

# **Cuddington Croft Parent Teacher Association**

Registered Charity Number 1042792

## **Accounts for the year ended 31 August 2024**

Cuddington Croft Primary School  
West Drive  
Cheam  
Surrey  
SM2 7NA

# **Trustees' Annual Report for the period**

**From 1 September 2023 to 31 August 2024**

**Charity name: Cuddington Croft Parent Teacher Association**

**Charity registration number: 1042792**

## **Objectives and Activities**

The object of the Parent Teacher Association (PTA) is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils attending it.

We engage in activities such as social functions, school events and fundraising. We keep in mind the Charity Commission's guidance on public benefit in planning our activities for the year. Any surplus funds shall generally be used for the benefit of the school as soon as possible and in response to requests from the school. If there is a long term major project undertaken, funds can be left to accrue towards the project.

## **Volunteers**

The PTA is entirely dependent on volunteers. Many people have been involved in PTA events during the year. Some work tirelessly behind the scenes organising, administering and planning and many spend time helping at the actual events. The Trustees would like to extend their sincere gratitude to all those who have supported the PTA this year. Their contribution helps the children have an even better school experience.

## **Achievements and Performance**

### **Fundraising**

After a few years of generating a surplus, this year the PTA had a deficit of £1,814 due to increased payments to the school to enhance the facilities, learning & experience at school.

An Easter tabletop event was planned but had to be cancelled due to low interest. Tickets that had been sold were refunded, resulting in a small loss of £6 due to non-refundable platform fees.

The fund raisers were:

- Summer Fair
- Summer Ball & Auction
- Carol Concert
- Year 6 Performance
- Coin Collection
- Christmas Fair
- Christmas Trees
- Wreath Making
- Quiz Night
- The children raised funds by creating their artistic Christmas Cards

- Bag 2 School
- 100 Club
- Second Hand School Uniform Sale
- Legoland
- Marathon Day
- School Disco

### Payments to the school

The PTA were delighted to contribute £25,806 to enhance the facilities, learning & experience at the school. This included:

- A fixed gazebo on the school field & works to the storeroom
- Learning subscriptions: Mathletics, Twinkl & Edshed
- New blinds for the school hall
- Performance of Aladdin
- Staff PE kits
- Wall art for school hall (deposit)
- Learning Resources, Including:
  - o Sand & water unit
  - o Pens, pencil sharpener, hole punch
  - o Laminator
  - o Storage boxes and magazine files
  - o Books
  - o Workshops
  - o Rewards & medals

This PTA spending has been increased when compared to previous years. The PTA is happy to fund multiple medium cost projects as suggested by the school, such as the gazebo, storeroom, new blinds and wall art for the school hall. The PTA has also paid for subscriptions such as Mathletics, Edshed & Twinkl which previously the school has funded. The PTA has also given each year group a budget for which they can spend on learning resources which has meant greater flexibility, ease & autonomy for the teachers when deciding how best to enhance the learning in their classrooms.

### Other expenses to benefit the children of Cuddington Croft:

**School Leavers:** The PTA was also pleased to be able to fund the year 6 hoodies and yearbooks in recognition of the hard work and contribution made by the pupils and parents during their time at the school.

## **Financial Review**

At the end of the financial year, the PTA held total cash reserves of £58,984, comprising unrestricted and designated funds. After accounting for outstanding liabilities of £1,848 and a debtor of £442 due to the charity, the net funds (reserves) available to the PTA were £57,578. This includes a designated fund of £10,395 allocated for potential long-term pool repair costs, and an unrestricted balance of £47,182. A minimum working balance of £5,000 is maintained to ensure the ongoing operation of the PTA

Given the strong financial position and ongoing support of the parent body, the Trustees are confident that the charity is a going concern.

## **Structure, Governance and Management**

The PTA is an unincorporated association and is governed by its constitution. The Trustees are nominated and elected by the members at the AGM.



## Related Parties

There were no related party transactions in the current financial year.

## Reference and Administrative details

Charity name	Cuddington Croft Parent Teacher Association
Registered charity number	1042792
Charity's principal address	Cuddington Croft Primary School West Drive Cheam Surrey SM2 7NA

## Trustees

The trustees in place at the AGM in Jan 2024 are:

Louise Butler-White (Chair)

Sarah O' Connor

Jeffrey Matsu

Stuart Lawrence

Simon Yuen

Caroline Haines (Treasurer)

Claire Geddes-Hill

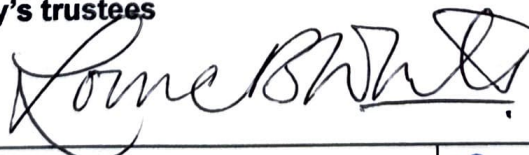
The President of the PTA is Scott McLean.

