></u>	<u><u>73,778</u></u>	<u><u>105,722</u></u>	<u><u>74,773</u></u>

The notes form part of these financial statements

Plumstead Community Law Centre Limited

**Statement of Financial Position
31 March 2025**

	Notes	Unrestricted funds £	Restricted funds £	31/3/25 Total funds £	31/3/24 Total funds £
FIXED ASSETS					
Tangible assets	6	-	1,794	1,794	2,110
CURRENT ASSETS					
Debtors	7	-	1,226	1,226	5,573
Cash at bank and in hand		31,944	79,793	111,737	78,275
		<u>31,944</u>	<u>81,019</u>	<u>112,963</u>	<u>83,848</u>
CREDITORS					
Amounts falling due within one year	8	-	(9,035)	(9,035)	(11,185)
NET CURRENT ASSETS		<u>31,944</u>	<u>71,984</u>	<u>103,928</u>	<u>72,663</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>31,944</u>	<u>73,778</u>	<u>105,722</u>	<u>74,773</u>
NET ASSETS		<u>31,944</u>	<u>73,778</u>	<u>105,722</u>	<u>74,773</u>
FUNDS	9				
Unrestricted funds				31,944	1,603
Restricted funds				<u>73,778</u>	<u>73,170</u>
TOTAL FUNDS				<u>105,722</u>	<u>74,773</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2025.

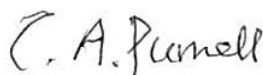
The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2025 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26 November 2025 and were signed on its behalf by:



.....
C A Purnell (Chair) - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2025**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). Amounts are rounded to the nearest Pound Sterling.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance

Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

2. **NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	31/3/25	31/3/24
	£	£
Depreciation - owned assets	316	1,939

3. **TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 March 2025 nor for the year ended 31 March 2024.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2025 nor for the year ended 31 March 2024.

4. **STAFF COSTS**

The average monthly number of employees during the year was as follows:

	31/3/25	31/3/24
Direct charitable activities	7	7
Administration	1	1
	8	8

No employees received emoluments in excess of £60,000.

5. **COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,603	-	1,603
Charitable activities			
Advice services provided	-	243,300	243,300
Total	1,603	243,300	244,903
EXPENDITURE ON			
Charitable activities			
Advice services provided	-	238,045	238,045
NET INCOME	1,603	5,255	6,858
RECONCILIATION OF FUNDS			
Total funds brought forward	-	67,915	67,915
TOTAL FUNDS CARRIED FORWARD	1,603	73,170	74,773

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

The above comparatives are in respect of the financial year 2022/23.

6. TANGIBLE FIXED ASSETS

	Equipment £	Computers £	Totals £
COST			
At 1 April 2024 and 31 March 2025	40,937	40,478	81,415
DEPRECIATION			
At 1 April 2024	38,827	40,478	79,305
Charge for year	316	-	316
At 31 March 2025	39,143	40,478	79,621
NET BOOK VALUE			
At 31 March 2025	1,794	-	1,794
At 31 March 2024	2,110	-	2,110

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/25 £	31/3/24 £
Trade debtors	-	5,361
VAT	1,226	212
	1,226	5,573

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/25 £	31/3/24 £
Social security and other taxes	1,855	3,648
Other creditors	4,980	5,337
Accruals and deferred income	2,200	2,200
	9,035	11,185

9. MOVEMENT IN FUNDS

	At 1/4/24 £	Net movement in funds £	At 31/3/25 £
Unrestricted funds			
General fund	1,603	341	1,944
A B Charitable Trust	-	30,000	30,000
	1,603	30,341	31,944
Restricted funds			
Royal Borough of Greenwich	73,170	608	73,778
TOTAL FUNDS	74,773	30,949	105,722

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	341	-	341
A B Charitable Trust	30,000	-	30,000
Meridian Money Advice	10,027	(10,027)	-
	<u>40,368</u>	<u>(10,027)</u>	<u>30,341</u>
Restricted funds			
Royal Borough of Greenwich	167,484	(166,876)	608
Groundwork London	8,001	(8,001)	-
Clockhouse Advice Hub	10,999	(10,999)	-
	<u>186,484</u>	<u>(185,876)</u>	<u>608</u>
TOTAL FUNDS	<u>226,852</u>	<u>(195,903)</u>	<u>30,949</u>

Comparatives for movement in funds

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	-	1,603	1,603
Restricted funds			
Royal Borough of Greenwich	67,915	5,255	73,170
	<u>67,915</u>	<u>6,858</u>	<u>74,773</u>
TOTAL FUNDS	<u>67,915</u>	<u>6,858</u>	<u>74,773</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,603	-	1,603
Restricted funds			
Royal Borough of Greenwich	243,300	(238,045)	5,255
	<u>244,903</u>	<u>(238,045)</u>	<u>6,858</u>
TOTAL FUNDS	<u>244,903</u>	<u>(238,045)</u>	<u>6,858</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2025

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/23 £	Net movement in funds £	At 31/3/25 £
Unrestricted funds			
General fund	-	1,944	1,944
A B Charitable Trust	-	30,000	30,000
	-	31,944	31,944
Restricted funds			
Royal Borough of Greenwich	67,915	5,863	73,778
TOTAL FUNDS	67,915	37,807	105,722

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,944	-	1,944
A B Charitable Trust	30,000	-	30,000
Meridian Money Advice	10,027	(10,027)	-
	41,971	(10,027)	31,944
Restricted funds			
Royal Borough of Greenwich	410,784	(404,921)	5,863
Groundwork London	8,001	(8,001)	-
Clockhouse Advice Hub	10,999	(10,999)	-
	429,784	(423,921)	5,863
TOTAL FUNDS	471,755	(433,948)	37,807

FUNDS

The charitable company's funds are as follows:

Royal Borough of Greenwich

Comprising two restricted elements namely:

Voluntary and Community Sector Funding (VCS)

Core funding provision for the delivery of general services.

Advice Hubs funding

For the provision of immigration advice at community hubs, where service delivery is jointly performed by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice.

Plumstead Community Law Centre Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2025**

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2025.

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales - Charity number 1043070

Accounts

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2024
for
Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)

**Contents of the Financial Statements
for the Year Ended 31 March 2024**

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**Reference and Administrative Details
for the Year Ended 31 March 2024**

TRUSTEES	C A Purnell (Chair) E Dyer (Vice Chair) Vice Chair (appointed 27.7.23) G C Osibo (Treasurer) (appointed 27.7.23) Mrs K B Grubb H Lansdowne L M G Rees Trustee (appointed 27.7.23) Ms S Ryan Lawyer (appointed 27.2.24) (resigned 11.3.24)
COMPANY SECRETARY	H Lansdowne
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants Unit 1 Shrine Barn Sandling Road Hythe Kent CT21 4HE
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

**Report of the Trustees
for the Year Ended 31 March 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Plumstead Community Law Centre (PCLC) was founded in 1979 as an independent, specialist legal advice organisation, with its office originally based in Plumstead before relocating to Woolwich in 2015. It is genuinely independent from its major funders and any other external interests, which enables it to provide services that are wholly in their clients' best interests.

In 1999, PCLC set up Thamesmead Law Centre (TLC) as a satellite office, and in 2007 TLC became an independent limited company and a registered charity, later moving to Erith and becoming known as Cross Street Law Centre until it closed in 2014. Other local law centres based in Lewisham, Bromley and Greenwich also closed in 2007, 2013 and 2014 respectively which has left PCLC as the sole remaining Law Centre in outer south-east London.

PCLC historically undertook legal aid work in the areas of welfare benefits, housing, employment, immigration and education. However, since November 2011, PCLC has been funded by the Royal Borough of Greenwich to provide specialist advice in the areas of welfare benefits, employment and immigration. Following enactment of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPO) in 2013 almost all the work that PCLC undertook was removed from the scope of Legal Aid and PCLC has had to rely on local authority funding and other grants and service level agreements.

PCLC has had to adapt its services to adjust to a challenging funding environment for not-for-profit advice providers. Our services concentrate on the provision of specialist advice, casework and litigation services and we employ experienced solicitors and caseworkers to ensure our clients have access to a full range of legal services, from initial advice through to tribunal representation. However, despite a heavy emphasis on specialist legal advice, we have not lost sight of our charitable purpose or our focus on the needs of the local community.

