

Registered number: 02408067  
Charity number: 1042968

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**Action Transport Theatre**

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**INDEPENDENTLY EXAMINED ACCOUNTS**  
**FOR THE YEAR ENDED 31/03/2021**

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**Prepared By:**  
Harvey Guinan LLP  
Chartered Certified Accountants  
310/311 Vanilla Factory  
39 Fleet Street  
Liverpool  
Merseyside  
L1 4AR

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31/03/2021**

**TRUSTEES**

Louise Hesketh  
Charlotte Rachwal  
Dr Amy Clare Bonsall - Redston (resigned 03/02/2021)  
Jeremy Grice (resigned 31/07/2021)  
Jordi Morell (resigned 31/07/2021)  
Keith Jones (appointed 03/02/2021)  
Gemma Johnson  
Janet McKay (appointed 03/02/2021)  
Gail Young (resigned 18/07/2020)  
David Lyons  
Lucy Linford  
Jack Maddocks (resigned 03/08/2020)  
Emma-Louise Parry-Jones  
Deborah Tomkinson

**SECRETARY**

Karen Parry

**REGISTERED OFFICE**

310/311 Vanilla Factory, (C/O Harvey Guinan)  
39 Fleet Street  
Liverpool  
L1 4AR

**COMPANY NUMBER**

02408067

**CHARITY NUMBER**

1042968

**BANKERS**

Bank of Scotland

**INDEPENDENT EXAMINER - Julie Guinan FCCA**

Harvey Guinan LLP  
Chartered Certified Accountants  
310/311 Vanilla Factory  
39 Fleet Street  
Liverpool  
Merseyside  
L1 4AR

**ACCOUNTS**  
**FOR THE YEAR ENDED 31/03/2021**

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**FOR THE YEAR ENDED 31/03/2021**

**TRUSTEES' REPORT**

The trustees present their report and accounts for the year ended 31/03/2021

The Trustees intend that this Annual Report also serves as the Statutory Directors' Report. The Directors of the Charitable company (the charity) are its trustees for the purposes of charity law and throughout the report are collectively referred to as the trustees.

Reference and administrative details are provided in the company information section of these accounts at page 1. The financial statements comply with current statutory requirements, the memorandum and articles of association, the Charities Act 2011, the Companies Act 2006 and the statement of recommended practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2016).

**ARTISTIC DIRECTOR AND TRUSTEES REPORT**

**OBJECTIVES AND ACTIVITIES**

Action Transport Theatre is an international leader in the field of theatre for young people. We provide crucial opportunities for children, young people, schools and local audiences to participate in and engage with high quality theatre in Ellesmere Port, as well as touring our work nationally. As a Town with extremely limited cultural activity and high levels of child poverty and social/economic disadvantage, we employ a number of strategic means to maximise engagement and realise potential. We tackle current affairs through playful and philosophical theatre.

Action Transport Theatre continues to play a transformative role in the lives of children and young people. As a professional, arts-led theatre company, we provide unique opportunities for local children, young people, schools and audiences to engage with high quality theatre in Ellesmere Port. As a leader in the field, we continue to collaborate to make work which strengthens our regional and national theatre landscape as well as strengthening our position as a cultural asset and social change-maker in Ellesmere Port.

**PERFORMANCE AND ACHIEVEMENTS 20/21**

Despite an extremely challenging year due to the Covid pandemic, Action Transport Theatre played an important role in Ellesmere Port, adapting organisationally and revising its delivery programme to ensure children, young people and families were able to access quality cultural provision.

The company like many other arts organisations, had to face the postponement and cancellation of certain strands of work and we also saw a significant delay to our £2.8M capital project which is now set to be completed in spring 2022.

Given these challenges, we have noticeable achievements; along with our positive financial position, our overall reach for our professional programme has increased over this time; namely due to our new outdoor park programme and the digital work we took the opportunity to develop as part of our response to covid.

Importantly, our weekly participation programme was continued online throughout the year, which remained free for local children and young people, and we developed new digital engagement which included:

- 1984, working with Cheshire Libraries (Novels which shaped the World), a live streamed single actor performance



**FOR THE YEAR ENDED 31/03/2021**

**TRUSTEES' REPORT**

- Happily Ever After, our wordless, filmed version of our LGBT fairytale was made available for online audience and programmed by Greenwich Theatre.

