

SCOTBY PRE-SCHOOL PLAYGROUP

England & Wales · Charity number 1043062

Details

Other names SCOTBY PLAYGROUP

Status Registered

Legal form Other

Registered 1995-01-04

Register [View on the Charity Commission register](#)

Contact

Address Scotby Village Hall
Scotby Village
Scotby
Carlisle
CA4 8BW

Phone 07751987135

Email info@scotbypreschool.co.uk

Activities

Objects: TO ADVANCE THE EDUCATION OF CHILDREN BELOW COMPULSORY SCHOOL AGE IN SCOTBY BY PROVIDING SAFE AND SATISFYING GROUP PLAY IN WHICH PARENTS HAVE THE RIGHT TO TAKE PART.

Activities: Provision of pre-school education.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People

Geography

- Cumbria

Finances

Period end	Income	Expenditure	Assets	Employees
2024-08-31	£16,533	£100,077	£0	8
2023-08-31	£91,777	£97,075	-	-
2022-08-31	£92,259	£92,396	-	-
2021-08-31	£73,185	£63,993	-	-
2020-08-31	£66,314	£60,514	-	-

Trustees

Name	Role	Appointed
Frances Boyer	Chair	2021-02-11
Andrea Clarke		2021-02-11
Laura Buck		2023-05-15
Rachel Doherty		2023-05-15
Sarah Smith		2021-02-11

SCOTBY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1043062

Accounts

Scotby Pre-School

Chairpersons report September 23 – September 24

Chairperson – Jen Bragg

Treasurer – Sarah Smith

Secretary – Rachel Doherty

Main Objectives: 2023-2024

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2023-2024

- New committee members submitted paperwork for DBS which took a long time to process.
- A number of fundraising events were held throughout the year, including the annual Toddle round the park, a Boogie Bingo and a Bonus Ball and santa trail.
- Staff wages increased in April 2023 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-School

Treasurers Report September 2023 – August 2024

Community Account –	Opening balance – £12501.45
	Closing balance – £13317.62
Saving Account -	Opening balance – £11137.52
	Closing balance – £11290.22

This year we are open as normal and actually very busy. We still had a 1:2:1 child with funding to look after and also another child with additional needs whom we were supporting whilst we applied for an EHCP.

We had another 4 children who needed additional support for certain parts of the day

As you can see our savings account is the same as last year and our community account is showing a healthy balance. This is held for any redundancies we may need to pay out.

We have had more children in but they have not been utilising all of their funded hours so not taken in is much money through funding and fees.

We have worked hard on our fundraising events and the committee have worked hard to pull off some fundraisers events

We ran a Santa trail that raised £550

Our sponsored walk was run late this year so didn't make quite as much money, Bingo and Bonus ball events were very successful.

We decided to rest The scarecrow trail for this year as it is difficult for the village to create new ones every year.

The Bonus Ball generates £600 for us for very little outlay.

All monies go back into the preschool for equipment, resources and trips for the children

The end of term trip was back on at Dalscone farm Park, The Busses were going to cost too much so we decided to get everyone to get themselves there and we would pay for all of the children's entry. This meant it only cost us £350

Staffing costs increased by 9.78% due to the living wage increase in April, This was another big hit to our budget.

Hall fees were up by £10k which is a huge increase due to the hall committee reviewing their costs and refurbishing the hall.

We spent £2.5k on equipment as we really needed to update most of our equipment and resource and also get some sensory equipment for some children with additional needs



Section A Independent Examiner's Report

Report to the trustees

Charity Name
SCOTBY PRE-SCHOOL PLAYGROUP

On accounts for the year ended

31 AUGUST 2024 Charity no (if any) 1043062

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 10/6/25

Name: STUART BELL

Relevant professional qualification(s) or body (if any):

ACA

Address: CLINT MILL, CORNMARRET, PENRITH, CUMBRIA
CA11 7HW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NOTHING REQUIRES DISCLOSURE.

SCOTBY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1043062

Accounts

Scotby Pre-School

Chairpersons report September 22 – September 23

Chairperson – Jen Bragg

Treasurer – Sarah Smith

Secretary – Rachel Doherty

Main Objectives: 2021-2022

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2022-2023

- New committee members submitted paperwork for DBS which took a long time to process.
- A number of fundraising events were held throughout the year, including the annual Toddle round the park, a Boogie Bingo and a Bonus Ball x2 and santa trail.
- Staff wages increased in April 2021 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-School

Treasurers Report September 2022 – August 2023

Community Account –	Opening balance – £17845.76
	Closing balance – £12501.45
Saving Account -	Opening balance – £11090.76
	Closing balance – £11137.52

This year we are open as normal and actually very busy. We still had a 1:2:1 child with funding to look after and also another child with additional needs whom we were supporting whilst she we applied for an EHCP for her.