We provide free second-tier advice to other local groups and provide talks and seminars to raise awareness of local services and improve understanding of the issues affecting local residents, workers and students. PCLC has witnessed changes to legal aid, amendments to public sector finance and significant welfare reforms. These have had serious adverse effects on our clients and the not-for-profit advice sector, however, despite these challenges we have:

- Advised over 1,200 clients in the last year.
- Remain partnered with the Royal Borough of Greenwich to run Greenwich Supports Advice Hubs throughout the borough, which have been secured for another year and continue to see increased attendance year on year.
- Partnered with Charlton Athletic on their Live Well project to receive immigration referrals from local GPs and provide a holistic response for the community.
- Provide pay rises to our staff members.
- Secured £220,000 welfare benefits for clients.
- Welcome 4 new volunteers to our team.
- Rebuilt our trustee board to 8 highly experienced members.

**Report of the Trustees
for the Year Ended 31 March 2024**

- Received a generous donation from Meridian Money Advice on their unfortunate closure to go towards our Welfare Benefits advice service.

**Report of the Trustees
for the Year Ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objectives

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means.
2. The advancement of education among persons resident or working in the benefit area.
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.
4. For all purposes, the benefit area shall be the Royal Borough of Greenwich and surrounding areas.

Plumstead Community Law Centre (PCLC) has been providing free legal advice to those living, working or studying in Greenwich since 1979. Across recent years, many factors have created a challenging environment for not-for-profit advice providers and the clients whom we serve. Whilst we continue to live in times of austerity, specifically the 'cost of living crisis', we have high aspirations for PCLC having previously overcome significant challenges. We have proven that we are resilient, adaptable and proactive. It is against a backdrop of diminishing funding and increasing demand that we have reviewed our long-term strategy in this Business Plan. Now under new management, PCLC has reviewed its business plan with a vision to rebuild its presence in the community and expand and improve its services. This Business Plan summarises PCLC's goals in seven key areas of development:

1. High-Quality Free Advice for our Local Community

To provide free, independent and high-quality legal advice and representation to our local community in the Royal Borough of Greenwich. We also want to ensure our services are being provided with an intersectional approach to equality and inclusivity as an utmost priority, whilst also attempting to reach the most vulnerable groups of our community.

2. Funding Diversification

Despite having secured funding from our local council, that funding has reduced, which has affected the number of clients we can support. We aim to diversify our funding over the next few years to help stabilise our financial position.

3. Working Condition Improvements

We aim to support the wellbeing of our team to ensure the longevity and sustainability of PCLC. We are developing a plan to support this aim..

4. Community Engagement

We aim to rebuild our presence in the community through developing a leaflet to promote our services, engaging with social media, collaborating with local community groups, and attending local events. We will also be engaging with other local agencies to ensure we can appropriately signpost our community members, and they can be referred to us if needed too, whilst ensuring we are aware of local community matters and support needs.

5. Rebuild Trustee Committee

We rely on our trustees to support our strategic development. We have embarked upon a recruitment drive to attract skilled trustees to join our committee, with a particular emphasis on ensuring that our trustees reflect the diversity of our community.

6. Rebuild Volunteer & Work Experience Opportunities

We previously had volunteers from the local community work with us so we can provide work experience to local people and also to receive vital support for our organisation. We aim to rebuild this over the course of the next few years to help us engage more with the local community and develop our team further to provide access to learning and training opportunities and increase people's employment and career prospects.

7. Climate Change Response

In June 2019, the Royal Borough of Greenwich declared a climate emergency and developed a carbon neutral plan. We aim to support the council in this and develop our own environmental response policy to ensure we are doing as much as we can to respond to climate change too.

**Report of the Trustees
for the Year Ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

**Report of the Trustees
for the Year Ended 31 March 2024**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

VCS Funding

In 2023/2024, our VCS Funding continued. As that funding has reduced, we have responded by restructuring our immigration team. We advised over 1,200 clients in the last year, achieving in excess of £220,000 in financial gains for clients. Clients also report significant reductions in stress as a result of our assistance.

The Immigration team ran telephone advice sessions from 10.30am to 12.30pm every Thursday. We advised clients on a wide variety of cases including extension of leave to remain, change of conditions, registration of children as British citizens and many other cases. We have offered further advice and assistance through casework, more than half of those advised during the telephone sessions. We also received direct referrals from local MPs and the Nil Recourse and Resettlement team at the local council, where we supported families coming into the borough. This immigration team is now working primarily at the Advice Hubs to provide support.

The Welfare Benefits team provide specialist welfare benefit advice and representation for appeals to the First-Tier Tribunal as well as to the Upper Tribunal. They run an advice line on Tuesday mornings and receive direct referrals from the Greenwich Welfare Rights Service. Greenwich Welfare Rights Service refers most of our benefits clients to us. Greenwich Citizens Advice and mental health services, notably Oxleas NHS Foundation Trust also make referrals to our services. This year we secured £220,000 in financial entitlements for clients.

We also provide specialist Employment advice and accept direct referrals from any of our Greenwich residents, who live, work, or study in the Royal Borough of Greenwich, via our weekly specialist Employment advice line on a Wednesday, and through the Advisory, Conciliation and Arbitration Service (ACAS). To respond to the changing needs of our clients, we have started a limited appointments only, face to face service, to deal with exceptional and unusual cases that require a face-to-face appointment. We also, on an ad hoc basis, provide advice to frontline advice agencies, such as Citizens Advice and Greenwich 'Time to Talk'.

This year, the Employment team advised, assisted, or prepared documents for 70 clients with their employment and discrimination cases. We also helped our clients that were challenging decisions from their respective professional bodies, such as Nursing Midwifery Council (NMC) who had imposed a sanction which our clients were contesting. The Employment team has managed to achieve great results for our clients by assessing the merit of cases early on in the process and helping to lodge and prepare our client's cases.

Advice Hub Funding

We continued to provide services through The Advice Hubs, set up by Greenwich Council, which continue seeing increased numbers of clients. At these hubs, we are joined by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice. Holistic advice can be obtained under one roof for members of the local community and joint working is often utilised to give best options to those seeking advice. Our presence at the Greenwich Advice Hubs commenced in August 2022 and demand for immigration advice remains high. We have assisted over 677 unique clients at the hubs in the last financial year, with many of these enquiries have generated casework.

We are able to provide one off advice on any immigration query regardless of income. Queries have included work permits, student visas, complicated nationality queries, family reunion for refugees, applications for dependant family members, spouse and partners to join family in the U.K. applications and human rights applications for the terminally ill. There is an especially high demand for casework assistance, given that Legal Aid is not available for many of the areas of law that we cover. Priority is given to the vulnerable and destitute. In the next year we hope to be able to assist a wider range of people and continue to make a positive impact on people's lives.

**Report of the Trustees
for the Year Ended 31 March 2024**

FINANCIAL REVIEW

Reserves policy

At 31 March 2024 the charitable company held funds of £74,773, which included sufficient funds to cover approximately 3 months operating expenditure, comprising funds to cover management, administration and support costs in the event of income being restricted or withdrawn for a period of time.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

The Trustees have considered the current funding commitment of the Royal Borough of Greenwich, as well as income from other sources. They have developed a fundraising strategy that includes applying for additional grant funding to support PCLC operations. For these reasons, they continue to adopt the going concern basis in preparing the financial statements.

FUTURE DEVELOPMENTS

Our financial forecast demonstrates that by maintaining our current levels of funding we would continue to be financially viable and we would maintain the current level of service provision. We are, however, seeking additional funding to:

- Diversify our income streams and reduce our reliance on our two primary local authority funders..
- Reduce the risks associated with a heavy reliance on local authority income in an environment of public spending cuts.
- Mitigate the effect of any reduction from current levels of funding on renewal.
- Enable us to invest in our people, in our premises and in the technology required to ensure our effectiveness and competitiveness in an increasingly competitive funding environment.
- Provide us with the resources to enhance our services and adapt to meet the changing needs of our clients.
- Expand our geographic reach to cater for the closure or reduction of services in and around Greenwich at a time of increasing demand for advice.
- Expand the range of services on offer to our clients given the scarcity of accessible, specialist advice services to help clients with complex needs.
- Provide us with greater flexibility in developing new services and meeting 'back-office costs'.
- Act as a resource for other not-for-profit organisations and continue to develop the partnerships which are so vital for the continued survival of SMEs providing legal advice to vulnerable clients.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

**Report of the Trustees
for the Year Ended 31 March 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

PCLC is governed by an annually elected Management Committee responsible for planning our organisational strategy, setting of the budget, monitoring financial performance and managing the charity's overall risk.

The full powers and responsibilities of the Management Committee are set out in our Memorandum and Articles of Association. Management Committee members are directors for the purposes of company law and trustees for the purposes of charity law.

All trustees are volunteers and receive no remuneration for their involvement. Trustees usually meet monthly. We seek to ensure community representation on the Management Committee by inviting members of local community-based organisations to stand for election as trustees. We carry out an annual skills audit of trustees and seek to fill any gaps in terms of expertise or experience through the co-option of additional trustees.