- Love Letters to the Town, a special, community-focussed film project took place with ATT young writers

We have worked in partnership with Funnelwick Limb, based on our successful co-production, The Mystery of the Raddlesham Mumps by Murray Lachlan Young which toured in 2019. The new project The Chronicles of Atom and Luna has included;

- an augmented reality game (special commission from The Space) ,a table top digital experience

- Audio tales (1-6) made available as podcasts and on You Tube, with a further 6 planned in 21-22

**INTERNATIONAL**

The global association for young audiences, ASSITEJ, held its 20th World Congress and festival in Tokyo online in March (following its postponement in May 2020). It was attended by over 1,100 participants, and included a presentation about the making of our production Adrift as part of the festival programme. This included the documentary film which outlined our collaboration with local school, St Bernard's primary to make the production.

During the ASSITEJ Congress General Assembly, Artistic Director, Nina Hajianni was awarded an Honorary Membership of ASSITEJ International for her contribution to the work of the association over 2012-2016, including her part in producing On The Edge, the first ASSITEJ festival to take place in the UK at Birmingham Rep in 2016.

Through our artist support programme, we worked with neurodiverse artist Elaine Collins, to develop her project DD Divas, which will lead to a work-in-progress sharing at the Unity Theatre in November 2021. This will conclude phase 2 of the research and development project.

A research and development week for Star of Wonder (our new devised show) took place in March, working with a diverse ensemble of 3 performers. The wordless production is based on the idea of 3 wise figures following a star and will be the first Christmas show presented in the new venue, in 2022.

Looking ahead, we are proceeding with ambitious plans for a summer programme for August 2021 which builds on the achievements of the park project work in 2020; this will include live performances, artist support and a sector development event. This is made possible due to success with project funding.

We are excited to be launching the company new name along with a community outreach programme this autumn and spring 2022 in the lead up to the opening of the new venue in spring 2022.

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Status**

The charity is a company limited by guarantee and not having a share capital. It was incorporated as a company in England and Wales on 26 July 1989 and registered as a charity in England and Wales on 21 December 1994.

**FOR THE YEAR ENDED 31/03/2021**

**TRUSTEES' REPORT**

**ORGANISATION**

The Board set and approve the policy for the Charity. In doing so the trustees give due consideration to guidance issued by the Charity Commission regarding, but not limited to stewardship, risk, public benefit and environmental impact. The Board meet four times each year and in between scheduled meetings as required. The Senior Management and staff are responsible for the delivery of the charity's objectives and the day to day operational management of the Charity.

The Board of Trustees is drawn from relevant professional backgrounds to best support the Charity. Trustees are elected in accordance with the Memorandum and Articles of Association which have recently been reviewed. Trustees are elected for a period of three years and may stand for re election at the end of that period for a further three years. They are then required to stand down for a period of 12 months before rejoining if desired. A comprehensive process of induction involving a transfer of information between the Charity and the prospective board member is in place. Training needs are assessed and addressed annually.

**TRUSTEES**

The names of the present Trustees and all who held office during the year are shown on page 1. No remuneration is paid to any trustee for their services as a trustee and no trustee had a material interest in any of the charity's contracts.

**RESPONSIBILITIES OF TRUSTEES**

The Charity Trustees (who are also the directors of Action Transport Theatre for the purposes of company law) are responsible for preparing the annual report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the charity trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources including the income and expenditure for that period. In preparing the financial statements the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the charities SORP;

make judgments and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed subject to any material departures disclosed and explained in the financial statements;

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**PAY POLICY FOR SENIOR STAFF**

FOR THE YEAR ENDED 31/03/2021

**TRUSTEES' REPORT**

The directors consider the board of directors who are the trustees and the senior management team comprising the artistic director and executive director in charge of directing, controlling, running and operating the Trust on a day to day basis. All directors give of their time freely and no director received remuneration in the year. Details of directors' expenses and related party transactions are disclosed in the notes to the accounts.

The pay of senior staff is reviewed and reflects the level of skill, experience and knowledge for the roles and remuneration levels in the sector.

**KEY MANAGEMENT PERSONNEL**

Senior Managers of Action Transport Theatre

Artistic Director - Nina Hajjianni

Executive Director - Caroline Brader (Emma Stringfellow until October 2020)

**OBJECTIVES AND ACTIVITIES**

**Principal Activity**

The principal activity of the charity in the year under review was that of working with young people, those who work with them and families and carers, towards the creation and presentation of performing arts through the medium of theatre performances, including new writing and workshops .