As you can see our savings account is the same as last year and our community account is showing a healthy balance. This is held for any redundancies we may need to pay out.

We have had more children in but they have not been utilising all of their funded hours so not taken in is much money through funding and fees.

We have worked hard on our fundraising events and the committee have worked hard to pull off some fundraisers events

We ran a Santa trail that raised £350

Our sponsored walk, Bingo and Bonus ball events were very successful.

The scarecrow trail was back to normal but due to bad weather, it wasn't quite as busy as usual

The Bonus Ball generates £600 for us for very little outlay.

All monies go back into the preschool for equipment, resources and trips for the children

The end of term trip was back on at Dalscone farm Park, we needed 2 busses and covered the cost of the children costing £540

Staffing costs increased by 9.7% due to the living wage increase in April

Hall fees were up by £10k which is a huge increase due to the hall committee reviewing their costs and refurbishing the hall.

We spent £3.5k on equipment as we really needed to update most of our equipment and resource and also get some sensory equipment for some children with EHCPs

Scotby Pre School Playgroup
Receipts and Payments Accounts for the year
1 September 2022 to 31 August 2023

	2023	2022
Income		
Bank Interest	46.56	1.68
Cumberland Council	69,948.62	70,179.37
Fees	16,139.75	20,109.74
Fundraising	4,874.51	1,638.50
Trips	517.96	329.96
Other Income	250.00	0.00
Total Income	£ 91,777.40	£ 92,259.25
Expenses		
Administration	1,042.19	1,164.45
Consumables	126.27	585.62
Equipment & Resources	3,627.74	4,075.92
Fundraising costs	1,433.21	1,258.84
Insurance	808.82	635.56
Rent	9,910.25	4,158.00
Staff Costs	78,066.70	68,029.63
Sundries	824.77	719.31
Trips & Visits	1,235.00	1,532.50
Building / Repairs	0.00	10,237.00
Total Expenses	£ 97,074.95	£ 92,396.83
Surplus / (Deficit) for the year	(£5,297.55)	(£137.58)
Opening balances as at 1 September 2022		
Current Account	17,845.76	17,985.02
Savings Account	11,090.76	11,089.28
	£ 28,936.52	£ 29,074.30
	£ 23,638.97	£ 28,936.72
Closing balances as at 31 August 2023		
Current Account	12,501.45	17,845.76
Savings Account	11,137.52	11,090.76
	£ 23,638.97	£ 28,936.52

S. Smith

Sarah Smith

Treasurer

15 May 2024

Having examined the books and records of Scotby Pre-School and having received explanations and information required I certify these Annual Financial Statements to be in accordance there with.

Stuart Bell

Stuart Bell ACA

Independent Examiner

12 June 2024



Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name SCOTBY PRE-SCHOOL

On accounts for the year ended

31 AUGUST 2023

Charity no (if any)

1043062

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date: 12/6/24

Name: STUART BEU

Relevant professional qualification(s) or body (if any):

ACA

Address: CLINT MILL, COW MARKET, PENRITH, CUMBRIA, CA11 7HW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

SCOTBY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1043062

Accounts

Scotby Pre-School

Chairpersons report September 21 – September 22

Chairperson – Frances Boyer

Treasurer – Sarah Smith

Secretary – Andrea Clarke

Main Objectives: 2021-2022

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2021-2022

- New committee members submitted paperwork for DBS which took a long time to process.
- A number of fundraising events were held throughout the year, including the annual Toddle round the park, a Jubilee trail Trail and funday at the park in the village and we also held a quiz night and santa trail.
- We had to take on more staff to future proof the setting for sickness/isolation cover and we also had another child start who needed 1-2-1 care. Plus we were busier that ever with lots of children starting in the September.
- Staff wages increased in April 2021 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-School

Treasurers Report September 2021 – August 2022

Community Account –	Opening balance – £17985.02
	Closing balance – £17845.76

Saving Account -	Opening balance – £11089.28
	Closing balance – £11090.96

This year we are open as normal and actually very busy. We took on a 2 new member of staff to fill Janes position and an additional one to cover another child with 1:2:1 needs. We had to employ someone else to take on this role and to futureproof the preschool to be able to cover sickness and any isolation time needed .

As you can see our savings account is the same as last year and our community account is showing a healthy balance. This is held for any redundancies we may need to pay out.

