

# **Cuddington Croft Parent Teacher Association**

Registered Charity Number 1042792

## **Accounts for the year ended 31 August 2023**

• Cuddington Croft Primary School  
• West Drive  
• Cheam  
• Surrey  
• SM2 7NA

## **Trustees' Annual Report for the period**

**From 1 September 2022 to 31 August 2023**

**Charity name: Cuddington Croft Parent Teacher Association**

**Charity registration number: 1042792**

### **Objectives and Activities**

The object of the Parent Teacher Association (PTA) is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils attending it.

We engage in activities such as social functions, school events and fundraising. We keep in mind the Charity Commission's guidance on public benefit in planning our activities for the year. Any surplus funds shall generally be used for the benefit of the school as soon as possible and in response to requests from the school. If there is a long term major project undertaken, funds can be left to accrue towards the project.

### **Volunteers**

The PTA is entirely dependent on volunteers. Many people have been involved in PTA events during the year. Some work tirelessly behind the scenes organising, administering and planning and many spend time helping at the actual events. The Trustees would like to extend their sincere gratitude to all those who have supported the PTA this year. Their contribution helps the children have an even better school experience.

### **Achievements and Performance**

#### Fundraising

The PTA generated a surplus of £6,088.

The fund raisers were:

- Summer fair
- Summer ball
- Fireworks
- Circus
- Christmas fair
- Christmas trees
- Quiz night
- The children raised funds by creating their artistic Christmas cards
- Bag 2 School
- 100 Club
- Second hand school uniform sale



### Payments to the school

The PTA were delighted to contribute £7,630 to enhance the facilities, learning & experience at the school. This included:

- Learning Resources, Including:
  - Sensory play
  - Instruments
  - Beebots, books
  - Dictionaries
  - Easels
  - Board games
  - Playground equipment
  - Ear defenders
  - Books
  - Counting frames
- Staff sports uniforms
- Triathlon medals

PTA spending has been more this year than last because there is not a longer term bigger project to be saving for (previously, an outdoor multi-use games area was being considered, but is not going to proceed). Therefore, the PTA is happy to fund shorter term projects & resources suggested by the school.

### Other expenses to benefit the children of Cuddington Croft:

School Leavers: The PTA was also pleased to be able to fund the year 6 hoodies and year books in recognition of the hard work and contribution made by the pupils and parents during their time at the school.

### **Financial Review**

The PTA has total reserves of £64,622 at the end of the year, held as cash at bank. A minimum working balance of £5,000 shall be maintained at all times and a designated fund of £10,000 shall be maintained for possible long term pool repair costs.

Given the strong financial position and ongoing support of the parent body, the Trustees are confident that the charity is a going concern.

### **Structure, Governance and Management**

The PTA is an unincorporated association and is governed by its constitution. The Trustees are nominated and elected by the members at the AGM.

### **Related Parties**

There were no related party transactions in the current financial year.

## Reference and Administrative details

Charity name	Cuddington Croft Parent Teacher Association
Registered charity number	1042792
Charity's principal address	Cuddington Croft Primary School West Drive Cheam Surrey SM2 7NA

## Trustees

The trustees in place at the AGM in Jan 2024 are:

Louise Butler-White (Chair)

Sarah O' Connor

Jeffrey Matsui

Stuart Lawrence

Simon Yuen

Caroline Haines (Treasurer)

Claire Geddes-Hill

Resignations in the year:

Cheryl Moore

The President of the PTA is Scott McLean.

## Declarations

The trustees declare that they have approved the trustees' report above.

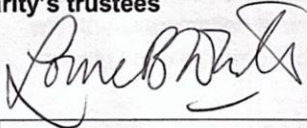
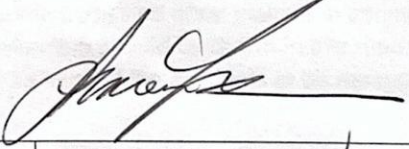
Signed on behalf of the charity's trustees

Signatures

Full names

Position

Date

	
Louise Butler-White	SIMON YUEN
Chair	Trustee
21/June 2024	21/6/2024



## Independent examiner's report on the accounts

Report to the trustees/  
members of

Cuddington Croft Parent Teacher Association

On accounts for the year  
ended

31 August 2023

Charity no  
(if any)

1042792

Set out on pages

5 to 10

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2022.