Staff & Volunteer Team

The staff team previously operated as a staff collective. They include a project developer, who is responsible for most operational and administrative matters and five specialist legal caseworkers. In July 2024, the Trustees adopted a functional structure of management and will be recruiting an executive officer. The Senior Solicitor has overall control of issues affecting the quality of our advice services to ensure compliance with their professional responsibilities as a solicitor.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Our trustees carry out annual Risk Assessments including Health and Safety and SWOT analyses.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 20 November 2024 and signed on its behalf by:

C A Purnell (Chair) - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Bryan Michael Kemsley FCCA FMAAT

Ardor Business Solutions Limited
Chartered Certified Accountants
Unit 1
Shrine Barn
Sandling Road
Hythe
Kent
CT21 4HE

20 November 2024

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Restricted funds £	31/3/24 Total funds £	31/3/23 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		1,603	-	1,603	310
Charitable activities					
Advice services provided		-	243,300	243,300	233,606
Other income		-	-	-	500
Total		<u>1,603</u>	<u>243,300</u>	<u>244,903</u>	<u>234,416</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		<u>-</u>	<u>238,045</u>	<u>238,045</u>	<u>173,398</u>
NET INCOME		1,603	5,255	6,858	61,018
RECONCILIATION OF FUNDS					
Total funds brought forward		-	67,915	67,915	6,897
TOTAL FUNDS CARRIED FORWARD		<u><u>1,603</u></u>	<u><u>73,170</u></u>	<u><u>74,773</u></u>	<u><u>67,915</u></u>

**Statement of Financial Position
31 March 2024**

	Notes	Unrestricted funds £	Restricted funds £	31/3/24 Total funds £	31/3/23 Total funds £
FIXED ASSETS					
Tangible assets	6	-	2,110	2,110	4,049
CURRENT ASSETS					
Debtors	7	-	5,573	5,573	6,362
Cash at bank and in hand		1,603	76,672	78,275	66,643
		<u>1,603</u>	<u>82,245</u>	<u>83,848</u>	<u>73,005</u>
CREDITORS					
Amounts falling due within one year	8	-	(11,185)	(11,185)	(9,139)
NET CURRENT ASSETS		<u>1,603</u>	<u>71,060</u>	<u>72,663</u>	<u>63,866</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>1,603</u>	<u>73,170</u>	<u>74,773</u>	<u>67,915</u>
NET ASSETS		<u>1,603</u>	<u>73,170</u>	<u>74,773</u>	<u>67,915</u>
FUNDS	9				
Unrestricted funds				1,603	-
Restricted funds				<u>73,170</u>	<u>67,915</u>
TOTAL FUNDS				<u>74,773</u>	<u>67,915</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 20 November 2024 and were signed on its behalf by:

C A Purnell (Chair) - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2024**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). Amounts are rounded to the nearest Pound Sterling.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance
Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/24	31/3/23
	£	£
Depreciation - owned assets	1,939	959
	<u>1,939</u>	<u>959</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/24	31/3/23
Direct charitable activities	7	7
Administration	1	1
	<u>8</u>	<u>8</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	310	-	310
Charitable activities			
Advice services provided	-	233,606	233,606
Other income	500	-	500
Total	<u>810</u>	<u>233,606</u>	<u>234,416</u>
EXPENDITURE ON			
Charitable activities			
Advice services provided	<u>7,707</u>	<u>165,691</u>	<u>173,398</u>
NET INCOME/(EXPENDITURE)	(6,897)	67,915	61,018
RECONCILIATION OF FUNDS			
Total funds brought forward	6,897	-	6,897

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	-	67,915	67,915

The above comparatives are in respect of the financial year 2022/23.

6. TANGIBLE FIXED ASSETS

	Equipment £	Computers £	Totals £
COST			
At 1 April 2023 and 31 March 2024	40,937	40,478	81,415
DEPRECIATION			
At 1 April 2023	38,455	38,911	77,366
Charge for year	372	1,567	1,939
At 31 March 2024	38,827	40,478	79,305
NET BOOK VALUE			
At 31 March 2024	2,110	-	2,110
At 31 March 2023	2,482	1,567	4,049

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24 £	31/3/23 £
Trade debtors	5,361	6,362
VAT	212	-
	5,573	6,362

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/24 £	31/3/23 £
Social security and other taxes	3,648	2,767
VAT	-	27
Other creditors	5,337	2,122
Accruals and deferred income	2,200	4,223
	11,185	9,139

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS

	At 1/4/23 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	-	1,603	1,603
Restricted funds			
Royal Borough of Greenwich	67,915	5,255	73,170
TOTAL FUNDS	<u>67,915</u>	<u>6,858</u>	<u>74,773</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,603	-	1,603
Restricted funds			
Royal Borough of Greenwich	243,300	(238,045)	5,255
TOTAL FUNDS	<u>244,903</u>	<u>(238,045)</u>	<u>6,858</u>

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	6,897	(6,897)	-
Restricted funds			
Royal Borough of Greenwich	-	69,737	69,737
Access to Justice Foundation	-	(1,822)	(1,822)
	<u>-</u>	<u>67,915</u>	<u>67,915</u>
TOTAL FUNDS	<u>6,897</u>	<u>61,018</u>	<u>67,915</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2024

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	810	(7,707)	(6,897)
Restricted funds			
Royal Borough of Greenwich	193,934	(124,197)	69,737
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>233,606</u>	<u>(165,691)</u>	<u>67,915</u>
TOTAL FUNDS	<u>234,416</u>	<u>(173,398)</u>	<u>61,018</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/22 £	Net movement in funds £	At 31/3/24 £
Unrestricted funds			
General fund	6,897	(5,294)	1,603
Restricted funds			
Royal Borough of Greenwich	-	74,992	74,992
Access to Justice Foundation	-	(1,822)	(1,822)
	<u>-</u>	<u>73,170</u>	<u>73,170</u>
TOTAL FUNDS	<u>6,897</u>	<u>67,876</u>	<u>74,773</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	2,413	(7,707)	(5,294)
Restricted funds			
Royal Borough of Greenwich	437,234	(362,242)	74,992
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>476,906</u>	<u>(403,736)</u>	<u>73,170</u>
TOTAL FUNDS	<u>479,319</u>	<u>(411,443)</u>	<u>67,876</u>

FUNDS

The charitable company's funds are as follows:

Royal Borough of Greenwich

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2024**

9. MOVEMENT IN FUNDS - continued

Comprising two restricted elements namely:

Voluntary and Community Sector Funding (VCS)

Core funding provision for the delivery of general services.

Advice Hubs funding

For the provision of immigration advice at community hubs, where service delivery is jointly performed by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice.

Access to Justice Foundation

A restricted fund for the provision of legal advice to the community.

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024.

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales - Charity number 1043070

Accounts

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2023
for
Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)

**Contents of the Financial Statements
for the Year Ended 31 March 2023**

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**Reference and Administrative Details
for the Year Ended 31 March 2023**

TRUSTEES	C A Purnell (Chair) (appointed 7.4.22) E Dyer (Vice Chair) (appointed 27.7.23) G C Osibo (Treasurer) (appointed 27.7.23) A N Campbell (resigned 21.7.22) Mrs K B Grubb C R Hagi (resigned 22.8.22) H Lansdowne (appointed 7.4.22) L M G Rees (appointed 27.7.23)
COMPANY SECRETARY	H Lansdowne
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants Unit 1 Shrine Barn Sanding Road Hythe Kent CT21 4HE
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

**Report of the Trustees
for the Year Ended 31 March 2023**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

Plumstead Community Law Centre (PCLC) was founded in 1979 as an independent, specialist legal advice organisation, originally with its office in Plumstead before relocating to Woolwich in 2015. It is genuinely independent from its major funders and any other external interests, which enables it to provide services that are wholly in their clients' best interests.

In 1999, PCLC set up Thamesmead Law Centre (TLC) as a satellite office, and in 2007 TLC became an independent limited company and a registered charity, later moving to Erith and becoming known as Cross Street Law Centre until it closed in 2014. The other local law centres in Lewisham, Bromley and Greenwich also closed in 2007, 2013 and 2014 respectively. This has left PCLC as the sole remaining Law Centre in outer south-east London.

PCLC historically undertook legal aid work in the areas of welfare benefits, housing, employment, immigration and education. However, since November 2011, PCLC has been funded by the Royal Borough of Greenwich to provide specialist advice in the areas of welfare benefits, employment and immigration. Following enactment of the Legal Aid, Sentencing and Punishment of Offenders Act 2012 (LASPO) in 2013 almost all the work that PCLC undertook was removed from the scope of Legal Aid and PCLC has had to rely on local authority funding and other grants and service level agreements. This in recent years has included funding from the London Legal Support Trust, Advice Services Transition Fund, The Big Lottery, the Access to Justice Foundation Trust for London and Aviva.