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures



Full names	Louise Butler-White	Caroline Haines
Position	Chair	Trustee
Date	23/06/25	23/06/25

## Independent examiner's report on the accounts

**Report to the trustees/  
members of**

Cuddington Croft Parent Teacher Association

**On accounts for the year  
ended**

31 August 2024

**Charity no  
(if any)**

1042792

**Set out on pages**

5 to 11

**Responsibilities and  
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2024.

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

**Signed:**

Michelle Warren

**Date:**

23/06/25

**Name:**

MICHELLE WARREN

**Professional  
qualification(s):**

CHARTERED ACCOUNTANT

**Address:**

12 THE AVENUE

SUTTON

SM2 7QB

## Balance Sheet as at 31 August 2024

Unrestricted funds £	Designated funds £	Total this year £	Total last year £
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### Current Assets

Debtors (Note 8)	442	-	442	-
Cash at bank and in hand	48,589	10,395	58,984	64,622
Inventory (Note 9)	-	-	-	-
<b>Total current assets</b>	<b>49,030</b>	<b>10,395</b>	<b>59,425</b>	<b>64,622</b>

Creditors: amounts falling due within one year  
(Note 10)

1,848	-	1,848	5,230
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### Net current assets/(liabilities)

47,182	10,395	57,578	59,392
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### Total assets less current liabilities

47,182	10,395	57,578	59,392
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### Provisions for liabilities and charges

-	-	-	-
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### Net assets

47,182	10,395	57,578	59,392
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### Funds of the charity

Funds brought forward	49,247	10,145	59,392	53,305
Surplus/(Deficit) for year	(2,065)	251	(1,814)	6,088

### Total funds

47,182	10,395	57,578	59,392
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Signed by two trustees on behalf of all the trustees



## Balance Sheet as at 31 August 2024

	Unrestricted funds £	Designated funds £	Total this year £	Total last year £
<b>Current Assets</b>				
Debtors (Note 8)	442	-	442	-
Cash at bank and in hand	48,589	10,395	58,984	64,622
Inventory (Note 9)	-	-	-	-
<b>Total current assets</b>	<b>49,030</b>	<b>10,395</b>	<b>59,425</b>	<b>64,622</b>
 Creditors: amounts falling due within one year (Note 10)	 1,848	 -	 1,848	 5,230
 <b>Net current assets/(liabilities)</b>	 47,182	 10,395	 57,578	 59,392
 <b>Total assets less current liabilities</b>	 47,182	 10,395	 57,578	 59,392
 <b>Provisions for liabilities and charges</b>	 -	 -	 -	 -
 <b>Net assets</b>	 47,182	 10,395	 57,578	 59,392
 <b>Funds of the charity</b>				
Funds brought forward	49,247	10,145	59,392	53,305
Surplus/(Deficit) for year	(2,065)	251	(1,814)	6,088
 <b>Total funds</b>	 47,182	 10,395	 57,578	 59,392

Signed by two trustees on behalf of all the trustees

# Cuddington Croft Parent Teachers Association

## Notes to the accounts

Year ending 31st August 2024

### Note 1: Basis of preparation

**Basis of accounting:** These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

**Going concern:** The accounts are prepared on a going concern basis.

**Accounting policies:** The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There have been no changes in accounting policy this year.

**Changes to accounting estimates:** No changes to accounting estimates have occurred in the reporting period.

**Material prior year errors:** No material prior year errors have been identified in the reporting period.

### Note 2: Accounting policies

**Recognition of income:** These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the resources will be received; and
- the monetary value can be measured with sufficient reliability.

**Offsetting:** There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

**Grants and donations:** Grants and donations are only included in the SoFA when the general income recognition criteria are met.

**Donated goods:** Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless it is impractical to do so.

**Volunteer help:** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Interest income:** This is included in the accounts when received.