We have worked hard on our fundraising events and the committee have worked hard to pull off some fundraisers even though we have been in the pandemic.

We ran a Santa trail that raised £350

We moved our sponsored walk to later in the year because of the jubilee so that will be in next years money.

We also changed the Scarecrow trail in the village to the Jubilee trail for this year, which was not as successful but along with the jubilee funday we raised £650

The February quiz night raised.....£700

There was a lot of out lay for these events but we used them as community get togethers after the last few years of lockdown. Also any money was put straight back into resources for the children.

The end of term trip was back on at Dalscone farm Park, we needed 2 busses and covered the cost of the children costing £540

Staffing costs increased by 6.6% due to the living wage increase in April

Hall fees were £ 4158 which is a huge increase due to the hall committee putting up the costs to cover the increasing fuel costs

We spent £4000 on equipment as we really needed to update most of our equipment and resource and also get some sensory equipment for some children with EHCPs

We refurbished and extended the outdoor area to enhance the preschool for 7K but then had the outdoor roof repaired due to storm damage which cost 3.5K but it is a much more robust polycarbon roof this time.


Scotby Pre School Playgroup
Receipts and Payments Accounts for the year
1 September 2021 to 31 August 2022

	2022	2021
Receipts		
Fees	20,109.74	11,791.00
Cumbria County Council	70,179.37	56,396.10
Trips	329.96	-
Fundraising	1,638.50	2,036.85
Bank Interest	1.68	-
Donations	-	2,962.03
	92,259.25	73,185.98
Payments		
Staff costs	68,029.63	57,640.85
Insurance	635.56	-
Rent	4,158.00	1,648.50
Administration	1,164.45	120.85
Fundraising Events Costs	1,258.84	-
Trips/ Visits	1,532.50	-
Equipment	4,075.92	1,471.75
Repairs & Building	10,237.00	80.00
Sundries	719.31	2,787.28
Consumables	585.62	144.03
Petty Cash	-	100.00
	92,396.83	63,993.26
Surplus/(Deficit) for year	(137.58)	9,192.72
Opening balances as at 1 September 2021		
Current Account	17,985.02	8,794.67
Savings Account	11,089.28	11,086.91
	29,074.30	19,881.58
	28,936.72	29,074.30
Closing balances as at 31 August 2022		
Current Account	17,845.76	17,985.02
Savings Account	11,090.96	11,089.28
	28,936.72	29,074.30
	28,936.72	29,074.30


 01 May 2023

Sarah Smith
 Treasurer

Having examined the books and records of Scotby Pre-School and having received explanations and information required I certify these Annual Financial Statements to be in accordance there with.


 23 May 2023

Stuart Bell ACA
 Independent Examiner



Section A

Independent Examiner's Report

**Report to the
trustees/directors/
members of**

Charity Name

SCOTBY PRE SCHOOL

**On accounts for the year
ended**

31 AUGUST 2023

Charity no.:

1043062

Company no.:

Set out on pages

ALL

(remember to include the page numbers of additional sheets)

**Responsibilities and
basis of report**

I report to the charity trustees on my examination of the accounts of the Company for the year ended DD / MM / YYYY.

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act.

**Independent
examiner's statement**

[The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed: Date:

Name:

Relevant professional qualification(s) or body (if any):

Address:

Section B Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

SCOTBY PRE-SCHOOL PLAYGROUP


England & Wales - Charity number 1043062

Accounts

Scotby Pre School Playgroup
Receipts and Payments Accounts for the year
1 September 2020 to 31 August 2021

	2021		2020
Receipts			
Fees	11,791.00		6,669.30
Cumbria County Council	56,396.10		55,337.95
Grants	-		2,000.00
Fundraising	2,036.85		1,922.14
Other	-		631.42
Bank Interest	-		-
Donations	2,962.03		-
	73,185.98		66,560.81
Payments			
Staff costs	57,640.85		48,167.76
Insurance	-		-
Rent	1,648.50		2,028.00
Administration	120.85		134.34
Fundraising	-		955.43
Trips	-		-
Equipment	1,471.75		6,057.14
Repairs	80.00		164.98
Laundries	2,787.28		2,707.13
Consumables	144.03		185.98
petty Cash	100.00		114.00
	63,993.26		60,514.76
Surplus for year	9,192.72		6,046.05
Opening balances as at 1 September 2020			
Current Account	8,794.67		2,765.77
Savings Account	11,086.91		11,069.70
	19,881.58		13,835.47
	29,074.30		19,881.52
Closing balances as at 31 August 2021			
Current Account	17,985.02		8,794.67
Savings Account	11,089.28		11,086.91
	29,074.30		19,881.58
	29,074.30		19,881.58

checked


 28 March 2022

Donna Morris
 Treasurer

Having examined the books and records of Scotby Pre-School and having received explanations and information required I certify these Annual Financial Statements to be in accordance therewith.