PCLC has had to adapt its services to adjust to a challenging funding environment for not-for-profit advice providers. Our services concentrate on the provision of specialist advice, casework and litigation services and we employ experienced solicitors and caseworkers to ensure our clients have access to a full range of legal services, from initial advice through to tribunal representation. However, despite a heavy emphasis on specialist legal advice, we have not lost sight of our charitable purpose or our focus on the needs of the local community.

We provide free second-tier advice to other local groups and provide talks and seminars to raise awareness of local services and improve understanding of the issues affecting local residents, workers and students. PCLC has been witness to changes to legal aid, amendments to public sector finance and significant welfare reforms. These have had serious adverse effects on our clients and the not-for-profit advice sector, however, despite these challenges we have managed to:

- achieve over £200,000 in Employment Tribunal awards and out of court settlements (2022/2023);
- provide advice to over 1,500 clients over the course of the last year;
- work closely with a wide range of partners within and beyond the Royal Borough of Greenwich, including other Law Centres and the Law Centres Network;
- partner with the Royal Borough of Greenwich to set up pilot Greenwich Supports advice hubs throughout the borough which has been secured for another year; and
- partner with Charlton Athletic funded Live Well to receive referrals from local GPs so we can provide ongoing advice to the local community.

**Report of the Trustees
for the Year Ended 31 March 2023**

OBJECTIVES AND ACTIVITIES

Objectives and aims

Charitable Objectives

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means.
2. The advancement of education among persons resident or working in the benefit area.
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.
4. For all purposes, the benefit area shall be the Royal Borough of Greenwich and surrounding areas.

Plumstead Community Law Centre (PCLC) has been providing free legal advice to those living, working or studying in Greenwich since 1979. Across recent years, many factors have created a challenging environment for not-for-profit advice providers and the clients whom we serve. It is against a backdrop of diminishing funding and increasing demand that we have reviewed our long-term strategy in this Business Plan. Now under new management, PCLC has reviewed its business plan with a vision to rebuild its presence in the community and expand and improve its services. This Business Plan summarises PCLC's goals in seven key areas of development:

1. High-Quality Free Advice for our Local Community

To provide free, independent and high-quality legal advice and representation to our local community in the Royal Borough of Greenwich. We also want to ensure our services are being provided with an intersectional approach to equality and inclusivity as an utmost priority, whilst also attempting to reach the most vulnerable groups of our community.

2. Funding Diversification

Despite having secured funding from our local council, cuts have affected us over the years and our staff have only experienced the tightening of capacity and funding which can affect the number of clients we can support. We aim to diversify our funding over the next few years to help stabilise our financial position.

3. Working Condition Improvements

We aim to proactively support the wellbeing of our team to ensure the longevity and sustainability of PCLC. This will include an expansion of our teams, provide overdue pay increases to ensure they are being remunerated appropriately for their hard work in our community and improve the resources available to them to support them in their work. Due to lack of funding there have been no salary increases in over 12 years so we aim to begin the process of bringing salaries up to industry levels.

4. Community Engagement

We aim to rebuild our presence in the community through developing a leaflet to promote our services, engaging with social media, collaborating with local community groups, and attending local events. We will also be engaging with other local agencies to ensure we can appropriately signpost our community members, and they can be referred to us if needed too, whilst ensuring we are aware of local community matters and support needs.

5. Rebuild Trustee Committee

Over the last few years, perhaps due to Covid-19, our Trustee Committee has significantly reduced in size. We rely on our trustees to support us in our organisation and management of PCLC, so endeavour to rebuild our committee and ensure the committee is made up of a diverse range of identities who accurately reflect our community.

6. Rebuild Volunteer & Work Experience Opportunities

We have previously had volunteers from the local community work with us so we can provide work experience to local people and also to receive vital support for our organisation. We aim to rebuild this bank over the course of the next few years to help us engage more with the local community and developing our team further and provide access to learning and training opportunities to increase people's employment and career prospects.

7. Climate Change Response

**Report of the Trustees
for the Year Ended 31 March 2023**

In June 2019, the Royal Borough of Greenwich declared a climate emergency and developed a carbon neutral plan. We aim to support the council in this and develop our own environmental response policy to ensure we are doing as much as we can to respond to climate change too.

Whilst we continue to live in times of austerity, specifically the 'cost of living crisis', we have high aspirations for PCLC having previously overcome significant challenges. We have proven that we are resilient, adaptable and proactive.

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

**Report of the Trustees
for the Year Ended 31 March 2023**

ACHIEVEMENT AND PERFORMANCE

Charitable activities

In 2022/2023 our funding from Greenwich Council was extended to include provision of immigration advice at community hubs, where we are joined by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice. Holistic advice can be obtained under one roof for members of the local community and joint working is often utilised to give best options to those seeking advice. Our presence at the Greenwich advice hubs commenced in August 2022 and demand for immigration advice remains high. We have assisted over 200 unique clients at the hubs in the last financial year, with many of these enquiries have generated casework.

We are able to provide one off advice on any immigration query regardless of income. Queries have included work permits, high-rate investor visas, student visas, complicated nationality queries, family reunion for refugees, applications for dependant family members, spouse and partners to join family in the U.K. applications and human rights applications for the terminally ill. There is an especially high demand for casework assistance, given that Legal Aid is not available for many of the areas of law that we cover. Priority is given to the vulnerable and destitute. In the next year we hope to be able to assist a wider range of people and continue to make a positive impact on people's lives.

In the year 2022/2023, the Immigration team dealt with approximately 100 immigration cases via the telephone advice line. The telephone advice sessions run from 10.30am to 12.30pm every Thursday. We advise clients on a wide variety of cases including extension of leave to remain, change of conditions, registration of children as British citizens and many other cases. More than half of those advised during the telephone sessions have gone on to become clients, whereby we take on their ongoing cases. Due to limited funds and capacity, however, we have been unable to take on complicated cases which may require representation at the 1st Tier and Upper Tribunal.

The Welfare Benefits team provide specialist welfare benefit advice and representation for appeals to the First-Tier Tribunal as well as to the Upper Tribunal. The Legal Aid, Sentencing and Punishment of Offenders Act 2012 removed legal help in First-tier Tribunal (FTT) welfare benefits appeals. However, legal aid remains available in welfare benefits cases involving an appeal on a point of law to the Upper Tribunal (UT) or above; exceptional situations (in relation to any court or tribunal proceedings) where legal aid is necessary to enable a claimant's case to be presented effectively; public law challenges by way of judicial review; or a contravention of the Equality Act (EA) 2010. The Law Centre does not have a Legal Aid contract for Upper Tribunal work but we nevertheless do that work in appropriate cases (i.e. where we have identified an arguable error of law). Most clients are referred to the welfare benefits team by the Greenwich Welfare Rights Service. Referrals are also made by Greenwich Citizens Advice, and some clients are referred from mental health services, notably Oxleas NHS Foundation Trust.

All courts and Tribunals began to facilitate remote hearings at the start of the pandemic. Hybrid hearings are now becoming the norm. Many (probably most) clients prefer to attend remotely, but there may be very good reasons why attending remotely is not advisable for some clients. The client may not have an adequate telephone or internet connection for example, or there may be other reasons why the client cannot use the technology. It is now possible for the Law Centre to represent more clients through remote attendance and to represent clients without having to consider travelling time.

The Law Centre provided an advice line on Tuesday mornings prior to the pandemic, remote working has facilitated the expansion of this service and it is now open 3 days a week. The Law Centre faced some serious challenges on account of the pandemic, but it has paradoxically been the catalyst for new ways of working and hybrid working is becoming the norm in many organisations including the Law Centre. The reduction in travel time (and associated expenses) also means that we make better use of funds that have become more limited year on year.

We provide specialist Employment Advice to frontline advice agencies, such as Citizens Advice and Greenwich 'Time to Talk'. We accept direct referrals from any of our Greenwich residents, who live, work, or study in the Royal Borough of Greenwich, via our weekly specialist Employment advice line and through the Advisory, Conciliation and Arbitration Service (ACAS). To respond to the changing needs of our clients, we have started a limited appointments only, face to face service, to deal with exceptional and unusual cases that require a face-to-face appointment.

**Report of the Trustees
for the Year Ended 31 March 2023**

In 2022/2023, the Employment team advised, assisted, or prepared 132 clients with their employment and discrimination cases. We also helped our clients that were challenging decisions from their respective professional bodies, such as Nursing Midwifery Council (NMC) who had imposed a sanction which our clients were contesting. In 2022/2023, the Employment team secured over £200,000 for our clients. The Employment team has managed to achieve great results for our clients by assessing the merit of cases early on in the process and helping to lodge and prepare our client's case.

