

Cuddington Croft Parent Teacher Association

Registered Charity Number 1042792

Accounts for the year ended 31 August 2020

Cuddington Croft Primary School
West Drive
Cheam
Surrey
SM2 7NA

Trustees' Annual Report for the period

From 1 September 2019 to 31 August 2020

Charity name: Cuddington Croft Parent Teacher Association

Charity registration number: 1042792

Objectives and Activities

The object of the Parent Teacher Association (PTA) is to advance the education of the pupils in the school in particular by:

- Developing effective relationships between the staff, parents and others associated with the school.
- Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils attending it.

We engage in activities such as social functions, school events and fundraising. We keep in mind the Charity Commission's guidance on public benefit in planning our activities for the year. Any surplus funds shall generally be used for the benefit of the school as soon as possible and in response to requests from the school. If there is a long term major project undertaken, funds can be left to accrue towards the project.

Volunteers

The PTA is entirely dependent on volunteers. Many people have been involved in PTA events during the year. Some work tirelessly behind the scenes organising, administering and planning and many spend time helping at the actual events. The Trustees would like to extend their sincere gratitude to all those who have supported the PTA this year. Their contribution helps the children have an even better school experience.

Achievements and Performance

Fundraising

The PTA was able to generate a surplus of £15,370 from events, despite activities being significantly curtailed due to Covid-19. We had a hugely successful visit from the Circus, the first time in a number of years. We were also able to run some annual favourites - Fireworks, Christmas Fair, School Disco and Sponsored Swim - which were thoroughly enjoyed by all who attended. The children raised funds by creating their artistic Christmas cards and working hard to earn a "bob a job" at home. The Cuddington Crafters once again sold some amazing crafts. And the Bag 2 School scheme was as popular as ever.

100 Club continued to run throughout the year, giving participants a chance to win in the monthly prize draw even during lockdown. And we were able to use the new online platform to offer sales of second hand uniform during the summer holidays in preparation for the new school year.

Payments to the school

The PTA were delighted to contribute £9,693 to enhance the facilities at the school. This included:

- A defib machine, important life saving equipment;
- Marquees to enable better use of outdoor space in all weather conditions;
- Virtual Reality headsets to enhance the children's learning through experiencing sites and activities in 3D; and
- An interactive touch table for Nursery and Reception.

The AGM held in October 2019 agreed that a large percentage of the reserves would be invested into a long term project. The favoured project was to increase the amount of outdoor space that can be used all year round. It has not been possible to progress projects such as this due to Covid-19 restrictions. The school confirmed at the November 2020 AGM that it would be best to continue to defer decisions on funding projects until life returns to normal.

School Leavers

The PTA was also pleased to be able to fund the Year 6 hoodies and year books in recognition of the hard work and contribution made by the pupils and parents during their time at the school.

Financial Review

The PTA has total reserves of £66,032 at the end of the year, held as cash at bank. A minimum working balance of £5,000 shall be maintained at all times and a designated fund of £10,000 shall be maintained for possible long term pool repair costs.

Given the strong financial position and ongoing support of the parent body, the Trustees are confident that the charity is a going concern.

Structure, Governance and Management

The PTA is an unincorporated association and is governed by its constitution. The Trustees are nominated and elected by the members at the AGM.

Related Parties

There were no related party transactions in the current financial year.

Reference and Administrative details

Charity name	Cuddington Croft Parent Teacher Association
Registered charity number	1042792
Charity's principal address	Cuddington Croft Primary School West Drive Cheam Surrey SM2 7NA

Trustees

The Trustees in place as at the date of these accounts are:

Tony McQuaid (Chair)

Cheryl Moore

Alan Hodgson

Caroline Haines (Treasurer) – appointed 25 November 2020

Stuart Lawrence – appointed 25 November 2020

Sarah O'Connor – appointed 25 November 2020

Jeff Matsu – appointed 25 November 2020

Resignations in the year:

Brijesh Patel – 9 June 2020

Kalli Pasqualucci – 25 November 2020



Sylvia Newcombe (Treasurer) – 25 November 2020

The President of the PTA is Scott McLean.

Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signatures		
Full names	Anthony McQuaid	Cheryl Moore
Position	Chair	Trustee
Date	19/12/2020	19/12/2020

Independent examiner's report on the accounts

Report to the trustees/
members of

Cuddington Croft Parent Teacher Association

On accounts for the year
ended

31 August 2020

Charity no
(if any)

1042792

Set out on pages

5 to 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 August 2020.

Responsibilities and
basis of report

As the charity's Trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

19/12/2020

Name:

Taryn Selvon

Professional
qualification(s):

CHARTERED ACCOUNTANT SOUTH AFRICAN

Address:

31 ONSLOW AVENUE

CHEAM, SUTTON

SM2 7ED

Cuddington Croft Parent Teacher Association

Annual Accounts for the period

Charity No 1042792	Period start date	01/09/2019	To	Period end date	31/08/2020
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Statement of financial activities

	Details	Unrestricted funds £	Designated funds £	Total this year £	Total last year £
Incoming resources					
Voluntary Income		-	-	-	400
Fundraising Activities	Note 3	25,752	-	25,752	42,403
Investment Income	Bank interest	15	15	30	24
Total incoming resources		25,767	15	25,782	42,827
Resources expended					
Fundraising trading costs	Note 4	10,381	-	10,381	14,256
Bank charges		60	-	60	124
Other resources expended	Note 4	11,899	-	11,899	5,437
Total resources expended		22,340	-	22,340	19,817
Net incoming/(outgoing) resources before transfers		3,427	15	3,442	23,010
Gross transfers between funds		-	-	-	-
Net movement in funds		3,427	15	3,442	23,010
Total funds brought forward		52,568	10,022	62,590	39,580
Total funds carried forward		55,995	10,037	66,032	62,590