**OBJECTS OF THE CHARITY**

The company is established to advance education of the public and in particular young people in the performing arts and the visual arts.

The charity has developed a rolling three year business plan to manage the effective delivery of its aims and objectives. The plan contains strategy for action and explains the policies to be followed to achieve goals. The business plan is reviewed and monitored regularly. Alongside the plan, the Charity has adopted the following policies:

- Artistic policy
- Equality Policy and Plan
- Safeguarding Policy and Procedures
- Health and safety policy
- Financial controls
- Environmental and Sustainability Policy and Plan
- Evaluation and Quality Assurance Policy and Procedures
- Audience Development and Engagement Strategy
- Fundraising and Income Working Strategy
- Data Protection Policy and Plan

**FOR THE YEAR ENDED 31/03/2021**

**TRUSTEES' REPORT**

- Whitby Hall Programming Policy
- IT Access Policy

**INVESTMENT POLICY**

Under the Memorandum and Articles of Association the Charity has the power to make any investment which the Trustees see fit.

**RELATED PARTIES**

The Charity has a close relationship with Arts Council England and Cheshire West and Chester Council, both of whom provide funds for the Charity to carry out its charitable objectives.

**ACHIEVEMENTS AND PERFORMANCE**

A Summary of the Achievements and Performance is provided in the Artistic Director and Trustees' Report section at the beginning of this Trustees' Report.

**VOLUNTEERS**

Action Transport Theatre is very involved in the community and offers volunteering opportunities for skills development.

**RISK MANAGEMENT**

The charity confirms that its day to day controls, systems and business plans are all continually reviewed and updated to reflect current business conditions and are designed to mitigate risk faced by the charity.

**PUBLIC BENEFIT**

Action Transport Theatre advances education and entertainment for members of the public by making theatre that is accessible by all and celebrates, inspires and challenges young people. Whitby Hall is made available and utilised by a diverse range of groups based in the local community.

**FINANCIAL REVIEW**

Total incoming resources were £449,883 (2020: £304,137). Total resources expended were £296,033 (2020: £304,092) resulting in net incoming resources of £153,850 on the unrestricted fund (2020: £45 net incoming resources) and £148,377 on the restricted funds (2020 £nil). The balance of unrestricted funds is £69,024 (2020: £63,551) at the year end comprising unrestricted general funds of £69,024 (2020 £55,832) and £nil (2020 £7,719) designated development funds. The balance on the restricted funds at 31 March 2021 was £148,377 (2020 £nil). Total funds on the balance sheet at 31 March 2021 were £217,401 (2020 £63,551).

**RESERVES POLICY**

The Charity has a policy of maintaining a free reserve (that is those funds not tied up in fixed assets and designated and restricted funds) to provide for financial stability in any future challenging environment. Trustees have a positive attitude to growing reserves. The target reserves figure is 3 months operational costs. Based on the predicted turnover for the current financial year. Releasing of funds from the reserve must be approved by at least 2 Trustees.

FOR THE YEAR ENDED 31/03/2021

TRUSTEES' REPORT

This reserve will be held in a separate account from that of the daily expenditure accounts and reflected in annual accounts.

**FIXED ASSETS**

Full details of the movements in the company's fixed assets are set out in the notes to the accounts.

**EQUAL OPPORTUNITIES**

The charity aims to apply equal opportunities at all levels.

**POLITICAL CHARITABLE DONATIONS**

During the year there were no political or charitable donations made.

**AUDIT**

This company is exempt from audit under section 477 of the Companies act 2006 and therefore no audit has been carried out.

**APPROVAL**

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.

This report was approved by the Board of Trustees on 09/08/2021 and is signed on behalf of the Board



Gemma Johnson  
Trustee

**INDEPENDENT EXAMINER'S STATEMENT  
FOR THE YEAR ENDED 31/03/2021**

I report on the accounts of the charity for the year ended 31/03/2021

**RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND INDEPENDENT EXAMINER**

As the charity's trustees of the Company (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

**BASIS OF INDEPENDENT EXAMINERS STATEMENT**

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).


**INDEPENDENT EXAMINERS STATEMENT**

The company's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of ACCA.