Covid-19 is still affecting the Employment Tribunal offices who continue to deal with a backlog of cases. According to the latest figures from the HM Courts and Tribunal Services, in December 2022 the backlog of cases reached 50,518. As a result, many of our clients had been waiting for over 2 years to be heard in an Employment Tribunal. In some complex cases, they have been listed for over 3 years. This has resulted in an increase proportion of cases being resolved through ACAS COT3 agreements, or by Compromise Agreements, rather than through an Employment Tribunal hearing. There are always pros and cons when a case is finally resolved through settlement, especially when both parties may feel that they have been pressured into settling. Despite this very unhelpful environment in which to negotiate good settlements on behalf of our client, we are proud to say that we continue to pursue and achieve good results.

FINANCIAL REVIEW

Reserves policy

At 31 March 2023 the charitable company held funds of £69,737, which included sufficient funds to cover approximately 3 months operating expenditure, comprising funds to cover management, administration and support costs in the event of income being restricted or withdrawn for a period of time.

These funds are included within the funding provided by Royal Borough of Greenwich which are provided in order to deliver services in accordance with the funding agreement.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**Report of the Trustees
for the Year Ended 31 March 2023**

FUTURE DEVELOPMENTS

Our financial forecast demonstrates that by maintaining our current levels of funding we would continue to be financially viable and that we would maintain the current level of service provision. We are, however, seeking additional funding to:

- Diversify our income streams and reduce our reliance on our two primary funding sources
- Reduce the risks associated with a heavy reliance on local authority income in an environment of public spending cuts
- Mitigate the effect of any reduction from current levels of funding on renewal
- Enable us to invest in our people, in our premises and in the technology required to ensure our effectiveness and competitiveness in an increasingly competitive funding environment
- Provide us with the resources to enhance our services and adapt to meet the changing needs of our clients
- Expand our geographic reach to cater for the closure or reduction of services in and around Greenwich at a time of increasing demand for advice
- Expand the range of services on offer to our clients given the scarcity of accessible, specialist advice services to help clients with complex needs
- Provide us with greater flexibility in developing new services and meeting 'back office costs'
- Act as a resource for other not-for-profit organisations and continue to develop the partnerships which are so vital for the continued survival of SMEs providing legal advice to vulnerable clients

Pending and Potential Funding Applications

We are developing our ability to demonstrate the positive health and well-being outcomes generated by legal advice services with a view to seeking funding from health commissioners such as the NHS, CCG, DWP and the local authority.

We are also making more specific funding applications such as with Access to Justice Foundation, which we have secured funding with before. Also with the GLA for migrant support services.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Organisational structure

PCLC is governed by an annually elected Management Committee responsible for strategic direction, the recruitment of staff, formal HR issues, setting of the budget and monitoring financial performance and providing oversight of any contractual compliance.

The full powers and responsibilities of the Management Committee are set out in our Memorandum and Articles of Association. Management Committee members are directors for the purposes of company law and trustees for the purposes of charity law.

All trustees are volunteers and receive no remuneration for their involvement. Trustees usually meet monthly. We seek to ensure community representation on the Management Committee by inviting members of local community-based organisations to stand for election as trustees. We carry out an annual skills audit of trustees and seek to fill any gaps in terms of expertise or experience through the co-option of additional trustees.

Staff & Volunteer Team

The staff team operates as a staff collective and is comprised of the Project Developer and the Caseworkers. The Senior Solicitor has overall control of issues affecting the quality of our advice services to ensure compliance with their professional responsibilities as a solicitor. On financial and administrative matters, the Project Developer provides information to the staff team generally.

**Report of the Trustees
for the Year Ended 31 March 2023**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Our trustees carry out annual Risk Assessments including Health and Safety and SWOT analyses.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:

.....
C A Purnell (Chair) - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Bryan Michael Kemsley FCCA FMAAT

Ardor Business Solutions Limited
Chartered Certified Accountants
Unit 1
Shrine Barn
Sanding Road
Hythe
Kent
CT21 4HE

Date:

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2023

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		310	-	310	72
Charitable activities					
Advice services provided		-	233,606	233,606	121,934
Other income		500	-	500	-
Total		<u>810</u>	<u>233,606</u>	<u>234,416</u>	<u>122,006</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		<u>7,707</u>	<u>165,691</u>	<u>173,398</u>	<u>152,313</u>
NET INCOME/(EXPENDITURE)		(6,897)	67,915	61,018	(30,307)
RECONCILIATION OF FUNDS					
Total funds brought forward		6,897	-	6,897	37,204
TOTAL FUNDS CARRIED FORWARD		<u><u>-</u></u>	<u><u>67,915</u></u>	<u><u>67,915</u></u>	<u><u>6,897</u></u>

**Statement of Financial Position
31 March 2023**

	Notes	Unrestricted funds £	Restricted funds £	31/3/23 Total funds £	31/3/22 Total funds £
FIXED ASSETS					
Tangible assets	6	-	4,049	4,049	2,919
CURRENT ASSETS					
Debtors	7	-	6,362	6,362	10,922
Cash at bank and in hand		-	66,643	66,643	5,522
		<u>-</u>	<u>73,005</u>	<u>73,005</u>	<u>16,444</u>
CREDITORS					
Amounts falling due within one year	8	-	(9,139)	(9,139)	(12,466)
NET CURRENT ASSETS		<u>-</u>	<u>63,866</u>	<u>63,866</u>	<u>3,978</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		-	67,915	67,915	6,897
NET ASSETS/(LIABILITIES)		<u>-</u>	<u>67,915</u>	<u>67,915</u>	<u>6,897</u>
FUNDS	9				
Unrestricted funds				-	6,897
Restricted funds				67,915	-
TOTAL FUNDS				<u>67,915</u>	<u>6,897</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
C A Purnell (Chair) - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2023**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£). Amounts are rounded to the nearest Pound Sterling.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance
Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/23	31/3/22
	£	£
Depreciation - owned assets	959	515
	<u>959</u>	<u>515</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2023 nor for the year ended 31 March 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2023 nor for the year ended 31 March 2022.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/23	31/3/22
Direct charitable activities	7	4
Administration	1	1
	<u>8</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	72	-	72
Charitable activities			
Advice services provided	-	121,934	121,934
Total	<u>72</u>	<u>121,934</u>	<u>122,006</u>
EXPENDITURE ON			
Charitable activities			
Advice services provided	(6,825)	159,138	152,313
NET INCOME/(EXPENDITURE)	6,897	(37,204)	(30,307)
RECONCILIATION OF FUNDS			
Total funds brought forward	-	37,204	37,204
TOTAL FUNDS CARRIED FORWARD	<u>6,897</u>	<u>-</u>	<u>6,897</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

6. TANGIBLE FIXED ASSETS

	Equipment £	Computers £	Totals £
COST			
At 1 April 2022	40,937	38,389	79,326
Additions	-	2,089	2,089
At 31 March 2023	40,937	40,478	81,415
DEPRECIATION			
At 1 April 2022	38,018	38,389	76,407
Charge for year	437	522	959
At 31 March 2023	38,455	38,911	77,366
NET BOOK VALUE			
At 31 March 2023	2,482	1,567	4,049
At 31 March 2022	2,919	-	2,919

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23 £	31/3/22 £
Trade debtors	6,362	8,065
VAT	-	200
Prepayments	-	2,657
	6,362	10,922

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/23 £	31/3/22 £
Social security and other taxes	2,767	1,987
VAT	27	-
Other creditors	2,122	462
Accruals and deferred income	4,223	10,017
	9,139	12,466

9. MOVEMENT IN FUNDS

	At 1/4/22 £	Net movement in funds £	At 31/3/23 £
Unrestricted funds			
General fund	6,897	(6,897)	-
Restricted funds			
Royal Borough of Greenwich	-	69,737	69,737
Access to Justice Foundation	-	(1,822)	(1,822)
	-	67,915	67,915
TOTAL FUNDS	6,897	61,018	67,915

Notes to the Financial Statements - continued
for the Year Ended 31 March 2023

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	810	(7,707)	(6,897)
Restricted funds			
Royal Borough of Greenwich	193,934	(124,197)	69,737
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>233,606</u>	<u>(165,691)</u>	<u>67,915</u>
TOTAL FUNDS	<u><u>234,416</u></u>	<u><u>(173,398)</u></u>	<u><u>61,018</u></u>