**Liability recognition:** Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.



**Cuddington Croft Parent Teacher Association**  
**Notes to the accounts**  
**Year ending 31st August 2024**

**Note 3**

**Analysis of incoming resources**

**This year**

**Last year**

£

£

**Fundraising activities**

100 Club	820	652
Bag 2 School	355	316
Carol Concert	280	-
Christmas Cards	442	995
Christmas Fair	9,079	8,837
Christmas Trees	1,764	1,232
Coin Collection	525	-
Easter Table Top Sale	(6)	-
EYFS Picnic Ice Creams	96	-
Legoland	4,607	-
Marathon Day	248	-
Quiz Night	1,786	1,131
School Disco	1,887	-
Second hand uniform	604	412
Summer Ball	6,834	4,990
Summer Fair	10,225	9,923
Wreath Making	442	-
Year 6 Performance	179	-
Auction	-	1,180
Circus	-	5,289
Fireworks	-	8,035
<b>Total</b>	<b>40,166</b>	<b>42,992</b>

**Note 4**

**Analysis of resources expended**

**This year**

**Last year**

£

£

**Fundraising trading costs**

100 Club	375	500
Carol Concert	75	-
Christmas Fair	3,025	4,020
Christmas Trees	1,159	809
EYFS Coffee Morning	7	-
Legoland	3,705	-
Quiz Night	274	574
School Disco	848	-
Summer Ball	3,892	3,588
Summer Fair	2,979	2,784
Wreath Making	390	-
Circus	-	4,278
Fireworks	-	5,119
<b>Total</b>	<b>16,728</b>	<b>21,671</b>

<b>Other resources expended</b>	Admin charges (Parentkind fee)	153	140
	Payments to benefit school (note 5)	25,806	7,630
	Other expenditure (note 6)	2,957	4,725
	Year 6 (note 7)	2,033	2,266
	Inventory consumed at other events	-	502
	<b>Total</b>	<b>30,949</b>	<b>15,263</b>

# Cuddington Croft Parent Teacher Association

## Notes to the accounts Year ending 31st August 2024

### Note 5 Payments to benefit the school

Description	This year £	Last year £
Learning Resources (Sensory play, instruments, beebots, books, dictionaries, easels, board games, playground equipment, ear defenders, etc)		6,011
Staff Sports Uniforms		751
Books and Counting Frames		458
Triathlon Medals		169
Playground lunchtime sports equipment		242
Gazebo	10,266	
Storeroom	2,145	
Twinkl	475	
Mathletics	1,980	
Edshed	527	
Mathletics Additional	210	
Aladin	675	
Main hall blinds deposit	2,285	
Main hall blinds balance	2,285	
Staff PE kit	668	
EYFS Sand / Water unit	675	
Outdoor Scales	339	
Box of coloured dry wipe felts	20	
A3 Laminator	107	
Electric pencil sharpener	33	
Storage boxes black	65	
Box inserts	68	
Magazine files	35	
Delivery	8	
A wrinkle in Time book	60	
Crumble starter kit	220	
Crumble starter kit	220	
Snacks for Y6 reward	45	
Pocket lollies Y6 reward	12	
Wall art deposit	1,563	
Triathlon medals	320	
Year 4 Workshop	449	
Dry wipe felts and hole punch	52	
<b>Total</b>	<b>25,806</b>	<b>7,630</b>



**Note 6 Other expenditure**

Expenditure item	This year £	Last year £
Prior year cash transaction fee		32
Large temporary gazebos		521
Works to swimming pool		3,763
Tables and pots		278
Queen's Jubilee Tree		130
Storage boxes for shed	521	
Thank you gift for Coach Clem for shed works	19	
Late expenses from 22/23 Summer Fair	570	
Wall art balance	<i>Invoiced, but not yet paid</i> 1,713	
Year group budget for Y1&2	<i>Invoiced, but not yet paid</i> 135	
<b>Total</b>	<b>2,957</b>	<b>4,725</b>

**Note 7 Year 6 expenditure**

Expenditure item	This year £	Last year £
Hoodies	1,584	1,728
Books	449	537
<b>Total</b>	<b>2,033</b>	<b>2,266</b>

**Note 8 Debtors**

Names of debtor	Description	This year £	Last year £
Christmas Cards	<i>Christmas Cards</i>	442	-
<b>Total</b>		<b>442</b>	<b>-</b>

**Note 9 Inventory:** From this year we decided it was not necessary to keep an inventory of stock between events. This was necessary after COVID when events were infrequent and sometimes cancelled. But now events are frequent and stock gets used up at the following event if any is left over

**Note 10 Creditors**

Names of Creditor	Description	This year £	Last year £
Year 6 yearbooks	<i>Invoice not yet paid</i>		537
School - Large temporary gazebos	<i>Invoice not yet paid</i>		521
School - Works to swimming pool	<i>Invoice not yet paid</i>		3,763
School - Tables and pots	<i>Invoice not yet paid</i>		278
School - Queen's Jubilee Tree	<i>Invoice not yet paid</i>		130
School - Wall art balance	<i>Invoice not yet paid</i>	1,713	
School - Year group budget for Y1&2	<i>Invoice not yet paid</i>	135	
<b>Total</b>		<b>1,848</b>	<b>5,230</b>