I have completed my examination. I confirm that no material matters have come to my attention which gives me cause to believe that:

- accounting records were not kept in accordance with section 386 of the Companies Act 2006; or
- the accounts do not accord with such records; or
- the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- the accounts have not been prepared in accordance with the Charities SORP (FRS102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Independent Examiner: 

Julie Guinan FCCA 09/08/2021

Harvey Guinan, Chartered Certified Accountants, 310/311 Vanilla Factory, 39 Fleet Street, Liverpool L1 4AR

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**Action Transport Theatre**

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**Statement of Financial Activities  
for the year ended 31/03/2021**

	Unrestricted funds £	Restricted funds £	2021 Total £	2020 Total £
<b>Income</b>				
Income from generated funds				
Donations and legacies	37,167	11,631	48,798	20,494
Income from Investments	-	-	-	5
Income from charitable activities	148,026	253,059	401,085	283,638
<b>Total Income</b>	<b>185,193</b>	<b>264,690</b>	<b>449,883</b>	<b>304,137</b>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Charitable activities	179,720	116,313	296,033	304,092
<b>Total Expenses</b>	<b>179,720</b>	<b>116,313</b>	<b>296,033</b>	<b>304,092</b>
<b>Net Income</b>	<b>5,473</b>	<b>148,377</b>	<b>153,850</b>	<b>45</b>
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<b>5,473</b>	<b>148,377</b>	<b>153,850</b>	<b>45</b>
Total funds brought forward	63,551	-	63,551	63,506
<b>Net funds carried forward</b>	<b>69,024</b>	<b>148,377</b>	<b>217,401</b>	<b>63,551</b>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities

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**Action Transport Theatre**

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**BALANCE SHEET AT 31/03/2021**

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	3	2,390	5,832
<b>CURRENT ASSETS</b>			
Stock		300	300
Debtors (amounts falling due within one year)	5	77,642	31,978
Cash at bank and in hand		<u>212,912</u>	<u>144,560</u>
		290,854	176,838
<b>CREDITORS: Amounts falling due within one year</b>	6	<u>75,843</u>	<u>119,119</u>
<b>NET CURRENT ASSETS</b>		215,011	57,719
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>217,401</u>	<u>63,551</u>
<b>RESERVES</b>			
<b>Unrestricted funds</b>	8		
General fund		69,024	55,832
Designated funds		-	7,719
<b>Restricted funds</b>	9	<u>148,377</u>	-
		<u>217,401</u>	<u>63,551</u>


For the year ending 31/03/2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 09/08/2021 and signed on their behalf by**

  
 .....  
 Gemma Johnson  
 Trustee



**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31/03/2021**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All Incoming Resources are included on the Statement of Financial Activities when the charity is legally entitled to the Income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Fixtures and Fittings	straight line 16.67 to 33.33%
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**1g. Stocks**

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell (net realisable value). Costs, which comprise direct production costs, are based on the method most appropriate to the type of inventory class, but usually on a first-in-first-out basis. Overheads are charged to profit or loss as incurred. Net realisable value is based on the estimated selling price less any estimated completion or selling costs.

When stocks are sold, the carrying amount of those stocks is recognised as an expense in the period in which the related revenue is recognised. The amount of any write-down of stocks to net realisable value and all losses of stocks are recognised as an expense in the period in which the write-down or loss occurs. The amount of any reversal of any write-down of stocks is recognised as a reduction in the amount of stocks recognised as an expense in the period in which the reversal occurs.

**1h. Pension Costs**

The company operates a defined contribution pension scheme. The pension charge represents the amounts payable by the company to the fund in respect of the year.

**1i. Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, including revenue grants.

**1j. Leasing Commitments**

Rentals payable under operating leases are charged to the income and expenditure account on a straight-line basis over the term of the lease.

Incentives received to enter into a lease agreement are recognised in the profit and loss account over the shorter of the lease term and the period to the next lease review.

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## Action Transport Theatre

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### 1k. Policy For Financial Instruments

The charity has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

Incentives received to enter into a lease agreement are recognised in the profit and loss account over the shorter of the lease term and the period to the next lease review.

### 1l. Policy For Debtors

Trade and other debtors are recognised at the settlement amount due after any discount offered. Prepayments are valued at the amount prepaid after taking account of any discount due.

### 1m. Policy For Cash At Bank And In Hand

Cash at the bank and in hand includes cash and short term liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### 1n. Policy For Creditors And Provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in a transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement value amount after allowing for any discount due.