Comparatives for movement in funds

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	-	6,897	6,897
Restricted funds			
Royal Borough of Greenwich	37,204	(37,204)	-
	<u>37,204</u>	<u>(30,307)</u>	<u>6,897</u>
TOTAL FUNDS	<u><u>37,204</u></u>	<u><u>(30,307)</u></u>	<u><u>6,897</u></u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72	6,825	6,897
Restricted funds			
Royal Borough of Greenwich	121,934	(159,138)	(37,204)
	<u>122,006</u>	<u>(152,313)</u>	<u>(30,307)</u>
TOTAL FUNDS	<u><u>122,006</u></u>	<u><u>(152,313)</u></u>	<u><u>(30,307)</u></u>

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/21 £	Net movement in funds £	At 31/3/23 £
Restricted funds			
Royal Borough of Greenwich	37,204	32,533	69,737
Access to Justice Foundation	-	(1,822)	(1,822)
	<u>37,204</u>	<u>30,711</u>	<u>67,915</u>
TOTAL FUNDS	<u>37,204</u>	<u>30,711</u>	<u>67,915</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	882	(882)	-
Restricted funds			
Royal Borough of Greenwich	315,868	(283,335)	32,533
Access to Justice Foundation	39,672	(41,494)	(1,822)
	<u>355,540</u>	<u>(324,829)</u>	<u>30,711</u>
TOTAL FUNDS	<u>356,422</u>	<u>(325,711)</u>	<u>30,711</u>

FUNDS

The charitable company's funds are as follows:

Royal Borough of Greenwich

Comprising two restricted elements namely:

Voluntary and Community Sector Funding (VCS)

Core funding provision for the delivery of general services.

Advice Hubs funding

For the provision of immigration advice at community hubs, where service delivery is jointly performed by colleagues from the Council's Welfare Rights Team, Greenwich Housing Rights and Citizens Advice.

Access to Justice Foundation

A restricted fund for the provision of legal advice to the community.

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2023**

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2023.

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2023**

	31/3/23 £	31/3/22 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	310	72
Charitable activities		
Royal Borough of Greenwich	193,934	121,934
Access to Justice Foundation	39,672	-
	233,606	121,934
Other income		
Fees and other income	500	-
	234,416	122,006
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	137,031	117,326
Social security	7,126	5,659
Pensions	2,461	2,491
Rent and rates	5,336	10,672
Travel	962	247
Training	1,015	125
Legal and professional fees	2,019	2,694
Insurance	2,619	2,161
Information Technology	2,690	4,906
Recruitment costs	922	-
Subscriptions	4,551	1,926
Cleaning	269	(968)
Practicing Certificates	499	-
Property repairs	387	641
	167,887	147,880
Support costs		
Management		
Telephone	5	1,313
Printing, postage and stationery	1,462	439
Office administration	684	366
Depreciation of equipment	438	515
Depreciation of computer equipment	522	-
	3,111	2,633
Governance costs		
Accountancy	2,400	1,800
	173,398	152,313
Total resources expended		
Net income/(expenditure)	61,018	(30,307)

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales - Charity number 1043070

Accounts

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2022
for
Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)

**Contents of the Financial Statements
for the Year Ended 31 March 2022**

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**Reference and Administrative Details
for the Year Ended 31 March 2022**

TRUSTEES	H Lansdowne (appointed 7.4.22) C A Purnell - Vice Chair (appointed 7.4.22) C R Hagi - Chair (resigned 22.8.22) A N Campbell - Treasurer (resigned 14.7.22) Mrs K B Grubb - Secretary
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants South View Lower Wall Road West Hythe Kent CT21 4NW
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

**Report of the Trustees
for the Year Ended 31 March 2022**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Law Centre is established for the following purposes:

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means;
2. The advancement of education among persons resident or working in the benefit area; and
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Plumstead Community Law Centre continues to provide free independent and confidential advice, advocacy and representation for Greenwich borough residents, workers and students. The Law Centre focuses on providing specialist legal advice in the areas of Employment, Immigration and Welfare Benefits.

The Law Centre works effectively with other local advice providers and referral networks to address a range of interrelated social welfare legal issues experienced by our clients. We also provide specialist support for non-specialist local advice agencies and give second tier advice to generalist agencies and local community groups.

Sufficient resources are in place to allow the Charity to continue operating for the coming year. General office overheads and staffing levels have been comparable to previous years.

FINANCIAL REVIEW

Reserves policy

As at 31st March 2022 there were limited free reserves of £6,897, being unrestricted funds freely available to spend on any of the charity's purposes

It remains the aim of the charity to maintain unrestricted funds at a level which equates to approximately 3 months unrestricted expenditure. This would provide sufficient funds to cover management, administration and support costs.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

**Report of the Trustees
for the Year Ended 31 March 2022**

FUTURE DEVELOPMENTS

The Charity will continue to receive the majority of its funding from a Service Level Agreement with the Royal Borough of Greenwich.

The Charity continues to seek further core and project funding to enable it to continue providing an essential service to the local community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:

.....
C A Purnell - Vice Chair - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ardor Business Solutions Limited
Chartered Certified Accountants
South View
Lower Wall Road
West Hythe
Kent
CT21 4NW

Date:

Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2022

	Notes	Unrestricted funds £	Restricted funds £	31/3/22 Total funds £	31/3/21 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		72	-	72	62,724
Charitable activities					
Advice services provided		-	121,934	121,934	121,934
Total		<u>72</u>	<u>121,934</u>	<u>122,006</u>	<u>184,658</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		(6,825)	159,138	152,313	157,877
NET INCOME/(EXPENDITURE)		<u>6,897</u>	<u>(37,204)</u>	<u>(30,307)</u>	<u>26,781</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		-	37,204	37,204	10,423
TOTAL FUNDS CARRIED FORWARD		<u><u>6,897</u></u>	<u><u>-</u></u>	<u><u>6,897</u></u>	<u><u>37,204</u></u>

**Statement of Financial Position
31 March 2022**

	Notes	Unrestricted funds £	Restricted funds £	31/3/22 Total funds £	31/3/21 Total funds £
FIXED ASSETS					
Tangible assets	6	-	2,919	2,919	3,434
CURRENT ASSETS					
Debtors	7	-	10,922	10,922	12,655
Cash at bank and in hand		5,522	-	5,522	33,218
		<u>5,522</u>	<u>10,922</u>	<u>16,444</u>	<u>45,873</u>
CREDITORS					
Amounts falling due within one year	8	1,375	(13,841)	(12,466)	(12,103)
NET CURRENT ASSETS		<u>6,897</u>	<u>(2,919)</u>	<u>3,978</u>	<u>33,770</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>6,897</u>	<u>-</u>	<u>6,897</u>	<u>37,204</u>
NET ASSETS		<u>6,897</u>	<u>-</u>	<u>6,897</u>	<u>37,204</u>
FUNDS	9				
Unrestricted funds				6,897	20,322
Restricted funds				-	16,882
TOTAL FUNDS				<u>6,897</u>	<u>37,204</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:

.....
C A Purnell - Vice Chair - Trustee

The notes form part of these financial statements

**Notes to the Financial Statements
for the Year Ended 31 March 2022**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The presentation currency of the financial statements is the Pound Sterling (£).

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance

Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/22	31/3/21
	£	£
Depreciation - owned assets	515	426

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/22	31/3/21
Direct charitable activities	4	4
Administration	1	1
	5	5

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	40,211	22,513	62,724
Charitable activities			
Advice services provided	-	121,934	121,934
Total	40,211	144,447	184,658
EXPENDITURE ON			
Charitable activities			
Advice services provided	13,430	144,447	157,877
NET INCOME	26,781	-	26,781

RECONCILIATION OF FUNDS

Total funds brought forward	(6,459)	16,882	10,423
TOTAL FUNDS CARRIED FORWARD	20,322	16,882	37,204

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

6. TANGIBLE FIXED ASSETS

	Equipment £	Computers £	Totals £
COST			
At 1 April 2021 and 31 March 2022	<u>40,937</u>	<u>38,389</u>	<u>79,326</u>
DEPRECIATION			
At 1 April 2021	37,503	38,389	75,892
Charge for year	<u>515</u>	<u>-</u>	<u>515</u>
At 31 March 2022	<u>38,018</u>	<u>38,389</u>	<u>76,407</u>
NET BOOK VALUE			
At 31 March 2022	<u>2,919</u>	<u>-</u>	<u>2,919</u>
At 31 March 2021	<u>3,434</u>	<u>-</u>	<u>3,434</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22 £	31/3/21 £
Trade debtors	8,065	10,523
VAT	200	360
Prepayments	<u>2,657</u>	<u>1,772</u>
	<u>10,922</u>	<u>12,655</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	31/3/22 £	31/3/21 £
Social security and other taxes	1,987	1,850
Other creditors	462	2,172
Accruals and deferred income	<u>10,017</u>	<u>8,081</u>
	<u>12,466</u>	<u>12,103</u>

