

Scotby Pre-School

Chairpersons report September 23 – September 24

Chairperson – Jen Bragg

Treasurer – Sarah Smith

Secretary – Rachel Doherty

Main Objectives: 2023-2024

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2023-2024

- New committee members submitted paperwork for DBS which took a long time to process.
- A number of fundraising events were held throughout the year, including the annual Toddle round the park, a Boogie Bingo and a Bonus Ball and santa trail.
- Staff wages increased in April 2023 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-School

Treasurers Report September 2023 – August 2024

Community Account –	Opening balance – £12501.45
	Closing balance – £13317.62
Saving Account -	Opening balance – £11137.52
	Closing balance – £11290.22

This year we are open as normal and actually very busy. We still had a 1:2:1 child with funding to look after and also another child with additional needs whom we were supporting whilst we applied for an EHCP.

We had another 4 children who needed additional support for certain parts of the day

As you can see our savings account is the same as last year and our community account is showing a healthy balance. This is held for any redundancies we may need to pay out.

We have had more children in but they have not been utilising all of their funded hours so not taken in is much money through funding and fees.

We have worked hard on our fundraising events and the committee have worked hard to pull off some fundraisers events

We ran a Santa trail that raised £550

Our sponsored walk was run late this year so didn't make quite as much money, Bingo and Bonus ball events were very successful.

We decided to rest The scarecrow trail for this year as it is difficult for the village to create new ones every year.

The Bonus Ball generates £600 for us for very little outlay.

All monies go back into the preschool for equipment, resources and trips for the children

The end of term trip was back on at Dalscone farm Park, The Busses were going to cost too much so we decided to get everyone to get themselves there and we would pay for all of the children's entry. This meant it only cost us £350

Staffing costs increased by 9.78% due to the living wage increase in April, This was another big hit to our budget.

Hall fees were up by £10k which is a huge increase due to the hall committee reviewing their costs and refurbishing the hall.

We spent £2.5k on equipment as we really needed to update most of our equipment and resource and also get some sensory equipment for some children with additional needs



Section A

Independent Examiner's Report

Report to the trustees

SCOTBY PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

31 AUGUST 2024

Charity no
(if any)

1043062

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Stuart Bell

Date:

10/6/25

Name:

STUART BELL

Relevant professional
qualification(s) or body
(if any):

ACA

Address:

CLINT MILL, CORNMARKEt, PENRITH, CUMBA
CA11 7HW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING REQUIRES DISCLOSURE.