### 1o. Policy For Interest Receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

### 1p. Policy For Going Concern

Covid-19 has had an effect on Action Transport Theatre. Some of our employees were furloughed and we applied for funding through the Coronavirus Job Retention Scheme. The Charity has continued to operate working remotely due to available technology and working practices. At the time of approving the accounts and as detailed in the Trustees' report the Trustees have considered the impact of Covid-19 on the charity and the Trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the Trustees continue to adopt the going concern basis of accounting in preparing the accounts.

## 2. PENSION CONTRIBUTIONS

	2021	2020
	£	£
Pension contributions	5,967	5,816
	<u>5,967</u>	<u>5,816</u>

## 3. TANGIBLE FIXED ASSETS

	Commercial Vehicles £	Fixtures and Fittings £	Total £
<b>Cost</b>			
At 01/04/2020	29,695	28,840	58,535
At 31/03/2021	29,695	28,840	58,535
<b>Depreciation</b>			
At 01/04/2020	29,695	23,008	52,703
For the year	-	3,442	3,442
At 31/03/2021	29,695	26,450	56,145
<b>Net Book Amounts</b>			
At 31/03/2021	-	2,390	2,390
At 31/03/2020	-	5,832	5,832

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**Action Transport Theatre**

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**4. STOCK**

**2021**  
**£**                      **2020**  
**£**

Stock comprises:

Stock - Consumables and Stationery

300	300
300	300
300	300

**5. DEBTORS**

**2021**  
**£**                      **2020**  
**£**

Amounts falling due within one year:

Trade debtors

17,565                      27,007

Other debtors

60,077	4,971
77,642	31,978
77,642	31,978

Included in Debtors is £4,427 in respect of a claim for Theatre Relief (2020 £12,578).

Included in other debtors are prepaid capital costs of £59,527 for future installation.

**6. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

**2021**  
**£**                      **2020**  
**£**

Trade creditors

2,716                      -

Taxation and social security

-                      3,815

Other creditors

73,127	115,304
75,843	119,119
75,843	119,119

Included in other creditors is £36,560 (2020 £89,588) deferred income being income received in advance of spend in 2021-2022. See deferred income note 12.

**7. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £1, to the company should it be wound up. At 31/03/2021 there were 11 members.

**8. UNRESTRICTED FUNDS**

	<b>Brought forward</b>	<b>Incoming resources</b>	<b>Outgoing resources</b>	<b>Transfers</b>	<b>Carried forward</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
General fund	55,832	185,193	(179,720)	7,719	69,024
Designated Development fund	7,719	-	-	(7,719)	-
	63,551	185,193	(179,720)	-	69,024

## 9. RESTRICTED FUNDS

	Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
	£	£	£	£	£
Arts Council England Small Scale Capital	-	70,077	(8,100)	-	61,977
Postcode Community Trust	-	6,350	(6,350)	-	-
Esmee Fairbairn Foundation	-	72,501	(27,501)	-	45,000
Garfield Weston Foundation	-	30,000	(13,600)	-	16,400
Project: Lemn Sissay	-	11,631	(11,631)	-	-
Westminster Foundation	-	32,500	(7,500)	-	25,000
Cheshire West and Chester Council Annual Grant	-	25,000	(25,000)	-	-
Cheshire Community Foundation	-	5,801	(5,801)	-	-
Chester Bluecoat Funding	-	3,750	(3,750)	-	-
Edsential	-	7,080	(7,080)	-	-
	-	<u>264,690</u>	<u>(116,313)</u>	-	<u>148,377</u>

### Arts Council England Small Scale Capital

Funds for redevelopment costs and theatre equipment

### Postcode Community Trust

Funds for Participation Projects with young people

### Esmee Fairbairn Foundation

Funds for Salary

### Garfield Weston Foundation

Funds for Participation Projects with young people

### Project: Lemn Sissay

Funds raised for Lemn Sissay Dinner

### Westminster Foundation

Funds For Drama Drop In Programme

### Cheshire West and Chester Council Annual Grant

Funds for Core Activity

### Cheshire Community Foundation

Funds For Drama Drop In Programme

### Chester Bluecoat Funding

Funds for the Wednesday club

### Edsential

Funding for summer activities

## 10. RELATED PARTY TRANSACTIONS

The aggregate remuneration of key personnel was £64,197 (2020 £42,593).