9. MOVEMENT IN FUNDS

	At 1/4/21 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	-	6,897	6,897
Restricted funds			
Royal Borough of Greenwich	37,204	(37,204)	-
TOTAL FUNDS	<u>37,204</u>	<u>(30,307)</u>	<u>6,897</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	72	6,825	6,897
Restricted funds			
Royal Borough of Greenwich	121,934	(159,138)	(37,204)
TOTAL FUNDS	<u>122,006</u>	<u>(152,313)</u>	<u>(30,307)</u>

Comparatives for movement in funds

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	(6,459)	8,503	2,044
LAPG Lottery Fund	-	2,800	2,800
Community Justice Fund	-	15,478	15,478
	<u>(6,459)</u>	<u>26,781</u>	<u>20,322</u>
Restricted funds			
Royal Borough of Greenwich	16,882	-	16,882
TOTAL FUNDS	<u>10,423</u>	<u>26,781</u>	<u>37,204</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	811	7,692	8,503
LAPG Lottery Fund	2,800	-	2,800
Community Justice Fund	36,600	(21,122)	15,478
	<u>40,211</u>	<u>(13,430)</u>	<u>26,781</u>
Restricted funds			
Royal Borough of Greenwich	144,447	(144,447)	-
TOTAL FUNDS	<u>184,658</u>	<u>(157,877)</u>	<u>26,781</u>

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/20 £	Net movement in funds £	At 31/3/22 £
Unrestricted funds			
General fund	(6,459)	15,400	8,941
LAPG Lottery Fund	-	2,800	2,800
Community Justice Fund	-	15,478	15,478
	<u>(6,459)</u>	<u>33,678</u>	<u>27,219</u>
Restricted funds			
Royal Borough of Greenwich	16,882	(37,204)	(20,322)
	<u>16,882</u>	<u>(37,204)</u>	<u>(20,322)</u>
TOTAL FUNDS	<u>10,423</u>	<u>(3,526)</u>	<u>6,897</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	883	14,517	15,400
LAPG Lottery Fund	2,800	-	2,800
Community Justice Fund	36,600	(21,122)	15,478
	<u>40,283</u>	<u>(6,605)</u>	<u>33,678</u>
Restricted funds			
Royal Borough of Greenwich	266,381	(303,585)	(37,204)
	<u>266,381</u>	<u>(303,585)</u>	<u>(37,204)</u>
TOTAL FUNDS	<u>306,664</u>	<u>(310,190)</u>	<u>(3,526)</u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2022.

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2022**

	31/3/22 £	31/3/21 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	72	811
Grants	-	61,913
	72	62,724
Charitable activities		
Royal Borough of Greenwich	121,934	121,934
	122,006	184,658
Total incoming resources		
EXPENDITURE		
Charitable activities		
Wages	117,326	119,721
Social security	5,659	6,871
Pensions	2,491	2,724
Rent and rates	10,672	8,004
Travel	247	118
Training	125	2,030
Legal and professional fees	2,694	3,815
Insurance	2,161	2,102
Volunteers	-	62
Information Technology	4,906	5,169
Recruitment costs	-	375
Subscriptions	1,926	1,990
Cleaning	(968)	(1,182)
Practicing Certificates	-	1,002
Property repairs	641	89
	147,880	152,890
Support costs		
Management		
Telephone	1,313	1,139
Printing, postage and stationery	439	1,170
Office administration	366	402
Depreciation of equipment	515	426
	2,633	3,137
Finance		
Bank charges	-	50
Governance costs		
Accountancy	1,800	1,800
	152,313	157,877
Total resources expended		
Net (expenditure)/income	(30,307)	26,781

PLUMSTEAD COMMUNITY LAW CENTRE LTD.

England & Wales - Charity number 1043070

Accounts

REGISTERED COMPANY NUMBER: 01778148 (England and Wales)
REGISTERED CHARITY NUMBER: 1043070

Report of the Trustees and
Unaudited Financial Statements
for the Year Ended 31 March 2021
for
Plumstead Community Law Centre Limited
(A Company Limited by Guarantee)

Plumstead Community Law Centre Limited

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for the Year Ended 31 March 2021**

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Plumstead Community Law Centre Limited

**Reference and Administrative Details
for the Year Ended 31 March 2021**

TRUSTEES	R D Brooks Vice-Chair (resigned 16.6.20) Mr K K Jalli Treasurer (resigned 16.6.20) Ms K Pilinski Chair (resigned 18.8.20) Mrs N Kandasamy (resigned 16.6.20) C R Hagi (appointed 18.8.20) D I Norris (appointed 18.8.20) (resigned 14.1.21) F J Sweeney Chair (until 14.1.21) (appointed 18.8.20) (resigned 14.1.21) S M Young (appointed 18.8.20) (resigned 14.1.21) A N Campbell Welfare Rights Advisor (appointed 14.1.21) Mrs K B Grubb Local Government Officer (appointed 14.1.21)
REGISTERED OFFICE	36 Wellington Street Woolwich London SE18 6PE
REGISTERED COMPANY NUMBER	01778148 (England and Wales)
REGISTERED CHARITY NUMBER	1043070
INDEPENDENT EXAMINER	Ardor Business Solutions Limited Chartered Certified Accountants South View Lower Wall Road West Hythe Kent CT21 4NW
BANKERS	The Co-operative Bank Olympic House 6 Olympic Court Montford Street Salford M5 2QP

Plumstead Community Law Centre Limited

Report of the Trustees for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Law Centre is established for the following purposes:

1. To relieve poor persons resident in the benefit area by providing such persons with legal services which they could not otherwise obtain through lack of means;
2. The advancement of education among persons resident or working in the benefit area; and
3. The advancement of such other charitable purposes as are beneficial to the community for persons resident or working in the benefit area.

Public benefit

The trustees confirm that they have complied with the duty in Section 17(5) of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit.

We have referred to guidance in the Charity Commission general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives that they have set.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

Plumstead Community Law Centre continues to provide free independent and confidential advice, advocacy and representation for Greenwich borough residents, workers and students. The Law Centre focuses on providing specialist legal advice in the areas of Employment, Immigration and Welfare Benefits.

The Law Centre works effectively with other local advice providers and referral networks to address a range of interrelated social welfare legal issues experienced by our clients. We also provide specialist support for non-specialist local advice agencies and give second tier advice to generalist agencies and local community groups.

Sufficient resources are in place to allow the Charity to continue operating for the coming year. General office overheads and staffing levels have been comparable to previous years.

FINANCIAL REVIEW

Reserves policy

As at 31st March 2021 there were limited free reserves of £20k, being unrestricted funds freely available to spend on any of the charity's purposes

It remains the aim of the charity to maintain unrestricted funds at a level which equates to approximately 3 months unrestricted expenditure. This would provide sufficient funds to cover management, administration and support costs.

Going concern

After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

Plumstead Community Law Centre Limited

**Report of the Trustees
for the Year Ended 31 March 2021**

FUTURE DEVELOPMENTS

The Charity will continue to receive the majority of its funding from a Service Level Agreement with the Royal Borough of Greenwich.

The Charity continues to seek further core and project funding to enable it to continue providing an essential service to the local community.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 16 December 2021 and signed on its behalf by:

C. Hagi
19th December 2021

C R Hagi - Trustee

**Independent Examiner's Report to the Trustees of
Plumstead Community Law Centre Limited**

Independent examiner's report to the trustees of Plumstead Community Law Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ardor Business Solutions Limited
Chartered Certified Accountants
South View
Lower Wall Road
West Hythe
Kent
CT21 4NW

16 December 2021

Plumstead Community Law Centre Limited

**Statement of Financial Activities
(Incorporating an Income and Expenditure Account)
for the Year Ended 31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		40,211	22,513	62,724	40,715
Charitable activities					
Advice services provided		-	121,934	121,934	121,934
Total		<u>40,211</u>	<u>144,447</u>	<u>184,658</u>	<u>162,649</u>
EXPENDITURE ON					
Charitable activities					
Advice services provided		13,430	144,447	157,877	163,963
NET INCOME/(EXPENDITURE)		<u>26,781</u>	<u>-</u>	<u>26,781</u>	<u>(1,314)</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		(6,459)	16,882	10,423	11,737
TOTAL FUNDS CARRIED FORWARD		<u><u>20,322</u></u>	<u><u>16,882</u></u>	<u><u>37,204</u></u>	<u><u>10,423</u></u>