Balance Sheet as at 31 August 2020

	Unrestricted funds £	Designated funds £	Total this year £	Total last year £
Current Assets				
Debtors (Note 7)	-	-	-	651
Cash at bank and in hand	62,642	10,037	72,679	61,939
Total current assets	62,642	10,037	72,679	62,590
Creditors: amounts falling due within one year (Note 8)	6,647	-	6,647	-
Net current assets/(liabilities)	55,995	10,037	66,032	62,590
Total assets less current liabilities	55,995	10,037	66,032	62,590
Provisions for liabilities and charges	-	-	-	-
Net assets	55,995	10,037	66,032	62,590
Funds of the charity				
Funds brought forward (Note 9)	52,568	10,022	62,590	39,580
Surplus/(Deficit) for year	3,427	15	3,442	23,010
Total funds	55,995	10,037	66,032	62,590

Signed by two trustees on behalf of all the trustees




Cuddington Croft Parent Teachers Association

Notes to the accounts

Year ending 31st August 2020

Note 1: Basis of preparation

Basis of accounting: These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

Going concern: The accounts are prepared on a going concern basis.

Accounting policies: The accounts present a true and fair view and the accounting policies adopted are those outlined in note 2. There have been no changes in accounting policy this year.

Changes to accounting estimates: No changes to accounting estimates have occurred in the reporting period.

Material prior year errors: No material prior year errors have been identified in the reporting period.

Note 2: Accounting policies

Recognition of income: These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources;
- it is more likely than not that the resources will be received; and
- the monetary value can be measured with sufficient reliability.

Offsetting: There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS102 SORP or FRS102.

Grants and donations: Grants and donations are only included in the SoFA when the general income recognition criteria are met.

Donated goods: Donated goods are measured at fair value (the amount for which the asset could be exchanged) unless it is impractical to do so.

Volunteer help: The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Interest income: This is included in the accounts when received.

Liability recognition: Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

Cuddington Croft Parent Teacher Association

Notes to the accounts Year ending 31st August 2020

Note 3

Analysis of incoming resources

Fundraising activities

	This year £	Last year £
Summer Fair	-	7,871
Christmas Fair *	8,235	8,319
Circus	5,827	-
School Disco	1,162	1,020
Bag 2 School	716	1,260
Sponsored Swim	1,302	2,660
Christmas Cards	371	396
Fireworks	5,805	5,548
Summer Ball	-	10,304
Bob a job	1,049	1,283
Fashion & Fizz	-	826
Crafters Cards	209	652
Camping	-	376
Second hand uniform	207	64
100 Club	855	724
Quiz Night	13	1,101
Total	25,752	42,403

* This year the Christmas Fair includes £500 matched funding.

Last year both the Christmas Fair and Sponsored Swim included £500 matched funding.

Note 4

Analysis of resources expended

Fundraising trading costs

	This year £	Last year £
Summer Fair	-	2,027
Christmas Fair	1,562	1,556
Circus	4,020	-
School Disco	452	464
Sponsored Swim	570	565
Fireworks	3,279	3,409
Summer Ball	-	4,542
Bob a job	123	134
Fashion & Fizz	-	535
Camping	-	100
100 Club	375	445
Quiz Night	-	480
Total	10,381	14,256

Other resources expended

Year 6 **	1,656	503
Admin charges	122	417
Payments to benefit school (note 5)	9,693	3,355
Other expenditure (note 6)	428	1,161
Total	11,899	5,437

** Last year included a credit note that related to previous years, reducing the overall cost.

Cuddington Croft Parent Teacher Association

Notes to the accounts Year ending 31st August 2020

Note 5 Payments to benefit the school

Description	This year £	Last year £
Rosen building kitchen	-	3,310
Watering cans	-	45
Defib machine	1,428	-
Pool boiler replacement flue	359	-
Marquees	1,259	-
VR headsets	2,763	-
EYFS touch table	3,795	-
VR annual licence	89	-
Total	9,693	3,355

Note 6 Other expenditure

Expenditure item	This year £	Last year £
Gazebos and marquee for PTA events	-	490
Urns	-	204
General	87	468
Drinks and merchandise for cancelled events*	341	-
Total	428	1,161

* Items bought in advance for events that were then cancelled due to Covid-19 restrictions.
These will be used in future years if expiry dates permit it.

Note 7 Debtors

Names of debtor	Description	This year £	Last year £
Fireworks Firm Ltd	Fireworks deposit	-	500
Cuddington Croft Primary School	Christmas Fair debtors	-	51
Cuddington Croft Primary School	Centro donation	-	100
Total		-	651

Note 8 Creditors

Names of Creditor	Description	This year £	Last year £
Cuddington Croft Primary School	VR headsets and touch table	6,647	-
Total		6,647	-

Note 9 Movement of funds

Fund names	Fund balances brought forward £	Incoming/ (Outgoing) Resources £	Fund balances carried forward £
General funds	52,568	3,427	55,995
Swimming Pool Reserve	10,022	15	10,037
Total Funds	62,590	3,442	66,032