## Action Transport Theatre

### 11. DEFERRED INCOME

		Libraries	When Another Dragon Roars	Westminster Foundation	Esmée Fairbairn	Cheshire Community Foundation	Garfield Weston	Postcode Community Trust	Function Donations	Police Commission Fund	Chester Bluecoat
	Total	Project									
Funds in Advance											
At 1 April 2020	89,588	1,000	-	7,500	31,168	5,801	30,000	6,350	4,769	3,000	-
Released to Income & Expenditure	(85,588)	-	-	(7,500)	(31,168)	(5,801)	(30,000)	(6,350)	(4,769)	-	-
Income received in Advance in Year	32,560	-	1,106	-	15,000	-	-	-	5,204	-	11,250
	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
At 31 March 2021	36,560	1,000	1,106	-	15,000	-	-	-	5,204	3,000	11,250
	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====	=====

### 12. GENERAL INFORMATION

Action Transport Theatre is a private company limited by guarantee, with charitable status and incorporated in England. Its registered office is 310/311 Vanilla Factory, (C/O Harvey Guinan), 39 Fleet Street, Liverpool L1 4AR. The financial statements are presented in Sterling which is the functional currency of the company.

### 13. OTHER INCOME

Other income comprises

	2021	2020
Voluntary Income: Sundry Income and Donations	14,083	20,494
Other Income Furlough Grants	34,715	-
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	48,798	20,494
	=====	=====

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## Action Transport Theatre

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### 14. INCOME FROM CHARITABLE ACTIVITIES

The income from charitable activities is attributable to that of working with young people, those who work with them and families and carers, towards the creation and presentation of performing arts through the medium of theatre performances, including new writing and workshops.

	2021	2020
Cheshire West & Chester Council Core Grant	25,000	25,000
Arts Council England NPO Funding	122,917	120,696
Garfield Weston Foundation	30,000	-
Postcode Community Trust	6,350	5,850
Westminster Foundation	32,500	-
Esme Fairbairn	78,168	10,166
Chester Bluecoat	3,750	-
ACE Catalyst - Organisational Development	-	30,000
Project Income	13,368	24,563
Services: Workshops and Education, Equipment Hire, Venue Hire and Box Office	600	20,817
Edsential	7,080	-
Theatre Relief	4,974	12,578
Professional /Visiting Productions	500	27,034
Cheshire Community Foundation	5,801	1,934
Cheshire Police Commissioner Fund	-	5,000
Arts Council England Small Scale Capital	70,077	-
	-----	-----
	401,085	283,638
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### 15. CORPORATION TAXATION

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

### 16. ALLOCATION OF NET ASSETS

The net assets are held for the various funds as follows:

	Fixed Assets	Net Current Assets	Total
Unrestricted Funds	2,390	66,634	69,024
Restricted Funds	-	148,377	148,377
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	2,390	215,011	217,401
	=====	=====	=====

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## Action Transport Theatre

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### 17. RESOURCES EXPENDED

Cost of Operating a Young People's Theatre Company

Organisational Support Costs include establishment and Office Administration Costs

	2021	2020
Direct Project Costs		
Production, Publicity, Touring & Storage costs	104,337	112,647
Support Costs		
Staff including Contractors	173,924	155,289
Organisational Support	15,612	34,256
	-----	-----
Costs of Charitable Activity	293,873	302,192
	=====	=====
Governance Costs		
Accountancy - Independent Examination	2,160	1,900
	-----	-----
	2,160	1,900
	=====	=====
Total Resources Expended	296,033	304,092
	=====	=====

### 18. OPERATING LEASE COMMITMENTS

The annual commitments under operating leases are analysed according to the period in which each lease expires as shown below:

The Charity had a 25 year lease on the premises it occupied from 2004 at nil rent with service charges payable. In 2020-2021 the charity vacated those premises now subject to capital development by the local authority. The charity looks forward to returning to enhanced refurbished premises in the future.

	2021	2020
Within One Year	-	3,067
	=====	=====
Between two and Five Years	-	-
	=====	=====
After Five Years	-	-
	=====	=====

### 19. TRANSACTIONS WITH DIRECTORS

The Charity has met individual travel and subsistence expenses totalling £nil in the year (2020:£nil) incurred by Trustees in attending Board, Committee and other meetings.