

**Scotby Pre School Playgroup**  
**Receipts and Payments Accounts for the year**  
**1 September 2020 to 31 August 2021**

	2021		2020
<b>Receipts</b>			
Fees	11,791.00		6,669.30
Cumbria County Council	56,396.10		55,337.95
Grants	-		2,000.00
Fundraising	2,036.85		1,922.14
Other	-		631.42
Bank Interest	-		-
Donations	2,962.03		-
	<u>73,185.98</u>		<u>66,560.81</u>
<b>Payments</b>			
Staff costs	57,640.85		48,167.76
Insurance	-		-
Rent	1,648.50		2,028.00
Administration	120.85		134.34
Fundraising	-		955.43
Trips	-		-
Equipment	1,471.75		6,057.14
Repairs	80.00		164.98
Laundries	2,787.28		2,707.13
Consumables	144.03		185.98
Netty Cash	100.00		114.00
	<u>63,993.26</u>		<u>60,514.76</u>
<b>Surplus for year</b>	<b>9,192.72</b>		<b>6,046.05</b>
<b>Opening balances as at 1 September 2020</b>			
Current Account	8,794.67		2,765.77
Savings Account	11,086.91		11,069.70
	<u>19,881.58</u>		<u>13,835.47</u>
	<u><u>29,074.30</u></u>		<u><u>19,881.52</u></u>
<b>Closing balances as at 31 August 2021</b>			
Current Account	17,985.02		8,794.67
Savings Account	11,089.28		11,086.91
	<u>29,074.30</u>		<u>19,881.58</u>

checked

  
**Donna Morris**  
 Treasurer

28 March 2022

Having examined the books and records of Scotby Pre-School and having received explanations and information required I certify these Annual Financial Statements to be in accordance therewith.

  
**Stuart Bell FCCA**  
 Independent Examiner

03 May 2022

## Scotby Pre-School

### Chairpersons report September 20 – September 21

**Chairperson** – Frances Boyer

**Treasurer** – Donna Morris

**Secretary** – Andrea Clarke

#### **Main Objectives: 2020-2021**

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

#### **Further Recommendations**

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

### **Actions taken 2020-2021**

- New committee members were appointed and EY2'ed Chair preson – Frances Boyer, Secretary – Andrea Clarke, Treasurer – Donna Morris
- A number of fundraising events were held throughout the year, including the annual Scarecrow trail. We launched a very successful Toddle round the park in the village and we also held an Easter scavenger hunt.
- Due to Coronavirus we re-opened fully on 8<sup>th</sup> march, but still had limited numbers at first.
- Staff wages increased in April 2020 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

## Scotby Pre-school - Treasurers report 1<sup>st</sup> September 2020 to 31<sup>st</sup> August 2021

### Community Account -

Opening balance = £8,794.67

Closing balance = £17,985.02

### Savings Account -

Opening balance = £11,086.91

Closing balance = £11,089.28

Unfortunately, with the coronavirus pandemic still looming over us, we were limited to what we could do during this financial year.

The village did an excellent scarecrow trail with a tombola that gained a lot of donations and again, a lot from Enesco, in which we raised over £900.

There was an increase in staff costs due to taking on new staff members due to the increase in children which also involved spending more on uniforms.

As of other years, we didn't fit in a Christmas fare.

Hall fees this year were a little less than last year at £1648.50.

After Easter, we managed to organise a scavenger hunt and raised £120.

Unfortunately, due to another nursery closing, we did benefit from just under £3,000 that kindly got donated around other nurseries.

Towards the end of the year, we organised a sponsored walk. The weather was excellent and there was a brilliant turn out. We managed to raise just over £1,000 and a big thanks to our local pub "The Royal Oak" for donating plenty of drinks and snacks for everybody afterwards after a well-deserved rest.

Looking over the books, our savings account is, again, nearly the same as last year and our community account is still showing a good healthy balance. Our savings account is held high to cover any redundancies may we need to. As of all the other years, we still never managed to fit in an end of year trip however, we did manage to fit in fun activities within the centre.

Donna Morris

Treasurer





Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name

SCOTBY PRE-SCHOOL PLAYGROUP

On accounts for the year  
ended

31/8/21

Charity no  
(if any)

1043062

Set out on pages

All

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above  
charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the  
accounts in accordance with the requirements of the Charities Act 2011  
("the Act").

I report in respect of my examination of the Trust's accounts carried out  
under section 145 of the 2011 Act and in carrying out my examination, I  
have followed all the applicable Directions given by the Charity Commission  
under section 145(5)(b) of the Act.

Independent  
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to  
undertake the examination by being a qualified member of [insert name of  
applicable listed body]]. Delete [ ] if not applicable.

I have completed my examination. I confirm that no material matters have  
come to my attention in connection with the examination (other than that  
disclosed below \*) which gives me cause to believe that in, any material  
respect:

- the accounting records were not kept in accordance with section 130  
of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements  
concerning the form and content of accounts set out in the Charities  
(Accounts and Reports) Regulations 2008 other than any requirement  
that the accounts give a 'true and fair' view which is not a matter  
considered as part of an independent examination.

I have no concerns and have come across no other matters in connection  
with the examination to which attention should be drawn in this report in  
order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Stuart Bell

Date:

3/5/2022

Name:

STUART BELL

Relevant professional  
qualification(s) or body

FCCA

(if any):

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Address:

CLINT MILL, CORNMARWET, PENRITH, CA11 7HW

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## Section B

### Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A