Responsibilities and  
basis of report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

*Michell Warren*

Date:

21 June 24

Name:

MICHELL WARREN

Professional  
qualification(s):

Chartered Accountant CIA SA

Address:

12 THE ADEWALE

CREAM

SM2 7PB.



# Cuddington Croft Parent Teacher Association

## Annual Accounts for the period

Charity No 1042792	Period start date	2022-09-01	To	Period end date	2023-08-31
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## Statement of financial activities

	Details	Unrestricted funds £	Designated funds £	Total this year £	Total last year £
<b>Incoming resources</b>					
Voluntary Income		-	-	-	-
Fundraising Activities	Note 3	42,992	-	42,992	32,650
Other Income	Bank interest	149	100	249	14
<b>Total incoming resources</b>		43,141	100	43,241	32,664
<b>Resources expended</b>					
Fundraising trading costs	Note 4	21,671	-	21,671	18,166
Bank charges		220	-	220	164
Other resources expended		15,263	-	15,263	4,506
<b>Total resources expended</b>		37,153	-	37,153	22,836
Net incoming/(outgoing) resources before transfers		5,987	100	6,088	9,827
Gross transfers between funds		-	-	-	-
<b>Net movement in funds</b>		5,987	100	6,088	9,827
<b>Total funds brought forward</b>		43,260	10,045	53,305	43,477
<b>Total funds carried forward</b>		49,247	10,145	59,392	53,305



## Balance Sheet as at 31 August 2023

	Unrestricted funds £	Designated funds £	Total this year £	Total last year £
<b>Current Assets</b>				
Debtors (Note 8)	-	-	-	734
Cash at bank and in hand	54,477	10,145	64,622	51,386
Inventory (Note 9)	-	-	-	1,199
<b>Total current assets</b>	<b>54,477</b>	<b>10,145</b>	<b>64,622</b>	<b>53,318</b>
Creditors: amounts falling due within one year (Note 10)	5,230	-	5,230	14
<b>Net current assets/(liabilities)</b>	<b>49,247</b>	<b>10,145</b>	<b>59,392</b>	<b>53,305</b>
<b>Total assets less current liabilities</b>	<b>49,247</b>	<b>10,145</b>	<b>59,392</b>	<b>53,305</b>
<b>Provisions for liabilities and charges</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Net assets</b>	<b>49,247</b>	<b>10,145</b>	<b>59,392</b>	<b>53,305</b>
<b>Funds of the charity</b>				
Funds brought forward	43,260	10,045	53,305	43,477
Surplus/(Deficit) for year	5,987	100	6,088	9,827
<b>Total funds</b>	<b>49,247</b>	<b>10,145</b>	<b>59,392</b>	<b>53,305</b>

Signed by two trustees on behalf of all the trustees



# Cuddington Croft Parent Teachers Association

## Notes to the accounts

Year ending 31st August 2023

### Note 1: Basis of preparation

**Basis of accounting:** These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

**Going concern:** The accounts are prepared on a going concern basis.

**Accounting policies:** The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There have been no changes in accounting policy this year.

**Changes to accounting estimates:** No changes to accounting estimates have occurred in the reporting period.

**Material prior year errors:** No material prior year errors have been identified in the reporting period.

### Note 2: Accounting policies

**Recognition of income:** These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the resources will be received; and
- the monetary value can be measured with sufficient reliability.

**Offsetting:** There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

**Grants and donations:** Grants and donations are only included in the SoFA when the general income recognition criteria are met.

**Donated goods:** Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless it is impractical to do so.

**Volunteer help:** The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Interest income:** This is included in the accounts when received.

**Liability recognition:** Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.



# Cuddington Croft Parent Teacher Association

## Notes to the accounts Year ending 31st August 2023

Note 3	Analysis of incoming resources	This year	Last year
		£	£
Fundraising activities	100 Club	652	648
	Auction	1,180	1,978
	Bag 2 School	316	512
	Christmas Cards	995	514
	Christmas Fair	8,837	-
	Christmas Trees	1,232	-
	Circus	5,289	5,362
	Fireworks	8,035	5,377
	Quiz Night	1,131	-
	Second hand uniform	412	177
	Summer Ball	4,990	8,450
	Summer Fair	9,923	9,632
	<b>Total</b>	<b>42,992</b>	<b>32,650</b>