 03 May 2022

Stuart Bell FCCA
 Independent Examiner

Scotby Pre-School

Chairpersons report September 20 – September 21

Chairperson – Frances Boyer

Treasurer – Donna Morris

Secretary – Andrea Clarke

Main Objectives: 2020-2021

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
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- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2020-2021

- New committee members were appointed and EY2'ed Chair preson – Frances Boyer, Secretary – Andrea Clarke, Treasurer – Donna Morris
- A number of fundraising events were held throughout the year, including the annual Scarecrow trail. We launched a very successful Toddle round the park in the village and we also held an Easter scavenger hunt.
- Due to Coronavirus we re-opened fully on 8th march, but still had limited numbers at first.
- Staff wages increased in April 2020 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-school - Treasurers report 1st September 2020 to 31st August 2021

Community Account -

Opening balance = £8,794.67

Closing balance = £17,985.02

Savings Account -

Opening balance = £11,086.91

Closing balance = £11,089.28

Unfortunately, with the coronavirus pandemic still looming over us, we were limited to what we could do during this financial year.

The village did an excellent scarecrow trail with a tombola that gained a lot of donations and again, a lot from Enesco, in which we raised over £900.

There was an increase in staff costs due to taking on new staff members due to the increase in children which also involved spending more on uniforms.

As of other years, we didn't fit in a Christmas fare.

Hall fees this year were a little less than last year at £1648.50.

After Easter, we managed to organise a scavenger hunt and raised £120.

Unfortunately, due to another nursery closing, we did benefit from just under £3,000 that kindly got donated around other nurseries.

Towards the end of the year, we organised a sponsored walk. The weather was excellent and there was a brilliant turn out. We managed to raise just over £1,000 and a big thanks to our local pub "The Royal Oak" for donating plenty of drinks and snacks for everybody afterwards after a well-deserved rest.

Looking over the books, our savings account is, again, nearly the same as last year and our community account is still showing a good healthy balance. Our savings account is held high to cover any redundancies may we need to. As of all the other years, we still never managed to fit in an end of year trip however, we did manage to fit in fun activities within the centre.

Donna Morris

Treasurer



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

SCOTBY PRE-SCHOOL PLAYGROUP

On accounts for the year
ended

31/8/21

Charity no
(if any)

1043062

Set out on pages

All

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD/MM/YYYY.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Snell

Date:

3/5/2022

Name:

STUART BELL

Relevant professional
qualification(s) or body

FCCA

(if any):

Address: CLINT MILL, CORNWALL, PENRITH, CA11 7HW

Section B

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

N/A

SCOTBY PRE-SCHOOL PLAYGROUP

England & Wales - Charity number 1043062

Accounts

Scotby Pre-School

Chairpersons report September 19 – September 20

Chairperson – Claire Story

Treasurer – Donna Morris

Secretary – Sian Campbell

Main Objectives: 2019-2020

- New committee members to be elected and registered with OFSTED
- DBS checks to be completed online for new members and EY2 forms to be completed
- Ensure all insurances are up to date
- To ensure all new committee members are clear about their role of 'Charitable trustees' and their legal responsibilities and that a clear informative handover is given to the new committee
- To organise a calendar of events for the upcoming year
- To organise and deliver fundraising events as a committee
- To identify the needs of the Preschool in relation to resources and equipment
- To access sources of funding and grants and ensure the paperwork is completed and submitted
- To ensure that any funding received is used appropriately
- To ensure financial updates are given at committee meetings and that all members are informed that they share equal responsibility for monitoring
- To review and provide staff contracts and working policies

Further Recommendations

- Continue to support communications between parents and Preschool including social media and other online resources
- To ensure the happiness of all staff in the Preschool
- To encourage parental involvement and support in the Preschool (fundraising and other events)
- To continue to support and monitor the staff – children ratio in accordance to occupancy figures.