The notes form part of these financial statements

Plumstead Community Law Centre Limited

**Statement of Financial Position
31 March 2021**

	Notes	Unrestricted funds £	Restricted funds £	31/3/21 Total funds £	31/3/20 Total funds £
FIXED ASSETS					
Tangible assets	6	2,042	1,392	3,434	1,818
CURRENT ASSETS					
Debtors	7	-	12,655	12,655	8,539
Cash at bank and in hand		18,280	14,938	33,218	42,398
		<u>18,280</u>	<u>27,593</u>	<u>45,873</u>	<u>50,937</u>
CREDITORS					
Amounts falling due within one year	8	-	(12,103)	(12,103)	(42,332)
NET CURRENT ASSETS		<u>18,280</u>	<u>15,490</u>	<u>33,770</u>	<u>8,605</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>20,322</u>	<u>16,882</u>	<u>37,204</u>	<u>10,423</u>
NET ASSETS		<u>20,322</u>	<u>16,882</u>	<u>37,204</u>	<u>10,423</u>
FUNDS	9				
Unrestricted funds				20,322	(6,459)
Restricted funds				<u>16,882</u>	<u>16,882</u>
TOTAL FUNDS				<u>37,204</u>	<u>10,423</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 16 December 2021 and were signed on its behalf by:

C. Hagi
19th December 2021

C R Hagi - Trustee

The notes form part of these financial statements

Plumstead Community Law Centre Limited

Notes to the Financial Statements for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Equipment - 15% on reducing balance

Computers - 25% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Plumstead Community Law Centre Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

2. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	31/3/21	31/3/20
	£	£
Depreciation - owned assets	426	741
	<u>426</u>	<u>741</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

4. STAFF COSTS

The average monthly number of employees during the year was as follows:

	31/3/21	31/3/20
Direct charitable activities	4	4
Administration	1	1
	<u>5</u>	<u>5</u>

No employees received emoluments in excess of £60,000.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,019	39,696	40,715
Charitable activities			
Advice services provided	-	121,934	121,934
Total	<u>1,019</u>	<u>161,630</u>	<u>162,649</u>
EXPENDITURE ON			
Charitable activities			
Advice services provided	(1,204)	165,167	163,963
NET INCOME/(EXPENDITURE)	<u>2,223</u>	<u>(3,537)</u>	<u>(1,314)</u>
RECONCILIATION OF FUNDS			
Total funds brought forward	(8,682)	20,419	11,737

Plumstead Community Law Centre Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued			
	Unrestricted funds £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>(6,459)</u>	<u>16,882</u>	<u>10,423</u>
6. TANGIBLE FIXED ASSETS			
	Equipment £	Computers £	Totals £
COST			
At 1 April 2020	38,895	38,389	77,284
Additions	<u>2,042</u>	<u>-</u>	<u>2,042</u>
At 31 March 2021	<u>40,937</u>	<u>38,389</u>	<u>79,326</u>
DEPRECIATION			
At 1 April 2020	37,077	38,389	75,466
Charge for year	<u>426</u>	<u>-</u>	<u>426</u>
At 31 March 2021	<u>37,503</u>	<u>38,389</u>	<u>75,892</u>
NET BOOK VALUE			
At 31 March 2021	<u>3,434</u>	<u>-</u>	<u>3,434</u>
At 31 March 2020	<u>1,818</u>	<u>-</u>	<u>1,818</u>
7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		31/3/21 £	31/3/20 £
Trade debtors		10,523	6,433
VAT		360	428
Prepayments		<u>1,772</u>	<u>1,678</u>
		<u>12,655</u>	<u>8,539</u>
8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR			
		31/3/21 £	31/3/20 £
Social security and other taxes		1,850	2,918
Other creditors		2,172	2,961
Accruals and deferred income		<u>8,081</u>	<u>36,453</u>
		<u>12,103</u>	<u>42,332</u>

Plumstead Community Law Centre Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

9. MOVEMENT IN FUNDS

	At 1/4/20 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	(6,459)	8,503	2,044
LAPG Lottery Fund	-	2,800	2,800
Community Justice Fund	-	15,478	15,478
	<u>(6,459)</u>	<u>26,781</u>	<u>20,322</u>
Restricted funds			
Royal Borough of Greenwich	16,882	-	16,882
	<u>16,882</u>	<u>-</u>	<u>16,882</u>
TOTAL FUNDS	<u>10,423</u>	<u>26,781</u>	<u>37,204</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	811	7,692	8,503
LAPG Lottery Fund	2,800	-	2,800
Community Justice Fund	36,600	(21,122)	15,478
	<u>40,211</u>	<u>(13,430)</u>	<u>26,781</u>
Restricted funds			
Royal Borough of Greenwich	144,447	(144,447)	-
	<u>144,447</u>	<u>(144,447)</u>	<u>-</u>
TOTAL FUNDS	<u>184,658</u>	<u>(157,877)</u>	<u>26,781</u>

Comparatives for movement in funds

	At 1/4/19 £	Net movement in funds £	At 31/3/20 £
Unrestricted funds			
General fund	(8,682)	2,223	(6,459)
Restricted funds			
Royal Borough of Greenwich	17,764	(882)	16,882
Trust for London	2,655	(2,655)	-
	<u>20,419</u>	<u>(3,537)</u>	<u>16,882</u>
TOTAL FUNDS	<u>11,737</u>	<u>(1,314)</u>	<u>10,423</u>

Plumstead Community Law Centre Limited

Notes to the Financial Statements - continued
for the Year Ended 31 March 2021

9. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,019	1,204	2,223
Restricted funds			
Royal Borough of Greenwich	121,934	(122,816)	(882)
Trust for London	21,167	(23,822)	(2,655)
Guardian Christmas Fund	8,500	(8,500)	-
European Union Settlement Scheme	10,029	(10,029)	-
	<u>161,630</u>	<u>(165,167)</u>	<u>(3,537)</u>
TOTAL FUNDS	<u>162,649</u>	<u>(163,963)</u>	<u>(1,314)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1/4/19 £	Net movement in funds £	At 31/3/21 £
Unrestricted funds			
General fund	(8,682)	10,726	2,044
LAPG Lottery Fund	-	2,800	2,800
Community Justice Fund	-	15,478	15,478
	<u>(8,682)</u>	<u>29,004</u>	<u>20,322</u>
Restricted funds			
Royal Borough of Greenwich	17,764	(882)	16,882
Trust for London	2,655	(2,655)	-
	<u>20,419</u>	<u>(3,537)</u>	<u>16,882</u>
TOTAL FUNDS	<u>11,737</u>	<u>25,467</u>	<u>37,204</u>

Plumstead Community Law Centre Limited

**Notes to the Financial Statements - continued
for the Year Ended 31 March 2021**

9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	1,830	8,896	10,726
LAPG Lottery Fund	2,800	-	2,800
Community Justice Fund	36,600	(21,122)	15,478
	<u>41,230</u>	<u>(12,226)</u>	<u>29,004</u>
Restricted funds			
Royal Borough of Greenwich	266,381	(267,263)	(882)
Trust for London	21,167	(23,822)	(2,655)
Guardian Christmas Fund	8,500	(8,500)	-
European Union Settlement Scheme	10,029	(10,029)	-
	<u>306,077</u>	<u>(309,614)</u>	<u>(3,537)</u>
TOTAL FUNDS	<u><u>347,307</u></u>	<u><u>(321,840)</u></u>	<u><u>25,467</u></u>

10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

Plumstead Community Law Centre Limited

**Detailed Statement of Financial Activities
for the Year Ended 31 March 2021**

	31/3/21 £	31/3/20 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	811	1,020
Grants	61,913	39,695
	62,724	40,715
Charitable activities		
Royal Borough of Greenwich	121,934	121,934
Total incoming resources	184,658	162,649
EXPENDITURE		
Charitable activities		
Wages	119,721	125,146
Social security	6,871	8,630
Pensions	2,724	2,899
Rent and rates	8,004	8,004
Travel	118	593
Training	2,030	709
Legal and professional fees	3,815	3,220
Insurance	2,102	2,023
Volunteers	62	219
Information Technology	5,169	4,038
Recruitment costs	375	375
Subscriptions	1,990	1,757
Cleaning	(1,182)	(1,205)
Practicing Certificates	1,002	1,067
Property repairs	89	62
	152,890	157,537
Support costs		
Management		
Telephone	1,139	965
Printing, postage and stationery	1,170	2,010
Office administration	402	710
Depreciation of equipment	426	321
Depreciation of computer equipment	-	420
	3,137	4,426
Finance		
Bank charges	50	200
Governance costs		
Accountancy	1,800	1,800
Total resources expended	157,877	163,963
Net income/(expenditure)	26,781	(1,314)

This page does not form part of the statutory financial statements