Note 4	Analysis of resources expended	This year	Last year
		£	£
Fundraising trading costs	100 Club	500	200
	Christmas Fair	4,020	-
	Christmas Trees	809	-
	Circus	4,278	4,428
	Fireworks	5,119	5,479
	Quiz Night	574	-
	Summer Ball	3,588	5,552
	Summer Fair	2,784	2,507
	<b>Total</b>	<b>21,671</b>	<b>18,166</b>

Other resources expended	Admin charges	140	128
	Payments to benefit school (note 5)	7,630	826
	Other expenditure (note 6)	4,865	797
	Year 6 (note 7)	2,266	2,273
	Inventory consumed at other events	502	0
	Christmas Surprise	-	482
	<b>Total</b>	<b>15,263</b>	<b>4,506</b>



## Cuddington Croft Parent Teacher Association

### Notes to the accounts Year ending 31st August 2023

#### Note 5 Payments to benefit the school

Description	This year £	Last year £
Water cooler	-	503
VR headsets	-	299
Magnolia Tree	-	25
Learning Resources (Sensory play, instruments, beebots, books, dictionaries, easels, board games, playground equipment, ear defenders, etc)	6,011	
Staff Sports Uniforms	751	
Books and Counting Frames	458	
Triathlon Medals	169	
Playground lunchtime sports equipment	242	
<b>Total</b>	<b>7,630</b>	<b>826</b>

#### Note 6 Other expenditure

Expenditure item	This year £	Last year £
Dustbins and heavy duty plastic tubs (for bar)	-	118
BBQ stand	-	350
Table cloths	-	12
Zettle readers	-	106
Used traffic cones from Facebook marketplace	-	10
High vis vests, fire extinguishers, megaphones	-	87
Laminator	-	33
Power banks for the zettle readers	-	82
Parentkind	140	
Prior year cash transaction fee	32	
Large temporary gazebos	<i>Invoiced, but not yet paid</i> 521	
Works to swimming pool	<i>Invoiced, but not yet paid</i> 3,763	
Tables and pots	<i>Invoiced, but not yet paid</i> 278	
Queen's Jubilee Tree	<i>Invoiced, but not yet paid</i> 130	
<b>Total</b>	<b>4,865</b>	<b>797</b>

#### Note 7 Year 6 expenditure

Expenditure item	This year £	Last year £
Hoodies	1,728	1,405
Year Book	537	479
2021/22 Year book	-	389
<b>Total</b>	<b>2,266</b>	<b>2,273</b>



**Note 8 Debtors**

<b>Names of debtor</b>	<b>Description</b>	<b>This year £</b>	<b>Last year £</b>
Fireworks Firm Ltd	<i>Fireworks deposit</i>	-	500
Happy Promotions Ltd	<i>Circus deposit</i>	-	234
Total		-	734

**Note 9 Inventory**

<b>Fund names</b>	<b>Inventory brought forward £</b>	<b>Increase</b>	<b>Inventory carried forward £</b>
Prosecco for bar	132	(132)	-
Gin & Tonic cans and Budweiser lager	70	(70)	-
Additional Budweiser	8	(8)	-
Apple juice, orange juice, remaining G&T	76	(76)	-
hot dog rolls, fruit shoots, kitchen towel	12	(12)	-
bin liners	3	(3)	-
paper cups	9	(9)	-
gas	22	(22)	-
water	6	(6)	-
Firework item not used due to event cancellation	697	(697)	-
Fair Tokens x 3 rolls, from Amazon	29	(29)	-
Fair Tokens x 2 rolls, from Amazon	18	(18)	-
Laminating pouches	4	(4)	-
Plastic zip ties	1	(1)	-
Sticky tack	1	(1)	-
Craft	46	(46)	-
Lucky dip	57	(57)	-
hair Bows	3	(3)	-
friendship bands	2	(2)	-
Hair Scrunchies	3	(3)	-
<b>Total Funds</b>	<b>1,199</b>	<b>(1,199)</b>	<b>-</b>

**Note 10 Creditors**

<b>Names of Creditor</b>	<b>Description</b>	<b>This year £</b>	<b>Last year £</b>
Louise Butler	<i>Expense not claimed</i>	-	14
Year 6 yearbooks	<i>Invoice not yet paid</i>	537	
Large temporary gazebos	<i>Invoice not yet paid</i>	521	
Works to swimming pool	<i>Invoice not yet paid</i>	3,763	
Tables and pots	<i>Invoice not yet paid</i>	278	
Queen's Jubilee Tree	<i>Invoice not yet paid</i>	130	
Total		5,230	14