Actions taken 2019-2020

- New committee members submitted paperwork for DBS which took a long time to process, Gillian Proudfoot was voted in as Chairperson to replace Claire Story but the forms were submitted 3 times and for some reason never got completed so Claire Story stayed on the committee for another year. Donna Morris was voted into the Treasurers role to replace Vicky Noble. Sian Campbell was voted to continue in the Secretary role. Other committee members have also completed or in the process of completing their EY2 forms
- A number of fundraising events were held throughout the year, including the annual Christmas Fayre. We launched a very successful Scarecrow Trail in the village and we also held a Bingo evening.
- Due to the Coronavirus, the Sponsored walk and the 100 square raffle had to be cancelled or put on hold.
- The Coronavirus also saw that we closed the facility from 20th March and re-opened 15th June. We linked with the local school to provide keyworker care for whoever needed it until the facility re-opened. As we were still claiming the government grant, we did not furlough the staff and they worked on reduced hours in the hub school.
- Staff wages increased in April 2020 in line with the increase to National living wage.

I would like to thank all of the Committee and staff for their hard work and commitment during the last academic year.

Scotby Pre-School Playgroup
Receipts and Payments Account for the year
1 September 2019 to 31 August 2020

	2020	2019
Receipts		
Fees	6,669.30	10,438.20
Cumbria County Council	55,337.95	28,802.32
Grants	2,000.00	3,000.00
Fundraising	1,922.14	2,684.57
Other	631.48	4,259.17
Bank Interest	-	19.52
Donations	-	25.00
	66,560.87	49,228.78
 Payments		
Staff costs	48,167.76	46,692.48
Insurance	-	396.45
Rent	2,028.00	4,082.75
Administration	134.34	140.37
Fundraising	955.43	689.78
Trips	-	495.00
Equipment	6,057.14	179.87
Repairs	164.98	-
Sundries	2,707.13	5,644.65
Consumables	185.98	606.66
Petty Cash	114.00	317.56
	60,514.76	59,245.57
Surplus for year	6,046.11	- 10,016.79
 <u>Opening Balances as at 1 September</u>		
Current Account	2,765.77	8,802.08
Savings Account	11,069.70	15,050.18
	13,835.47	23,852.26
	19,881.58	13,835.47
 <u>Closing Balances as at 31 August</u>		
Current Account	8,794.67	2,765.77
Savings Account	11,086.91	11,069.70
	19,881.58	13,835.47
Check	-	-

10 June 2021

Donna Morris
Treasurer

Having examined the books and records of Scotby Pre-School and having received explanations and information required certify these Annual Financial Statements to be in accordance therewith.



30 June 2021

Stuart Bell
Independent Examiner

Scotby Preschool - Treasurers Report 1st September 2019 to 31st August 2020

Community Account -

Opening balance = £2765.77

Closing balance = £8794.67

Savings Account -

Opening balance = £11069.70

Closing balance = £11086.91

We had an excellent Christmas fayre, was slightly quieter than previous years but managed to make a profit of £540.

This year we did the personalised tea towels at Christmas again, which made £60.

We continued to make a small profit from the second hand books we sell.

After the new year was out the way, we organised a quiz and bingo night which was a huge success with the village and parents/family which we made a profit of £620.

We started a scarecrow trail in the village which was enjoyed by everyone, people even travelled to see it. On the day of announcing the winners, we did a tombola and all in all raised just over £911. We also tried out a scavenger hunt that raised a further £120.

Hall fees were just under £2030.

We spend £1000 on new equipment as needed to update most of our resources and equipment.

We also received £1000 from Tesco bag of help scheme (£4000 total) (£3000 went into last year's finances) which was spent on new ITC equipment for children to use independently.

In March 2020, the country was hit with coronavirus which closed nearly everywhere down. Preschool was closed from March 20th and reopened June 15th. We joined with the school and worked thought on limited hours with only key worker and vulnerable children allowed to attend.

Staffing costs increased by 4.9% due to the living wage increase in April 2020.

As you can see, our savings account is nearly the same as last year and our community account is showing a very healthy balance. Our savings account is held this high to cover any redundancies we may need to pay out.

Due to the coronavirus pandemic, all trips had to be cancelled as well as any extra fundraising activities due to the need for social distancing. Because of this, our sponsored walk and our end of year school trip to Dalscone Farm was abandoned.

Donna Morris - Treasurer



Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Scotby Pre-School Playgroup

**On accounts for the year
ended**

31/08/2020

**Charity no
(if any)**

1043062

Set out on pages

All

I report to the trustees on my examination of the accounts of the above charity for the year ended **31/08/2020**.

**Responsibilities and
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Stuart Bell

Date:

30/06/2021

Name:

Stuart Bell

**Relevant professional
qualification(s) or body
(if any):**

ACCA

Address:

Dodd & Co Limited, Clint Mill, Cornmarket, Penrith, Cumbria, CA11 7HW

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

[Empty rectangular box for disclosure details]